BOARD OF TRUSTEES
PUBLIC MEETING
July 8, 2014 - 5:00 p.m.
TEC 128 BC

I. Call to Order

II. Open Public Meetings Act Statement

III. Oath of Office: Professor Irene Oujo, Board of Trustee Member

                       Ms. Victoria Tahhan, Alumni Trustee

IV. Roll Call

V. Pledge of Allegiance

VI. Reports
A. Vice Chairman
B. Secretary
C. Treasurer
D. President
E. Administrative Services
F. Committees
   1. Audit and Finance/Legal
   2. Board of School Estimate
   3. Education and Student Affairs
   4. Foundation/Grants/Endowments
   5. Personnel
   6. Site and Facilities
   7. Strategic Planning and Issues
G. Liaison to New Jersey Council of County Colleges
H. Alumni Trustee
I. Chairman

VII. Unfinished Business

VIII. New Business/Open to the Public

IX. Actions
A. Approval of Minutes – June 3, 2014
B. Consent Agenda – July 8, 2014
C. Other

X. Executive Session

XI. New Business/Open to the Public

XII. Adjournment
Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

APPROVAL OF MINUTES – June 3, 2014

AUDIT AND FINANCE (A/F)
1. Approval of Legal Vouchers - Schepisi & McLaughlin, PA.
2. Approval of Legal Vouchers – Genova Burns Giantomasi Webster
3. Approval of Labor Consultant Vouchers – Marvin M. Goldstein, Esq.
4. HPOG Grant: Authorization to Purchase Lifepak Heart Monitor for Paramedic Science Program
5. Authorization to Renew Software Support and Maintenance with Ad Astra
7. Exempt from Bidding: Authorization for Black Rocket Productions to Provide Summer Digital Arts Programs for Children
8. Exempt from Bidding: Authorization to Purchase Library Materials and Services
9. Authorize Payment to William Paterson University for Cost of Electronic Periodical Databases
10. Exempt from Bidding: Authorization to Purchase Library Periodicals from EBSCO Information Services
11. Exempt from Bidding: Authorization to Purchase Library Services from Innovative Interfaces, Inc.
13. Authorize Payment to Westchester Academic Library Directors Organization (WALDO) for the Cost of Electronic Information Services.
14. Authorization to Award RFP for Dental Hygiene Supplies
15. Exempt from Bidding: Authorization to Purchase Medical Observation and Training System for the Paramedic Science Program
16. ELF Grant: Authorization to Purchase Cisco Hardware
17. HPOG Grant: Authorization to Purchase Medical Supplies for Paramedic Science Program
18. State Contract: Authorization to renew Cisco Smartnet
19. Authorization to award Tuition Payment Plan Services
EDUCATION AND GRANTS (E/G)

1. To authorize participation in a consortium to develop and submit a Space grant proposal to the National Aeronautic and Space Administration (NASA) program, and to authorize President B. Kaye Walter, or her designee, to execute required documents.

2. Authorize execution of an agreement with Bergen County Special Services, (BC SS) in connection with work and/or transition services to be performed for a Project known as the Garden State Pathways to Independence: Transitions to Higher Education and Employment for Students with Intellectual Disabilities (TPSID) for which the College received a Grant Award (CFDA #84.407A, P/R Award #P407A100024) from the U.S. Department of Education (the "Grant").

3. Authorization to award contract for External Evaluation Services to (GDA) for Years 4 and 5 of the Title V Grant.

4. Authorization to award contract for External Evaluation Services for (JCCI) Years 4 and 5 of the Transition to Higher Education and Employment for Students and Intellectual Disabilities (TPSID) Grant.

5. Authorization to approve partnership with Felician College for international student housing.

6. Authorize submission of a grant proposal for US Department of Education FIPSE First in The World competition, and to authorize President B. Kaye Walter, or her designee, to execute required documents.


INSTITUTIONAL (I)

1. Authorize Settlement of items relating to the GTL issue and authorizing President B. Kaye Walter to execute agreement between Bergen Community College and Faculty Association, Administrator's Association, Professional Staff Association and Support Staff Association.
PERSONNEL (P)

1. Appointment
   a. Lecturers, Fall 2014 Semester - *
   b. Support Staff (Completion of Probationary Period)
   c. Professional Staff
   d. Grant
   e. Associate Dean of Curriculum
   f. Managing Director of Admissions and International Programs
   g. Manager of Multicultural Affairs/Professional Staff
   h. Coordinator of Multicultural Affairs
   i. Faculty (Eleventh Month)
   j. Phi Theta Kappa Administrator Advisor - *
   k. Grant - *
   l. Evening and Weekend Coordinator/Professional Staff - *
   m. Information Security Officer - *

2. Reappointment
   a. Confidential Personnel
   b. Managing Directors

3. Approve Medical Leave of Absence
   a. Support Staff
   b. Professional Staff
   c. Grant

4. Approve Extension of Military Leave of Absence/Support Staff

5. Approve: Return from Leave of Absence/Professional

6. Approve: Stipend for the Center for Institutional Effectiveness and Research Fellows - *

7. Rescind: Lecturer, Fall 2014 Semester - *

8. Retirement: Faculty - *

9. Resignation - *
   a. Professional Staff
   b. Faculty - *
      c. Confidential Staff - *

10. Abolishment of Positions

11. Approval of New Positions - *

*(Additional or updated resolutions)*

SITE AND FACILITIES (S/F)

Resolution:
Approval of Legal Vouchers - Schepisi & McLaughlin, PA

Submitted By
Dr. B. Kaye Walter, President
Mr. Victor Anaya, Chief Financial Officer

Action Requested
Approval for payment of the following legal vouchers:

05/02/14 – 06/06/14 Schepisi & McLaughlin, PA $ 39,914.50

Legal bills are available on the College's web site under the Board of Trustees at the following address:


Charge To: College Operating Funds
Account Number: 10-01-186100-607566
BOARD OF TRUSTEES ACTION A/F 2
Approval Date: July 8, 2014

Resolution:
Approval of Legal Vouchers – Genova Burns Giantomasi Webster, LLC.

Submitted By
Dr. B. Kaye Walter, President
Mr. Victor Anaya, Chief Financial Officer

Action Requested
Approval for payment of the following legal vouchers:

Legal Claim Arising out of GTLI:

05/02/14 – 05/12/14  Genova Burns Giantomasi Webster, LLC.  $280.00

Legal bills are available on the College’s web site under the Board of Trustees at the following address:


Charge To: College Operating Funds
Account Number: 10-01-186100-607566
Resolution: 
Approval of Labor Consultant Vouchers – Marvin M. Goldstein, Esq.

Submitted By 
Dr. B. Kaye Walter, President 
Mr. Victor Anaya, Chief Financial Officer

Action Requested 
Approval for payment of the following labor consultant voucher – invoice # 46

05/01/14 – 05/31/14 
Marvin M. Goldstein, Esq. 
$ 9,609.30

Labor consultant invoices are available on the College's web site under the Board of Trustees at the following address:

http://www.bergen.edu/about-us/board-of-trustees/consulting-bills

Charge To: 
College Operating Funds
Account Number: 10-01-126100607777
Resolutions
HPOG Grant: Authorization to Purchase Lifepak Heart Monitor for Paramedic Science Program

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice President, Academic Affairs
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to purchase Lifepak heart monitor, and related accessories, at a cost of $20,032.75, from Physio-Control, Inc.

Justification
Physio-Control, Inc. is the sole source provider of the Lifepak heart monitor.

Paramedic regulation requires every patient interaction to have a baseline EKG. This monitor will also simulate 12 lead EKG capability, pulse oximetry and capnography which are also required when certain invasive skills or protocols are being administered. Medtronic Physio Control heart monitors are the leading brand of heart monitor used by New Jersey paramedic units. The Bergen Community College Paramedic Science Program is required to document competence of students on all equipment and procedures prior to clinical and field rotations.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Physio Control Inc. has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This procurement is below the County College bid threshold of $34,100.00 and is not required to be bid.

Charge To: HPOG Grant
Account Number: 20-03-583000-604217
BOARD OF TRUSTEES ACTION A/F 5
Approval Date: July 8, 2014

Resolution
Authorization to Renew Software Support and Maintenance with Ad Astra

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Mr. James Miller, Executive Director, Human Resources
Ms. Sharyne Miller, Executive Director, Information Technology
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to renew support and maintenance for Astra Schedule for the period July 1, 2014-December 31, 2015, in the amount of $18,150.00, with Ad Astra Information Systems, LLC.

Justification
This is a renewal of the existing support and maintenance license.

Astra Schedule is a web-based scheduling and calendar system used to schedule classes and events. The renewal fee includes access to technical support, services, client portal, documentation and product upgrades.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Ad Astra Information Systems, LLC has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This procurement is below the County College bid threshold of $34,100.00 and is not required to be bid.

Charge To: College Operating Funds
Account Number: 10-01-165100-607526
Resolution
Exempt from Bidding: Authorization to Renew Partner Maintenance and Licenses with Ellucian Inc.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Ms. Sharyne Miller, Executive Director, Information Technology
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to renew third party vendor software licenses for fiscal year 2015 with Ellucian Inc. at a cost of $37,751.00.

Justification
Licenses for third party vendor software that interface with the Ellucian Colleague system.

The college has a need to purchase these software licenses as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Ellucian Inc. has submitted, a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This purchase is exempt from bidding in accordance with County College Contracts Law, N.J.S.A. 18A:64A-25.5 (a) (19) (software).

Charge To: College Operating Funds
Account Number: 10-01-165100-607656
BOARD OF TRUSTEES ACTION A/F 7
Approval Date: July 8, 2014

Resolution
Exempt from Bidding: Authorization for Black Rocket Productions to Provide Summer Digital Arts Programs for Children

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William P. Mullaney, Vice President, Academic Affairs
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to pay Black Rocket Productions an amount not to exceed $81,600.00 for providing 14 summer digital arts courses for children on campus at BCC.

Justification
Black Rocket Productions (BRP) is the only local vendor that provides these services. Bergen Community College’s School of Continuing Education, Corporate and Public Sector Training, uses BRP to provide the children’s digital arts programs. There will be 5 weeks of summer classes beginning June 30, 2014 and ending August 15, 2014. These classes are full to capacity with students requesting that we add additional sections. Black Rocket Productions provides the instructors and software for these courses. Contract is to share the revenue (Black Rocket gets 64.1% and BCC gets 35.9%). The anticipated payment to BRP is not to exceed $81,600.00; anticipated net revenue is $50,000.

See attached spreadsheet for courses to be offered.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Black Rocket Productions has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification, Business Entity Disclosure will be maintained on file at the College.

Professional consulting services are exempt from bidding in accordance with County College Contracts law 18A:64A-25.5 (a) (15).
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<th>Course Name</th>
<th>Dates</th>
<th>Max Enrollment</th>
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<td></td>
</tr>
<tr>
<td>Make Your First Video Game 11-14</td>
<td>6/30 - 7/3/14</td>
<td>$2400 (4 days)</td>
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</tr>
<tr>
<td>Creative Designs and Robotics 8-11</td>
<td>6/30 - 7/3/14</td>
<td>$2400 (4 days)</td>
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<td>Creative Designs and Robotics 11-14</td>
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<td>$2400 (4 days)</td>
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<td>8/11 - 8/15/14</td>
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<td>App Adventures! The Next Level 8 – 11</td>
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<tr>
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<tr>
<td>Minecraft Designers 11 - 14</td>
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$81,600 Total
Resolution
Exempt from Bidding: Authorization to Purchase Library Materials and Services

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice President of Academic Affairs
Ms. Amy Beth, Dean of Library Services
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to purchase library materials and services for the period July 1, 2014 through June 30, 2015 from the vendors listed below at an amount not to exceed $260,000.00.

