I. Call to Order

II. Open Public Meetings Act Statement

III. Roll Call

IV. Pledge of Allegiance

V. Reports
   A. Vice Chairman
   B. Secretary
   C. Treasurer – Financial Report
   D. President
   E. Committees
      1. Audit and Finance/Legal
      2. Board of School Estimate
      3. Education and Student Affairs
      4. Foundation/Grants/Endowments
      5. Personnel
      6. Site and Facilities
      7. Strategic Planning and Issues
   F. Liaison to New Jersey Council of County Colleges
   G. Alumni Trustee
   H. Chairman

VI. Unfinished Business

VII. New Business/Open to the Public

VIII. Actions
   A. Approval of Minutes – April 2, 2013
   B. Consent Agenda – May 7, 2013
   C. Other

IX. Executive Session

X. New Business/Open to the Public

XI. Adjournment
Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

APPROVAL OF MINUTES – April 2, 2013

AUDIT AND FINANCE (A/F)
1. Approval of Legal Vouchers - Schepisi & McLaughlin, PA
2. Public Bid: Authorization to Award Public Bid #P-2105 for Audio Visual Supplies
3. Public Bid: Authorization to Award Public Bid #P-2092 for Scoreboards to Rhombus Enterprises Group
4. Exempt from Bidding: Authorization to Pay Accountemps for Temporary Accounting Staff
5. Public Bid: Authorization for On-Call Electrical Contracting for April 2013 – Redmann Electric
6. Public Bid: Authorization for On-Call Plumbing Services for April 2013 – Aero Plumbing
7. Exempt from Bidding: Authorization to Purchase Vegawatt 4 kW Cogeneration System from North American Trading Company
8. Authorization for Information Technology Consulting Services for the Grants Department – Campus Works, Inc.
9. Authorization to Award Request for Proposal #R-044, Management and Operation of Food Services, to Gourmet Dining, LLC
10. Authorization for Moodlerooms to Provide System Backup and Platform Extension
11. Award of Contract for Consulting Services for Verification of Financial Aid Applications to ProEducation Solutions, LLC
12. Authorization to Award Request for Proposal #R-042 for Assessment and Planning Software for Reporting and Accreditation to TK-20, Inc.

EDUCATION/GRANTS (E/G)
1. Authorize Acceptance of $1,659,070.00 Carried Over From Unexpended Year 2 Funds for the Health Professions Opportunity Program (HPOG) Grant from the U.S. Department of Health and Human Services Administration for Children and Families, and Authorize President B. Kaye Walter, or Her Designee, to Execute Required Documents
PERSONNEL (P)

1. **Appointment**
   a. Professional Assistant/Faculty
   b. Faculty
   c. Professional Staff
   d. Program Assistant/Grants
   e. Director of Learning Assistance Services/Administrator
   f. Administrative Assistant/Confidential
   g. Temporary Third Shift Supervisors
   h. Support Staff (Completion of Probationary Period)

2. **Reappointment**
   a. Technical and Professional Assistants – Academic Years 2013-2014
   b. Faculty First Reappointment

3. **Promotion**
   a. Faculty
   b. Promotion: Director of BCC at the Meadowlands/Administrator

4. **Abolishment of Position/Confidential – Dean of Virtual Studies**

5. **Approval of New Position**
   a. Confidential - Dean of Instruction
   b. Executive Director of Center for Student Financial Training
   c. Executive Director of Finance

6. **Approve Maternity Leave/Administrators**
7. **Approve Personal Leave of Absence /Support Staff**
8. **Approve Return from Medical Leave of Absence/Support Staff**
9. **Retirement: Support Staff**
10. **Resignation: Support Staff**
11. **Reclassification/Reappointment: Technical/Professional Assistants**

SITE AND FACILITIES (S/F)

1. **Change Order: DMR Architects – Student Center Renovation/Expansion**
2. **Public Bid P-2106: Authorization to Award Public Bid for Tennis Court Repair and Repainting to Nickolaus Construction Company, Inc**
3. **Public Bid P-2104: Authorization to Award Public Bid for Exterior Signage Program to Allied Environmental Signage**
Resolution:
Approval of Legal Vouchers - Schepisi & McLaughlin, PA

Submitted By
Dr. B. Kaye Walter, President
Dr. Ronald Milon, Vice President, Administrative Services
Mrs. Diane Mandrafina, Senior Financial Officer

Action Requested
Approval for payment of the following legal vouchers:

03/13/13 – 04/15/13  Schepisi & McLaughlin, PA $40,582.15

Legal bills are available on the College’s web site under the Board of Trustees at the following address:

http://www.bergen.edu/pages1/pages/8037.aspx

Charge To: College Operating Funds
Account Number: 10-01-186100-607566
Resolution
Public Bid: Authorization to Award Public Bid #P-2105 for Audio Visual Supplies

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to award Public Bid # P-2105, Audio Visual Supplies for Media Technology, to various vendors as listed below, based on prices submitted in the bid and estimated quantities.

