BOARD OF TRUSTEES
PUBLIC MEETING

February 4, 2014 -12:00 p.m.
Pitkin Education Center – Board Room – A-318

I. Call to Order
II. Open Public Meetings Act Statement
III. Roll Call
IV. Pledge of Allegiance
V. Executive Session for Board Retreat and other matters
VI. New Business/Open to the Public – TEC-128BC – 5:00 p.m.
VII. Election of Officers
VIII. Reports
   A. Vice Chairman
   B. Secretary
   C. Treasurer – Financial Report
   D. President
   E. Committees
      1. Audit and Finance/Legal
      2. Board of School Estimate
      3. Education and Student Affairs
      4. Foundation/Grants/Endowments
      5. Personnel
      6. Site and Facilities
      7. Strategic Planning and Issues
   F. Liaison to New Jersey Council of County Colleges
   G. Alumni Trustee
   H. Chairman – Appointment of Committees/Appointment of Committee Chairmen
IX. Unfinished Business
X. Actions
   A. Approval of Minutes with recusal memos and lists – December 10, 2013
   B. Consent Agenda – February 4, 2014
   C. Other
XI. Executive Session
XII. New Business/Open to the Public
XIII. Adjournment
CONSENT AGENDA
Tuesday, February 4, 2014

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

APPROVAL OF MINUTES – December 10, 2013

AUDIT AND FINANCE (A/F)
1. Approval of Legal Vouchers - Schepisi & McLaughlin, PA.
2. Approval of Legal Vouchers – DeCottiis, FitzPatrick & Cole, LLP.
3. Approval of Legal Vouchers – Genova Burns Giantomasi Webster
5. Authorization for Perceptis to Provide User Support
6. Public Bid: Authorization to award Ciarco Learning Center Custodial Bid
7. County Contract: Authorization to Purchase Toro Groundmaster with Polar Trac System
8. County Contract: Authorize the purchase of janitorial supplies
9. Authorization to enter into an agreement for Mass Notification Services with Send Word Now
11. Public Bid: Authorization for On-Call Plumbing Services for December 2013
12. Public Bid: Authorization for On-Call HVAC Services for December 2013
13. Public Bid: Authorization to Award Public Bid P-2126 for On-Call Asphalt Repairs, Curbing and Sidewalks, and Excavation Work
14. Public Bid: Authorization to Award Public Bid P-2136 for On-Call HVAC Services
15. Perkins Grant: Authorization to Award Public Bid P-2127 for Microsoft Surface Tablets
16. Authorization for Payment to Mary Pomerantz Advertising for recruitments Advertising Services
17. Perkins Grant: Authorization to Award Public Bid P-2132 for Welding Equipment
18. Ratifying Request of President B. Kaye Walter for Chapter 12 Funding
19. Approval of Legal Services – Harwood Lloyd, LLC. *

EDUCATION AND GRANTS E/G
1. To accept Full Field Baseball Tarp donation from Fairleigh Dickinson University
2. To approve Memorandum of Understanding between Vet Center-Seacaucus and the College's Veterans and Military Affairs Center
3. To approve Black History Month Speaker David Otunga
4. Authorize Submission of Proposal to the US Department of Justice Office on Violence Against Women
5. Authorize partnership with Hudson County Community College on a grant proposal to the US Department of Agriculture Hispanic Serving Institutions Program, and to authorize President B. Kaye Walter, or her designee, to execute required documents.
6. Authorize acceptance of a Fulbright Scholar in Residence Award to bring international theatre Artist Rafael Bianciotto to Bergen Community College and Ramapo College for the spring semester of 2015, and to authorize President B. Kaye Walter, or her designee, to execute required documents.
PERSONNEL (P)
1. Appointment
   a. IT Positions/Professional Staff *
   b. Assistant Director, Financial Aid/Professional Staff
   c. Administrative Assistant/Confidential
   d. Lecturers, Spring 2014 Semester
   e. Support Staff (Completion of Probationary Period)
   f. Interim Clinical Coordinator
   g. Interim Testing Coordinator
2. Reappointment:
   a. Lecturers, Spring 2014 Semester
   b. Project Personnel/Small Business Development
3. Rescind Appointment; Testing Coordinator, Spring 2014 Semester
4. Approve:
   a. Stipend: Acting Managing Director of IT Administrative Systems (Technology)
   b. Stipends for Nursing Clinical Faculty for Spring 2014 semester *
5. Approve:
   a. Medical Leave of Absence/Support Staff
   b. Family Leave of Absence/Support Staff *
   c. Military Leave of Absence/Support Staff
   d. Medical Leave of Absence/Professional Staff *
6. Approve: Return from Medical Leave of Absence/Support Staff *
7. Approve: Return from Military Leave of Absence/Support Staff *
8. Retirement
   a. Professional Staff
   b. Faculty
   c. Support Staff *
9. Resignation
   a. Professional Staff *
   b. Lecturers, Spring 2014 Semester
   c. Support Staff
10. Authorize Settlement of the matter:
    Laura Hofsommer vs. Bergen Community College,

SITE AND FACILITIES (S/F)
1. Award of Professional Consulting Services

* Additional and updated resolutions to the Board packet.
BOARD OF TRUSTEES ACTION A/F 1
Approval Date: February 4, 2014

Resolution:
Approval of Legal Vouchers - Schepisi & McLaughlin, PA

Submitted By
Dr. B. Kaye Walter, President
Dr. Ronald Milon, Vice President, Administrative Services

Action Requested
Approval for payment of the following legal vouchers:

11/05/13 – 01/01/14 Schepisi & McLaughlin, PA $61,394.46

Legal bills are available on the College's web site under the Board of Trustees at the following address:

http://www.bergen.edu/pages1/pages/8037.aspx

Charge To: College Operating Funds
Account Number: 10-01-186100-607566
Resolution:
Approval of Legal Vouchers – DeCotiis, FitzPatrick & Cole, LLP

Submitted By
Dr. B. Kaye Walter, President
Dr. Ronald Milon, Vice President, Administrative Services

Action Requested
Approval for payment of the following legal vouchers:

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Firm Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/04/13 – 11/26/13</td>
<td>DeCotiis, FitzPatrick &amp; Cole, LLP.</td>
<td>$4,447.79</td>
</tr>
<tr>
<td>12/23/13 – 12/31/13</td>
<td>DeCotiis, FitzPatrick &amp; Cole, LLP.</td>
<td>$ 414.16</td>
</tr>
</tbody>
</table>

Legal bills are available on the College's web site under the Board of Trustees at the following address:

http://www.bergen.edu/pages1/pages/8037.aspx

Charge To: College Operating Funds
Account Number: 10-01-186100-607566
Resolution:
Approval of Legal Vouchers – Genova Burns Giantomasi Webster, LLC.

Submitted By
Dr. B. Kaye Walter, President
Dr. Ronald Milon, Vice President, Administrative Services

Action Requested
Approval for payment of the following legal vouchers:

Review of Payroll Issues

11/01/13 – 11/18/13 Genova Burns Giantomasi Webster, LLC $ 1,820.00
12/10/13 – 12/30/13 Genova Burns Giantomasi Webster, LLC. $ 1,313.90

General Employment Benefit Matters

12/13/13 – 12/19/13 Genova Burns Giantomasi Webster, LLC $ 962.50

Legal bills are available on the College's web site under the Board of Trustees at the following address:

http://www.bergen.edu/pages1/pages/8037.aspx

Charge To: College Operating Funds
Account Number: 10-01-186100-607566
BOARD OF TRUSTEES ACTION A/F 4
Approval Date: February 4, 2014

Resolution:
Approval of Labor Consultant Vouchers – Marvin M. Goldstein, Esq.

Submitted By
Dr. B. Kaye Walter, President
Dr. Ronald Milon, Vice President, Administrative Services

Action Requested
Approval for payment of the following labor consultant vouchers:

11/01/13 – 11/30/13    Marvin M. Goldstein, Esq.    $15,375.80
12/02/13 – 12/31/13    Marvin M. Goldstein, Esq.    $11,076.60

Labor consultant invoices are available on the College’s web site under the Board of Trustees at the following address:

http://www.bergen.edu/boardoftrustees/Pages/8083%20Copy_ConsultingPage.aspx

Charge To: College Operating Funds
Account Number: 10-01-126100607777
BOARD OF TRUSTEES ACTION A/F 5  
Approval Date: February 4, 2014

Resolution
Authorization for Perceptis to Provide User Support

Submitted By
Dr. Ronald Milon, Vice President Administrative Services
Dr. William Mullaney, Vice President, Academic Affairs
Ms. Sharyne Miller, Executive Director, Information Technology
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to renew Perceptis LLC 24/7/365 user support at a cost is $30,000.00 for 3,000 contacts with Perceptis agents. This is a one year agreement.