Gale Group, Inc. (dba Gale / Cengage Learning/Thomson/Gale) – $40,000.00
West Publishing Corporation (dba West, a Thomson Reuters business) - $100,000.00
YBP Library Services (Yankee Book Peddler) - $120,000.00

Justification
Gale Group Inc. - $40,000.00  (dba Gale / Cengage Learning / Thomson/Gale)
Gale is the publisher and sole provider for both books and databases.
Gale is a leading publisher of academic books used primarily for the study of literature and current social issues. This amount is requested for media, database and ongoing series purchases such as Novels for Students, Short Story Criticism, Opposing Viewpoints, At Issue and Current Controversies.

West Group - $100,000.00  (dba Thompson West)
West is the publisher and sole provider for print materials and an online resource required for the Legal Studies program, including over 100 titles like, New Jersey Court Reporters; New Jersey Practice; and New Jersey Digest. Approximately $70,000 is spent on print materials and $30,000 for the online resource Westlaw. All of these resources are essential for accreditation as well as the success of our students in their chosen field.
YBP (Yankee Book Peddler) - $120,000.00
Yankee Book Peddler specializes in academic content and offers the broadest publisher coverage (66,000 publishers) and the most extensive inventory (592,000 titles) when compared to other academic book vendors. YBP offers a comparable discount to other vendors and, in addition, offers free shipping and an online ordering system compatible with the Library's cataloging and ordering system. Yankee Book Peddler is the preferred book vendor for approximately 40 academic libraries in New Jersey. During fy2014, YBP supplied a total of 1,950 print and e-books to the Sidney Silverman Library.

The College has a need to procure the above library materials and services pursuant to a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. All vendors have submitted a Stockholder Disclosure Certification, and a Business Entity Disclosure Certification, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certificate shall be placed and maintained on file at the College. Library materials and services are exempt from Public Bidding in accordance with New Jersey County College Contracts Law 18A:64A-25.5 (a) (6).

See Appendix A for utilization data.

Charge To: College Operating Funds
Account Number: 10-04-490000-607535-Gale Group Inc., Cengage Learning Inc.
10-04-490000-607765-West Publishing Corporation
10-04-490000-607530-YBP Library Services
Resolution
Authorize Payment to William Paterson University for Cost of Electronic Periodical Databases

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice President of Academic Affairs
Ms. Amy Beth, Dean of Library Services
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
To authorize payment in the amount of $85,000.00 to William Paterson University, fiduciary agent for the VALE Consortium, for the College’s share of the cost of electronic periodical databases for the academic year 2014-2015.

Justification
Virtual Academic Library Environment of NJ (VALE) - $85,000.00
VALE is the cooperative purchasing consortium for NJ academic Libraries which allows for substantial discounts on annual subscriptions to full-text electronic databases available 24/7 to off-campus and on-campus authorized users. The organization currently has fifty-two active member institutions. We subscribe to twelve (12) databases offered through the consortium’s discount program. Invoices are paid to William Paterson University which acts as the fiduciary agent for VALE. In regards to the new state pay-to play law, William Paterson has provided the following statement: William Paterson University serves as the fiscal agent for VALE and thus your payments for VALE invoices are paid to William Paterson University. Because the University is a state agency, it is exempt from the requirements of Public Law 2005, Chapter 51 (formerly Executive Order 134, Pay to Play) and the Business Registration Certification (BRC) requirement. Therefore, paying your William Paterson University of New Jersey/Vale invoice should not require you to complete additional State forms or paperwork.

See Appendix A for utilization data.

Charge To: College Operating Funds
Account Number: 10-04-490000-607765
Resolution
Exempt from Bidding: Authorization to Purchase Library Periodicals from EBSCO Information Services

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice President of Academic Affairs
Ms. Amy Beth, Dean of Library Services
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to purchase periodicals for the Library for the period January 1, 2015 through December 30, 2015, from EBSCO Information Services at a cost not to exceed $65,000.00.

Justification
EBSCO Industries, Inc. - $65,000.00

EBSCO Industries, Inc. is the preferred subscription service for periodicals for academic libraries. Small vendors are still in the marketplace but they deal with limited titles on limited subjects and service primarily K-12. EBSCO provides us with a robust system which allows online ordering, billing, renewals, reports, training, claiming, and individual customer service for over 500 periodical titles in our current print collection. EBSCO has been our subscription service for scholarly journals and magazines since the mid 1990’s. EBSCO is also the provider of online subscription services, including Philosopher’s Index—a database that contains over 680 journals. EBSCO provides value added electronic services which are compatible with the college’s integrated library management system.

There exists a need for the College to procure periodicals for the library pursuant to a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. EBSCO Information Services has completed and submitted a Political Contribution Disclosure Form in accordance with N.J.S.A. 19:44A-20.26, a Stockholder Disclosure Certification, and a Business Entity Disclosure Certification, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certificate shall be placed and maintained on file at the College. This procurement is exempt from Public Bidding in accordance with New Jersey County College Contracts Law 18A:64A-25.5 (a) (6) which exempts library materials and services from public bidding.
See Appendix A for utilization data.

Charge To: 10-04-490000-607537
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<td>VALE</td>
<td>Oxford Art Online</td>
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<td>248</td>
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<td>VALE</td>
<td>Oxford Music Online</td>
<td>336</td>
<td>897</td>
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RESOLUTION
Exempt from Bidding: Authorization to Purchase Library Services from Innovative Interfaces, Inc.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice President of Academic Affairs
Ms. Amy Beth, Dean of Library Services
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to renew library services for the period July 1, 2014 through June 30, 2015 from Innovative Interfaces, Inc. for an amount not to exceed $40,000.00.

Justification
Innovative Interfaces, Inc. is the provider of the turn-key integrated library management system used by the Sidney Silverman Library to run all major library functions. The agreement provides for maintenance, upgrades, enhancements to the system and 24/7 support services.

The College has a need to procure the above library services pursuant to a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. Innovative Interfaces, Inc. has submitted a Stockholder Disclosure Certification, and a Business Entity Disclosure Certification, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certificate shall be placed and maintained on file at the College. This award for library services is exempt from Public Bidding in accordance with New Jersey County College Contracts Law 18A:64A-25.5 (a) (6) which exempts library materials and services from public bidding.

Charge To: College Operating Funds
Account Number: 10-04-490000-607763
Resolution
Exempt from Bidding: Authorization to Purchase Library Materials and Services from OCLC, Inc., Online Computer Library Center, Inc.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice President of Academic Affairs
Ms. Amy Beth, Dean of Library Services

Action Requested
Authorization to spend an amount not to exceed $35,000.00, for the purchase of library materials and services, from OCLC, Inc., for the period July 1, 2013 through June 30, 2014.

Justification
OCLC, Inc. is the sole provider of shared cataloging services and a cooperative purchasing program for Library supplies cataloging services. OCLC is a national non-profit Library utility and is exempt from Pay-to-Play pursuant to P.L.2007, Chapter 304. This procurement is exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (6) which exempts books, periodicals and other library materials from public bidding.

Charge To: College Operating Funds
Account Number: 10-04-490000-607763
Resolution
Authorize Payment to Westchester Academic Library Directors Organization (WALDO) for the Cost of Electronic Information Services.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice President of Academic Affairs
Ms. Amy Beth, Dean of Library Services
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
To authorize payment in the amount of $80,000.00 to Westchester Academic Library Directors Organization (WALDO), to provide discounted annual subscriptions of full-text electronic databases, which are available 24/7, for the academic year 2014-2015.

Justification
The Westchester Academic Library Directors Organization (WALDO) is a membership organization supporting the procurement and administration of electronic information services for libraries since 1982. They provide discounts to annual subscriptions of full-text electronic databases, which are available 24/7. Waldo serves 580 academic libraries in the greater New York metropolitan area. This procurement is allowed in accordance with County College Contracts Law 18A:64A-25.10, and it is also exempt from Public Law 2005 Chapter 51 “Pay to Play” and the Business Registration Certification (BRC) requirement.

Charge To: College Operating Funds
Account Number: 10-04-490000-607765
BOARD OF TRUSTEES ACTION A/F 14
Approval Date: July 8, 2014

Resolution
Authorization to Award RFP for Dental Hygiene Supplies

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice President, Academic Affairs
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
To authorize the purchase of Dental Hygiene Fall 2014 Supplies, in accordance with RFP #059 awarded per item based on the lowest responsible proposal:

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>ITEMS</th>
<th>TOTAL ESTIMATED AMOUNT</th>
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</thead>
<tbody>
<tr>
<td>Dentserve</td>
<td>47</td>
<td>$8,841.51</td>
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<tr>
<td>Patterson Dental Supply, Inc.</td>
<td>45</td>
<td>$3,693.85</td>
</tr>
<tr>
<td>Henry Schein, Inc.</td>
<td>50</td>
<td>$4,142.76</td>
</tr>
<tr>
<td>J &amp; H Berge</td>
<td>1</td>
<td>$153.75</td>
</tr>
</tbody>
</table>

Justification
Institutional estimated need for Dental Hygiene supplies for the Fall 2014 semester. A Request for Proposal was advertised on the BCC Purchasing web page on April 25, 2014 in accordance with the New Jersey P.L. 2004, Chapter 19 “Pay to Play” Law, and conforms to a “Fair and Open Process.” A total of six companies registered for the proposal and four proposals were received. This procurement totals $16,831.87, which is below the NJ County College Contracts Law bid threshold of $34,100.00, and public bidding is not required.

Charge To: College Operating Funds
Account Number: 10-03-354002-607509
Resolution
Exempt from Bidding: Authorization to Purchase Medical Observation and Training System for the Paramedic Science Program

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice President, Academic Affairs
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to purchase Scotia Medical Observation and Training System (SMOTS) from AMG Medical Ltd. in the amount of $161,561.75.

Justification
AMG Medical Ltd. is the sole distributor of SMOTS in the United States.

Debriefing is a critical component of the medical simulation experience because it allows students to view a digital recording of their simulation scenario. While students are interacting with a simulation manikin, the audio-digital recording is used to identify flaws in critical thinking, performance and teamwork to rapidly modify risk behaviors that contribute to patient safety issues. These recordings are important for all aspects of the scenario including during transfer when statistically patient errors increase. The SMOTS system is a digital recording system that integrates the digital, audio and event log from the manikin into one export for ease in uploading to the Moodle learning management system for use in further assessment and grading. Mobile recording is accomplished with ease and the SMOTS digital recording system is a turnkey solution for audio-digital recording that includes installation costs and unlimited faculty development.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. AMG Medical Ltd. has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.
This procurement is exempt from bidding in accordance with County College Contracts Law 18A-64A-25.5 (a) (3) (sole source)

Charge To: County Capital
Account Number: 20-00-114200-607611
BOARD OF TRUSTEES ACTION A/F 16
Approval Date: July 8, 2014

Resolution
ELF Grant: Authorization to Purchase Cisco Hardware

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Ms. Sharyne Miller, Executive Director, Information Technology
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to purchase Cisco Hardware and Installation from ePlus Technologies, Inc, in the amount of $137,703.73, by utilizing New Jersey State Contract Number 83083.

Justification
Expansion of existing Cisco UCS virtual server host environment to support additional server resources.