Justification
The purchase of necessary equipment which will be utilized by the Media Technology Department to renovate Tech 128, now ten years old and in disrepair. This bid included 76 items. The award is based on the lowest responsible bid for each item.

Twenty five vendors registered for the bid and six bids were received.

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<tr>
<td>AP Sound Inc. dba All Pro Sound</td>
<td>$6,197.59</td>
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<td>AVS Installations LLC</td>
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<td>Taurus Technologies Inc</td>
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<td>TBS Network Intelligence Inc</td>
<td>$7,611.30</td>
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<td>Total Video Products Inc</td>
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<td>Valiant National AV Supply</td>
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<td>TOTAL</td>
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Charge To: Plant
Account Number: 20-00-115000-604217
Resolution
Public Bid: Authorization to Award Public Bid #P-2092 for Scoreboards to Rhombus Enterprises Group

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Dr. Naydeen Gonzalez-De Jesus, Vice President, Administrative Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to award Public Bid # P-2092, Scoreboards for the Athletic Department, to Rhombus Enterprises Group, in the amount of $39,210.00.

Justification
The scoreboards are necessary for athletic program for our athletic events such as Volleyball, Women & Men’s Soccer, Women’s & Men’s Basketball, Men’s Wrestling and Women’s Softball. Currently the two Basketball scoreboards are outdated and are the original scoreboards from when the school opened in the 1960’s. Our Softball scoreboard is damaged and is not working properly, so we need a replacement. The soccer scoreboard is necessary because we do not currently have a soccer scoreboard at the soccer field. The award is based on the lowest responsible bid.

Eighteen companies registered for the bid, three bids were received.

<table>
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<tr>
<th>VENDOR</th>
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<tr>
<td>Rhombus Enterprises Group (substituted item)*</td>
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<td>Gym Door Repair Inc +</td>
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<tr>
<td>Rhombus Enterprises Group (as in bid specifications)</td>
<td>$ 39,210.00</td>
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* - Bid is based on a substitute product that is not an equivalent to the specified product.
+ - Bidder failed to submit required forms with the bid including Acknowledgement of Addendum and EEO form.

Charge To: Plant Funds
Account Number: 20-09-910000-604217
Resolution
Exempt from Bidding: Authorization to Pay Accountemps for Temporary Accounting Staff

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services

Action Requested
Authorization to pay an amount not to exceed $50,000.00, to Accountemps for the provision of temporary accounting staff, retroactive to March 26, 2013.

Justification
Accounting services needed for assistance with GTL reporting.

The college has a need to procure this service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Accountemps has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification, Business Entity Disclosure will be maintained on file at the College.

This procurement is exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (15) (Professional Consulting Services).

Charge To: College Operating Funds
Account Number: 10-01-140100-607539
Resolution
Public Bid: Authorization for On-Call Electrical Contracting for April 2013 – Redmann Electric

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to amend Board Action A/F5, dated December 13, 2011, to increase the amount authorized for Redmann Electric, as per Public Bid #2067, by an additional $15,890.00 for the month of April 2013.

Justification
On-Call Electrical Contracting services will be on a month to month basis until a Work Plan is developed and implemented.

Charge To:   College Operating Funds
Account Number:  10-06-610100-607550
Resolution
Public Bid: Authorization for On-Call Plumbing Services for April 2013 – Aero Plumbing

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to amend Board Action A/F2, dated February 7, 2012, to increase the amount authorized for Aero Plumbing, as per Public Bid #P-2076, by an additional $14,500.00 for the month of April 2013.

Justification
On-Call Plumbing services will be on a month to month basis until a Work Plan is developed and implemented.