Justification
Perceptis LLC provides user support for faculty and student using Moodle, the college’s Learning Management System. In order for BCC to provide 24/7 Moodlerooms support the contract needs to be renewed for the next year.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Perceptis LLC has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This procurement is below the county college bid threshold and is not required to be bid.

Charge To: College Operating Funds
Account Number: 10-01-165100-607526
Resolution
Public Bid: Authorization to award Ciarco Learning Center Custodial Bid

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Ms. Sandra Sroka, Dean, Ciarco Learning Center
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to award Public Bid P-2131 for Custodial Cleaning Services at Ciarco Learning Center to Oriental Pacific Co., for the initial period March 1, 2014 through February 28, 2015, at an estimated annual cost of $80,000.00. The College has the option to renew the agreement for a second year at an estimated cost of $82,720.00, and a third year at an estimated cost of $83,920.00. Total estimated cost for all three years will be $246,640.00.

Justification
The contractor will provide custodial and cleaning services for both day and evening shifts on a daily basis at the Ciarco Learning Center to maintain the cleanliness of the facility. Twenty four vendors registered and five bids were received. See list below for bids received.

<table>
<thead>
<tr>
<th>Company</th>
<th>Year 1</th>
<th>Optional Year 2</th>
<th>Optional Year 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oriental Pacific Maintenance Co.</td>
<td>$80,000.00</td>
<td>$82,720.00</td>
<td>$83,920.00</td>
</tr>
<tr>
<td>Temco Building Maintenance, Inc.</td>
<td>$89,960.00</td>
<td>$101,736.00</td>
<td>$105,324.00</td>
</tr>
<tr>
<td>Good Morning Care Building Maintenance</td>
<td>$91,440.00</td>
<td>$91,440.00</td>
<td>$91,440.00</td>
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<tr>
<td>Cristi Cleaning Service</td>
<td>$153,060.00</td>
<td>$164,480.00</td>
<td>$168,040.00</td>
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<tr>
<td>First Community Development Corp. of NJ, Inc.</td>
<td>$179,456.28</td>
<td>$179,691.48</td>
<td>$182,153.52</td>
</tr>
</tbody>
</table>

Charge To: College Operating Funds
Account Number: 10-04-460000-607550
Resolution
County Contract: Authorization to Purchase Toro Groundmaster with Polar Trac System

Submitted By
Dr. Ronald Milon, Vice President Administrative Services
Ms. Barbara Golden, Managing Director Purchasing and Services
Mr. Samuel John, Acting Managing Director, Physical Plant

Action Requested
Authorization to purchase a Toro Groundmaster 7210 Polar Trac System from Storr Tractor Company, as per County of Bergen Bid #12-24, at a cost of $49,573.37.

Justification
The Toro Groundmaster Polar Trac snow removal system will be used primarily on sidewalks, and has a cab with a track system which is much more efficient in snow than just drive tires. It comes with various snow removal attachments, including brush, plow and snow blower (all about 60" wide). This unit will replace an older unit (of 15+ years) which is less versatile and has been prone to breaking down recently.

Charge To: Plant Funds
Account Number: 20-06-610100-604217
Resolution
County Contract: Authorize the purchase of janitorial supplies.

Submitted By
Dr. Ronald Milon, Vice President Administrative Services
Ms. Barbara Golden, Managing Director Purchasing and Services
Mr. Samuel John, Acting Director, Physical Plant

Action Requested
Authorization to purchase janitorial supplies per itemized list on County of Bergen Contract #13-111 for the period February 2014 through November 15, 2014 for a total amount not to exceed $61,020.86 as follows:

| Calico Industries, Inc. | $1,596.96 |
| American Paper Towel Co. LLC | $8,473.50 |
| Pyramid School Products | $8,860.40 |
| Circle Janitorial Supplies, Inc. | $42,090.00 |

<table>
<thead>
<tr>
<th>Item #</th>
<th>Description</th>
<th>Quantity</th>
<th>Cost</th>
<th>Total Cost</th>
<th>Item # Brand/ Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>18&quot; HORSE HAIR BROOM WITH 60&quot; HANDLE</td>
<td>36</td>
<td>$8.06 EACH</td>
<td>$290.16</td>
<td>ABCO #BH1103 CALICO INDUSTRIES, INC.</td>
</tr>
<tr>
<td>7</td>
<td>24&quot; HORSE HAIR BROOM WITH HANDLE</td>
<td>36</td>
<td>$9.32 EACH</td>
<td>$335.52</td>
<td>ABCO#BH11004 CALICO INDUSTRIES, INC.</td>
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<tr>
<td>61</td>
<td>HAND SOAP 800MIL 12 POUCH CASE</td>
<td>350 CASES</td>
<td>$24.21 CASE</td>
<td>$8473.50</td>
<td>QD 10965 AMERICAN PAPER TOWEL CO.LLC</td>
</tr>
<tr>
<td>112</td>
<td>24&quot; DUST MOP</td>
<td>960</td>
<td>$3.99 EACH</td>
<td>$3830.40</td>
<td>GREENWOOD #616 PYRAMID SCHOOL PRODUCTS</td>
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<tr>
<td>119</td>
<td>60&quot; MOP HANDLE GRIPPER JAWS VINYL COVERED</td>
<td>36</td>
<td>$3.94 EACH</td>
<td>$141.84</td>
<td>ABCO#01205NB CALICO INDUSTRIES, INC.</td>
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<tr>
<td>Item</td>
<td>Description</td>
<td>Quantity</td>
<td>Price</td>
<td>Supplier</td>
<td></td>
</tr>
<tr>
<td>------</td>
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</tr>
<tr>
<td>124</td>
<td>Wet Mop Size Medium 5&quot; Band Blue</td>
<td>160 Cases</td>
<td>$31.44 Each</td>
<td>$5030.00</td>
<td>Rubbermaid #A253-06 Pyramid School Products</td>
</tr>
<tr>
<td>163</td>
<td>C Fold Paper Towels</td>
<td>1000 Case</td>
<td>$12.90 Case</td>
<td>$1290.00</td>
<td>Nittany #Circcf Circle Janitorial</td>
</tr>
<tr>
<td>170</td>
<td>9&quot; Toilet Tissue, Jumbo Junior 1ply</td>
<td>2400 Case</td>
<td>$17.00 Case</td>
<td>$40,800</td>
<td>Nittany #Cir-Cj-Rt Circle Janitorial</td>
</tr>
<tr>
<td>182</td>
<td>Wastebasket Medium</td>
<td>288 Each</td>
<td>$2.88 Each</td>
<td>$829.44</td>
<td>Rubbermaid #2956 Calico Industries, Inc.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>$61,020.86</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Justification**

As a member of the Bergen County Cooperative Purchasing System, the College is purchasing janitorial supplies as needed for the daily operation of the Buildings and Grounds Department.

Cooperative procurement is allowed pursuant to County College Contracts Law 18A:64A-25.10.

**Charge To:** College Operating Funds  
**Account Number:** 10-06-620100-607557
Resolution
Authorization to enter into an agreement for Mass Notification Services with Send Word Now

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs
Dr. William Mullaney, Vice President, Academic Affairs
Ms. Sharyne Miller, Executive Director, Information Technology
Mr. William Corcoran, Executive Director, Safety, Security and Crisis Management
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to enter into a 2 year agreement with Send Word Now for web based Mass Notification Services, in accordance with NJEDge.Net RFP #1463. The total estimated cost for 2 years is $24,225.00 based on an estimated 17,000 contacts.

Justification
The Mass Notification System will enhance campus security and communications by allowing the College to manage and broadcast emergency and other important notifications to students, faculty and staff via text messaging, e-mail, and voice messages.

The New Jersey Research & Education Network (NJEDge.Net) has entered into a consortium purchase agreement with Send Word Now which provides deeply discounted rates for NJEDge.Net member institutions.

Purchase through consortium agreement is allowed in accordance with County College Contracts Law 18A:64A-25.10.