Bergen Community College currently maintains a Cisco UCS virtual server farm with two 6508 blade chassis and two 5108 controllers. BCC has applied and received approval for ELF Grant funding for two additional Cisco 6508 chassis and server blades that will provide additional resources for computing power and enable the virtualization and retirement of existing end-of life stand-alone physical servers as well as provide capacity for additional new virtual servers to will support new college initiatives.

Quotations were received from the companies below.

ePlus Technologies, Inc. $137,703.73
Millennium Communications Group Inc. $138,464.66
Continental Resources $197,052.88

Charge To: ELF Grant
Account Number: 20-00-115600-604300
Resolution
HPOG Grant: Authorization to Purchase Medical Supplies for Paramedic Science Program

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice President, Academic Affairs
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to purchase medical supplies for the Paramedic Science Program from V.E. Ralph on County of Bergen Contract #12-36, in the amount of $30,247.83.

Justification
V.E. Ralph was the only company found that provided all of the items required.

EMS gear bags, Airway Equipment, Intravenous/Meds, Immobilization/Movement equipment, Trauma and Infection Control and OB items needed for the start-up of the Paramedic Science program. A total of 3 companies were solicited for quotations. V.E. Ralph was the only company that was able to provide all of the items needed.

Purchase through County Contract is allowed in accordance with County College Contracts Law 18A:64A-25.10.

This procurement is below the County College bid threshold of $34,100.00 and is not required to be bid.

Charge To: HPOG Grant
Account Number: 50-03-583000-607509
Resolution
State Contract: Authorization to renew Cisco Smartnet

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Ms. Sharyne Miller, Executive Director, Information Technology
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to purchase Cisco Smartnet warrantee from ePlus Technologies, Inc., in the amount of $75,790.38, by utilizing New Jersey State Contract Number 83083.

Justification
Renewal of existing hardware and software maintenance support contracts.

Bergen Community College maintains hardware and software maintenance support contracts called SMARTNET for critical Cisco network and server infrastructure equipment including; Cisco network switches, Cisco Call manager with Unity voicemail, Cisco telephones, Cisco UCS - (server host hardware for virtual server environment), Cisco firewalls, Cisco Wireless network.

Smartnet coverage with provides the Information Technology Department access to technical support, software upgrades, and hardware replacement for the Cisco equipment that is central to providing a technology infrastructure to the school.

ePlus Technologies, Inc. $75,790.38
NWN $78,722.32
Millennium Communications Group Inc. $79,629.62
Continental Resources $82,699.03

Charge To: College Operating Funds
Account Number: 10-01-165100-607526
Resolution
Authorization to award Tuition Payment Plan Services

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Ms. Caroline Ofodile, Managing Director, Financial Operations and Student Assistance
Ms. Barbara Golden, Managing Director, Purchasing & Services

Action Requested
Authorization to award RFP R-061 Tuition Payment Plan Services to Nelnet Business Solutions for a period of one year beginning Spring Semester 2015 with an option to renew for an additional year.

Justification
The tuition payment plan gives students an alternative to a lump sum tuition payment. The plan administered by Nelnet Business Solutions enables Bergen students to make up to six (equal) interest free payments, per semester. Students pay an enrollment fee of $25.00 to avail themselves of this service. The College will absorb credit card transaction fees in the amount of 2.1%.

A total of 9 companies registered for the RFP. Proposals were received from the companies listed below.

Nelnet Business Solutions
Higher One, Inc.
Tuition Management Systems

The attachment provides justification for the selection of Nelnet Business Solutions.

The Request for Proposals was advertised on the College website in accordance with New Jersey P.L. 2004 Chapter 19 "Pay to Play" Law, and conforms to a "Fair and Open Process".

This purchase is exempt from bidding in accordance with County College Contracts Law, N.J.S.A. 18A:64A-25.5 (a) (14).
RFP # R-060 Deferred Payment Plan – 2014 Summary of Responses

The proposals received in response to the RFP were evaluated and it was determined that the proposal from Nelnet Business Solutions best meets the needs of the students and the College. A total of 3 proposals were received from three vendors:

Higher One, Inc.
Nelnet Business Solutions (NBS I)
Tuition Management Systems (TMS)

We would like to recommend the proposal for Nelnet Business Solutions based on the following:

This proposal provides real time integration with Colleague and the ability to update real time, student payment plan enrollment data. This allows the College to provide better service to our students.

NBS Inc. offers credit card fee rate of 2.1% which is advantageous to the College in terms of lower credit card fees in comparison to the other proposals.

NBS Inc. disburses to the College only funds that have successfully cleared the banking system.

Compared to the other vendors, we feel that the payment plan solution offered by NBS provides the College with tools to provide real time service to our students and at the same time reduce the cost of receivable collection.
BOARD OF TRUSTEES ACTION A/F 20
Approval Date: July 8, 2014

Resolution

Submitted By
Dr. B. Kaye Walter, President
Mr. Victor Anaya, Chief Financial Officer
Ms. Sharyne Miller, Executive Director of Information Technology

Action Requested
Approval of travel expenses for fiscal year 2014 and fiscal year 2015 in an estimated amount of $280,000.00 for CampusWorks, Inc. personnel.

Justification
Expenses for lodging, meals, automobile rentals, mileage, parking, airfare and conference registrations for CampusWorks, Inc. personnel as per the contract approved by the Board of Trustees Action AF18, dated September 10, 2013.

Charge To: College Operating Funds
Account Number: 10-01-165100-607652
Resolution
Exempt from Bidding: Authorization to Advertise in North Jersey Media Group Publications

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Mr. James R. Miller, Executive Director, Human Resources
Mr. Larry Hlavenka, Managing Director, Office of Public Relations
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization to spend an estimated $85,000.00 from July 1, 2014 through October 31, 2014, with North Jersey Media Group, for fall registration and human resource recruitment advertising.

Justification
For advertisements in North Jersey Media Group’s various publications. The ad schedule attached identifies the College’s planned advertising focusing on the promotion of fall classes, academic programs and human resource recruitment advertising. Print ads located in The Record, weekly newspapers and web-based electronic banners comprise the planned placements that support the most critical registration push of 2014-15. The schedule also includes anticipated placements for human resource-based recruitment, which falls under the Office of Public Relations.

These purchases remain complementary to a diverse placement schedule outside NJMG that includes venues such as malls, movie theatres, billboards, restaurants, web/mobile media and print media.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. North Jersey Media Group has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.
Advertising is exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (20).

Charge To: College Operating Funds
Account Number: 10-01-148100-607572
Resolution
To authorize participation in a consortium to develop and submit a Space grant proposal to the National Aeronautic and Space Administration (NASA) program, and to authorize President B. Kaye Walter, or her designee, to execute required documents.

Submitted By
Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. PJ Ricatto, Dean of Science, Mathematics, and Technology
Dr. William Yakowicz, Director of Grants Administration

Justification
The New Jersey Space Grant Consortium (NJSGC) is a program grant organization that joined The NASA Space Grant network in 1991. The consortium has 13 affiliates, most of which are four-year colleges. The mission is to develop programs to further space science, aerospace and STEM (science, technology, engineering, mathematics) education, as well as to foster research and development in New Jersey.

Bergen’s role will be to partner in the consortium along with five other NJ community colleges and the affiliated NJ four year institutions. The overall budget follows, while still being finalized, it will cover costs of the following community college activities:

1. Support of Community College Students in STEM Fields with Financial Awards of $5,000 each.
2. Academic Support by Development of Math and Science “Boot Camps” and STEM Clubs
3. Hands-On Activities Specifically for Female Students
4. Sending Community College Students to NASA Centers during the summer.
5. Internship and Research Opportunities for Students at Local and Nearby Industry and Four-Year Colleges
6. Development of Experiential Learning Programs and Outreach to K-12 Students
7. Yearly STEM Conference for Faculty Development
8. Sending STEM Educators to NASA Centers for Faculty Development
9. Bridge Programs to Facilitate Transfer of Community College STEM Students to Four-Year Colleges.

The consortium abstract follows along with its budget overview. No Bergen Community College funds are required.
Consortium Abstract

The New Jersey Space Grant Consortium (NJSGC) is a program grant organization that joined the Space Grant network in 1991. The consortium has more than 13 affiliates, most of which are four-year colleges.

Mission Statement: To develop programs to further space science, aerospace and STEM (science, technology, engineering, mathematics) education, as well as to foster research and development in New Jersey. To act through its affiliates as an umbrella organization, coordinating and developing space science and aerospace-related, high technology, educational and research efforts throughout New Jersey. To create and encourage educational and research networks. To act as a point of contact in New Jersey for space science and STEM education, partnership building and in engaging students and non-students in activities that are in NASA's educational framework. Listed below are the goals of the New Jersey Space Grant Consortium, as described in our APD reports and as entered into OEPM.

Goal 1: To develop a scholarship and fellowship program that provides graduate as well as undergraduate research and educational opportunities to a diverse spectrum of New Jersey students in the disciplines of science, math, technology, and engineering, with emphasis on aerospace, and with research opportunities at NASA centers.

Goal 2: To promote research activities that are relevant to NASA and New Jersey industry, to build research networks and to create pipelines from research to industrial development, and support STEM workforce development. To support junior faculty and graduate students in research, to increase diversity among researchers and graduate students.

Goal 3: To produce diverse and well-educated college graduates in STEM who will be inspired by their NJSGC experience and will be motivated to pursue careers in STEM and aerospace, as well as graduate study, thus creating a pipeline to the STEM workforce. To nurture interdisciplinary approaches and to develop higher education networks.

Goal 4: Keeping in mind the astronomy standards imposed on the K-12 curriculum statewide, to inspire, motivate, and improve the quality of New Jersey math and science teachers by means of teacher training, educational outreach and professional development programs.

Goal 5: To stimulate a broad interest in, and an understanding of, various scientific and technical disciplines of interest to NASA by supporting informal education STEM programs. Promote awareness of NASA missions and NASA contributions to society.

Goal 6: NJSGC will be a proactive and diverse organization that is run efficiently and effectively. All activities will continuously be monitored and new initiatives pursued.

Goal 7: NJSGC will strive for diversity in all of its programs and will make its awards in a way that reflects the diversity of the state of New Jersey. NJSGC will inspire members of the minority community to choose careers in STEM and will work with minority serving institutions in New Jersey and as well as other states, supporting them with funding, fellowships and internships.
### Budget Summary for Nine (9) Community College Goals:

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<td>114</td>
<td>482</td>
<td>23,600</td>
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Resolution
Authorize execution of an agreement with Bergen County Special Services, (BC SS) in connection with work and/or transition services to be performed for a Project known as the Garden State Pathways to Independence: Transitions to Higher Education and Employment for Students with Intellectual Disabilities (TPSID) for which the College received a Grant Award (CFDA #84.407A, P/R Award #P407A100024) from the U.S. Department of Education (the “Grant”).

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. Naydeen Gonzalez-De Jesus, Vice President of Student Affairs
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. William Yakowicz, Managing Director of Grants Administration
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BERGEN COMMUNITY COLLEGE AS FOLLOWS:

SECTION 1. The Board of Trustees of Bergen Community College hereby approves the terms and conditions of the Agreement between the College and the BC SS which undertakes a project known as the Garden State Pathways to Independence: Transitions to Higher Education and Employment for Students with Intellectual Disabilities.

SECTION 2. In accordance with Section 1 of this Resolution, the Board of Trustees of Bergen Community College authorizes the Chairman or President to execute any documents necessary to effectuate the consummation of the agreement with the BC SS, without the need for further approval by the Board of Trustees.