Charge To: College Operating Funds
Account Number: 10-06-610100-607550
Resolution
Exempt from Bidding: Authorization to Purchase Vegawatt 4 kW Cogeneration System from North American Trading Company

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
P.J. Ricatto, Dean, Science and Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase a Vegawatt 4 kW Cogeneration System and extended five year warranty from North American Trading Company as the exclusive sole source provider in New Jersey, at a cost not to exceed $33,500.00.

Justification
The Vegawatt Cogeneration System burns waste vegetable oil from the Cafeteria to produce 4kW of conditioned electricity that goes back to the electrical grid for consumption on campus or sold back to PSE&G. The equipment can also cogenerate hot water which will be used to preheat domestic hot water for the Science Wing. In addition, the cogeneration unit will serve as an educational tool for science, engineering and sustainability students. The cogeneration unit will be located outside the loading dock of the new Science Wing. This purchase is budgeted in the the FY 2013 Department of Education STEM Grant award, and no college funds will be expended for the equipment.

The college has a need to procure these items as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. North American Trading Company has submitted, a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26, and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political party or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This purchase is exempt from bidding in accordance with County College Contracts Law, N.J.S.A. 18A:64A-25.5 (a) (3) sole source.

Charge To: Title V: HIS STEM Grant
Account Number: 20-03-583700-604217
RESOLUTION
Authorization for Information Technology Consulting Services for the Grants Department – Campus Works, Inc.

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization for Campus Works, Inc., to provide Information Technology consulting services for the Grants Department, for an amount not to exceed $15,000.00, for the period May 8, 2013 through June 30, 2013.

Justification
The New Jersey Department of Education's (NJDOE) Office of Career and Technical Education (OCTE) collects information from secondary school districts, county vocational school districts with adult programs, and community colleges on all students enrolled in state approved Career and Technical Education (CTE) programs. This information collected is revised on a yearly basis to more completely meet the data requirements of the Carl D. Perkins Career and Technical Education Act of 2006. As part of the administration of the Carl D. Perkins Career and Technical Education Act of 2006, the NJDOE must collect CTE student and program performance data from the county colleges. The Vocational Education Data System (VEDS) information is crucial to the calculation of performance data to be included on the Perkins funding applications and on examining the success of the county colleges in fulfilling the goals of the CTE programs. The need exists to enhance the College’s ability to continue to respond and to report on a timely basis to the changing data requests of the New Jersey Department of Education on Career and Technical Education to meet the data requirements of the Perkins Act. Engaging a Consultant to work in collaboration with the College’s Center for Institutional Effectiveness and the IT Department, for CTE VEDS programming to enhance accountability of data collection and reporting for the Perkins grant and CTE data-driven decision-making is an approved activity in the current Perkins grant spending plan.

This procurement is below the New Jersey County College bid threshold and is not required to be bid.

Charge To: Perkins Grant
Account Number: 50-02-584700-607777
Resolution
Authorization to Award Request for Proposal #R-044, Management and Operation of Food Services, to Gourmet Dining, LLC

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization for the Vice President of Administrative Services to enter into a contract with Gourmet Dining, LLC, for the management and operation of food services for the period August 1, 2013 to July 31, 2016. This is pending attorney review and preparation of said contract.

Justification
The College requires operation and management services for its food supply facilities at all BCC locations. The elements of the proposal submitted by Gourmet Dining are consistent with our requirements and include enhancements to our current services.

The Request for Proposals was advertised on the College website in accordance with New Jersey P.L. 2004 Chapter 19 “Pay to Play” Law, and conforms to a “Fair and Open Process.”

A total of 13 companies registered for RFP packages and 1 proposal was received.

Food supplies and management contracts are exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (7).

 Charge To: College Operating Funds
 Account Number:
Resolution
Authorization for Moodlerooms to Provide System Backup and Platform Extension

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Dr. Ronald Milon, Vice President, Administrative Services
Mr. Peter Bosco, Consulting Information Technology Officer, Campus Works
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization for Moodlerooms to provide system backup services and a six month platform extension of Joule 1.6/Moodle 1.9 at a total cost of $2,200.00.

Justification
The current version of Joule/Moodle will be upgraded in May. As part of contingency planning for the upgrade, backups need to be made of all of the existing courses in the current version. The six month platform extension will ensure that there is a current version available to restore these backups and to view the restored courses in their original format.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Moodlerooms has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This procurement is below the county college bid threshold and is not required to be bid.

