BOARD OF TRUSTEES  
BERGEN COMMUNITY COLLEGE  
April 2, 2013  
PUBLIC MEETING OF THE BOARD OF TRUSTEES

The Public Meeting of the Board of Trustees of Bergen Community College was held on April 2, 2013 in Room TEC 128B at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Mr. E. Carter Corriston, Chairman, called the meeting to order at 5:02 p.m. and the following announcement was made:

“Our notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by the inclusion of the date, time, and place of this meeting in a notice posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Bergen Record, and filed with the Clerk of the County of Bergen.”

ROLL CALL

Present
Ms. Dorothy L. Blakeslee
Mr. E. Carter Corriston
Mr. James Demetrakis
Mr. Todd Flora
Mr. James Napolitano
Mr. Michael Neglia
Mr. Cid Wilson

Absent
Mr. Philip Ciarco
Dr. Jo-Anne Mecca
Mr. Anthony Miller
Ms. Kathryn Rodriguez

Also Present
President Kaye Walter
John Schepisi, Esq.

PLEDGE OF ALLEGIANCE
Chairman E. Carter Corriston led those present in the Pledge of Allegiance to the Flag of the United States of America.

OATH OF OFFICE
Chairman Corriston introduced new Trustee Todd Flora, the new Interim Executive Bergen County Superintendent. John Schepisi, Esq., administered the Oath of Office to Mr. Flora.

REPORTS

Vice Chairman’s Report
Vice Chairman Cid Wilson congratulated all those involved in Black History Month and Women’s History Month events. Mr. Wilson will be the Keynote Speaker for Diversity Day.

He thanked President Walter and Vice President Gonzalez-De Jesus for their help in arranging for SGA President Margarita Valdez and SGA Vice President Michelle Soto to attend the United States Hispanic Institute Leadership Conference in Chicago. Southwest Airlines co-sponsored the trip.
Secretary's Report
Secretary James Napolitano recommended the minutes of the March 5, 2013 and March 12, 2013 meetings of the Board of Trustees for approval on the April 2, 2013 Consent Agenda, with any necessary changes.

Treasurer's Report – Audit and Finance Committee/Legal
Treasurer Dorothy Blakeslee reported that the Audit and Finance Committee met on March 28, 2013 to review all pertinent matters occurring since the last Board meeting. They also discussed the College’s next building project. She advised the Board of Trustees that the Committee recommends Audit and Finance/Legal Actions AF1 through AF17 for approval on the April 2, 2013 Consent Agenda.

President’s Report
President Walter announced that the student newspaper, The Torch, had won several national awards. Also, the American Association of Community Colleges is requesting support for the elimination of the health insurance mandate for students and opposition to the subcontracting legislation.

COMMITTEES

Board of School Estimate
The Board of School Estimate meeting will be held on April 11, 2013.

Education and Student Affairs Committee
Chairman Cid Wilson reported that the Education and Student Affairs Committee met on March 28, 2013 and recommends Board Resolutions EG1 through EG4 on the April 2, 2013 Consent Agenda.

Foundation/Grants/Endowment
Trustee James Napolitano reported the following:

As a result of the St. Patrick’s Breakfast and Roast, $2,950 was raised for the Civic Engagement Fund. The Annual Scholarship Awards Ceremony will be held on April 25, 2013. Approximately 215 scholarship recipients will be presented with scholarships for the upcoming year. Total awards for the year are expected to be at or slightly more than $400,000.

The Heritage Society/Planned Giving Committee is planning a bequest appeal for current donors to the college. Also, an annual appeal requesting support for high school students in the top 25 percent of their high school graduating class and exhibiting community service but not receiving NJ Stars is being processed now. The BCC Golf Classic will be held on June 13, 2013 at the Upper Montclair Country Club in Clifton.

Personnel Committee
Chairman Jim Napolitano noted that the Personnel Committee met on March 19, 2013 and reported that the Committee recommends Board Resolutions P1A through P7 on the April 2, 2013 Consent Agenda.

Site and Facilities Committee
Chairman Michael Neglia reported that the Site and Facilities Committee met on March 13, 2013 and recommends Board Resolutions SF1 through SF4 on the April 2, 2013 Consent Agenda.
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Strategic Planning Committee
Trustee James Napolitano reported that the Committee reviewed the proposed plans for an Allied Health Building on campus and the status of the application for the State grant.