SECTION 3. All resolutions, orders and other actions of the College in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 4. This Resolution shall take effect immediately.
Justification
The College submitted a grant application for this Project that would be undertaken at the College with BC SS as a partner to provide transitional services to students with intellectual disabilities who would otherwise have limited access to postsecondary education and employment. With the College, BC SS will focus on transitioning individuals from post-secondary education into the community and employment. Academic, vocational, and personal skills components of the program will be customized around needs of each individual student to maximize success. The Grant was awarded as of October 1, 2010 for an initial period ending on September 30, 2011 with up to four annual continuation awards issued by the U.S. Department of Education contingent upon project performance during the grant period that meets programmatic and U.S. Department of Education reporting requirements. This agreement between the BC SS and the College is authorized pursuant to the County College Contracts Law; specifically N.J.S.A. 18A:64A-25.5(b).

Approval by the Board of Trustees of an agreement between the College and the BC SS; will authorize the scope of services and budget for the work and/or services to be performed by the BC SS in connection with the Grant which funds a Project known as the Garden State Pathways to Independence: Transitions to Higher Education and Employment for Students with Intellectual Disabilities. The College shall administer the grant and make payment to the BC SS for work and/or services provided by the BC SS only to the extent that those activities and payments are authorized and approved by the U.S. Department of Education.

Charge To: TPSID, Garden State Pathways Grant
Account Number: 50-03-583100
Bergen Community College  
Subcontract-award Agreement

| Bergen Community College | Subcontractor:  
| 400 Paramus Road | Bergen County Special Services Educational Enterprises Division  
| Paramus, NJ 07652-1595 | 216 Rt. 17 North, 4th Floor  
| | Rochelle Park, NJ 07662  
| Grant Award #: | Subcontract:  
P407 A100024 -12 | TPSID Transitional Services  
| Awarding Organization: | Subcontract Period of Performance:  
| Award Period: | Subcontract Amount:  
| October 1, 2013 – September 30, 2014 | As scheduled in attached work plan – Not to exceed $12,991.00  
| Project Title: Garden State Pathways to Independence: Transitions to Higher Education and Employment for Students with Intellectual Disabilities (TPSID) | Reporting Requirements: See attached Scope of Work and budget

WHEREAS, Bergen Community College ("the College") intends to contract with Bergen County Special Services Educational Enterprises Division ("Consultant"), as an independent contractor for the performance of certain grant implementation activities;

WHEREAS, Bergen Community College serves as the awardee for the United States Department of Education Grant referred to above funding the newly-developed TPSID initiative, is responsible for managing the grant's implementation as proposed in the grant proposal;

WHEREAS, Bergen County Special Services Educational Enterprises Division is engaged as a County Agency and has complied with all federal, state, and local laws regarding business permits and licenses of any kind that may be required to carry out the said business and tasks to be performed under this subcontract;

WHEREAS, in the performance of subcontract work, Bergen County Special Services Educational Enterprises Division shall be an independent entity and not an employee or agent of Bergen Community College;

WHEREAS, this subcontract has been authorized by the Bergen Community College Board of Trustees on July 8, 2014;

THEREFORE, for good and valuable consideration, the two parties to this subcontract, intending to be legally bound, agree to the following terms and conditions:

1. **Services to be provided.** The College hereby engages Consultant to perform, complete, and provide in a professional manner transitional support services as described in the statement of
work (Attachment 1). The conditions, timeline and deliverables presented in the statement of work shall define services to be provided, including submitting interim reports as well as final summative reports according to the schedule in Attachment 1. Consultant shall supply all tools and materials needed to accomplish designated tasks. Consultant shall retain the sole and exclusive right to control or direct the matter or means by which the Services are to be performed. The College shall ensure conformance with the proposed statement of work and terms of the Prime Award.

2. **Terms of Payment.** The College awards this cost-reimbursable subcontract, as described above, to Consultant and shall reimburse Consultant for allowable costs as budgeted and scheduled in the attached statement of work. All invoices shall be submitted using the subcontractor’s standard invoice. The total consulting fee for the period covered by this subcontract shall not exceed $12,991.00 payable in three monthly installments upon invoice. No income or payroll tax of any kind shall be withheld or paid by the College on behalf of Consultant or Consultant’s associates or employees. Furthermore, no workers’ compensation insurance shall be obtained by the College concerning Consultant or Consultant’s associates or employees. The latter shall comply with the workers’ compensation laws with respect to Consultant, associates, and employees and be responsible for the reporting and payment of any relevant local, state or federal taxes.

3. **Term, Termination or Renewal.** This subcontract shall be effective as of July 1, 2014 through September 30, 2014, unless terminated earlier as provided herein. Either party may terminate this agreement with a thirty-day written notice to the appropriate party’s administrative contact. Based on the quality of performance of this subcontract, a subcontract renewal shall be considered contingent upon the College’s Board approval and in a manner compliant with the College’s purchase of services and independent contractors’ policies, and with the terms and conditions of the Prime Award.

4. **Indemnification and Insurance.** Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law. Consultant shall defend, indemnify, and hold harmless the College, its trustees, officers, and employees from and against any and all claims, losses, liabilities, or expenses that may arise from Consultant or Consultant’s associates or employees’ activities under this subcontract or their presence on the College property, including but not limited to those arising from personal injuries or death or loss or damage to property of the College or any other party. If requested, Consultant shall provide the College with evidence of satisfactory insurance coverage to support the obligations under this provision of this subcontract.

5. **Confidentiality and Intellectual Property.** In order to enable Consultant to perform the services described, the College and its partners may make available to Consultant certain confidential and proprietary information, including but not limited to enrollment figures, institutional strategic plans, marketing and pricing strategies, and institutional data. All such information shall be treated confidentially by Consultant, who shall take all necessary precautions to prevent the disclosure of such information to third parties. Consultant agrees not to use such confidential information for any other purpose than to perform this subcontract. Any confidential information owned by a third party if disclosed to Consultant shall be handled
in accordance with the terms of any agreement between the disclosing party and third party and the College. Any reports presented by Consultant to the College shall be considered copyrighted material belonging to the College. Any data series collected through this subcontract shall be the property of the College, along with any ancillary models developed expressly for this project by Consultant. Any database developed by Consultant or owned by Consultant used for this project shall remain the property of the Consultant and Consultant’s associates. Consultant may only publish work referring to analyses prepared for this project if prior written approval is provided by the College, analyses are presented in aggregate only with no reference to individual participants; and appropriate credit and acknowledgment given to relevant parties.

6. **Compliance with Laws and Regulations, and Jurisdiction.** This Subcontract is subject to the terms and conditions of the Prime Award. Consultant shall comply with all laws, registrations, and regulations pertaining to the services provided under this subcontract; payments for these services as specified herein shall be deemed to include cost for these items. This Subcontract shall be construed and enforced in accordance with all applicable laws of the State of New Jersey.

7. **Debarment and Suspension.** The SUBCONTRACTOR certifies that neither it nor its principals are debarred, suspended, or declared ineligible from participating in this agreement by and Federal and/or state agency.

8. **Resource Contacts.** Invoices and questions concerning invoice receipts or payments should be directed to the College Office of Grants Administration. Matters concerning the technical performance of this sub-award should be directed to Dr. William Yakowicz, Director of Grants Administration.

By signing below, Bergen County Special Services Educational Enterprises Division agrees to the terms and conditions and scope of work and budget of this subcontract.

<table>
<thead>
<tr>
<th>By Authorized Official of Bergen Community College:</th>
<th>By Bergen County Special Services Educational Enterprises Division</th>
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<tbody>
<tr>
<td>Dr. B. Kaye Walter</td>
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<tr>
<td>President</td>
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BERGEN COMMUNITY COLLEGE PROPOSAL SERVICE DESCRIPTION
July 1, 2014 to September 30, 2014

Contract for Transition Services provided by Bergen County Special Services, Educational Enterprises Department, to include:

**Job Coaching** for up to ten students. Services may include but are not limited to:
- Meetings with students as needed
- Vocational intake of students
- Follow up contact
- Required placement paperwork
- Employer contact and follow up for work site
- Emails/phone contact/report writing
- Student interviews with employers
- Direct student support on the job

$8,855.00

**Job Coaching Orientation to Work** will include:
- Two - 2 hour classes on campus

$308.00

**Job Development** for up to ten students. Services may include but are not limited to:
- Meetings with student as needed
- Follow up contact
- Job development for internship opportunities
- Employer contact/meetings
- Student interviews
- Emails/phone contact

$3,300.00

**Consultation and Coordination by Transition Coordinator**
for contract management, collaboration and development

$528.00

Services to include orientation for Cohort 4, Team Building Cohort 3, parent orientation/vocational overview

**TOTAL**

$12,991.00

This amount to be paid monthly based on three months
- Total per month

$4,330.00
BOARD OF TRUSTEES ACTION E/G 3  
Approval Date: July 8, 2014

Resolution
Authorization to award contract for External Evaluation Services to (GDA) for Years 4 and 5 of the Title V Grant.

Submitted By
Mr. Victor Anaya, Chief Financial Officer  
Dr. Naydeen Gonzalez –De Jesus, Vice President, Student Affairs  
Dr. William P. Mullaney, Vice President of Academic Affairs  
Dr. Yun K. Kim, Vice President of Institutional Effectiveness  
Ms. Barbara Golden, Managing Director, Purchasing and Services  
Dr. William J. Yakowicz, Managing Director, Grants Administration

Action Requested
Authorization to award an agreement to Grant Development Association (GDA) for external evaluation services for the Title V Grant. Time period for this award is approximately July 20, 2014 through December 1, 2015. Award amount is $30,000.00, in accordance with RFP # R-054.

Justification
GDA principal has over 10 years of experience working in higher education at Hispanic and Minority serving institutions and is considered a leading expert in Title V legislation and funding. GDA was selected to serve as the External Evaluator for the Title V Grant for the following reasons: expertise and knowledge of Title V legislation and regulations and; familiarity with Title V data collection and analysis requirements;

The proposals received in response to the RFP were evaluated and it was determined that the proposal from GDA best meets the needs of the College. The attachment provides an explanation for the selection of GDA.

The Request for Proposals was advertised on the College website in accordance with New Jersey P.L. 2004 Chapter 19 “Pay to Play” Law, and conforms to a “Fair and Open Process”.

A total of ten (10) companies registered for the RFP and 2 proposals were received.

The following companies submitted proposals.

Grant Development Association
JCCI Resource Development Services

This procurement is below the County College bid threshold of $34,100.00 and is not required to be bid.
Charge To: Title V Grant

Account Number: 50-03-582100-607777

We would like to recommend the proposal for Grant Development Association.

The main components requested were:

- Evaluate the impact of the Title V Campaign consistent with the project narrative, specially the Goals, Objectives, Outputs, Outcomes, and the initial evaluation design.

- Provide a comprehensive evaluation plan, including measurable outcomes, utilizing internally and externally gathered qualitative and quantitative data and building upon previous years' evaluations.

- Provide analysis of cohort group(s), tracking the performance of students enrolled in joint learning experiences, developmental as well as academic introductory courses and student supportive services, course results, use of academic and personal support services, enrollment in subsequent academic courses, and patterns of enrollment, persistence, completion and transfer.

- Develop instruments for use in the evaluation and collection of data, including surveys, structured interview formats and other related statistical data collection forms.