Charge To: College Operating Funds
Account Number: 10-01-165100-607526- $1200.00
10-01-165100-607652- $1000.00
Resolution
Award of Contract for Consulting Services for Verification of Financial Aid Applications to ProEducation Solutions, LLC

Submitted By
Dr. B. Kaye Walter, President
Dr. Ron Milon, Vice President, Administrative Services
Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs

Action Requested
To approve award of contract pertaining to RFP #R-043 submitted by ProEducation Solutions, LLC as the chosen provider for the college’s financial aid file verification processor and trainer on regulations, interpretation, and implementation of federal financial aid.

Justification
The Office of Financial Aid desires verification to be performed for approximately 10,000 applications selected for verification by the Central Processor, in compliance with federal regulations, and following established College guidelines. ProEducation Solutions, LLC has been selected as the chosen provider for multifaceted training that is specific to federal financial aid regulation.

1. By August 2, 2013, approximately 10,000 Institutional Student Information Records (ISIRs) must be reviewed and analyzed.

2. ProEd's 24-48 hours turnaround guarantee and direct communication with student, direct reporting onto Datatel, while effectively carrying out the requested services with minimal disruption to day-to-day operations and continuation of services after August 2, 2013 on as-needed basis makes ProEd the best choice for processing of file verification.

3. ProEd provides multifaceted hands-on, on-campus, group training sessions, individualized training, innovative online, interactive video courses, and workflow development to assist and effectively train financial aid administrators in aid application process disbursement.

4. Verification of 10,000 financial aid files will not exceed $75,000 thru August 2, 2013.
Justification (continued)
5. Multifaceted training will not exceed $40,090.00 including:
   - Two weeks of on-campus hands-on training
   - Two weeks of on-campus individualized training
   - Two interactive online group training
   - Development of full Financial Aid process flow

5. Contract: $75,000.00 (File Verification) + $40,090.00 (Multifaceted Training) = $115,090.00 through August 2, 2013.

The Request for Proposals was advertised on the College website in accordance with New Jersey P.L. 2004 Chapter 19 “Pay to Play” Law, and conforms to a “Fair and Open Process.”

A total of eight companies registered for RFP packages and two proposals were received. The companies listed below submitted proposals.

   Financial Aid Services, Inc.
   ProEducation Solutions

Professional consulting services are exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (15).

Charge To: College Operating Funds
Account Number: 10 01 148100 601110
Resolution
Authorization to Award Request for Proposal #R-042 for Assessment and Planning Software for Reporting and Accreditation to TK-20, Inc.

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. Peter Bosco, Consulting Information Technology Officer, Campus Works
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to award RFP #R-042 for Assessment and Planning Software for Reporting and Accreditation to TK-20, Inc., at a cost not to exceed $37,000.00, for one year.

Justification
This assessment software is required by the College to strengthen administration and communication in three areas: outcomes assessment of student learning, the college-wide annual planning and reporting process, and linking strategic initiatives with budgeting.

The College evaluated the proposals received in response to the RFP and has determined that the TK-20 product best meets our current and future needs, and fully supports Middle States and other key disciplinary accreditation(s) requirements.

The Request for Proposals was advertised on the College website in accordance with New Jersey P.L. 2004 Chapter 19 “Pay to Play” Law, and conforms to a “Fair and Open Process.”

A total of eight companies registered for RFP packages and six proposals were received. The companies listed below submitted proposals.

   Centrieva
   HigherOne, Inc.
   LiveText, Inc.
   Nuventive, LLC
   TaskStream
   TK20, Inc.

This procurement is exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (19). (Software).

Charge To: College Operating Funds
Account Number: 10-01-189100-607561
Resolution
State Contract: Life Cycle Replacement of the Intrusion Prevention System (IPS) Hardware

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Mr. Peter Bosco, Consulting Information Technology Officer, Campus Works
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase the HP Tipping Point system from SHI International Corp. on New Jersey State Contract #A83081, for an amount not to exceed $318,181.50.

Justification
This is the life cycle replacement of the Intrusion Prevention System hardware. Tipping Point is a network device that prevents unauthorized external intrusion on the College computer network (malware, trojan, virus, bots, etc.). Three quotes were solicited from New Jersey State Contract vendors, and one was received.

Purchase through NJ State Contract is allowed in accordance with County College Contracts Law 18A:64A-25.9.