Charge To: College Operating Funds
Account Number: 10-01-192100-607550
Resolution
Public Bid: Authorization for On-Call Electrical Contracting for December 2013

Submitted By
Dr. Ronald Milon, Vice President Administrative Services
Ms. Barbara Golden, Managing Director, Purchasing and Services
Mr. Samuel John, Acting Managing Director, Physical Plant

Action Requested
Authorization to amend Board Action A/F 5, dated December 13, 2011, to increase the amount authorized for Redmann Electric as per Public Bid #2067, by an additional $9,492.24 for the month of December 2013.

Justification
On-Call Electrical Contracting services will be on a month to month basis until a Work Plan is developed and implemented.

Charge To: College Operating Funds
Account Number: 10-06-610100-607550

Original Contract Amount: $300,600.00
Total Previously Approved Additions: $278,497.66
Resolution
Public Bid: Authorization for On-Call Plumbing Services for December 2013

Submitted By
Dr. Ronald Milon, Vice President Administrative Services
Ms. Barbara Golden, Managing Director Purchasing and Services
Mr. Samuel John, Acting Managing Director, Physical Plant

Action Requested
Authorization to amend Board Action A/F 2, dated February 7, 2012, to increase the amount authorized for Aero Plumbing, as per Public Bid #P-2076, by an additional $10,411.12 for the month of December 2013.

Justification
On-Call Plumbing services will be on a month to month basis until a Work Plan is developed and implemented.

Charge To: College Operating Funds
Account Number: 10-06-610100-607550

Original Contract Amount: $182,500.00
Total of Previously Approved Additions: $172,857.78
BOARD OF TRUSTEES ACTION A/F 12
Approval Date: February 4, 2014

Resolution
Public Bid: Authorization for On-Call HVAC Services for December 2013

Submitted By
Dr. Ronald Milon, Vice President Administrative Services
Ms. Barbara Golden, Managing Director Purchasing and Services
Mr. Samuel John, Acting Managing Director, Physical Plant

Action Requested
Authorization to amend Board Action A/F 10, dated April 5, 2012, to increase the amount authorized
for Kalas Heating & Cooling, Inc., as per Public Bid #P-2080, by an additional $13,596.00 for the
month of December 2013.

Justification
On-Call HVAC Services will be on a month to month basis until a Work Plan is developed and
implemented.

Charge To: College Operating Funds
Account Number: 10-06-610100-607550

Original Contract Amount: $337,850.00
Total of Previously Approved Additions: $127,714.00
Resolution
Public Bid: Authorization to Award Public Bid P-2126 for On-Call Asphalt Repairs, Curbing and Sidewalks, and Excavation Work

Submitted By
Dr. Ronald Milon, Vice President Administrative Services
Ms. Barbara Golden, Managing Director Purchasing and Services
Mr. Samuel John, Acting Managing Director, Physical Plant

Action Requested
Authorization to award Public Bid #P-2126 for On-Call Asphalt Repairs, Curbing and Sidewalks, and Excavation Work to Cream Ridge Construction Co., Inc., for the period February 15, 2014 through February 14, 2016, at an estimated cost of $245,716.50.

Justification
Asphalt Repairs, Curbing and Sidewalks, and Excavation Work are required to provide emergency work when needed, and to repair potholes in the roadways and parking lots in order to prevent accidents, and to maintain the integrity of the paved surfaces, sidewalks and curbs. Twenty two companies registered for the bid, and four bids were received. See list below for bids received.

Cream Ridge Construction Co., Inc.  $245,716.50
Crossroads Pavement Maintenance LLC  $355,666.50
A.J.M. Contractors, Inc.  $447,200.00
D&L Paving Contractor, Inc.  $772,376.50

Charge To: College Operating Funds
Account Number: 10-06-610100-607550
BOARD OF TRUSTEES ACTION A/F 14
Approval Date: February 4, 2014

Resolution
Public Bid: Authorization to Award Public Bid P-2136 for On-Call HVAC Services

Submitted By
Dr. Ronald Milon, Vice President Administrative Services
Ms. Barbara Golden, Managing Director Purchasing and Services
Mr. Samuel John, Acting Managing Director, Physical Plant

Action Requested
Authorization to award Public Bid #P-2136 for On-Call HVAC Services to Kalas Heating & Cooling, Inc., for the period February 15, 2014 through February 14, 2016, at an estimated cost of $653,693.28.

Justification
The College needs an on-call HVAC contractor to provide routine and emergency repairs to the Heating, Ventilation and Air Conditioning systems in all the college buildings. Eleven companies registered, and five bids were received. See list below for bids received.

Kalas Heating & Cooling, Inc. $653,693.28
M.B.T. Contracting LLC $674,849.28
GRM Facilities Management, Inc. $808,968.00
Core Mechanical, Inc. $946,320.00
Unitemp, Inc. $1,077,672.00

Charge To: College Operating Funds
Account Number: 10-06-610100-607550
Resolution
Perkins Grant: Authorization to Award Public Bid P-2127 for Microsoft Surface Tablets

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Ms. Barbara Golden, Managing Director, Purchasing and Services
Dr. William Mullaney, Vice President, Academic Affairs
Ms. Sharyne Miller, Executive Director, Information Technology

Action Requested
Authorization to award Public Bid P-2127 for Twenty (20) Microsoft Surface Tablets, screen protectors, and covers, in the amount of $22,949.00, to OM Office Supply Inc..

Justification
To further enhance our ability to meet the needs of our students, we are asking for twenty Microsoft Surface Pro tablets for use in the library. Desktop computers in the library are limited, so there is a need for mobile computing in order to keep up with demand. The Microsoft Surface Pro tablets will fill that need by offering mobile computing that is familiar, as they run the Microsoft applications that are universally recognized. In addition, Microsoft Surface Pro tablets also support removable storage which is something that students have been requesting and which makes sense for devices that are shared.

At total of 13 companies registered for bid packages and 4 bids were received. See table below for bids received.

The two lowest bids were rejected due to alterations to the terms and conditions of the bid specifications, and the third lowest bid was rejected for failure to complete one of the required bid documents.

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Software House International</td>
<td>$20,996.80</td>
</tr>
<tr>
<td>CDW Government</td>
<td>$21,507.40</td>
</tr>
<tr>
<td>En Pointe Technologies Sales, Inc.</td>
<td>$21,513.30</td>
</tr>
<tr>
<td>OM Office Supply Inc.</td>
<td>$22,949.00</td>
</tr>
</tbody>
</table>

Charge To: Perkins Grant
Account Number: 50-02-585600-607611
Resolution
Authorization for Payment to Mary Pomerantz Advertising for Recruitment Advertising Services

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Mr. James Miller, Executive Director, Human Resources
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization for payment to Mary Pomerantz Advertising in the amount of $39,229.27 for recruitment advertising services during the period October 1, 2013 through December 31, 2013.

Justification
The College requires the services of an advertising agency to submit print ads to newspapers and trade publications for recruiting potential applicants for vacant faculty and staff positions.

The college has a need to purchase recruitment advertising as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Mary Pomerantz Advertising Inc. has submitted, a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This purchase is exempt from bidding in accordance with County College Contracts Law, N.J.S.A. 18A:64A-25.5 (a) (20) which exempts recruitment advertising from public bidding.

Charge To: College Operating Funds
Account Number: 10-01-126100-607757
BOARD OF TRUSTEES ACTION A/F 17
Approval Date: February 4, 2014

Resolution
Perkins Grant: Authorization to Award Public Bid P-2132 for Welding Equipment

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Dr. William Mullaney, Vice President, Academic Affairs
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to award Public Bid P-2132 for three welding work stations and related accessories, and one fume collector, in the amount of $18,736.92, to Midwest Technology Products and Services.

Justification
Multi-process Welding Workstations will allow students in the Manufacturing Technology and STEM programs to obtain marketable skills to pursue careers in welding or continue their studies in technology fields. Qualified welders have great opportunities to advance in the fields of manufacturing, construction, power plants, refineries, ship building, aerospace and many technology fields. The purchase of this equipment will allow the college to build and sustain successful programs.

The fume collector is necessary to extract fumes and dust created when welding.

At total of twelve companies registered for bid packages and four bids were received. See table below for bids received.

The low bid submitted by OXARC, Inc. was rejected because the company did not possess a New Jersey Business Registration Certificate at time of bid as required by law.