- Preparation of formative and summative reports that include a description of significant achievements and accomplishment, any remedial action taken, a review and evaluation of project activities as they pertain to the stated goals and objectives of the grant.

- Develop a plan of action to remediate any outstanding issues.

- Format the onsite review of the evaluation reports, including proposing the number of onsite visits required to collect essential data.

- Preparation of the evaluation reports on Campaign programs and activities.

We feel that GDA will provide all of the above requirements and is the best choice for delivery of these services for several reasons:

1. GDA has delivered quality formative and summative evaluation services for Bergen's HSI STEM project.

2. GDA is well respected as a highly skilled and exceptionally knowledgeable Title V expert by the US Department of Education Office of Post-Secondary Education.

3. The GDA principal evaluator has extensive experience as a Title V evaluator, grant writer, and federal Title V project reviewer.
Resolution
Authorization to award contract for External Evaluation Services for (JCCI) Years 4 and 5 of the Transition to Higher Education and Employment for Students with Intellectual Disabilities (TPSID) Grant.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Managing Director, Purchasing and Services
Dr. Naydeen Gonzalez –De Jesus, Vice President, Student Affairs
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. William J. Yakowicz, Managing Director, Grants Administration

Action Requested
Authorization to award an agreement to JCCI Resource Development Services (JCCI) for external evaluation services for the Transition to Higher Education and Employment for Students with Intellectual Disabilities (TPSID) Grant. The grant is a collaboration between Bergen Community College and Camden County College. BCC serves as the lead institution and is responsible for managing the grant's external evaluation. Time period for this award is approximately July 20, 2014 through December 1, 2015. Award amount is $48,750.00, in accordance with RFP # R-056.

Justification
JCCI has over 35 years of experience evaluating federally funded grant programs, including complex US Department of Education grants, at two and four-year institutions of higher education. JCCI was selected to serve in this role for the following reasons: experience in evaluating collaborative initiatives of this type and expertise of their assigned project personnel.

The proposals received in response to the RFP were evaluated and it was determined that the proposal from JCCI best meets the needs of the College. The attachment provides an explanation for the selection of JCCI.

The Request for Proposals was advertised on the College website in accordance with New Jersey P.L. 2004 Chapter 19 “Pay to Play” Law, and conforms to a “Fair and Open Process”.

A total of six (6) companies registered for the RFP and 2 proposals were received.

The following companies submitted proposals.

Grant Development Association

JCCI Resource Development Services
This procurement is exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (15) (professional consulting services)

Charge To: TPSID Grant
Account Number: 50-03-583100-607777
We recommend the award of the evaluation contract to JCCI Resource Development Services.

The main components requested were:

- To provide formative assessment information, findings, and technical assistance to the management team concerning the effectiveness of operational activities at each of the sites (Bergen Community College and Camden County College)

- To monitor progress toward the five goals and corresponding 14 objectives and five outcomes as stated in the funded proposal

- To determine the extent to which goals and objectives have been met and whether outcomes can be attributed to the project's components

- To recommend adjustments needed to ensure attainment of stated goals, objectives, and outcomes

We feel that JCCI will provide all of the above requirements because of their experience in conducting multi-site federal projects and the special expertise of their professional team assigned to the project.
Resolution
Authorization to approve partnership with Felician College for international student housing.

Submitted By
Dr. Naydeen Gonzalez –De Jesus, Vice President, Student Affairs
Kathryn Plessing-Brunetto, Managing Director, International Student Center

Action Requested
Authorization to approve agreement between Felician College and Bergen Community College to allow student housing units to be reserved at Felician College's campus for Bergen's international students who choose to live at Felician College's residence halls.

Justification
The purpose of this agreement is to offer a housing option to current and prospective international students at Bergen Community College.

☑ The agreement has been reviewed and approved by the College's attorney.
☑ This agreement is free of charge to Bergen Community College.
☑ Any international student who chooses to participate in this housing agreement will satisfy all student housing fees as set forth by Felician College which shall collect all fees directly from the student.
☑ Partnering with Felician College will give international students an opportunity to live in a monitored student housing facility with access to direct shuttle service between the BCC and FC campuses.

According to the 2013 Open Doors* report, the # 1 country of origin for international students in the US (and in NJ) is China. Offering housing will create opportunities for BCC to recruit in places such as China and Vietnam where safe, on-campus housing is a key factor in a student's college selection process.

* Open Doors®, supported by a grant from the Bureau of Educational and Cultural Affairs at the U.S. Department of State, is a comprehensive information resource on international students and scholars studying or teaching at higher education institutions in the United States, and U.S. students studying abroad for academic credit at their home colleges or universities.

Charge To:
Account Number:
Welcome to Bergen Community College! We recognize that many of our international students need to find safe and affordable housing close to Bergen Community College. We hope you will consider living in the residence halls (dorms) at Felician College in Rutherford, New Jersey. This document was created to help answer some of the questions you may have about this new housing option.

What are the advantages of living on a college campus?
There are many advantages to living on a college campus. Finding an apartment or house close to Bergen Community College can be overwhelming. Students are often asked for a Social Security Number (SSN) and are subjected to a credit check by a landlord or property management company. This is a problem for many international students who have yet to establish credit in the US. In addition to being very expensive, apartments may not be close to public transportation and do not provide any special resources or support programs to students.

At Felician College, on-campus housing provides a unique learning and living experience. The Residence Life staff strives to "Create Home" - a home away from home for all residential students. Bergen students who live on the Felician campus will have the option of purchasing a meal plan and/or "flex dollars", will be invited to participate in Felician College events and will have access to the Student Health Services office. Felician College housing is located in the town of Rutherford, NJ which offers great public transportation to nearby New York City, beautiful parks and scenic areas as well as terrific dining and shopping options - all within walking distance to the residence halls!

How much will it cost to live on campus?
BCC students will pay $4,400 USD per semester for a Double Room in Elliot Hall. Students who live in a Double Room will be assigned a roommate. Students are invited to participate in all Felician College student activities (including on and off campus trips and events) and have full access to the facilities on campus including Health Services, the library and computer labs. Note: Felician College requires a $100 housing deposit which will be returned if no physical damage is found in the room. Prices are subject to change annually.

Can I purchase a Meal Plan through Felician College?
Yes. There is an option to purchase a traditional meal plan or a flex dollar plan. A traditional meal plan is for students who plan to eat a majority of their meals in the dining halls at Felician College. Flex dollars are just like cash that is loaded onto your school ID card and can be used at any of the dining halls or grab and go eateries on the FC campus. For information on these plans see: http://www.dineoncampus.com/felician Prices are subject to change annually.
How do I apply for housing at Felician College?
Prospective and current international students at Bergen Community College are asked to contact the International Student Center (ISC) staff at BCC before applying for housing at Felician College. The ISC staff will help with the application and will send it to the appropriate people at Felician once it is completed. The housing application can be found here: http://www2.felician.edu/sites/default/files/application_housing_3810.pdf

Who will I be assigned to live with?
Your roommate will be matched to you based on age, lifestyle habits (including sleeping and study habits and whether you tend to be a neat or messy person). If you know of another BCC student that you would like to live with, you may certainly list them as your preferred roommate.

Can I stay in the residence halls over school breaks?
Yes. You can arrange with Felician College to stay in the residence halls while school is not in session. There is a fee associated with this.

Do I need health insurance to live at Felician College?
Yes. All BCC students living in the Felician College residence halls must have proper medical insurance which includes medical evacuation and repatriation of remains. BCC no longer offers College Health Insurance plans to students and therefore it is the responsibility of the student to purchase health insurance from an independent agency. Students should contact the International Student Center at BCC for information on purchasing health insurance in the US or for questions on submitting proof of insurance coverage from abroad.
BCC students MUST submit their Immunization forms to BCC before beginning classes and/or moving into the Felician College residence halls. Information and forms can be found at: http://www.bergen.edu/current-students/health-wellness-and-personal-counseling/health-services/immunization-requirements

How will I travel between the Felician College campus and BCC?
Limited shuttle service will be provided for students participating in the BCC/Felician College housing partnership. BCC students residing on the Felician College campus in Rutherford, NJ will be picked up by a NJ Transit shuttle at 7:10 AM (times vary depending on traffic) and driven directly to the BCC Paramus campus. The shuttle will make a return trip at 4:15 PM. If there is an unplanned change of schedule due to inclement weather, major traffic or road closures, the BCC community will receive an alert via Facebook, Twitter and the BCC website.

For more information, please contact Kate Plessing-Brunetto, Director of the International Student Center at Bergen Community College at kplessing@bergen.edu or 201.689.7601
Felician College and Bergen Community College
Housing Agreement, Release Form, and Waiver.

I have agreed to participate in the Felician College (to be referred to as “the College”) Housing Program (to be referred to as “the Program”) from August 2014 (starting date) through December 2014 (ending date). I understand and hereby acknowledge that my participation in the Program is voluntary. I agree to the following:

1) Risks. I understand that participation in this Housing agreement involves risks, hazards, and dangers. I am aware of, understand, acknowledge, appreciate that these risks, dangers, and hazards involve traveling to and within, and returning from, one or more College campuses, including transportation that could result in damage to property, injury to persons, or death; different standards of design, safety and maintenance of utilities, including computing facilities, buildings, public places and conveyances; I am aware of, understand, acknowledge, and appreciate the risks, hazards, and dangers of travel to, in and around Felician College, including but not limited to the dangers to my own health and personal safety, including loss of property, personal injury, or death posed by illness, public health risks, accidents, and/or violence. I have made my own investigation and I am willing to accept these risks, hazards, and dangers.

2) Health and Safety.
   a) I hereby represent and warrant that I am and will be covered throughout the Program by a policy of comprehensive health and accident insurance, which provides comprehensive insurance for injuries and illnesses I sustain or experience on and off Bergen and Felician College campuses, and, more specifically, covers emergency evacuation and repatriation of remains insurance.
   b) I hereby represent and warrant that my health insurance policy will adequately cover me while I reside at Felician College and study at Bergen Community College. I agree to report to the Health Services Office any physical or mental condition I have, which may require special medical attention or accommodation during the Program as early as possible, but no later than thirty (30) days prior to my arrival at the Colleges.
   c) I acknowledge and recognize that if I require medical treatment or hospital care during my participation in the Program, I am permitted to access the Student Health Services Office at either of the Colleges. I understand that the Colleges are not responsible for the cost or quality of such treatment or care. The Colleges may take any actions it considers to be warranted under the circumstances regarding my health and safety. I agree to pay all expenses related thereto and hereby release the Colleges from any liability for any such actions.

3) Changes to Program and Responsibility
   a) I understand and acknowledge that Bergen Community College does not represent or act as an agent for, and cannot control the acts or omissions of, any host institution, or other provider of goods or services relation to the program.
   b) I understand and acknowledge that Felician College and Bergen Community College reserve the right to make changes to the Program at any time and for any reason, with or without notice, and the College shall not be liable for any loss whatsoever to me by reason of any such cancellation or change. The Colleges are not responsible for penalties
that may result by shuttle or NJ Transit transportation that may result due to operation and/or itinerary changes, regardless of whether the College makes such arrangement. Specific room and housing assignments are within the sole discretion of Felician College.

c) I understand and acknowledge that Felician College and Bergen Community College assume no responsibility or liability, in whole or in part, for: sickness, disease, injuries (including death), losses, damages, beyond the control of the Colleges, public health risks, criminal activity, accident, injuries, damage to and lost property; inconveniences, cessation of operations, mechanical defects, failure or negligence of any nature howsoever caused in connection with any accommodations, restaurant, transportation, or other service, with or without notice; or for any additional expense occasioned by any of the foregoing.

d) The right is reserved by Felician College and Bergen Community College, in its sole discretion, to cancel the housing program or any aspect thereof.