Liaison to New Jersey Council of County Colleges
Trustee Cid Wilson reported that the New Jersey Council of Community Colleges held its annual Ambassador Day which was a chance to meet with legislators to discuss issues of importance to the nineteen community colleges. A big focus was on lifting the health insurance mandate for students and budget issues. The ACCT National Congress will be held in October.

Chairman’s Report
Chairman Corriston called on Vice Chairman Cid Wilson who reported that Telemundo News National Correspondent Lori Montenegro would bring greetings to the graduates at Commencement on May 17, 2013. Chairman Corriston also noted that labor negotiations would start shortly.

UNFINISHED BUSINESS
There was no unfinished business to come before the Board of Trustees.

NEW BUSINESS/OPEN TO THE PUBLIC

Margarita Valdez
SGA President Margarita Valdez thanked Trustee Cid Wilson for his help in arranging the conference as noted in his report above. The SGA Scholarship Committee raised $2,800. About thirty students have applied for three scholarships. She also invited the Trustees to attend the SGA Inauguration on May 8th. She also announced that she is running for Alumni Trustee.

Matthew Friedburg
Student Matthew Friedburg noted that he is also running for Alumni Trustee and presented his credentials.

Dario Ortiz
SGA Senator Dario Ortiz stated that with the help of President Walter, Vice President Gonzalez-De Jesus and Student Life, he was able to attend a luncheon where Economist Stephen Moore, Wall Street Journalist, was the speaker.

Dayton Pierce
Student Dayton Pierce, a New Jersey Stars student who attended the NJCCC Ambassador Day, presented Trustee Cid Wilson with a certificate of appreciation for his work on behalf of students.

Tobyn DeMarco
Acting Faculty Union President Tobyn DeMarco remarked about the Group Term Life Insurance situation.

ADOPTION OF MINUTES
The minutes of the March 5, 2013 and March 12, 2013 meetings of the Board of Trustees were approved as submitted, as moved by Mr. James Napolitano and seconded by Ms. Dorothy Blakeslee.

ACTIONS
President Walter recommended the Consent Agenda of April 2, 2013.
CONSENT AGENDA
The Consent Agenda, which includes Board Actions AF1, AF2, AF3, AF4, AF5, AF6, AF7, AF8, AF9, AF10, AF11, AF12, AF13, AF14, AF15, AF16, AF17, EG1, EG2, EG3, EG4, P1A, P1B, P1C, P1D, P1E, P2, P3, P4, P5, P6, P7, SF1, SF2, SF3 and SF4 was offered by Mr. James Demetrakis and seconded by Mr. Cid Wilson.

A/F1A - Approval of Legal Vouchers – Schepisi & McLaughlin, PA
Approval is hereby granted for payment of the following legal vouchers:

02/12/13 – 03/12/13 Schepisi & McLaughlin, PA $37,736.24

A/F2 - Authorization for The Freemount Corporation to Provide Public Speaker
Authorization is hereby granted to enter into an agreement with The Freemount Corporation, for an amount not to exceed $8,000.00, for speaking services provided by Educational Expert and Author Clifton Taulbert.

A/F3 - Authorization to Purchase LED Lighting Fixtures from EcoGreenHotel
Authorization is hereby granted to purchase energy efficient LED lighting fixtures for classrooms in the 3rd floor L wing of the Pitkin Building (L345, L347, L342, L343, L340 and L346), from EcoGreenHotel, in the amount of $11,512.80.

A/F4 - Exempt from Bidding: Authorize Expenditure with Pearson Education, Inc.
Authorization is hereby granted to purchase textbooks and related learning materials for students in non-credit courses through June 30, 2014, for an amount not to exceed $70,000.00, with Pearson Education, Inc.

A/F5 – Exempt From Bidding: Authorization for Ellucian to Provide Support, Maintenance and Management Services for the College’s ERP System (Ellucian’s Colleague)
Authorization is hereby granted for payment to Ellucian in the amount of $265,703.00 per quarter for year 3 of the Administrative Support Agreement.

A/F6 - Exempt From Bidding: Authorization for Subscription to Ellucian E-Learning Library
Authorization is hereby granted for the purchase of a 3 year subscription to E-Learning Library from Ellucian at a cost of $15,750.00.