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>OXARC, Inc.</td>
<td>$16,245.00</td>
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<tr>
<td>Midwest Technology Products and Services</td>
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<tr>
<td>Airgas USA LLC</td>
<td>$18,937.18</td>
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<tr>
<td>Dust Control Solutions</td>
<td>$21,281.70</td>
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Charge To: Perkins Grant
Account Number: 20-02-585600-604217
Resolution
Ratifying Request of President B. Kaye Walter for Chapter 12 Funding

Submitted By
E. Carter Corriston, Chairman, Board of Trustees

Action Requested
To ratify the request of President B. Kaye Walter to submit an application for Chapter 12 funding.

Justification
Approval of Board of Trustees needed for application for Chapter 12 funding.
Resolution:
Approval of Legal Services- Harwood Lloyd, LLC

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services

Action Requested
Payment of voucher in the amount of $1,800.40 for Judge Carver for the investigation done on the Professor Peter Martin matter.

Charge To: College Operating Funds
Account Number: 10-01-186100-607566
Resolution
To accept Full Field Baseball Tarp donation from Fairleigh Dickinson University.

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs
Dr. Ronald Milon, Vice President, Administrative Services

Action Requested
To approve acceptance of donation of a Full Field Baseball Tarp from Fairleigh Dickinson University—Teaneck Campus.

Justification
The donated tarp will help prevent additional damage caused by the elements of nature to the College’s baseball fields and will prevent cancellation of baseball games due to poor playing conditions thus limiting the potential for injuries.
December 17, 2013

Dear VP’s Gonzalez-DeJesus & Milon,

I am writing to request that we accept the donation of a Full Field Baseball Tarp from Fairleigh Dickinson University-Teaneck Campus. As highlighted by Director Hernandez in his initial request to me, there is a significant cost savings for us to accept this donation. A tarp of this magnitude is an expensive item ($5,000- $10,000), it helps to limit other costs (the Turf Surface Quick Dry Treatment materials) and would prevent us having to cancel games due to poor playing conditions (limits the potential for injuries).

Jorge has already highlighted an acceptable storage area, discussed the use/maintenance of this equipment with Hugh Knowlton from B&G, and we both fully support this donation. Please let me know if there are any further questions. Thank you for your time.

Nestor Melendez
Dean of Student Life & Judicial Affairs
DATE: December 16, 2013

TO: Nestor Melendez, Dean of Student Life & Judicial Affairs

FROM: Jorge Hernandez, Managing Director of Athletics

SUBJECT: BASEBALL FIELD TARP

I was recently contacted by Sean Morrison, the Director of University Athletic Development and Marketing at Fairleigh Dickinson University-Teaneck, in reference to their baseball field tarp. Mr. Morrison informed me that FDU had recently changed the surface of their baseball field from grass to artificial turf and therefore no longer needs their full field tarp. Mr. Morrison offered to donate the tarp to the Bergen Community College Athletic Department. A new full field tarp for baseball usually costs somewhere between $5,000 - $10,000. I believe accepting this donation would benefit our baseball program in the following ways:

1. Fewer games would need to be cancelled due to wet and unplayable field conditions after rain storms.
2. It would alleviate the need for the BCC Grounds crew to pump water from the field after it rains.
3. The tarp would prevent the need to purchase “Turface”, a quick-dry product that is used to dry wet and muddy dirt areas of a baseball field (i.e., batters boxes, pitching mounds, infield areas). This product aids in the prevention of injuries due to wet field conditions and costs between $25 - $45 per bag. The BCC Grounds crew usually uses at least five bags of “Turface” when it rains during the baseball season.
4. The tarp would help keep down future labor and maintenance costs relating to the BCC Grounds staff.

Thank you in advance for considering this request - please contact me if you have any questions or concerns.
Resolution
To approve Memorandum of Understanding between Vet Center-Secaucus and the College’s Veterans and Military Affairs Center

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs

Action Requested
Acceptance of MOU between Vet Center-Secaucus and the College’s Veterans and Military Affairs Center which highlights no obligation or spending of Bergen Community College funds for services rendered.

Justification
To support the growing needs of the veteran student population and of their dependents, the Vet Center-Secaucus will supplement the College’s student support resources by providing the following services:

1. Counseling for veteran students with Traumatic Brain Injuries
2. Counseling for veteran students with Post-traumatic Stress Disorder
3. Counseling for veteran students who are sexual assault survivors while in combat
4. Workshop presentations and counseling on adjustment to civilian and student life
5. Assistance to veterans and their dependents in the areas of VA benefit referral, VA medical referral, employment services, substance abuse, bereavement, marital and family counseling, and homeless referral

All services provided by the Vet Center-Secaucus are fully confidential and free of charge.
MEMORANDUM OF UNDERSTANDING BETWEEN SECAUCUS VET CENTER AND BERGEN COUNTY COMMUNITY COLLEGE

PURPOSE: The purpose of this agreement is to define and outline responsibilities and areas of cooperation between Secaucus Vet Center, located at 110 A Meadowland Parkway Secaucus, New Jersey, 07094 and Bergen County Community College, located 4400 Paramus Road Paramus New Jersey 07652-1595, in furtherance the goals of both agencies with regard to provision of services to their respective clients.

MISSION: The Vet Center's mission is to provide readjustment psycho-education and counseling and referral services to veterans and their family members. Available counseling service is available for all veterans and their family members. It is in the best interest of the Vet Center to provide these invaluable psycho-educational and counseling services to veterans and their family members at Bergen County Community College.

SCOPE: As the Vet Center mission permits, and subject to the continued approval of Bergen County Community College will provide access, where possible, to a private office, the use of common areas to include reception/front office, waiting room, restrooms, and conference room. The private office will include use of furniture, to include a desk and built-in storage space (any expenses for specified accommodations shall be a minimal cost, if any, to Bergen County Community College.

RESPONSIBILITIES AND AREA OF COOPERATION:

Vet Center agrees to:

A. Provide individual and group counseling sessions regarding combat-related stress (psychological education) and counseling services to veterans and their family members in the surrounding communities. Services will be provided on at least one full day a week starting December 2013 with an open ending date. Number of hours and days that services will be provided will be adjusted, either increased or decreased, according to needs of veteran student population.

B. Make counseling services available to combat veterans and their family members, for bereavement, marital and family, PTSD, readjustment, sexual trauma, and substance abuse and provide assistance in the areas of
employment services, homeless referral, VA benefit referral, and VA medical referral.

C. Provide necessary equipment, to include table and chairs and Ethernet connection or Wi-Fi accessibility for purpose of documenting Vet Center counseling services. Vet Center will provide a computer for counselors and phone access is not required.

D. Maintain communication and cooperation with Bergen County Community College.

E. Inform all Vet Center staff concerning the provisions of this agreement.

**BERGEN County Community College** agrees to:

A. Provide information to eligible members regarding the availability of the Vet Center for services.

B. Maintain communication and cooperation with the Vet Center to promote efficient and effective services for veterans and their families.

C. Offer information to Vet Center staff about the emergency services available to at-risk students including campus mental health services, emergency screening center(s) and the behavioral health advisory/threat assessment team(s).

**ADDITIONAL TERMS OF AGREEMENT:**

The Vet Center and Bergen County Community College agrees as follows:

A. There shall be no obligation or spending of Bergen County Community College funds under this agreement for Vet Center services.

B. Vet Center services will not result in and are not meant to displace available services, programs, or products already provided to veterans and their families by Bergen County Community College.

C. The Vet Center will not use the name of Bergen Community College any of their publicity or advertising media.

D. No signs, posters, plaques, or other organizational identification shall be placed on or inside Bergen County Community College except when Vet Center services are actively being offered.

E. The Vet Center will ensure that their personnel and staff comply with all local,
state, and federal laws, rules and requirements, including any and all applicable to licensure, insurances, record keeping, tax filing, credentialing, and granting and protecting of privileges.

F. The Vet Center and their personnel and staff will hold Bergen County Community College harmless from any and all claims of liability, allegations of negligence or wrongful acts or omissions by any and all veterans and visitors while Vet Center personnel and staff are on the Bergen County Community College campus. Premises shall include but not limited to all buildings, facilities, grounds, and locations on Bergen County Community College.

G. Bergen County Community College will not be liable for damages, debts, or harm resulting from Vet Center services and the Vet Center will hold Bergen County Community College free from all liabilities, damages, debts, and harm.

**TERMINATION:** Either party can suspend or terminate this agreement at anytime in writing and shall give the other party a minimum of three (3) days advance notice, if possible.