4) Standard of Conduct

   a) I understand and acknowledge that I must follow both College’s policies on Alcohol, Drug Use, Sexual harassment, and the Student Code of Conduct while I live within their Residence halls.

   b) I understand that I must follow both Bergen Community College and Felician College’s Student Code of Conduct while I live within Felician College’s Residence halls.

   c) I understand and acknowledge that should I violate any of the policies at Felician College or Bergen Community College I may not be permitted to continue living in their Residence halls and may have to go through the judicial process at Bergen Community College and be held accountable by the Student Code of Conduct.

   d) I understand and acknowledge I must sign off stating that I have read Bergen Community College’s Student Code of Conduct.

   e) I understand that I must attend all mandatory residence life meetings or orientations and will read all materials provided by Felician College to me.

5) Reproduction of Records. The program may reproduce and use for educational purposes without compensation all photographs, videos, movies, or sound recordings taken of me during the time I participate in the program.

6) Assumption of risk and Release of Claims. Knowing the risks, dangers, and hazards described above. And in consideration of being permitted to participate in the program, I agree, individually, to assume all risks, dangers, hazards, and responsibilities, surrounding my participation in the housing program. To the maximum extent permitted by law, I, individually, hereby release and forever discharge the Colleges and its employees, agents, officers, trustees and representative (in their official and individual capacities) from any and all liability whatsoever, which arise as a result of negligence on the part of the Colleges, for any and all damages, loses or injuries (including death) I sustain to my person or property or both, including but not limited to any claims, demands, actions, causes of action, judgments, damages, expenses and costs, including attorney’s fees, which arise out of, result from, occur during or are connected in any manner with my participation in the housing program, any activities or field trips, irrespective of whether they are sponsored, supervised or controlled by the College, and which arise as a result of negligence on the part of the Colleges, its employees, agents, officers, trustees or representatives (in their official and individual capacities).
7) Indemnification and Hold Harmless. I, individually, hereby agree to indemnify, defend and hold harmless Bergen Community and Felician College and its employees, agents, officers, trustees and representatives (in their official and individual capacities) from any and all liability, loss, damage or expense, including attorney’s fees, that may result from my negligent or intentional act or omission, which arise out of, occur during, or are in any way connected with my participation in the housing program, any related activities or field trips, irrespective of whether they are sponsored, supervised or controlled by Felician College. In signing this contract I hereby acknowledge that I have read this entire document, that I understand its terms, that by signing it I am giving up substantial legal rights I might otherwise have, and that I have signed it knowingly and voluntarily.

My signature indicates that I have read and understood this agreement and that I agree to everything stated in it. Further, no representations, statements, or inducements, oral or written, apart from the foregoing written statement, have been made. My signature also indicates that I am aware of any special risks, dangers, and hazards involved in the program.

________________________________________________________________________
Participant’s Name (printed) Date

________________________________________________________________________
Participants Name (signature) Date

________________________________________________________________________
Administrator Name (printed) Date

________________________________________________________________________
Administrator Name (signature) Date

If applicant is under 18 years of age:

I am the parent or legal guardian of the above applicant, I have read and understand the foregoing Agreement and Release Form (including such parts as may subject me to personal financial responsibility), I am and will be legally responsible for the obligations and acts of the applicant as described in this agreement and Waiver of Liability and Release form, and I agree, for myself and for the applicant, to be bound by its terms.

________________________________________________________________________
Parent or Legal Guardian Signature Date

Updated June 2014
Resolution
Authorize submission of a grant proposal for US Department of Education FIPSE First in The World competition, and to authorize President B. Kaye Walter, or her designee, to execute required documents.

Submitted By
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. Naydeen González-De Jesús, Vice President of Student Affairs
Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Ursula Parrish Daniels, Executive Assistant to the President
Dr. William J. Yakowicz, Director of Grants Administration

Justification
College executive staff participated in a conference call on May 23 concerning an upcoming application release for a project that would be fully described in a June 4 instructional webinar. Following the webinar information session, Vice Presidents agreed the college should propose a project to effectively address strategic priorities relating to student success. 

Due date for the competitive proposal is June 30, 2014.

This proposed First in the World competition project is designed to scale up the college’s successful Summer Intensive Program and to integrate ongoing strategies that are supported by promising theory and proven practices as well as effective data collection and evaluation. The project will have a strong focus on improved postsecondary access and affordability, especially for the 3,000 or more probationary and at-risk students. There is an emphasis on one key presidential priority: To Increase Access and Completion for Underrepresented, Underprepared, or Low-Income Students. The budget is in development, but the four year project is expected to cost approximately $3 million.

It is important to note that an outside — independent -- evaluator is required and must be retained for the full four year term of the project. The resume of the selected evaluator must be included in the application package.

No college matching funds are required.
Chart To: Grant Administration
BOARD OF TRUSTEES ACTION E/G 7
Approval Date: July 8, 2014

Resolution
Exempt from Bidding: Authorization to Amend Board Action for Diversity Weekend at Hamilton Park Hotel and Conference Center

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs
Nestor Melendez, Dean of Student Life and Judicial Affairs

Action Requested
Authorization to amend Board Action E/G 6 from March 4, 2014, for Diversity Weekend at Hamilton Park Hotel and Conference Center, by increasing the amount authorized by $1,237.68.

Justification
Additional funds are required for lodging and meals for staff at the Diversity Weekend workshop held at Hamilton Park Hotel and Conference Center in Florham Park, New Jersey on March 28, 29, and 30, 2014. This was inadvertently left off by the facility in the final version of contract during the negotiation process.

Charge To: Student Activities Fund
Account Number: 60-09-920000-607679
Resolution:
Authorize Settlement of items relating to the GTL issue and authorizing President B. Kaye Walter to execute agreement between Bergen Community College and Faculty Association, Administrator’s Association, Professional Staff Association and Support Staff Association.

Submitted By
E. Carter Corriston, Chairman, Board of Trustees
Mr. Victor Anaya, Chief Financial Officer

Action Requested
To authorize the approval of the Agreement between Bergen Community College and Faculty Association, Administrator’s Association, Professional Staff Association and Support Staff Association in settlement of the GTL issues heretofore presented to Bergen Community College and to further authorize President B. Kaye Walter to execute such document upon execution of same by the four (4) Union Associations.

Justification
N/A
Resolution
Appointment: Lecturers, Fall 2014 Semester

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individuals as Lecturers for the Fall 2014 semester at the salaries indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline/Division</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cynthia Chambless</td>
<td>Success 101/Academic Affairs</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>William Fulton</td>
<td>Music/Arts, Humanities and Wellness</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Lavina Sequeira</td>
<td>Philosophy/Arts, Humanities and Wellness</td>
<td>$19,307.00</td>
</tr>
</tbody>
</table>

Justification
To provide adequate coverage of classes for the Fall 2014 semester.
Resolution
Appointment: Support Staff (Completion of Probationary Period)

Submitted By
Dr. B. Kaye Walter, President
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director of Human Resources

Action Requested
To appoint the following individual, who has successfully completed the probationary period, to the indicated position at the annual rate, title and effective date as noted:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Rizer</td>
<td>Public Safety Officer/Public Safety/ (prorated)</td>
<td>$30,000.00</td>
<td>03/24/14 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
To fill a budgeted position through a successful search process and completion of probationary period.

Charge To:
Account Number:
Resolution
Appointment: Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Carberry</td>
<td>Tutoring and Testing Supervisor at the Meadowlands/Learning Assistance Services/Academic Affairs</td>
<td>$42,000.00</td>
<td>07/09/14 – 6/30/15 (pro-rated)</td>
</tr>
</tbody>
</table>

Justification
To fill a budgeted position through a successful search process.

Charge to: College Operating Funds
Account Number:
Resolution
Appointment: Grant

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vincent Vicari</td>
<td>Director of Small Business Development/Continuing Education and Public Sector Training/Academic Affairs</td>
<td>$85,000.00</td>
<td>07/01/14 – 06/30/15 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
To fill a budgeted position through a successful search process.

Charge to: Grant Funds
Account Number:
BOARD OF TRUSTEES ACTION P1E
Approval Date: July 8, 2014

Resolution
Appointment: Associate Dean of Curriculum

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To appoint the following individual to the position at the annual salary indicated below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Dates</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ilene Kleinman, (Dr.)</td>
<td>Associate Dean of Curriculum/</td>
<td>07/01/14 – 06/30/15</td>
<td>$ 89,595.00</td>
</tr>
<tr>
<td></td>
<td>Academic Affairs</td>
<td>(retroactive)</td>
<td></td>
</tr>
</tbody>
</table>

Justification
To fill a leadership position due to the reorganization of positions within the institution. This position is at will.

Charge to: College Operating Funds
Account Number:
Resolution
Appointment: Managing Director of Admissions and International Programs

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To appoint the following individual to the position at the annual salary indicated below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Dates</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathryn Brunetto</td>
<td>Managing Director of Admissions and International Programs/Student Affairs</td>
<td>07/01/14 – 06/30/15</td>
<td>$ 90,145.00</td>
</tr>
</tbody>
</table>

Justification
To fill a leadership position due to the reorganization of positions within the institution. This position is at will.

Charge to: College Operating Funds
Account Number:
Resolution
Appointment: Manager of Multicultural Affairs/Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. Ursula Daniels, Executive Assistant to the President
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To appoint the following individual to the position at the annual salary indicated below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Dates</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ronald McKnight</td>
<td>Manager of Multicultural Affairs</td>
<td>07/01/14 – 06/30/15</td>
<td>$68,340.00</td>
</tr>
</tbody>
</table>
<pre><code>                            |                                    | (retroactive)         |               |
</code></pre>

Justification
To fill a newly created position due to the reorganization of positions within the institution.

Charge to: College Operating Funds
Account Number:
Resolution
Appointment: Coordinator of Multicultural Affairs

Submitted By
Dr. B. Kaye Walter, President
Dr. Ursula Daniels, Executive Assistant to the President
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To appoint the following individual to the position at the annual salary indicated below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Dates</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Montenegro</td>
<td>Coordinator of Multicultural Affairs</td>
<td>07/01/14 – 06/30/15</td>
<td>$46,000.00</td>
</tr>
</tbody>
</table>

Justification
To fill a newly created position due to the reorganization of positions within the institution. This position is at will.

Charge to: College Operating Funds
Account Number:
Resolution
Appointment: Faculty (Eleventh Month)

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
That the following faculty members be appointed to an eleventh month contract effective July 1, 2014 through June 30, 2015. The faculty members indicated will receive 10% of their July 1, 2014, base salary as compensation for working the eleventh month:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Celestine Finney</td>
<td>Professor/Counseling/Student Affairs</td>
</tr>
<tr>
<td>Timothy Foote</td>
<td>Associate Professor/Counseling/Student Affairs</td>
</tr>
<tr>
<td>John Georgiades</td>
<td>Professor/Counseling/Student Affairs</td>
</tr>
<tr>
<td>Fred Golub</td>
<td>Professor/Counseling/Student Affairs</td>
</tr>
</tbody>
</table>

Justification
To provide coverage in Student Affairs and Counseling.