A/F7 - State Contract: Authorization to Purchase Cisco Hardware from e-Plus Software House
Authorization is hereby granted to purchase Cisco hardware, on New Jersey State Contract #83083, from e-Plus Software House, for an amount not to exceed $33,943.52.

A/F8 - State Contract: Authorization to Renew Microsoft Campus Agreement – Dell Marketing
Authorization is hereby granted to renew the Microsoft Campus Agreement to provide college-wide licensing for selected Microsoft software, as per New Jersey State Contract #77003, from Dell Marketing, at a total cost not to exceed $137,273.99
A/F9 - Adopt Policy on Suspension and Debarment
The Board of Trustees hereby adopts the following policy/procedure effective retroactively to February 14, 2013:

All subcontracts for which the College will use Federal Grant funds will include the following wording in the contract issued by the Grants Department to the subcontractor:

**Debarment and Suspension**

The _ (subcontractor) _ certifies that neither it nor its principals are debarred, suspended, or declared ineligible from participating in this agreement by any Federal and/or state agency.

In addition, the Purchasing Department will check the Federal Government’s debarment database before issuing a purchase order. If the subcontractor is disbarred, the Purchasing Department will print said information from the website and notify the Grants Department; the College will no longer do business with this vendor. If the subcontractor is not disbarred, the Purchasing Department will print the confirmation (which will be filed with the purchase order) and the purchase order will be issued, as appropriate.

A/F10 - Amend Policy for Tagging and Capitalizing Fixed Assets
The Policy for tagging and capitalizing Fixed Assets is hereby revised as follows:

- Effective July 1, 2012 (retroactive) all IT items will be tagged
- Effective July 1, 2012 (retroactive) all non-IT items having a value of $1,500 and above will be tagged
- Effective July 1, 2012 (retroactive) all tagged items (both IT and non-IT) having a value of $1,500 and above will be capitalized

A/F11 - Official Transcript Fee Effective September 1, 2013
Approval is hereby granted for the establishment of a $5 fee for all official transcript requests, and an additional $5 for same-day transcript delivery. Students will receive up to three official transcripts at no cost. After the third free transcript, students will be charged as noted above.

A/F12 - Redefine Special Registration Fee Effective September 1, 2013
Approval of the definition of Special Registration Fee is hereby granted. The Special Registration Fee covers parking permits, student ID cards, and readmission fees.

A/F13 - Approve the Changes in General Facilities Rental Fees for Paramus Campus, Ciarco Learning Center in Hackensack and BCC at the Meadowlands
Approval is hereby granted for the following fees:

- Lecture Halls/Conference Rooms/Classrooms $100.00 per hour/3 hour minimum
- Student Cafeteria $200.00 flat rate per use
- Gymnasium $150.00 per hour/3 hour minimum
- Outdoor Athletic Fields (Baseball Fields etc.) $300.00 per game/ or $600.00 per day
- Grounds/Parking Lots (When BCC is not in session) $500.00 per single use
- Pool $140.00 per hour/3 hour minimum
A/F13 (continued)
Theatre Complex (Ciccone Theatre, stage, lobby, $1.500/00 for 7 hours house, etc.)
(Includes 7 hours for staffing of rigging lighting and sound system)

Additional Fees in conjunction with above fees:
Public Safety $65.00 per hour/ 3 hour minimum
Building and Grounds $65.00 per hour/ 3 hour minimum
Media Services/Technical Support $75.00 per hour/ 3 hour minimum

MOSES FAMILY MEETING &TRAINING CENTER RENTAL PACKAGES
Full Day (12 hrs.)

<table>
<thead>
<tr>
<th>Facility</th>
<th>For Profit</th>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Conference Room</td>
<td>$1500.00</td>
<td>300</td>
</tr>
<tr>
<td>Divided Rooms (BC, D, EF)</td>
<td>$600.00 each</td>
<td>100 each</td>
</tr>
</tbody>
</table>

½ Day (6 hrs)

<table>
<thead>
<tr>
<th>Facility</th>
<th>For Profit</th>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Conference Room</td>
<td>$750.00</td>
<td>300</td>
</tr>
<tr>
<td>Divided Rooms (BC, D, EF)</td>
<td>$350.00 each</td>
<td>100 each</td>
</tr>
</tbody>
</table>