Charge To: FY 2011 LC Servers, NT Equipment & Software
            FY 2012 IT Services, Equipment & Software
Account Number: 20-00-114300-604300
                20-00-114800-604300
Resolution
Authorize Acceptance of $1,659,070.00 Carried Over From Unexpended Year 2 Funds for the Health Professions Opportunity Program (HPOG) Grant from the U.S. Department of Health and Human Services Administration for Children and Families, and Authorize President B. Kaye Walter, or Her Designee, to Execute Required Documents

Submitted By
Dr. William P. Mullaney, Vice President, Academic Affairs
Dr. Yun K. Kim, Vice President, Institutional Effectiveness
Dr. Susan C. Barnard, Dean, Division of Health Professions
Dr. William J. Yakowicz, Director, Grants Administration

Justification
Bergen Community College serves as lead agency and fiscal agent for ten Northern New Jersey Community Colleges, six regional health care industry employers, and ten county Workforce Investment Boards/One-Stop Career Centers and respective partners. Year 2 funds in the amount of $1,659,070.00 were unexpended by the Region-wide partnership in the FY 2011-12 program year. HHS ACF approved carryover of these funds into year 3 for the purpose of attaining goals and outcomes that were not fully completed during the previous year. This action increases the total year 3 award to $6,771,266.00 and will extend the Consortium’s effort to build health professions training and certification capacity for supporting TANF and other low-income individuals’ work to secure employment and career advancement in health professions pathways.

The Project Abstract and updated Grant Award Document follow.
Project Abstract
North New Jersey Health Professions Pathways

The North New Jersey Health Professions Pathway (HPC Pathway) is a region-wide capacity building initiative to strengthen and expand health care industry occupational training through workforce readiness and integrated basic skills preparation, workforce supportive services, and occupational skill development leading to certification and employment for TANF and other low income participants. Consortium partners include:

(1) Ten public higher education institutions; Bergen Community College, Brookdale Community College, County College of Morris, Essex County College, Hudson County Community College, Middlesex Community College, Passaic County Community College, Sussex County Community College, Union County College, Warren County Community College.

(2) Six regional health care industry employers; Meridian Health, Care One of New Jersey, Bayada Nurses, Inc., CVS Pharmacies, Visiting Nurse Association of Central New Jersey, Caring People, Inc.

(3) Ten county Workforce Investment Boards with their corresponding One-Stop Career Centers and key county-based social services, especially Departments of Social Services, Welfare agencies, and community based organizations; and

(4) New Jersey State-level Coordinating Entities:
   • New Jersey Department of Human Services, Division of Family
   • U.S. Department of Labor – Office of Apprenticeship
   • New Jersey State Employment and Training Commission, Health Care Workforce Council

Over the five year grant period, the project will serve 5,000 participants at a cost of $24,111,455 ($4,822 each) by attaining four interrelated goals:

• To provide TANF and other low-income participants with the portable skills, competencies, and credentials needed to secure and retain employment in areas of high demand within Northern New Jersey’s healthcare sector.

• To assist TANF and other low-income participants in advancing along a career Pathway towards high-skill, high-wage opportunities in areas of high demand within Northern New Jersey’s healthcare sector.

• To identify and address critical workforce shortages among the Project’s employer partners.

• To formalize the relationships among the partner agencies by creating a regional consortium focused on preparing TANF and other low-income participants for entry and advancement in the region’s healthcare sector.
**Notice of Award**

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<td>North New Jersey Health Professions Pathway for TANF and Low Income Individuals</td>
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<tbody>
<tr>
<td>Bergen</td>
<td>05</td>
<td>Justin Doheny  Director of Grants Administration</td>
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</table>

<table>
<thead>
<tr>
<th>18. Federal Share Computation:</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Total Federal Share............... $ 6,771,266.00</td>
</tr>
<tr>
<td>B. Unobligated Balance Federal Share......... $ 2,228,821.00</td>
</tr>
<tr>
<td>C. FED. Share Awarded This Budget Period...$ 4,542,445.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>19. Amount Awarded This Action:</th>
<th>20. Federal $ Awarded This Project Period:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 0.00</td>
<td>$ 13,893,531.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>21. Authorized Treatment of Program Income:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Costs</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>221820506</td>
<td>1221820506A1</td>
<td>41.45</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>25. Financial Information:</th>
</tr>
</thead>
<tbody>
<tr>
<td>OFA 90FX000102</td>
</tr>
<tr>
<td>90FX000103</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>26. Remarks:</th>
<th>(Continued on separate sheets)</th>
</tr>
</thead>
<tbody>
<tr>
<td>This amendment approves the grantee’s request dated 2/27/2013 to apply the unobligated balance from the 02 year to the 03 year. In the event that the actual unobligated balance is less than the estimated amount, no additional Federal funds will be made available to off-set the deficit.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>27. Signature - ACF Grants Officer:</th>
<th>28. Signature(S) Certifying Fund Availability:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Timothy Chappelle</td>
<td>04/15/2013  Timmy Chappelle</td>
</tr>
<tr>
<td>Dr. Earl Johnson - Director, Office of Family Assistance</td>
<td>04/11/2013</td>
</tr>
</tbody>
</table>