Naydeen T. Gonzalez-DeJesus PhD  
Vice president, Student Affairs  

__________________________________  
Date

David Cathcart M.A.  
Team Leader  
Secaucus Vet Center  

__________________________________  
Date

William Busby, PhD, LP  
Northeast Regional Manager  

__________________________________  
Date
Resolution
To approve Black History Month Speaker David Otunga

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs

Action Requested
To approve contract in the amount of $4,500 dollars payable to Reel Management for David Otunga who will speak on the topic of Defying Stereotypes on February 4, 2014.

Justification
David Otunga was one of several speakers considered by the Black History Month Committee comprised of students, faculty, and staff. This activity supports the College’s Black History Month celebrations.

College Operating Funds:
60-09930000-607680
Bergen Celebrates
BLACK HISTORY MONTH
February 1 - 28, 2014

"Fifty Years Later, Dr. King's Dream Endures"

Sat., February 1
Ras-sun, Artist-In-Residence, will present an exhibition and study of his artwork. Main Floor, Pitkin Center.

Tues., February 4
Opening Ceremony
Mr. David Otunga, Harvard educated professional wrestling acton, will open the program with a keynote address. Place: Bergen Community College/William P. Burke New Jersey City University. 6:30-8:00 p.m., Room C-111

Thurs., February 6
Celebrating the birthday of one of the most renowned icons in Black history, "The Honorable Robert Nesta "Bob" Marley." Sponsored by the Caribbean Club. 12:30-1:30 p.m., Student Center.

Mon., February 10
Poetry Reading
Showcasing the talent of BCC Student Poets. 4:45-6:00 p.m., TEC-128

Wed., February 12
"Discovering Your Voice" - Creative Arts Workshop featuring Abstract Art Impressionist, Sophie Donoville. 1:45-3:00 p.m., Room C-111

Sat., February 14
Amateur Night at the world renowned Apollo Theaters. Dinner at Lordio's Restaurant at The Apollo. 5:30-8:30 p.m., TEC-128

Thurs., February 13
Author Joseph Citizen will discuss his science-fiction novel, "Heat Seeker," and the genre of science-fiction. A book-signing will follow. 9:30-11:30 a.m., Room C-125

Tue., February 18
Dr. Marcia Cantorelli, Author of I Can Finish College: Daughter of Civil Rights Activist, Whitney Young, Jr., will lecture on the theme, "50 Years Later, Dr. King's Dream Endures." Sponsored by Faculty Development. 9:30-10:15 a.m., Gosses Theater

Wed., February 19
Brown vs. Board of Education
Presented by Dr. Nathaniel Briggs, former President of NAACP of Bergen County. Sponsored by the BCC NAACP Chapter. Time: TBD Room: TBD

Wed., February 16
Imam Shahid Abdul-Rahim, Author and Community Leader will discuss Wealth and Finance in the African American Community - A Historical Perspective. Followed by a book signing. 6:30-8:00 p.m., Room C-125

Wed., February 26
David Mills, actor, writer and poet will perform a one-person show of the work of Harlem Renaissance writer, Langston Hughes. Followed by a workshop. 11:00-12:15 p.m., Room: TBD

Fri., February 28
Closing Banquet
Historical Video Journey, Bergen County and the Civil Rights Movement. Presented by Dr. Arnold Brown, noted Bergen County Historian. "Honoring Our Scholars." 6:00 p.m., Mason Family Meeting & Training Center, Room TEC-128

Black History Celebration Committee
Prof. Gemma Figaro, Co-Chair
Prof. April Adams
Prof. Jessica Adams
Mr. Milton Agular
Prof. Mark Albinder
Dr. Marsha Henton
Dr. Arland G. Cooper
Dr. Keith Chu
Prof. Brian Cordell
Dr. Urala Orell Hannah
Mr. Hosea D'Shields
Dr. Paul Butler
Prof. Maureen Ellis-Davis
Prof. Collete Finney
Prof. Dallas Gray
Ms. Vannette Johns
Ms. Yolanda Lynch
Mr. Ronald E. McKnight
Mrs. Arista McMillan
Mr. Nester McManus
Dr. Ron Miller
Dr. Leo Rishol Rolleston
Ms. Mary Singletary
Prof. Sarah Williams
Prof. Paula Williams
Dr. Joe Yada

Community Committee Members
Ms. Jeanette Cantor-Adesu
Mr. Arnold Brown
Bergen Celebrates
BLACK HISTORY MONTH
February 1 - 28, 2014

"Fifty Years Later, Dr. King's Dream Endures."

Groups needing reserved seats, please phone in advance
For information, call 201-447-7883 or email nmelendez@bergen.edu; www.bergen.edu

All are welcome • All events are free unless indicated

Black History Month events are co-sponsored by the Office of Student Life and the Office of Community and Cultural Affairs.
BOARD OF TRUSTEES ACTION E/G 4
Approval Date: February 4, 2014

Resolution
Authorize Submission of Proposal to the US Department of Justice Office on Violence Against Women

Submitted By
Dr. Naydeen Gonzalez-De Jesus, Vice President of Student Affairs
Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. Andrew Tomko, Dean of Business, Social Sciences & Public Service
Dr. William J. Yakowicz, Managing Director, Grants Administration

Action Requested  To authorize submission of a grant proposal to the United States Department of Justice Office on Violence Against Women in the amount of $300,000 for FY14 – FY16, and to authorize President Walter, or her designee, to execute required documents.

Justification  Bergen Community College proposes to serve as lead agency for the Campus Violence Prevention Program to be conducted in partnership with nongovernmental victim service providers, criminal justice providers, criminal justice agencies, medical and health provider institutions, and education and advocacy organizations. The project is designed to prevent domestic violence, dating violence, sexual assault and stalking on the three BCC campuses. Key community partners include Shelter Our Sisters and the YWCA

No indirect costs can be charged. No institutional funds are required, although lead agency (BCC) and partners must demonstrate such in-kind resources as staff time, facilities and administrative support are invested to ensure project sustainability.

A project summary sheet and draft budget follow.

No additional college funds are required.
SUMMARY SHEET

1. The point of contact for this grant will be Shari Franschman, Assistant Professor, Department of Criminal Justice & Homeland Security, Bergen Community College, 400 Paramus Road, Suite A306, Paramus, New Jersey, 07652-1595; phone (201) 689-7064, fax (201) 612-5633 sfranschman@bergen.edu

2. Dr. William J. Yakowicz is Director of the Office of Grants and authorized grant official for Bergen Community College, 400 Paramus Road, Paramus, N.J. 07652-1595; phone (201) 612-5253, fax (201) 612-5633 wyakowicz@bergen.edu.

3. Other federal grant funds come from U.S. Dept. of Health and Human Services (Substance Abuse & Mental Health Services Administration; Agency for Children & Families), U.S. Dept. of Education (Office of Post-Secondary Education), National Science Foundation, and U.S. Dept. of Labor (in a subcontract with New Jersey Institute of Technology as the lead agency).

4. The preceding grants are not used to do work related to the issues set forth in this application.

5. Bergen Community College (BCC) is a public State Controlled Institution of Higher Education.

6. The following non-profit, non-governmental victim service programs collaborating on this project are: the healingSPACE at YWCA of Bergen County and Shelter Our Sisters (SOS) that provide community based victim services.

7. Students have access to campus based health and counseling services.

8. Criminal justice and civil legal agencies that partner with us include Paramus, New Jersey Police Department, Bergen County Police, and Alternatives to Domestic Violence (ADV) an agency that works to reduce domestic violence and provides legal assistance for victims.

9. This is a continuation application.

10. This project involves BCC as a single institution.

11. Bergen Community College is located in Bergen County, New Jersey within the New York–Northern New Jersey-Long Island, NY-NJ-PA Metropolitan Statistical Area. Bergen County has a mix of suburban and urban regions.

12. This project will be implemented primarily in Bergen County, 75% of students come from Bergen County. It will also cover other neighboring counties from which students come to BCC: Passaic, Hudson and Essex Counties.
13. Bergen County serves seventy two (72) municipalities with a population of over 900,000 residents in the area of 234 square mile County of Bergen in northeast New Jersey.

14. Bergen enrolls over 17,000 students in its degree and certificate programs, with another 9,000 in continuing education, basic skills, and workforce readiness programming. Over half (55%) of the total 26,000 or more students are women, 51% are minority, over 40% qualify for financial aid, about 20% are foreign born from over 110 different countries, about 15% report one or more disabilities. Bergen Community College has the largest population of students with disabilities of any institution of higher education in the state. With a Hispanic/Latino population of about 35%, the College is also approved as eligible for Title V and Title III programs of the Higher Education Act of 1965, as amended by the Higher Education Opportunity Act of 2008.