Charge To:
Account Number:
Resolution
Appointment: Phi Theta Kappa Administrative Advisor

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To appoint the following individual to the position at the annual salary indicated below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Dates</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angie Goldszmidt</td>
<td>Phi Theta Kappa Administrative Advisor/ Academic Affairs</td>
<td>07/14/14 – 06/30/15</td>
<td>$50,000.00 (pro-rated)</td>
</tr>
</tbody>
</table>

Justification
To fill a newly created position due to the reorganization of positions within the institution. This position is at will.

Charge to: College Operating Funds
Account Number:
Resolution
Appointment: Grant

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karen Kozlowicz</td>
<td>Grant Coordinator – Turning Point/Office of Specialized Services/Student Affairs</td>
<td>$45,000.00</td>
<td>07/09/14 – 6/30/15 (pro-rated)</td>
</tr>
</tbody>
</table>

Justification
To fill a budgeted position through a successful search process.

Charge to: Grant Funds
Account Number:
Resolution
Appointment: Evening and Weekend Coordinator/Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To appoint the following individual to the position at the annual salary indicated below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Dates</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Cartier</td>
<td>Evening and Weekend Coordinator/</td>
<td>07/09/14 – 06/30/15</td>
<td>$ 48,000.00</td>
</tr>
<tr>
<td></td>
<td>Bergen Community College at the Meadowlands/Academic Affairs</td>
<td></td>
<td>(pro-rated)</td>
</tr>
</tbody>
</table>

Justification
To fill a budgeted position through a successful search process.

Charge to: College Operating Funds
Account Number:
BOARD OF TRUSTEES ACTION P1M
Approval Date: July 8, 2014

Resolution
Appointment: Information Security Officer

Submitted By
Dr. B. Kaye Walter, President
Ms. Sharyne Miller, Executive Director, Information Technology
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To appoint the following individual to the position at the annual salary indicated below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Dates</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angela Bryce</td>
<td>Information Security Officer /</td>
<td>08/25/14 – 06/30/15</td>
<td>$ 92,000.00</td>
</tr>
<tr>
<td></td>
<td>Information Technology</td>
<td></td>
<td>(pro-rated)</td>
</tr>
</tbody>
</table>

Justification
To fill a budgeted position through a successful search process. This position is at will.

Charge to: College Operating Funds
Account Number:
BOARD OF TRUSTEES ACTION P2A  
Approval Date: July 8, 2014

Resolution  
Reappointment: Confidential Personnel

Submitted By  
Dr. B. Kaye Walter, President

Action Requested  
That the confidential personnel listed below be reappointed to the positions and salaries indicated for the period commencing July 1, 2014 through June 30, 2015.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Current Salary</th>
<th>New Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nancy Adis</td>
<td>Administrative Assistant</td>
<td>$66,592.00</td>
<td>$67,591.00</td>
</tr>
<tr>
<td>Victor Anaya</td>
<td>Executive Director, Finance</td>
<td>$125,000.00</td>
<td>$126,875.00</td>
</tr>
<tr>
<td>Sharon Audet</td>
<td>Executive Director, Financial Aid</td>
<td>$97,000.00</td>
<td>$98,455.00</td>
</tr>
<tr>
<td>Susan Callahan Barnard</td>
<td>Dean, Division of Health Professions</td>
<td>$123,783.00</td>
<td>$126,079.00</td>
</tr>
<tr>
<td>Amy Beth</td>
<td>Dean of Library Services</td>
<td>$116,150.00</td>
<td>$116,150.00</td>
</tr>
<tr>
<td>Patricia Bonomolo</td>
<td>Director, Human Resources</td>
<td>$85,000.00</td>
<td>$87,000.00</td>
</tr>
<tr>
<td>Gail Cannarozzi</td>
<td>Accountant, Foundation</td>
<td>$45,955.00</td>
<td>$46,644.00</td>
</tr>
<tr>
<td>Gean Chin</td>
<td>Sr. Secretary</td>
<td>$36,639.00</td>
<td>$40,639.00</td>
</tr>
<tr>
<td>Ralph Choonoo (Dr.)</td>
<td>Executive Assistant to the Vice President of Student Affairs</td>
<td>$102,792.00</td>
<td>$104,334.00</td>
</tr>
<tr>
<td>Patricia Cioce</td>
<td>Development Coordinator, Foundation</td>
<td>$43,361.00</td>
<td>$44,011.00</td>
</tr>
<tr>
<td>Carol Clarke</td>
<td>Executive Secretary</td>
<td>$50,700.00</td>
<td>$51,461.00</td>
</tr>
<tr>
<td>Amparo G. Codding</td>
<td>Dean, Division of Arts, Humanities</td>
<td>$131,660.00</td>
<td>$131,660.00</td>
</tr>
<tr>
<td>William Corcoran</td>
<td>Vice President, Facilities Planning, Operations &amp; Public Safety</td>
<td>$130,000.00</td>
<td>$131,950.00</td>
</tr>
<tr>
<td>Glenn Cvecich</td>
<td>Manager, Adjunct Administration</td>
<td>$90,924.00</td>
<td>$91,833.00</td>
</tr>
<tr>
<td>Ursula Daniels (Dr.)</td>
<td>Executive Assistant to the President</td>
<td>$143,000.00</td>
<td>$145,145.00</td>
</tr>
<tr>
<td>Diana Davis</td>
<td>Human Resources Generalist</td>
<td>$58,580.00</td>
<td>$61,500.00</td>
</tr>
<tr>
<td>David Eichenholtz</td>
<td>Associate Dean, College/High School Partnerships</td>
<td>$77,648.00</td>
<td>$78,813.00</td>
</tr>
<tr>
<td>Linda Emr</td>
<td>Dean of Bergen Community College at the Meadowlands</td>
<td>$95,000.00</td>
<td>$96,871.00</td>
</tr>
<tr>
<td>Joanne Fantacone</td>
<td>Department Coordinator</td>
<td>$62,091.00</td>
<td>$62,712.00</td>
</tr>
<tr>
<td>Maria Ferrara</td>
<td>Executive Assistant to the Board of Trustees and the President</td>
<td>$62,000.00</td>
<td>$62,930.00</td>
</tr>
<tr>
<td>Laurie W. Francis</td>
<td>Executive Director, Foundation</td>
<td>$118,246.00</td>
<td>$120,020.00</td>
</tr>
<tr>
<td>Christine Gillespie</td>
<td>Dean of Continuing Education</td>
<td>$96,000.00</td>
<td>$103,880.00</td>
</tr>
<tr>
<td>Naydeen Gonzalez-De Jesus (Dr.)</td>
<td>Vice President of Student Affairs</td>
<td>$130,000.00</td>
<td>$131,950.00</td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>Current Salary</td>
<td>New Salary</td>
</tr>
<tr>
<td>------------------------</td>
<td>--------------------------------------------------------------------------</td>
<td>----------------</td>
<td>------------</td>
</tr>
<tr>
<td>Ruth Heck</td>
<td>Executive Secretary</td>
<td>$50,700.00</td>
<td>$51,461.00</td>
</tr>
<tr>
<td>Bindu John</td>
<td>Human Resources Generalist</td>
<td>$60,782.00</td>
<td>$61,282.00</td>
</tr>
<tr>
<td>Bridgett Kelly</td>
<td>Benefits Administrator</td>
<td>$57,692.00</td>
<td>$58,269.00</td>
</tr>
<tr>
<td>Yun Kim (Dr.)</td>
<td>Vice President of Institutional Effectiveness</td>
<td>$139,380.00</td>
<td>$141,471.00</td>
</tr>
<tr>
<td>Dawn Kozlowski</td>
<td>Associate Dean of Nursing</td>
<td>$110,000.00</td>
<td>$112,090.00</td>
</tr>
<tr>
<td>Theresa Kyle</td>
<td>Human Resources Coordinator</td>
<td>$50,000.00</td>
<td>$50,500.00</td>
</tr>
<tr>
<td>Denise L. Liguori</td>
<td>Dean of Student Affairs at Philip Ciarco Jr., Learning Center</td>
<td>$141,315.00</td>
<td>$143,435.00</td>
</tr>
<tr>
<td>Deborah Manning</td>
<td>Human Resources Generalist</td>
<td>$60,000.00</td>
<td>$60,000.00</td>
</tr>
<tr>
<td>Fady Christian Mdeway</td>
<td>Associate Dean, Adjunct Administration</td>
<td>$75,345.00</td>
<td>$76,098.00</td>
</tr>
<tr>
<td>Nestor Melendez</td>
<td>Dean of Student Life &amp; Judicial Affairs</td>
<td>$96,455.00</td>
<td>$97,902.00</td>
</tr>
<tr>
<td>Jennifer Migliorino-Reyes</td>
<td>Dean of Student Support Services</td>
<td>$96,455.00</td>
<td>$97,902.00</td>
</tr>
<tr>
<td>James R. Miller</td>
<td>Executive Director, Human Resources</td>
<td>$131,300.00</td>
<td>$133,270.00</td>
</tr>
<tr>
<td>Sharyne Miller</td>
<td>Executive Director, Information Technology</td>
<td>$110,000.00</td>
<td>$111,650.00</td>
</tr>
<tr>
<td>Barbara Mollino</td>
<td>Administrative Assistant</td>
<td>$66,000.00</td>
<td>$66,990.00</td>
</tr>
<tr>
<td>William Mullaney (Dr.)</td>
<td>Vice President of Academic Affairs</td>
<td>$136,350.00</td>
<td>$138,395.00</td>
</tr>
<tr>
<td>Nancy Owens</td>
<td>Associate Dean, Health Professions</td>
<td>$82,774.00</td>
<td>$84,016.00</td>
</tr>
<tr>
<td>Pascal J. Ricatto</td>
<td>Dean, Division of Math, Science and Technology</td>
<td>$123,783.00</td>
<td>$126,079.00</td>
</tr>
<tr>
<td>Nicole Rivera</td>
<td>Administrative Assistant, Foundation</td>
<td>$39,565.00</td>
<td>$40,158.00</td>
</tr>
<tr>
<td>Michelle Roche</td>
<td>Administrative Assistant</td>
<td>$36,000.00</td>
<td>$37,000.00</td>
</tr>
<tr>
<td>Norman Shapiro</td>
<td>Executive Assistant to the Vice President, Facilities Planning, Operations &amp; Public Safety</td>
<td>$126,494.00</td>
<td>$128,391.00</td>
</tr>
<tr>
<td>Sandra Sroka</td>
<td>Dean of the Ciarco Learning Center</td>
<td>$95,000.00</td>
<td>$96,871.00</td>
</tr>
<tr>
<td>Diana Tofel</td>
<td>Executive Secretary</td>
<td>$48,668.00</td>
<td>$49,398.00</td>
</tr>
</tbody>
</table>