Amenities Included:
- Basic media setup: screen, podium, projection & sound systems, laptop computer, internet, VCR/DVD player, white boards, flip charts, markers
- Room setup: Theater, classroom, boardroom, banquet, and dais
- Hallway use for registration
- Wheelchair accessibility

Additional Fees in Conjunction With Above Fees:
Public Safety $65.00 per hour/ 3 hour minimum
Building and Grounds $65.00 per hour/ 3 hour minimum
Media Services/Technical Support $75.00 per hour/ 3 hour minimum

Not Included:
- Food and beverage service
- Audiotaping, Videotaping, Teleconferencing

A/F14 - Approve FY 2013–2014 Tuition and Fee Rates
Approval is hereby granted to implement the following increases to tuition and fee rates for the Fall 2013 semester:

<table>
<thead>
<tr>
<th>Category</th>
<th>Current Rate</th>
<th>Proposed Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition-In County</td>
<td>$128.55</td>
<td>$130.55</td>
</tr>
<tr>
<td>Out of County</td>
<td>$270.00</td>
<td>$272.00</td>
</tr>
<tr>
<td>Out of State</td>
<td>$283.00</td>
<td>$285.00</td>
</tr>
<tr>
<td>Biology Fee</td>
<td>$50.00</td>
<td>$55.00</td>
</tr>
<tr>
<td>Chemistry Fee</td>
<td>$33.00</td>
<td>$36.00</td>
</tr>
<tr>
<td>Nursing Fee</td>
<td>$500.00</td>
<td>$600.00</td>
</tr>
<tr>
<td>Physics Fee</td>
<td>$20.00</td>
<td>$25.00</td>
</tr>
</tbody>
</table>
A/F15 - Approval of Voucher of Labor Consultant Marvin Goldstein, Esq., March 2013
Approval is hereby granted for payment of the following voucher for Labor Consulting services:

March 2013 $7,030.99

A/F16 - Approval of Voucher of Labor Consultant Marvin Goldstein, Esq., February 2013
Action Requested
Approval is hereby granted for retroactive approval for payment of the following voucher for Labor Consulting services:

February 2013 $4,446.10

A/F17 - Approval of Voucher of Labor Consultant Marvin Goldstein, Esq., March 29, 2013
Approval is hereby granted for payment of the following voucher for Labor Consulting services:

March 29, 2013 $9,891.72

E/G1 - Ratify Language in Recruitment and Counseling Publications and Websites That is Inclusive of All Non-Native English Speakers
To approve language that is inclusive of non-English speakers in program offerings. The following statement meets the audit’s Required Action 3.1, and is to be added to all college counseling and recruitment materials:

“All students who are admitted to Bergen Community College are afforded the opportunity to improve in their language skills so as not to impose a language barrier to participation in any course.”

E/G2 - Student Government Association Executive Board Tuition - Credit Stipends
Approval is hereby granted for stipends in the form of tuition credit for members of the Executive Board of the Student Government Association for up to 9-credit hours per Academic Year during the student’s leadership term effective Fall 2013.

SGA Executive Board members must complete all courses for which they have registered with a grade of C+ or higher. The 9-credit hour tuition credit stipend may be used during the student’s first semester of leadership, second semester of leadership or may be applied to both semesters as long as the stipend does not exceed 9-credit hours for the Academic Year.

Stipends are funded through the Student Fee and applied to tuition costs only. SGA Executive Board members must pay all non-tuition fees.

SGA Executive Board members include: President, Vice-President, Treasurer, and Chief of Staff.

Procedure:
1. Student Government Association Executive Board member will pay in full for his/her courses prior to his/her semester of leadership.
2. The tuition-credit stipend will be applied to the student’s account upon completion of the student’s first semester of leadership.
3. The Vice President of Student Affairs will review the student’s academic record, behavioral record, and judicial record for the semester of leadership.
E/G2 (continued)

4. Approval of tuition-credit stipend depends upon a successful complete review of records (i.e. academic, student life, and behavioral intervention team records). The review of records must provide evidence the student has:
   a. Performed at an average of C+ or higher in each of his/her courses
   b. Not engaged in behavior that constitutes visits to the Behavioral Intervention Team
   c. Not engaged in behavior that breaches the Student Code of Conduct
   d. Performed at an exemplary level, per guidelines established by the SGA Constitution and those established by the Office of the Dean of Student Life and Judicial Affairs.