15. BCC presently serves over 17,000 students.

16. All Campus Program Statutory Purpose Areas (SPA) will be addressed: (SPA NOS. 1, 2, 3, 4, 5, 6, 8) except those related to capital expenses (SPA No. 7).

17. BCC will meet the following OVW Priority Areas:
   a). We will exceed the 25% threshold for priority area in providing core services to victims. **BCC will use 34% of grant funds to** provide enhanced coordination of legal, medical, psychological counseling by improving delivery of victim assistance by maintaining a permanent **Violence Intervention Prevention Coordinator (VIPC)**. The coordinator will collaborate and work in partnership with non-profit victim service programs such as healingSPACE and SOS.
   b). We will develop innovative and culturally-specific prevention and intervention strategies that meet the needs of **LGBT, students with disabilities, Latino and Hispanic students**.
   c). We will implement this project at a **community college** setting.

18. In addition to the four minimum requirements and the bystander intervention program, BCC’s grant project will provide the following programs:
   a). Training for Peer Ambassadors – One forty hour training program will be offered every semester regarding dynamics of domestic, dating, sexual violence and stalking (DV, DaV, SV, & Sta). This program will be mandatory for all peer ambassadors.
   b). Training for Faculty and Staff - One presentation will be offered every semester regarding dynamics of DV, DaV, SV, and Sta, warning signs, BCC policies, protocols and resources. This program will be advertised widely and can be attended by interested faculty and staff. In addition,
this material will be created and offered online and become part of the mandatory “New Employee Orientation.”

c). Peer Education Program presented by a bilingual Bystander Intervention Facilitator (BIF) and Peer Ambassadors addressing myths and facts of DV, DaV, SA, and Sta, strategies for bystander intervention (Green Dot) as well as resources for students. This program will use clickers to engage students. Faculty and other members of the college can also request this presentation.

19. Percentage of grant activities that will address each of the issues: Sexual Assault (33%), Domestic and Dating Violence (34%) and Stalking (33%).

20. Details of Recent OVW Projects: Bergen Community College was the recipient of OVW Fiscal Year 2009 Campus Grant, award #2009-WA-AX-0026, total initial funding in the amount of $300,000. There were no supplemental funds provided. This grant was completed during an OVW approved extension period that ended on June 30, 2013.
## Budget Summary

<table>
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<th>Amount</th>
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<td>A. Personnel</td>
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<td>B. Fringe Benefits</td>
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<td>C. Travel</td>
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<td>D. Equipment</td>
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<td>E. Supplies</td>
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<td>F. Construction</td>
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<td>G. -Consultants</td>
<td>$4,000</td>
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<td>-Contracts for Victim Service Agencies</td>
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<td>H. Other</td>
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<td>I. Indirect Costs</td>
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<td><strong>TOTAL PROJECT COSTS</strong></td>
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<td><strong>Federal Request</strong></td>
<td><strong>$300,000</strong></td>
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<tr>
<td><strong>Non-Federal Amount</strong></td>
<td>$NA</td>
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Resolution
Authorize partnership with Hudson County Community College on a grant proposal to the US Department of Agriculture Hispanic Serving Institutions Program, and to authorize President B. Kaye Walter, or her designee, to execute required documents.

Submitted By
Dr. William Mullaney, Vice President for Academic Service
Dr. Andrew Tomko, Dean, School of Business, Social Sciences & Public Service
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Professor David Cohen, Department of Hotel/Restaurant/Hospitality
Dr. William Yakowicz, Director of Grants Administration

Justification The proposed partnership grant project is designed to create new industry driven courses and certificates; expand student career pathways from secondary to postsecondary education and careers; and support interdepartmental and interagency collaboration, professional development, and knowledge/resource sharing. Hudson County College will serve as lead fiscal agency, with grant funds shared equitably by partners.

Professor Robert Walljasper, Ms. Sherry Wilson, Department Chair David Cohen, and Dr. Steven Fischer are developing Bergen’s portion of the project, one key outcome of which will be a new transferable associate degree, “Food Science/Safety,” that incorporates existing Science and Horticulture courses, industry recognized certificates, and internships to prepare students for employment in the Food Safety industry.

No College funds are required.
An abstract follows; the final project plan with budget is forthcoming.
HSI Food Safety Grant Project Abstract

Robert Walljasper, Sherry Wilson, David Cohen, and Dr. Steven Fischer Propose a new Associate degree, “Food Science/Safety” that is transferable to Fairleigh Dickson University, Rutgers, and comparable 4 year schools.

The proposed degree includes Science and Horticulture components with new as well as existing HRM and culinary courses to prepare students for careers in the Food Safety industry (e.g., Food Safety Inspector, Quality Assurance or Health Inspector. The Food Science/Safety program(s) prepare students for national certification testing in both Hazard Analysis & Critical Control Points (HACCP), ServSafe, and other appropriate areas.

Developed in partnership with Hudson County Community College (lead agency), the BCC and HCC programs will be shared and will include:

- Student internship opportunities with USDA and such local partners as GOYA Foods
- Conferences on food safety, and related issues
- Professional development and training for faculty and staff in HACCP, GMP, and more
- Interagency team teaching, resource sharing, and collaborative capacity building
- Jointly developed and sponsored summer “Smart Start” programs for high school students and others to begin working on pathways to food industry education and careers
- Full or partial scholarship opportunities for students

Total funding is projected to be $600,000 or $200,000 for each of three years, shared equitably between partners. A final budget is forthcoming.
Resolution
Authorize acceptance of a Fulbright Scholar in Residence Award to bring international theatre artist Rafael Bianciotto to Bergen Community College and Ramapo College for the Spring semester of 2015, and to authorize President B. Kaye Walter, or her designee, to execute required documents.

Submitted By
Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Ms. Amparo Codding, Dean of Arts, Humanities, and Wellness
Dr. William J. Yakowicz, Director, Grants Administration

Justification
This visiting Fulbright Scholar opportunity is designed to enhance the global focus of both Bergen and Ramapo colleges’ general education and diversity course offerings, and to strengthen ties across disciplines. Bergen and Ramapo agreed to jointly bring international theatre artist, Rafael Bianciotto, to our campuses for the academic spring semester, 2015. Specific goals are to enhance the international offerings and opportunities available to students and to broaden their global and historical perspectives of Theatre. Mr. Bianciotto is a director, actor and teacher specializing in commedia dell’arte, mask, and clown techniques. Originally from Argentina, he has been living and working in Paris for over 20 years. As Fulbright Scholar-in Residence, Bianciotto will teach courses, conduct workshops, and direct a main stage production.

Costs to Bergen Community College include a standard Masters level Lecturer salary of $19,307.00, individual health benefits, and $500.00 for local or regional conferences and lectures for professional development. Ramapo College committed to in-kind contribution of housing, transportation, insurance and meals valued at $19,526.95. The U.S. Department of State, Bureau of Educational and Cultural Affairs provides for international travel and related expenses as well as a stipend.

This initiative was authorized by the Board of Trustees at their November 4, 2013 meeting.
Resolution
Appointment: IT positions/Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Ms. Sharyne Miller, Executive Director, Information Technology
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
That the following individuals be appointed to the positions and salaries indicated for the period listed below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
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<tbody>
<tr>
<td>Melanie McKaba</td>
<td>Sr. Programmer Analyst/Information Technology</td>
<td>$75,000.00</td>
<td>01/06/14 – 06/30/14</td>
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<tr>
<td>Hector Pena</td>
<td>Sr. Programmer/Report Writer / Information Technology</td>
<td>$80,000</td>
<td>02/10/14 – 06/30/14</td>
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<tr>
<td>Sarah Sangregorio</td>
<td>Technology Support Specialist I – Meadowlands/Information Technology</td>
<td>$35,000.00</td>
<td>02/17/14 – 06/30/14</td>
</tr>
<tr>
<td>Prisca Soto</td>
<td>Web Developer/Information Technology</td>
<td>$67,000</td>
<td>02/24/14 – 06/30/14</td>
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Justification
To fill budgeted positions through successful search processes.

Charge to: College Operating Funds
Account Number: 10-01-165100-60110
Resolution
Appointment: Assistant Director, Financial Aid/Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
That the following individual be appointed to the position and salary indicated for the period listed below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patricia Pappas</td>
<td>Assistant Director, Financial Aid/</td>
<td>$70,000.00</td>
<td>02/10/14 – 06/30/14</td>
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<td></td>
<td>Student Affairs</td>
<td>(pro-rated)</td>
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</table>

Justification
To fill a budgeted position through a successful search process.