DGCM-3-785 (Rev. 86)
DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD

1. AWARDING OFFICE:
The Office of Family Assistance

2. ASSISTANCE TYPE:
Coop Agreement

3. AWARD NO.:
90FX0001-03-01

4. AMEND. NO.:

5. TYPE OF AWARD:
Demonstration

6. TYPE OF ACTION:
Carryover Request

7. AWARD AUTHORITY:
Sec 2008 SSA, as enacted by Sec 5507 of P

8. BUDGET PERIOD:
09/30/2012 THRU 09/29/2013

9. PROJECT PERIOD:
09/30/2010 THRU 09/29/2015

10. CAT NO.:
93.093

11. RECIPIENT ORGANIZATION:
Bergen Community College

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information.

   This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

   This includes requirement in Parts I and II (available at http://www.hhs.gov/grantsnet/adminis/gdp/index.htm) of the HHS GPS.

   This award is subject to requirements or limitations in any applicable Appropriations Act.

   Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 74 or 92, directly apply to this award apart from any coverage in the HHS GPS.

   This award is subject to the requirements of Section 106 (g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104).

   For the full text of the award term, go to the http://www.acf.hhs.gov/grants/awards_term.html. This grant is subject to the requirements set forth in 45 CFR Part 87.

   This grant is subject to the requirements set forth in the Social Security Act, Title XX, Section 2008, Public Law 111-148, 42 U.S.C. 1397, as amended by The Affordable Care Act, Public Law 111-148.

   This award is subject to requirements as set forth in 2 CFR 25.110. For full text go to http://www.acf.hhs.gov/grants/award_term_ccr_duns.html

   This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to: http://www.acf.hhs.gov/grants/award_term_ffata.html

CONTACTS

1. Questions concerning the programmatic aspects of the grant should be directed to Blair Corcoran on 202-401-5768. Questions concerning the financial aspects of the grant should be directed to Michelle Sousa via e-mail at Michelle.Sousa@acf.hhs.gov.
Resolution
Appointment: Professional Assistant/Faculty

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Balzarette</td>
<td>Professional Assistant/Manufacturing Technology/Math, Science and Technology</td>
<td>$56,469.00</td>
<td>07/01/13–06/30/14</td>
</tr>
</tbody>
</table>

Justification
Restructuring of Manufacturing Technology Program.

Charge to: College Operating Funds
Account Number: 10-03-351004-601120
Resolution
Appointment: Faculty

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lois Carmichael</td>
<td>Personal Counselor (Assistant Professor)</td>
<td>$57,464.00*</td>
<td>05/13/13–06/30/14</td>
</tr>
<tr>
<td></td>
<td>Office of Specialized Services/</td>
<td>(prorated)</td>
<td>(prorated)</td>
</tr>
<tr>
<td></td>
<td>Student Affairs</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Plus 10% for eleventh month

Justification
To fill a position through a successful search process.

Charge to: College Operating Funds
Account Number: 10-02-230200-601120
Resolution
Appointment: Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regina Flanagan</td>
<td>Resource Accommodation Specialist/Office of Specialized Services/Student Affairs</td>
<td>$45,000.00</td>
<td>05/21/13–06/30/13 (prorated)</td>
</tr>
</tbody>
</table>

Justification
To fill a position through a successful search process.

