Your 2015–2016 FAFSA was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the Financial Aid Office at Bergen Community College will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the Office of Financial Aid. BCC may ask for additional information once this is reviewed.

Please check one:

☐ I am a Dependent Student [who needs to provide parental information]
☐ I am an Independent Student

A. Student’s Information [For Dependent & Independent Students]

Full Name | Age | Relationship | College | Will be Enrolled at Least Half Time
-----------|-----|--------------|---------|-----------------------------------
self       |     | self         | Bergen Community College |
C. Student’s Income Information to Be Verified [For Dependent & Independent Students]

1. TAX RETURN FILERS

Instructions: Complete this section if the student and spouse (if Independent), filed or will file a 2014 income tax return with the IRS. The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student has not already used the tool, go to www.fafsa.gov, log in to the student’s FAFSA record, select “Make FAFSA Corrections,” and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the student is eligible to use the IRS Data Retrieval Tool to transfer 2014 IRS income tax information to the student’s FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.

Check the box that applies:

☐ The student has used the IRS Data Retrieval Tool on the FAFSA to retrieve and transfer 2014 IRS income information into the student’s FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. The student’s school will use the IRS information that was transferred in the verification process.

☐ The student is unable or chooses not to use the IRS Data Retrieval Tool on the FAFSA, and is submitting a ‘2014 IRS Tax Transcript’ to BCC - not the Income Tax Return. To obtain IRS Tax Return Transcript, go to www.irs.gov and click on the “Get Transcript for My Tax Records” link, call 1-800-908-9946, or visit your local IRS Office.

2. TAX RETURN NON-FILERS - Complete this section if the student is not required to file a 2014 Income Tax Return and submit a ‘2014 IRS Verification of Non-Filing’. To obtain an IRS Verification of Non-Filing, go to www.irs.gov and click on the “Get Transcript for My Tax Records” link, call 1-800-908-9946, or visit your local IRS Office.

Check the box that applies:

☐ The student was not employed and had no income earned from work in 2014.

☐ The student was employed in 2014 and has listed below the names of all the employers, the amount earned from each employer in 2014, and whether an IRS W-2 form is attached. Attach copies of all ‘2014 IRS W-2 Form’. To obtain an IRS Wage and Income Form, go to www.irs.gov and click on the “Get Transcript for My Tax Records” link, call 1-800-908-9946, or visit your local IRS Office.

List every employer even if they did not issue you a W-2.

<table>
<thead>
<tr>
<th>Employer’s Name</th>
<th>2014 Amount Earned</th>
<th>IRS W-2 Attached?</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

D. Parent’s Income Information to Be Verified [For Dependent Students]

1. TAX RETURN FILERS

Instructions: Complete this section if the student’s parent/s filed or will file a 2014 income tax return with the IRS. The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student has not already used the tool, go to www.fafsa.gov, log into the student’s FAFSA record, select “Make FAFSA Corrections,” and navigate to the Financial Information section of the form. Follow the instructions to determine if the parent is eligible to use the IRS Data Retrieval Tool to transfer 2014 IRS income tax information to the student’s FAFSA. It may take up to 2 weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to 8 weeks for paper IRS tax return filers.

Check the box that applies:

☐ The parent has used the IRS Data Retrieval Tool on the FAFSA to retrieve and transfer 2014 IRS income information into the student’s FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. The student’s school will use the IRS information that was transferred in the verification process.

☐ The parent is unable or chooses not to use the IRS Data Retrieval Tool on the FAFSA, and is submitting a ‘2014 IRS Tax Transcript’ to BCC - not the Income Tax Return. To obtain an IRS Tax Transcript, go to www.irs.gov and click on the “Get Transcript for My Tax Records” link, call 1-800-908-9946, or visit your local IRS Office.
2. **TAX RETURN NON-FILERS** - Complete this section if the parent is not required to file a 2014 Income Tax Return and submit a ‘2014 IRS Verification of Non-Filing’. To obtain an IRS Verification of Non-Filing, go to [www.irs.gov](http://www.irs.gov) and click on the “Get Transcript for My Tax Records” link, call 1-800-908-9946, or visit your local IRS Office.

