The Public Meeting of the Board of Trustees of Bergen Community College was held on January 15, 2013 in Room TEC 128B at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Mr. E. Carter Corriston, Chairman, called the meeting to order at 5:00 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by the inclusion of the date, time, and place of this meeting in a notice posted on the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Ridgewood News, and filed with the Clerk of the County of Bergen.”

ROLL CALL

Present
Ms. Dorothy L. Blakeslee
Mr. E. Carter Corriston
Mr. James Demetrakis
Dr. Jo-Anne Mecca
Mr. Anthony Miller
Mr. Michael Neglia
Ms. Kathryn Rodriguez
Mr. Cid Wilson

Absent
Mr. Philip Ciarco
Mr. James Napolitano

Also Present
President Kaye Walter
John Schepisi, Esq.

OATH OF OFFICE
Legal Counsel John Schepisi administered the Oath of Office to new Trustee Dr. Jo-Anne Mecca.

PLEDGE OF ALLEGIANCE
Chairman E. Carter Corriston led those present in the Pledge of Allegiance to the Flag of the United States of America.

CHAIRMAN’S REPORT
Chairman Carter Corriston presented testimonials to retiring Trustees Germaine Ortiz and Malcolm Curtis and thanked them for all their hard work and service to the College.
PRESIDENT’S REPORT

Campus Works
Dr. Walter announced that an audit of the Financial Aid Department has been completed and new strategies are being implemented as a result. An electronic process has been initiated which takes the book vouchers for students out of the Financial Aid Office and straight to the bookstore.

Student Health Care Coverage Bill
New Jersey is the only state in the nation which requires all college students to have health coverage. Health care coverage costs could cost students about $1,500 per year. Dr Walter noted that Trustee Cid Wilson has been assisting colleges in the State regarding a bill that would lift the mandate that county college students must buy health care coverage.

COMMITTEES

Nomination and Election of Officers
Chairman Corriston called upon Nominating Committee Chairman Michael Neglia who stated that the Nominating Committee recommends the following slate of Officers for the 2013 year:

Chairman E. Carter Corriston
Vice Chairman Cid Wilson
Treasurer Dorothy Blakeslee
Secretary James Napolitano

There were no nominations from the floor.

It was moved by Trustee Michael Neglia and seconded by Trustee James Demetrakis to approve the slate of Officers as recommended by the Nominating Committee. Motion carried.

Treasurer’s Report – Audit and Finance Committee/Legal
Treasurer Dorothy Blakeslee reported that the Audit and Finance Committee met on January 11, 2013 to review all pertinent matters occurring since the last Board meeting. She advised the Board of Trustees that the Committee recommends Audit and Finance/Legal Actions AF1A through AF6 for approval on the January 15, 2013 Consent Agenda.

Personnel Committee
Trustee Dorothy Blakeslee reported that the Personnel Committee met on January 8, 2013 and recommends Board Resolutions P1A through P7 on the January 15, 2013 Consent Agenda. She noted that the committee heard a presentation from Marvin Goldstein, Esq., labor consultant.

Site and Facilities Committee
Trustee Michael Neglia reported that the Site and Facilities Committee met on December 19, 2013 and recommends Board Resolutions SF1 and SF2 on the January 15, 2013 Consent Agenda.

Foundation
Trustee Cid Wilson noted that Monte Carlo Night will be held on March 1, 2013 at the Stony Hill Inn. The Scholarship Awards Ceremony will be held on April 25, 2013 and the Golf Outing will be held on June 13, 2013 at the Upper Montclair Country Club.
UNFINISHED BUSINESS
There was no unfinished business to come before the Board.

NEW BUSINESS/OPEN TO THE PUBLIC
There was no new business presented.

ACTIONS
President Walter recommended the Consent Agenda of January 15, 2013.

CONSENT AGENDA
The Consent Agenda, which includes Board Actions AF1A, AF1B, AF2, AF3, AF4, AF5, AF6, P1A, P1B, P1C, P1D, P1E, P2, P3, P4A, P4B, P4C, P5, P6, P7, SF1 and SF2, was offered by Mr. James Demetrakis and seconded by Mr. Cid Wilson.

A/F1A - Approval of Legal Vouchers – Schepisi & McLaughlin, PA
Approval is hereby granted for payment of the following legal vouchers:

11/16/12- 12/31/12 Schepisi & McLaughlin, PA $28,399.62

A/F1B - Approval of Legal Vouchers – DeCotiis, FitzPatrick & Cole, LLP
Approval is hereby granted for payment of the following legal vouchers:

November 2012 DeCotiis, FitzPatrick & Cole, LLP $7,900.07

AF2 - Exempt from Bidding: Exercise the Optional One-Year Renewal for Auditing Services: Clifton Larson Allen LLP
Approval is hereby granted for a one-year renewal for Auditing Services to Clifton Larson Allen LLP. This award is for Fiscal Year 2013 for a total amount of $52,000.00.