Charge to: College Operating Funds
Account Number: 10-02-230200-601110
**Resolution**
Appointment: Program Assistant/Grants

**Submitted By**
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**
To approve the appointment of the following individual to the position and annual salary indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tiffany Martin</td>
<td>Program Assistant/Title V:1-2-3 Connect/</td>
<td>$32,000.00</td>
<td>05/08/13 – 06/30/13</td>
</tr>
<tr>
<td></td>
<td>Academic Affairs</td>
<td>(prorated)</td>
<td></td>
</tr>
</tbody>
</table>

**Justification**
To fill a grant-funded position through a successful search process.

Charge To: Grant Funds
Account Number: 50-03-582-100-601130
Resolution
Appointment: Director of Learning Assistance Services/Administrator

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To reappoint the following individual to the position at the salary indicated below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Dates</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Khairia Fazal</td>
<td>Director of Learning Assistance</td>
<td>05/16/13 – 06/30/13</td>
<td>$80,069.00 (prorated)</td>
</tr>
<tr>
<td></td>
<td>Services/Administrator</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Services/Academic Affairs</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Justification
To return to original position.

Charge To: College Operating Funds
Account Number: 10-03-386000-601110
Resolution
Appointment: Administrative Assistant/Confidential

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To reappoint the following individual to the position at the salary indicated below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Dates</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robin Harvison</td>
<td>Administrative Assistant/</td>
<td>05/16/13 – 06/30/13</td>
<td>$61,151.00 (prorated)</td>
</tr>
<tr>
<td></td>
<td>Academic Affairs</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Justification
To return to original position.

Charge To: College Operating Funds
Account Number: 10-01-139100-601110
Resolution
Appointment: Temporary Third Shift Supervisors

Submitted By
Dr. B. Kaye Walter, President
Dr. Ronald Milon, Vice President, Administrative Services
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To appoint the following individuals to the position at the salary indicated below from March 25, 2013 until the hiring of the Third Shift Supervisor to replace Daniel Lewis due to retirement:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edwin Lopez-Rodriguez</td>
<td>Temporary 3rd Shift Supervisor</td>
<td>$37,759.00 (prorated)</td>
<td>03/25/13 – 6/30/13 (retroactive)</td>
</tr>
<tr>
<td>Kenny Xheraj</td>
<td>Temporary 3rd Shift Supervisor</td>
<td>$40,833.00 (prorated)</td>
<td>03/25/13 – 6/30/13 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
As per Article XII (4) of the agreement with the BCC Support Staff/NJEA Inc.

Charge To: College Operating Funds
Account Number: 10-06-620100-601110
**Resolution**
Appointment: Support Staff (Completion of Probationary Period)

**Submitted By**
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs
Dr. Ronald Milon, Vice President, Administrative Services
Mr. James R. Miller, Executive Director, Human Resources

**Action Requested**
To appoint the following individuals, who have successfully completed the probationary period, to the indicated positions at the annual rates, titles and effective dates as noted:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vanessa Pusey</td>
<td>Sr. Registration Assistant/ Enrollment Services/Student Affairs</td>
<td>$30,000.00</td>
<td>01/08/13 (prorated) (retroactive)</td>
</tr>
<tr>
<td>Christopher DiSanto</td>
<td>Sr. Registration Assistant/ Enrollment Services/Student Affairs</td>
<td>$30,000.00</td>
<td>01/22/13 (prorated) (retroactive)</td>
</tr>
<tr>
<td>Anjanette Perez-Novoa</td>
<td>Public Safety Officer/Public Safety/ Administrative Services</td>
<td>$30,000.00</td>
<td>01/22/13 (prorated) (retroactive)</td>
</tr>
<tr>
<td>Eric Delgado</td>
<td>Public Safety Officer/Public Safety/ Administrative Services</td>
<td>$30,000.00</td>
<td>02/04/13 (prorated) (retroactive)</td>
</tr>
</tbody>
</table>

**Justification**
To fill budgeted positions through a successful search process and successful completion of probationary period.

**Charge To:** College Operating Funds
**Account Numbers:**
- Sr. Registration Assistants: 10-02-266100-601130
- Public Safety Officers: 10-02-266100-601130
BOARD OF TRUSTEES ACTION P2A
Approval Date: May 7, 2013

Resolution
Reappointment – Technical and Professional Assistants

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2013 through June 30, 2014 (one-year contract):