Check the box that applies:

- [ ] The parent was not employed and had no income earned from work in 2014.

- [ ] The parent was employed in 2014 and has listed below the names of all the employers, the amount earned from each employer in 2014, and whether an IRS W-2 form is attached. Attach copies of all ‘2014 IRS W-2 Form’. To obtain an IRS Wage and Income Form, go to [www.irs.gov](http://www.irs.gov) and click on the “Get Transcript for My Tax Records” link, call 1-800-908-9946, or visit your local IRS Office.

List every employer even if they did not issue you a W-2.

<table>
<thead>
<tr>
<th>Employer’s Name</th>
<th>2014 Amount Earned</th>
<th>IRS W-2 Attached?</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

E. **Other Information to Be Verified** [For Dependent & Independent Students]

1. Complete this section if someone in the student’s (if Independent) or student’s parent’s (if Dependent) household received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2013 or 2014 calendar years.

- [ ] One of the persons listed in Section B of this worksheet received SNAP benefits in 2013 or 2014. If asked by the Office of Financial Aid, I will provide documentation of the receipt of SNAP benefits during 2013 and/or 2014.

2. Complete this section if one of the student (if Independent) or student’s parent(s) (if Dependent) paid child support in 2014.

- [ ] Indicate below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2014 for each child. If asked by The Office of Financial Aid, I will provide documentation of the payment of child support.

<table>
<thead>
<tr>
<th>Name of Person Who Paid Child Support</th>
<th>Name of Person The Child Support Was Paid To</th>
<th>Name Of Child The Support Was Paid For</th>
<th>Amount of Child Support Paid in 2014</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

F. **Other Untaxed Income to Be Verified** [For Dependant & independent Students]

1. Complete this section if the Student (if Independent) or Parent (if student is Dependent) received money to pay for the expenses listed below any time during the 2014 calendar year.

<table>
<thead>
<tr>
<th>Monthly Expenditures</th>
<th>Monthly Amount Paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Mortgage/Rental Payments</td>
<td>$</td>
</tr>
<tr>
<td>Property Taxes [if applicable]</td>
<td>$</td>
</tr>
<tr>
<td>Utilities [phone, gas, electric, water, heating, etc.]</td>
<td>$</td>
</tr>
<tr>
<td>Food and Household supplies</td>
<td>$</td>
</tr>
<tr>
<td>Transportation Expenses [car, bus, trian, etc.]</td>
<td>$</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>$</td>
</tr>
<tr>
<td>Child Care</td>
<td>$</td>
</tr>
<tr>
<td>OTHER: _____________________________</td>
<td>$</td>
</tr>
</tbody>
</table>
2. Complete this section if the Student (if Independent) Parent (if student is Dependent) received a source of Untaxed Income below any time during the 2014 calendar year. Please select the source of income and list the monthly amount received in 2014.

- Payments to tax-deferred pension & retirement savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 forms in Boxes 12a through 12d, codes D, E, F, G, H and S.
  - $ ______________

- Child support received for any of your children. Don't include foster care or adoption payments.
  - $ ______________

- Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits). Don't include the value of on-base military housing or the value of a basic military allowance for housing.
  - $ ______________

- Veteran’s noneducation benefits, such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.
  - $ ______________

- Other untaxed income not reported in items 45a through 45h, such as workers’ compensation, disability, etc. Also include the untaxed portions of health savings accounts from IRS Form 1040—line 25. Don't include extended foster care benefits, student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, on-base military housing or a military housing allowance, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.
  - $ ______________

- Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form. This includes money that you received from someone else whose financial information is not reported on this form and that is not part of a legal child support agreement.
  - $ ______________

3. Certification and Signatures

I/we certify that all of the information reported on this worksheet is complete and correct.

_________________________________________________  _______________________________________
STUDENT SIGNATURE [FOR INDEPENDENT & DEPENDENT STUDENTS]  DATE

_________________________________________________  _______________________________________
PARENT SIGNATURE [FOR DEPENDENT STUDENTS]  DATE

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Do not mail this worksheet to the U.S. Department of Education.
Submit this worksheet to the Office of Financial Aid at Bergen Community College.
You should make a copy of this worksheet for your records.