**Justification**
Reappointment. These are at will positions.
Resolution
Reappointment: Managing Directors

Submitted By
Dr. B. Kaye Walter, President
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
That the following personnel be reappointed to the positions and salaries indicated for the period commencing July 1, 2014, through June 30, 2015:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Current Salary</th>
<th>New Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Cavaluzzi</td>
<td>Managing Director of Alumni Affairs/Foundation</td>
<td>$80,000.00</td>
<td>$81,200.00</td>
</tr>
<tr>
<td>Robert Coane</td>
<td>Managing Director of Campus Planning &amp; Improvements/Administrative Services</td>
<td>$109,242.00</td>
<td>$110,881.00</td>
</tr>
<tr>
<td>Lisa DiGaetano</td>
<td>Managing Director of User Support Services</td>
<td>$75,000.00</td>
<td>$76,125.00</td>
</tr>
<tr>
<td>Sally E. Dionisio</td>
<td>Managing Director of the Child Development</td>
<td>$78,108.00</td>
<td>$79,280.00</td>
</tr>
<tr>
<td>Khairia Fazal</td>
<td>Managing Director of Learning Assistance</td>
<td>$88,434.00</td>
<td>$91,087.00</td>
</tr>
<tr>
<td>Edward Fleischmann</td>
<td>Managing Director of Networks and Infrastructure</td>
<td>$95,000.00</td>
<td>$96,425.00</td>
</tr>
<tr>
<td>Barbara L. Hamilton-Golden</td>
<td>Managing Director of Purchasing &amp; Services/ Administrative Services</td>
<td>$99,006.00</td>
<td>$100,491.00</td>
</tr>
<tr>
<td>Jorge Hernandez</td>
<td>Managing Director of Athletics/Student Affairs</td>
<td>$72,000.00</td>
<td>$73,080.00</td>
</tr>
<tr>
<td>Lawrence Hlavenka</td>
<td>Managing Director of Public Relations/ Human Resources</td>
<td>$70,000.00</td>
<td>$72,000.00</td>
</tr>
<tr>
<td>Amarjit Kaur</td>
<td>Managing Director of the Center for Innovation in Teaching and Learning/ Academic Affairs</td>
<td>$84,897.00</td>
<td>$86,553.00</td>
</tr>
<tr>
<td>Peter A. LeDonne</td>
<td>Managing Director of Community &amp; Cultural Affairs</td>
<td>$85,729.00</td>
<td>$86,500.00</td>
</tr>
<tr>
<td>Tonia McKoy</td>
<td>Managing Director of Institutional Research/ Institutional Effectiveness</td>
<td>$89,250.00</td>
<td>$90,589.00</td>
</tr>
</tbody>
</table>
**Board of Trustees Action P2B**

**July 8, 2014**

**Page 2**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Current Salary</th>
<th>New Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Magali Muniz</td>
<td>Managing Director of Student Affairs at the Meadowlands/Student Affairs</td>
<td>$74,909.00</td>
<td>$76,033.00</td>
</tr>
<tr>
<td>Caroline Ofodile</td>
<td>Managing Director of Financial Operations and Student Assistance/Administrative</td>
<td>$105,766.00</td>
<td>$107,352.00</td>
</tr>
<tr>
<td>Jacqueline L. Ottey</td>
<td>Managing Director of Registration and Records/Student Affairs</td>
<td>$86,929.00</td>
<td>$88,233.00</td>
</tr>
<tr>
<td>Paul Ragusa</td>
<td>Managing Director of Continuing Education</td>
<td>$102,350.00</td>
<td>$103,374.00</td>
</tr>
<tr>
<td>Tracy Rand</td>
<td>Managing Director of the Office of Specialized Services/Student Affairs</td>
<td>$78,750.00</td>
<td>$79,931.00</td>
</tr>
<tr>
<td>Stephen Valkenburg</td>
<td>Managing Director, IT Administrative Systems/Information Technology</td>
<td>$85,000.00</td>
<td>$86,275.00</td>
</tr>
<tr>
<td>William Yakowicz</td>
<td>Managing Director of Grants Administration/ Institutional Effectiveness</td>
<td>$109,308.00</td>
<td>$110,948.00</td>
</tr>
</tbody>
</table>

**Justification**

Reappointment. These are at will positions.
Resolution
Approve: Medical Leave of Absence /Support Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a Medical Leave of Absence, without pay, for the following individuals from the positions listed below, effective dates as indicated:

Name          Position/Division                          Effective Dates
Marissa Drukker  Senior Library Assistant/Library Services/  06/18/14 – 09/09/14
                Academic Affairs                              (retroactive)

Bonnie Rodriguez  Financial Aid Data Specialist/Financial Aid/
Student Affairs                          07/01/14 – 08/31/14
                                               (retroactive)

Justification
Medical Leave.
Resolution
Approve: Medical Leave of Absence /Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Ms. Sharyne Miller, Executive Director, Information Technology
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a Medical Leave of Absence, without pay, for the following individual from the position listed below, effective dates as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lloyd Brown</td>
<td>Technology Support Specialist II – Procurement/</td>
<td>06/12/14</td>
</tr>
<tr>
<td></td>
<td>Information Technology</td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
Medical Leave.
Resolution
Approve: Medical Leave of Absence /Grant

Submitted By
Dr. B. Kaye Walter, President
Dr. Yun Kim, Vice President, Institutional Effectiveness
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a Medical Leave of Absence, without pay, for the following individual from the position listed below, effective dates as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bernadette Moore</td>
<td>Site Coordinator/Health Professions Opportunity</td>
<td>06/30/14 (retroactive)</td>
</tr>
<tr>
<td></td>
<td>Grant/Academic Affairs</td>
<td></td>
</tr>
</tbody>
</table>

Justification
Medical Leave.
Resolution
Approve: Extension of Military Leave of Absence/Support Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director of Human Resources

Action Requested
To approve an extension of Military Leave of Absence, without pay, for the following individual from the position listed below, effective dates as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orlando Lazo</td>
<td>Public Safety Officer/Public Safety/ Safety, Security and Crisis Management</td>
<td>07/04/14 to 08/31/14 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Military Leave
Resolution
Approve: Return from Leave of Absence/Professional

Submitted By
Dr. B. Kaye Walter, President
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the return from a personal Leave of Absence, without pay, for the following individual from the position listed below, effective dates as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Department</th>
<th>Annual Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lori Mish</td>
<td>Public Relations Assistant/</td>
<td>$47,983.00</td>
<td>07/01/14</td>
</tr>
<tr>
<td></td>
<td>Public Relations</td>
<td></td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
Return from unpaid leave of absence at the same position and salary as the commencement of the leave.
BOARD OF TRUSTEES ACTION P6
Approval Date: July 8, 2014

Resolution
Approve Stipend for the Center for Institutional Effectiveness and Research Fellows

Submitted By
Dr. B. Kaye Walter, President
Dr. Yun Kim, Vice President of Institutional Effectiveness
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a monthly stipend for the following individuals who will assume responsibilities as Fellows in the Center for Institutional Effectiveness and Research effective July 1, 2014.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Monthly Stipend</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ilene Kleinman, (Dr.)</td>
<td>Associate Dean of Curriculum/ Academic Affairs</td>
<td>$250.00</td>
<td>07/01/14 – 06/30/15 (retroactive)</td>
</tr>
<tr>
<td>Jill Rivera</td>
<td>Assistant Coordinator/EOF/ Student Affairs</td>
<td>$250.00</td>
<td>07/01/14 – 06/30/15 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Additional responsibilities which include consulting with campus constituents in the Administrative and Support areas on their annual assessment initiatives.

Charge To:
Account Number:
Resolution
Rescind: Lecturer, Fall 2014 Semester

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President of Academic Affairs
Mr. James R. Miller, Executive Director of Human Resources

Action Requested
To rescind the appointment of the following individual as Lecturer for the Fall 2014 semester.

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Cartier</td>
<td>Composition &amp; Literature/Arts, Humanities and Wellness</td>
<td>P2A-06/03/14</td>
</tr>
</tbody>
</table>

Justification
Resignation.
Resolution
Retirement: Faculty

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve retirement for the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mercedes Alfonso</td>
<td>Ciarco Instructor/Ciarco Learning Center</td>
<td>07/01/14 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Retirement
BOARD OF TRUSTEES ACTION P9A
Approval Date: July 8, 2014

Resolution
Resignation: Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Ms. Sharyne Miller, Executive Director, Information Technology
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the resignation of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christian Robustelli Test</td>
<td>Network Administrator II/Information Technology</td>
<td>06/30/2014 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Resignation
BOARD OF TRUSTEES ACTION P9B  
Approval Date: July 8, 2014

Resolution
Resignation: Faculty

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the resignation of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sharon Puchalski</td>
<td>Assistant Professor/Nursing/Health Professions</td>
<td>06/30/14</td>
</tr>
<tr>
<td></td>
<td>(retroactive)</td>
<td></td>
</tr>
<tr>
<td>Robert Walljasper</td>
<td>Associate Instructor/Hotel Restaurant Management &amp; Hospitality/Business, Social Sciences and Public Service</td>
<td>06/30/2014</td>
</tr>
<tr>
<td></td>
<td>(retroactive)</td>
<td></td>
</tr>
</tbody>
</table>

Justification
Resignation
Resolution
Resignation: Confidential Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the resignation of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maria Judith Velazquez</td>
<td>Senior Secretary/Institutional Effectiveness</td>
<td>07/09/2014</td>
</tr>
</tbody>
</table>

Justification
Resignation
Resolution
Abolishment of Positions

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To abolish the following positions from the approved position listing effective July 1, 2014.

Managing Director, Institute for Learning in Retirement (Academic Affairs)
Managing Director, International Student Center (Student Affairs)

Justification
To abolish positions which no longer exist due to the restructuring of positions within the institution.

Charge To:
Account Number:
BOARD OF TRUSTEES ACTION P11
Approval Date: July 8, 2014

Resolution
Approval of New Positions

Submitted By
Dr. B. Kaye Walter, President
Dr. Ursula Daniels, Executive Assistant to the President
Dr. Naydeen Gonzalez-DeJesus, Vice President of Student Affairs
Dr. William Mullaney, Vice President of Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the following positions to be added to the approved position listing, effective July 1, 2014.

Associate Dean of Curriculum (Academic Affairs) (Confidential)
Coordinator of Multicultural Affairs (Office of Multicultural Affairs) (Confidential)
Manager of Multicultural Affairs (Office of Multicultural Affairs) (Professional Staff)
Managing Director of Admissions and International Programs (Student Affairs) (Confidential)
Phi Theta Kappa Administrative Advisor (Academic Affairs) (Confidential)

Justification
To approve the newly created positions due to restructuring of positions within the institution. There is no additional headcount. The confidential positions are at will.

Charge To:
Account Number:
Resolution
Professional Service: Authorization for Fredric A. Rosen, Architect to provide Architectural Design for Replacement of the B-Wing Roof

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Samuel John, Acting Managing Director, Physical Plant
Ms. Barbara Golden, Managing Director, Purchasing and Services

Action Requested
Authorization for Fredric A. Rosen, Architect to provide Architectural Design Services for the replacement of the B-Wing Roof on the Pitkin Education Center at a cost not to exceed $21,000.00.

Justification
The College needs the professional services of an architect to provide the design and bid specifications for the replacement roof which will allow for public bidding of the project. The existing roofing system in the Pitkin Education Center Business and Commerce Wing is at or near the end of the expected useful life. As a result of this, the roofing membrane is separating from the substrate and has formed several large pockets where water is being retained under the roofing membrane, and sporadically causing leaks in this portion of the building.

New Jersey County College Contracts Law N.J.S.A. 18A:64A-25.5 (1) authorizes the award of professional contracts without public bidding. The Request for Qualifications for Architects and Engineers was advertised on the Bergen Community College website on September 27, 2013, in accordance with New Jersey P.L. 2004 Chapter 19 "Pay to Play" Law, and conforms to a "Fair and Open Process". Use of the listed consultants will be contingent on the approval of the Board of Trustees. Proposals were requested from three of the firms on the 2014 Approved Architects List. See below for responses received.

Fredric A. Rosen, Architect $21,000.00
Arcari & Iovino Architects, P.C. $28,000.00
Poskanzer Scott Architects $36,000.00

Charge To: College Funds
Account Number: 20-001078-00-604218