Charge to: College Operating Funds
Account Number: 10-02-243100-601110
BOARD OF TRUSTEES ACTION P1C
Approval Date: February 4, 2014

Resolution
Appointment: Administrative Assistant/Confidential

Submitted By
Dr. B. Kaye Walter, President
Dr. Ronald Milon, Vice President, Administrative Services
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
That the following individual be appointed to the position and salary indicated for the period listed below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michelle Roche</td>
<td>Administrative Assistant/Administrative Services</td>
<td>$36,000.00</td>
<td>01/16/14 – 06/30/14 (pro-rated) (retroactive)</td>
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Justification
To fill a budgeted position through a successful search process.

Charge to: College Operating Funds
Account Number: 10-01-131100-60110
Rescue
Appointment: Lecturers, Spring 2014 Semester

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individuals as Lecturers for the Spring 2014 semester at the salaries indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline/Division</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Julia Arnold</td>
<td>ESL Speech/Arts, Humanities and Wellness</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Dalia Badr</td>
<td>Psychology/ Business, Social Sciences &amp; Public Service</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Dario Campillo</td>
<td>Sonography/Health Professions</td>
<td>$18,776.00</td>
</tr>
<tr>
<td>Andrea da Conturbia</td>
<td>College Mathematics/Math, Science and Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>James Resnik</td>
<td>Accounting/Business, Social Sciences &amp; Public Service</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Stephen Reyes</td>
<td>Communications/Arts, Humanities and Wellness</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Sarah Sala</td>
<td>Success 101/Academic Affairs</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Laura Schneider</td>
<td>Success 101/Academic Affairs</td>
<td>$19,307.00</td>
</tr>
</tbody>
</table>

Justification
To provide adequate coverage of classes for the Spring 2014 semester.
Resolution
Appointment: Support Staff (Completion of Probationary Period)

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To appoint the following individual, who has successfully completed the probationary period, to the indicated position at the annual rate, title and effective date as noted:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Margaret McCarthy</td>
<td>Office Assistant/BCC at the Meadowlands/Academic Affairs</td>
<td>$31,000.00 (prorated)</td>
<td>11/18/13 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
To fill a budgeted position through a successful search process and completion of probationary period.

Charge To: College Operating
Account Number: 10-04-418100-601130
Resolution
Interim Appointment: Clinical Coordinator

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice-President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To reappoint on an interim basis the individual listed below to the position of Clinical Coordinator at the stipend shown for the period January 21, 2014 to June 30, 2014.

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Annual Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dario Campillo</td>
<td>Sonography-Vascular/Health Professions</td>
<td>$4,540.00 (pro-rated)</td>
</tr>
</tbody>
</table>

Justification
To appoint on an interim basis while the college examines the current academic department structure.
Resolution
Interim Appointment: Testing Coordinator

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice-President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To appoint on an interim basis the individual listed below to the position of Testing Coordinator at the stipend shown for the period January 21, 2014 to June 30, 2014.

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Annual Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kenneth Bonnaffons</td>
<td>ESL Speech/English/Arts, Humanities and Wellness</td>
<td>$500.00 (pro-rated)</td>
</tr>
</tbody>
</table>

Justification
To appoint on an interim basis while the college examines the current academic department structure.
BOARD OF TRUSTEES ACTION P2A
Approval Date: February 4, 2014

Resolution
Reappointment: Lecturers, Spring 2014 Semester

Submitted By
Dr. B. Kaye Walter, President
Dr. William P. Mullaney, Vice President, Academic Affairs
Mr. Jim Miller, Executive Director, Human Resources

Action Requested
To approve the reappointment of the following individual as Lecturer for the Spring 2014 semester at the salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline/Division</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seymour Labarre</td>
<td>Physics &amp; Electronics Technology/IDT &amp; Physical Science/ Math, Science, &amp; Technology</td>
<td>$19,307.00</td>
</tr>
</tbody>
</table>

Justification
To provide adequate coverage of classes for the Spring 2014 semester.
Resolution
Reappointment: Project Personnel/Small Business Development

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James Miller, Executive Director, Human Resources

Action Requested
To approve the reappointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vincent Vicari</td>
<td>Assistant Director of Small Business and Business Development/Continuing Education, Corporate, and Public Sector Training</td>
<td>$70,218.84</td>
<td>01/01/14 – 12/31/14</td>
</tr>
</tbody>
</table>

Justification
Reappointment of Grant-funded position.

Charge To: Grant funds
Account Number: 50-11-586400-601110
Resolution
Rescind Appointment: Testing Coordinator, Spring 2014 Semester

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President of Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To rescind the appointment of the following individual as Testing Coordinator for the Spring 2014 semester, effective January 21, 2014 through June 30, 2014.

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>April Adams</td>
<td>Psychology/Business, Social Sciences, and Public Service</td>
<td>P1B – 09/10/13</td>
</tr>
</tbody>
</table>

Justification
Rescind appointment due to medical leave
BOARD OF TRUSTEES ACTION P4A
Approval Date: February 4, 2014

Resolution
Approve Stipend: Acting Managing Director of IT Administrative Systems (Technology)

Submitted By
Dr. B. Kaye Walter, President
Ms. Sharyne Miller, Executive Director, Information Technology
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To appoint the following individual to the position, monthly stipend and effective date as indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Monthly Stipend</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephen Valkenburg</td>
<td>Acting Managing Director, IT</td>
<td>$1,000.00</td>
<td>01/02/14 (retroactive)</td>
</tr>
<tr>
<td></td>
<td>Administrative Systems (Technology)/</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Information Technology</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Justification
To fill an interim leadership position at Bergen Community College until the successful completion of the search process.

Charge To: College Operating
Account Number: 10-01-165100-601110
BOARD OF TRUSTEES ACTION P4B
Approval Date: February 4, 2014

Resolution
Approve stipends for Nursing Clinical Faculty for Spring 2014 semester

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President of Academic Affairs
Mr. James Miller, Executive Director of Human Resources

Action Requested
To approve payment of stipends for the following individuals in the Nursing Clinical Faculty in the amounts indicated for the Spring 2014 semester.

<table>
<thead>
<tr>
<th>Name</th>
<th>Semester stipend amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Full time</strong></td>
<td></td>
</tr>
<tr>
<td>Maryanne Baudo</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Joanne Diamantidis*</td>
<td>$3,030.00</td>
</tr>
<tr>
<td>Patricia Durante</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Maria Fressola*</td>
<td>$3,030.00</td>
</tr>
<tr>
<td>Marie Grifo</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Margaret Hayes*</td>
<td>$3,030.00</td>
</tr>
<tr>
<td>Patricia Kelly</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Maryellen McHale**</td>
<td>$1,010.00</td>
</tr>
<tr>
<td>Joan McManus</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Lillian Ostrander</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Carrie Polnyj</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Sharon Puchalski</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Natalie Timme</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Toni Tortorella-Genova</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Sharon Zaucha**</td>
<td>$1,010.00</td>
</tr>
<tr>
<td><strong>Lecturers</strong></td>
<td></td>
</tr>
<tr>
<td>Guadulupe Berardez-Hicks*</td>
<td>$3,030.00</td>
</tr>
<tr>
<td><strong>Adjuncts</strong></td>
<td></td>
</tr>
<tr>
<td>Jennifer Abitabilo</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Nancy Bonard</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Linda Bowersox</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Mariam Doss</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Name</td>
<td>Stipend amount</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>Josephine Finnerty</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Tara Gregorio</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Diana Hernandez</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Maureen Imbrogno</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Rhonda Joseph</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Clara Kelly</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Michael Lang</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Teresa Meyer</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Thomas Negri</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Gail Okoniewski</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Pamela Pascarelli**</td>
<td>$1,010.00</td>
</tr>
<tr>
<td>Suzanne Peller</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Mary Santorelli</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Barbara Schweiger**</td>
<td>$1,010.00</td>
</tr>
<tr>
<td>Christine Tevlin</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Robert Tirado**</td>
<td>$1,010.00</td>
</tr>
<tr>
<td>Carmen Torres</td>
<td>$2,020.00</td>
</tr>
<tr>
<td>Athena Serrano Torres**</td>
<td>$1,010.00</td>
</tr>
<tr>
<td>Kathleen Vander Ploeg</td>
<td>$2,020.00</td>
</tr>
</tbody>
</table>

* for additional ½ semester clinical
** for ½ semester clinical only

**Justification**
Payment of Nursing Clinical Faculty stipends for the hiring and retention of skilled clinical instructors as per the negotiated agreement with the BCCFA.