A/F3 - Revise Mileage Reimbursement Rate
Authorization is hereby granted to increase the reimbursement rate in Board Policy CH: Travel, Mileage and Other Reimbursable Expenses, item 5 a, from $0.555 (55 ½ cents) to $0.565 (56 ½ cents) per mile, effective February 1, 2013. Travel prior to February 1, 2013 will be paid at $0.555 per mile.

A/F4 - Exempt from Bidding: Authorization for Document Conversion Associates, Inc., to Provide Software Configuration and Workflow Services
Authorization is hereby granted for Document Conversion Associates, Inc., to provide configuration and workflow services for Application Xtender software at a cost of $1850.00/day not to exceed 8 days.

Authorization is hereby granted to purchase Kofax Email Import Connector Software, upgrade assurance and installation services, at a cost not to exceed $15,900.00, from Document Conversion Associates, Inc.

AF6 - Ratifying Request of President Walter for Chapter 12 Funding
The request of President Walter to submit an application for Chapter 12 funding is hereby ratified.
P1A - Appointment: Vice President, Institutional Effectiveness/Executive
Approval is hereby granted for the appointment of the following individual to the position and salary indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yun Kim</td>
<td>Vice President/Institutional Effectiveness</td>
<td>$138,000.00</td>
<td>01/16/13–6/30/13</td>
</tr>
<tr>
<td></td>
<td>(prorated)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

P1B - Appointment: Vice President, Administrative Services/Executive
Approval is hereby granted for the appointment of the following individual to the position and salary indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ronald Milon</td>
<td>Vice President/Administrative Services</td>
<td>$125,000.00</td>
<td>01/16/13–6/30/13</td>
</tr>
<tr>
<td></td>
<td>(prorated)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

P1C - Appointment: Executive Director, Human Resources/Executive
Approval is hereby granted to reappoint the following individual to the position below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Miller</td>
<td>Executive Director, Human Resources</td>
<td>01/02/13 (retroactive)</td>
</tr>
</tbody>
</table>

P1D - Appointment: Assistant Director of Human Resources/Confidential
Approval is hereby granted to reappoint the following individual to the position at the monthly salary indicated below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patricia Bonomolo</td>
<td>Assistant Director of Human Resources</td>
<td>01/02/13 (retroactive)</td>
<td>$73,746.00</td>
</tr>
</tbody>
</table>

P1E - Appointment: Lecturers, Spring 2013 Semester
Approval is hereby granted for the appointment of the following individuals as Lecturers for the Spring 2013 semester at the salary indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dorica Davis</td>
<td>World Languages/Arts, Humanities, and Wellness</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Dawn Gottlieb</td>
<td>ALP/Arts, Humanities, and Wellness</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Jorge Hernandez</td>
<td>Athletics/Enrollment Management</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Reiko Kawahara</td>
<td>World Languages/Arts, Humanities, and Wellness</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Susan Nadel</td>
<td>Counseling/Student Services</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Ronald Orso</td>
<td>Criminal Justice/Business, Social Science, and Public Service</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Andrew Panyko</td>
<td>Developmental Math/Mathematics, Science, and Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Michele Phibbs</td>
<td>Computer Science/Business, Social Science, and Public Service</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Scott Putorti</td>
<td>Developmental Math/Mathematics, Science, and Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Mine Ugurlu</td>
<td>International Admissions/Enrollment Management</td>
<td>$19,307.00</td>
</tr>
</tbody>
</table>
P2 - Reappointment: Project Personnel – Grants
Approval is hereby granted for the unconditional reappointment of the following individual to the title indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ann Gill</td>
<td>Project Coordinator</td>
<td>01/02/13 – 06/30/13</td>
</tr>
<tr>
<td></td>
<td>(retroactive)</td>
<td></td>
</tr>
</tbody>
</table>

P3 - Retirement: Professional Staff
Approval is hereby granted for the retirement for the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Division</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donna Lemke</td>
<td>Colleague Support Specialist/</td>
<td>02/28/13</td>
</tr>
<tr>
<td></td>
<td>Administrative Services</td>
<td></td>
</tr>
</tbody>
</table>

P4A - Resignation: Lecturers, Spring 2013 Semester
Authorization is hereby granted to rescind the appointment of the following individuals as Lecturer for the Spring 2013 semester.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Discipline/School</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Math, Science and Technology</td>
<td></td>
</tr>
<tr>
<td>Frank Scott</td>
<td>Lecturer/Criminal Justice/Business,</td>
<td>Board Action P2B – 12/11/12</td>
</tr>
<tr>
<td></td>
<td>Social Science and Public Service</td>
<td></td>
</tr>
</tbody>
</table>