E/G3 - Approve Revised Student Code of Conduct

Approval is hereby granted for the revised Student Code of Conduct effective Fall 2013 as noted in Exhibit E/G3.

E/G4 - Authorize Submission of a Proposal to the New Jersey Department of Labor and Workforce Development for Establishing a Retail, Hospitality and Tourism Talent Network

Authorization is hereby granted for the submission of a grant proposal in the amount of $250,000.00 to the New Jersey Department of Labor and Workforce Development for funding a statewide Retail, Hospitality and Tourism Talent Network, and to authorize President B. Kaye Walter, or her designee, to execute required documents.

P1A - Appointment: Professional Staff

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corey Atkinson</td>
<td>Manager, Office of Testing Services/Academic Affairs</td>
<td>$55,000.00</td>
<td>04/08/13–06/30/13</td>
</tr>
<tr>
<td></td>
<td>Testing Services/Academic Affairs</td>
<td>(prorated)</td>
<td></td>
</tr>
</tbody>
</table>

P1B - Appointment: Grant

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karen Kozlowicz</td>
<td>Program Assistant/Office of Specialized Services/Student Affairs</td>
<td>$36,000.00</td>
<td>04/03/13 – 06/30/13</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(prorated)</td>
<td></td>
</tr>
</tbody>
</table>

P1C - Appointment: Acting Director, Physical Plant

Approval is hereby granted for the appointment of the following individual to the position at the monthly stipend indicated below from 03/01/13, until the return of the Director of the Physical Plant, who is on medical leave.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Monthly Stipend</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Samuel John</td>
<td>Acting Director, Physical Plant/ Administrative Services</td>
<td>$1,000.00</td>
<td>03/01/13 (retroactive)</td>
</tr>
</tbody>
</table>
P1D - Appointment: Acting Dean of Virtual Studies/Confidential
Approval is hereby granted for the appointment of the following individual to the position at the salary indicated below for the remainder of the Spring 2013 semester:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Thomas Jewell</td>
<td>Acting Dean of Virtual Studies/Academic Affairs</td>
<td>$112,200.00</td>
<td>03/18/13 – 06/30/13 (prorated) (retroactive)</td>
</tr>
</tbody>
</table>

P1E - Appointment: Acting Group Teacher/Professional
Approval is hereby granted for the appointment of the following individual to the position at the salary indicated below from 03/18/13 until the return of the Group Teacher, who is on maternity leave:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol Insalaco</td>
<td>Acting Group Teacher/Child Development Center/Academic Affairs</td>
<td>$35,834.00</td>
<td>03/18/13 (prorated) (retroactive)</td>
</tr>
</tbody>
</table>

P2 - Reappointment Faculty – Second Reappointment
Authorization is hereby granted to reappoint the following individuals for their second reappointment to the indicated division and rank for the period September 1, 2013 through June 30, 2014:

2nd Reappointment

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Division/Discipline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Denise Avrutik</td>
<td>Assistant Professor</td>
<td>Dental Hygiene/Health Professions</td>
</tr>
<tr>
<td>Iris Bucchino</td>
<td>Assistant Professor</td>
<td>English Basic Skills/Arts, Humanities &amp; Wellness</td>
</tr>
<tr>
<td>Ethan Greenbaum</td>
<td>Assistant Professor</td>
<td>Visual Arts/Arts, Humanities &amp; Wellness</td>
</tr>
<tr>
<td>Peter Helff</td>
<td>Assistant Professor</td>
<td>English Basic Skills/Arts, Humanities &amp; Wellness</td>
</tr>
<tr>
<td>Luis Jimenez</td>
<td>Assistant Professor</td>
<td>Biological Sciences/Mathematics, Science &amp; Technology</td>
</tr>
<tr>
<td>Patricia Kelly</td>
<td>Assistant Professor</td>
<td>Nursing/Health Professions</td>
</tr>
<tr>
<td>Takvor Mutafoglu [Dr.]</td>
<td>Assistant Professor</td>
<td>Economics/Business, Social Sciences &amp; Public Service</td>
</tr>
<tr>
<td>Laura Paprotta*</td>
<td>Instructor</td>
<td>International Student Center/Student Affairs</td>
</tr>
<tr>
<td>Robert Walljasper</td>
<td>Associate Instructor</td>
<td>Hotel/Restaurant/Hospitality/Business, Social Sciences &amp; Public Service</td>
</tr>
</tbody>
</table>