Charge To:
Account Number: 10-03-352000601153
Resolution
Approve: Medical Leave of Absence /Support Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. William Corcoran, Executive Director of Safety, Security and Crisis Management
Dr. Ronald Milon, Vice President of Administrative Services
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a Medical Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Department</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Johnson</td>
<td>Public Safety Officer/Public Safety/ Administrative Services</td>
<td>12/09/2013 (retroactive)</td>
</tr>
<tr>
<td>Charles Jackson</td>
<td>Custodian/Buildings and Grounds/ Administrative Services</td>
<td>01/02/2014 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Medical Leave
Resolutions
Approve: Leave of Absence /Support Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. William Corcoran, Executive Director, Safety, Security and Crisis Management
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a Leave of Absence, without pay, for the following individual from the position listed below, effective dates as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Department</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kimberly Marriott</td>
<td>Public Safety Officer/Public Safety/Safety, Security and Crisis Management</td>
<td>12/14/13 – 03/14/14 (retroactive)</td>
</tr>
<tr>
<td>Azize Ruttler</td>
<td>Secretary/English/Arts, Humanities and Wellness</td>
<td>01/21/14 – 04/14/14 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Family Leave
Resolution
Approve: Military Leave of Absence/Support Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. William Corcoran, Executive Director of Safety, Security and Crisis Management
Mr. James R. Miller, Executive Director of Human Resources

Action Requested
To approve a Military Leave of Absence, without pay, for the following individual from the position listed below, effective dates as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orlando Lazo</td>
<td>Public Safety Officer/Public Safety/ Safety, Security and Crisis Management</td>
<td>02/03/14 to 07/03/14 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Military Leave
Resolution
Approve: Medical Leave of Absence /Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a Medical Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Department</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marcos Arteaga</td>
<td>Financial Aid Specialist/Financial Aid/ Student Affairs</td>
<td>02/11/2014</td>
</tr>
</tbody>
</table>

Justification
Medical Leave
Resolution
Approve: Return from Medical Leave of Absence /Support Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. William Corcoran, Executive Director of Safety, Security and Crisis Management
Dr. Ronald Milon, Vice President of Administrative Services
Dr. William Mullaney, Vice President of Academic Affairs
Mr. James R. Miller, Executive Director of Human Resources

Action Requested
To approve the return from a Medical Leave of Absence, without pay, for the following individuals to the positions listed below, effective dates as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salimah Ali</td>
<td>Secretary/Buildings and Grounds/ Administrative Services</td>
<td>01/02/2014 (retroactive)</td>
<td>$39,189.00</td>
</tr>
<tr>
<td>Drita Haxhiu</td>
<td>Library Assistant/Library Services/ Academic Affairs</td>
<td>01/02/2014 (retroactive)</td>
<td>$29,059.00</td>
</tr>
<tr>
<td>Joseph Johnson</td>
<td>Public Safety Officer/Public Safety Administrative Services</td>
<td>01/16/2014 (retroactive)</td>
<td>$30,563.00</td>
</tr>
</tbody>
</table>

Justification
Return from Medical Leave at the same position and salary as the commencement of the leave.
Resolution
Approve: Return from Military Leave of Absence/Support Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. William Corcoran, Executive Director of Safety, Security and Crisis Management
Mr. James R. Miller, Executive Director of Human Resources

Action Requested
To approve the return from a Military Leave of Absence, without pay, for the following individual to the position listed below, effective date as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edward Kaplach</td>
<td>Public Safety Officer/Public Safety/</td>
<td>12/20/2013</td>
<td>$30,750.00</td>
</tr>
<tr>
<td></td>
<td>Administrative Services</td>
<td>(retroactive)</td>
<td></td>
</tr>
</tbody>
</table>

Justification
Return from Military Leave at the same position and salary as the commencement of the leave
Resolution
Retirement: Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. Yun Kim, Vice President of Institutional Effectiveness
Dr. William Mullaney, Vice President of Academic Affairs
Mr. James R. Miller, Executive Director of Human Resources

Action Requested
To approve retirement for the following individuals:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Johnson-Rivera</td>
<td>Testing Coordinator/Office of Testing Services/Academic Affairs</td>
<td>02/01/2014 (retroactive)</td>
</tr>
<tr>
<td>Marilyn MacDonall</td>
<td>Assistant Director, Grants Administration/Institutional Effectiveness</td>
<td>02/01/2014 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Retirement
Resolution
Retirement: Faculty

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President of Academic Affairs
Mr. James R. Miller, Executive Director of Human Resources

Action Requested
To approve retirement for the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank/Discipline/Division</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beth Snyder</td>
<td>Associate Professor/English as a Second Language/Arts,</td>
<td>02/01/2014 (retroactive)</td>
</tr>
<tr>
<td></td>
<td>Humanities and Wellness</td>
<td></td>
</tr>
</tbody>
</table>

Justification
Retirement
Resolution
Retirement: Support Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-DeJesus, Vice President of Student Affairs
Mr. James R. Miller, Executive Director of Human Resources

Action Requested
To approve retirement for the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Madeline Ciocco</td>
<td>Administrative Assistant/EOF/</td>
<td>03/01/2014</td>
</tr>
<tr>
<td></td>
<td>Student Affairs</td>
<td></td>
</tr>
</tbody>
</table>

Justification
Retirement
BOARD OF TRUSTEES ACTION P9A
Approval Date: February 4, 2014

Resolution
Resignation: Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. James R. Miller, Executive Director of Human Resources

Action Requested
To approve the resignation of the following individuals.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jack Latona</td>
<td>Research Assistant/Institutional Research/Institutional Effectiveness</td>
<td>02/14/2014</td>
</tr>
<tr>
<td>Ann Squires</td>
<td>Office Supervisor/Enrollment Services/Student Affairs</td>
<td>01/02/2014 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Resignation
BOARD OF TRUSTEES ACTION P9B  
Approval Date: February 4, 2014

Resolution  
Resignation: Lecturers, Spring 2014 Semester

Submitted By  
Dr. B. Kaye Walter, President  
Dr. William Mullaney, Vice President of Academic Affairs  
Mr. James R. Miller, Executive Director, Human Resources

Action Requested  
To rescind the appointment of the following individual as Lecturer for the Spring 2014 semester.

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dorota Novitskie</td>
<td>Psychology/Business, Social Sciences, and Public Service</td>
<td>P1 – 12/10/13</td>
</tr>
</tbody>
</table>

Justification  
Resignation.
Resolution
Resignation: Support Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. William Corcoran, Executive Director of Safety, Security and Crisis Management
Mr. James R. Miller, Executive Director of Human Resources

Action Requested
To approve the resignation of the following individual.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dominic Attardo</td>
<td>Public Safety Officer/Public Safety/</td>
<td>01/31/2014</td>
</tr>
<tr>
<td></td>
<td>Safety, Security and Crisis Management</td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
Resignation
Resolution
Authorize settlement of the matter Laura Hofsommer vs. Bergen Community College, Marie Jardine and William Corcoran, Docket No. BER-L-5390-12.

Submitted By
E. Carter Corriston

Action Requested
To approve settlement of litigation in the matter of Laura Hofsommer vs. Bergen Community College, Marie Jardine and William Corcoran, Docket No. BER-L-5390-12, by authorizing the President to enter into the Settlement Agreement and Release prepared by the College Attorney, a copy of which is on file in the President's office.

Justification
Resolution of pending litigation.
BOARD OF TRUSTEES ACTION S/F 1  
Approval Date: February 4, 2014

Resolution
Award of Professional Consulting Services

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Ms. Barbara Golden, Managing Director, Purchasing and Services
Mr. Samuel John, Acting Managing Director, Physical Plant

Action Requested
Authorization for VDA (Van Duesen & Associates) to provide elevator consulting services for the development of plans and specifications to modernize Elevators 7 & 8, located in the Pitkin Education Center, across from the Library. The estimated cost for this service is $14,600.00.

Justification
These elevators are near the end of their useful life and the major components require replacement.

This procurement is below the county college bid threshold and is not required to be bid.

Charge To: County Funds for Elevator Upgrades
Account Number: 20-00-115800-604238