P4B - Resignation: Faculty
Approval is hereby granted for the resignation for the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Discipline/School</th>
<th>Resignation Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hanna Misir</td>
<td>Instructor/Developmental Math/</td>
<td>12/22/22</td>
</tr>
<tr>
<td></td>
<td>Math, Science and Technology</td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

P4C - Resignation: Support Staff
Approval is hereby granted for the resignations for the following individuals:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Division</th>
<th>Resignation Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zachary Joseph</td>
<td>Public Safety Officer/ Public</td>
<td>12/27/12</td>
</tr>
<tr>
<td></td>
<td>Safety/ Administrative Services</td>
<td>(retroactive)</td>
</tr>
<tr>
<td>Brian Cobb</td>
<td>Public Safety Officer/ Public</td>
<td>01/05/13</td>
</tr>
<tr>
<td></td>
<td>Safety/ Administrative Services</td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

P5 - Retention of Marvin Goldstein, Esq., as Labor Consultant
Authorization is hereby granted for the retention of Marvin M. Goldstein, Esq., at an hourly rate not to exceed $210 per hour, for purposes of working with the College as a labor consultant to assist with the handling of the labor negotiations for the four collective bargaining agreements due to expire on June 30, 2013.
Approval is hereby granted for the settlement of litigation of Marie Kaplow vs. Bergen Community College, et als., Docket No. BER-L-4995-11, by authorizing the President to enter into the Settlement Agreement and Release prepared by the College Attorney, a copy of which is on file in the President’s office.

Approval is hereby granted for the settlement of litigation of Robert Lyttle vs. Bergen Community College, et als., Docket No. BER-L-3667-12, by authorizing the President to enter into the Settlement Agreement and Release prepared by the College Attorney, a copy of which is on file in the President’s office.

S/F1 - Exempt from Bidding: Authorization for VDA (Van Duesen & Associates) to Provide Elevator Consulting Services
Authorization is hereby granted for VDA (Van Duesen & Associates) to provide consulting services to survey and evaluate five passenger elevators located in the Pitkin Education Center. The cost of this service is $600.00 per elevator for a total of $3,000.00.

S/F2 - Change Order: DMR Architects – Student Center Renovation/Expansion
Authorization is hereby granted to issue change order # 14, not to exceed $23,079.00, to DMR Architects, Student Center Renovation/Expansion.

ROLL CALL VOTE – ADOPTION OF CONSENT AGENDA
Upon a Roll Call vote, the Consent Agenda of January 15, 2013 was unanimously adopted.

NEW BUSINESS/OPEN TO THE PUBLIC
There was no new business to come before the Board.

INTRODUCTIONS
Dr. Walter introduced Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Services, Dr. Ronald Milon, Vice President, Administrative Services and Dr. Yun Kim, Vice President for Institutional Effectiveness and reviewed their work experience for those present.

CHAIRMAN’S REPORT

Committee Assignments
Chairman Corriston announced the following committee assignments:

Audit, Finance and Legal Affairs
Dorothy Blakeslee, Chairman
Anthony Miller
James Napolitano
Dr. Kaye Walter

Board of School Estimate
E. Carter Corriston
Cid Wilson, Alternate
Dorothy Blakeslee, Alternate
Committee Assignments (continued)

Education and Student Affairs
Cid Wilson, Chairman  
Dorothy Blakeslee  
Dr. Jo-Anne Mecca  
Kathryn Rodriguez  
Dr. Kaye Walter

Personnel
James Napolitano, Chairman  
Philip Ciarco  
E. Carter Corriston  
James Demetrakis  
Anthony Miller  
Dr. Kaye Walter

Site and Facilities
Michael Neglia, Chairman  
James Demetrakis  
Dr. Kaye Walter

Strategic Planning and Issues
Philip Ciarco, Chairman  
Dr. Jo-Anne Mecca  
James Napolitano  
Dr. Kaye Walter

Board of Chosen Freeholders
E. Carter Corriston, Liaison

Foundations, Grants and Endowments
Philip Ciarco, Liaison  
Cid Wilson, Alternate Liaison  
Kathryn Rodriguez, Alternate Liaison  
Dr. Kaye Walter

New Jersey Council of County Colleges
Cid Wilson, Liaison

Board of Trustees Officers
E. Carter Corriston Chairman  
Cid Wilson Vice Chairman  
James Napolitano Secretary  
Dorothy Blakeslee Treasurer

ADJOURNMENT
As no further business was brought before the Board of Trustees, Chairman Corriston requested a motion to adjourn the meeting.

Upon a motion made by Mr. Anthony Miller and seconded by Mr. Michael Neglia, the Chairman adjourned the meeting at 5:31 p.m.

James Napolitano, Secretary, Board of Trustees