*For the period July 1, 2013 through June 30, 2014

P3 - Reappointment Faculty – Amend Board Resolution Regarding Third, Fourth and Fifth Reappointment
Approval is hereby granted to amend Board Resolution P3 dated March 5, 2013, Reappointment Faculty – Third, Fourth, and Fifth Reappointment (With Tenure), as follows:

4th Reappointment

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Discipline/Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ellen Feig</td>
<td>Assistant Professor</td>
<td>Composition and Literature/Arts, Humanities &amp; Wellness (Discipline amended)</td>
</tr>
</tbody>
</table>

(Discipline amended)
P3 (continued)

5th Reappointment With Tenure

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Discipline/Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Fusco</td>
<td>Instructor</td>
<td>Developmental Math/Mathematics, Science &amp; Technology</td>
</tr>
<tr>
<td>(Rank amended)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

P4 - Resignation: Support Staff

Approval is hereby granted for the resignation for the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Division</th>
<th>Resignation Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lorraine Matturi</td>
<td>Secretary/Continuing Education/</td>
<td>03/29/13</td>
</tr>
<tr>
<td></td>
<td>Academic Affairs</td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

P5 - Approval of New Positions

Authorization is hereby granted for the following positions to be added to the approved position listing, effective April 16, 2013.

- Executive Director of Information Technology (Confidential Administrator)
- Information Security Officer (Confidential Administrator)
- Director of User Support Services (Administrators)
- Director of Networks and Infrastructure (Administrators)
- Director of IT Administrative Systems (Administrators)
- Business Objects Developer/Report Writer (Professional)
- Service Desk Manager (Professional)
- Web Developer (Professional)

P6 - Abolishment of Positions

Authorization is hereby granted to abolish the following positions from the approved position listing effective April 16, 2013.

- Chief Information Officer (Confidential)
- Director of Technology (Administrators)
- Assistant Director, User Support Services* (Professional Staff)
- Assistant Director, Network and Infrastructure* (Professional Staff)
- Service Desk Supervisor* (Professional Staff)

* Positions will be abolished upon successful completion of the search process for the newly created Information Technology positions.

P7 - Retention of The Marcus Group as Public Relations Consultant

Authorization is hereby granted to retain The Marcus Group at a monthly rate of $7,500.00 for a period of one year, subject to the right of the College to cancel said contract on thirty days notice.

S/F1 - Public Bid: Authorization for On-Call Electrical Contracting for March 2013 – Redmann Electric

Authorization is hereby granted to amend Board Action A/F 5, dated December 13, 2011, to increase the amount authorized for Redmann Electric as per Public Bid #2067, by an additional $24,500.00 for the month of March 2013.
S/F2 - Public Bid: Authorization to Amend Board Action for On-Call Electrical – Redmann Electric
Authorization is hereby granted to amend Board Action A/F 5, dated December 13, 2011, to increase the amount authorized for Redmann Electric, as per Public Bid #P-2067, by an additional $65,694.58.

S/F3 - Public Bid: Authorization for On-Call Plumbing Services for March 2013 – Aero Plumbing
Authorization is hereby granted to amend Board Action A/F 2, dated February 7, 2012, to increase the amount authorized for Aero Plumbing, as per Public Bid #P-2076, by an additional $14,500.00 for the month of March 2013.

S/F4 - Public Bid: Authorization to Amend Board Action for On-Call Plumbing Services – Aero Plumbing
Authorization is hereby granted to amend Board Action A/F2, dated February 7, 2012, to increase the amount authorized for Aero Plumbing, as per Public Bid #P-2076, by an additional $15,102.54.

ROLL CALL VOTE – ADOPTION OF CONSENT AGENDA
Upon a Roll Call vote, the Consent Agenda of April 2, 2013 was unanimously adopted.

NEW BUSINESS/OPEN TO THE PUBLIC
There was no further business from the public.

ADJOURNMENT
As no further business was brought before the Board of Trustees, Chairman Corriston requested a motion to adjourn the meeting.

Upon a motion made by Mr. Cid Wilson and seconded by Mr. James Demetrakis, the Chairman adjourned the meeting at 5:28 p.m.

James Napolitano
Secretary, Board of Trustees