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Discipline/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cliff Cargill</td>
<td>Technical Assistant I</td>
<td>Physical Sciences/Mathematics, Science, &amp; Technologies</td>
</tr>
<tr>
<td>Lisa Castellano</td>
<td>Technical Assistant I</td>
<td>Student Affairs</td>
</tr>
<tr>
<td>John Findura</td>
<td>Technical Assistant I</td>
<td>Writing Tutorial Supervisor/Cerullo Learning Assistance Center</td>
</tr>
<tr>
<td>Joshua Gordon</td>
<td>Technical Assistant II</td>
<td>Technology &amp; Information Services/Virtual Studies</td>
</tr>
<tr>
<td>Mary Ann Kho</td>
<td>Technical Assistant II</td>
<td>Technology &amp; Information Services/Virtual Studies</td>
</tr>
<tr>
<td>Peter Kolankowski</td>
<td>Technical Assistant I</td>
<td>Technology &amp; Information Services/Virtual Studies</td>
</tr>
<tr>
<td>Mike Martinez</td>
<td>Professional Assistant</td>
<td>Student Affairs</td>
</tr>
<tr>
<td>Edward Novak</td>
<td>Technical Assistant I</td>
<td>Technology &amp; Information Services/Virtual Studies</td>
</tr>
<tr>
<td>Dianna O’Connor</td>
<td>Professional Assistant</td>
<td>Student Affairs</td>
</tr>
<tr>
<td>Joseph Pitre*</td>
<td>Technical Assistant III</td>
<td>Biological Sciences/Mathematics, Science, &amp; Technologies</td>
</tr>
<tr>
<td>Todd Garrett Planten</td>
<td>Technical Assistant II</td>
<td>Biology &amp; Horticulture/Mathematics, Science, &amp; Technologies</td>
</tr>
<tr>
<td>Madhvi Shah</td>
<td>Technical Assistant II</td>
<td>Mathematics Tutorial Supervisor/Cerullo Learning Assistance Center</td>
</tr>
<tr>
<td>Yolanda Sheppard</td>
<td>Technical Assistant I</td>
<td>Library/Academic Affairs</td>
</tr>
<tr>
<td>Mary Singletary</td>
<td>Technical Assistant I</td>
<td>Nursing/Health Professions</td>
</tr>
<tr>
<td>Joseph Todd</td>
<td>Technical Assistant I</td>
<td>Student Affairs</td>
</tr>
<tr>
<td>Richard Tran</td>
<td>Technical Assistant II</td>
<td>Biological Sciences/Mathematics, Science, &amp; Technologies</td>
</tr>
<tr>
<td>Elsa Valcarcel</td>
<td>Professional Assistant</td>
<td>Student Affairs</td>
</tr>
<tr>
<td>Sherry Wilson</td>
<td>Technical Assistant III</td>
<td>Hotel/Restaurant/Hospitality/Business, Social Science, &amp; Public Service</td>
</tr>
</tbody>
</table>
That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2013 through June 30, 2015 (two-year contract):

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Discipline/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Samantha Ekizian</td>
<td>Professional Assistant</td>
<td>Student Affairs</td>
</tr>
<tr>
<td>Shawn Kane</td>
<td>Professional Assistant</td>
<td>Student Affairs</td>
</tr>
<tr>
<td>Elaine Korinko</td>
<td>Professional Assistant</td>
<td>Academic Affairs</td>
</tr>
<tr>
<td>Catherine Malone</td>
<td>Professional Assistant</td>
<td>Student Affairs</td>
</tr>
<tr>
<td>Marilyn Pongracz</td>
<td>Professional Assistant</td>
<td>Academic Affairs</td>
</tr>
<tr>
<td>Stuart Rosengarten</td>
<td>Professional Assistant</td>
<td>Technology &amp; Information Services/Virtual Studies</td>
</tr>
<tr>
<td>Patrick Simms</td>
<td>Professional Assistant</td>
<td>Instructional Technology/Academic Affairs</td>
</tr>
</tbody>
</table>

*Grant Funded

**Justification**
In accordance with Article XIII of the BCCFA contract.
Resolution
Reappointment Faculty – First Reappointment

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President of Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To reappoint the following individuals for their first reappointment to the indicated division and rank for the period September 1, 2013 through June 30, 2014:

1st Reappointment

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Division/Discipline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amy Baldassare</td>
<td>Assistant Professor</td>
<td>English Basic Skills/Arts, Humanities, &amp; Wellness</td>
</tr>
<tr>
<td>Christine Eubank</td>
<td>Assistant Professor</td>
<td>History &amp; Geography/Arts, Humanities, &amp; Wellness</td>
</tr>
<tr>
<td>Eileen Fitzgerald</td>
<td>Assistant Professor</td>
<td>English Basic Skills/Arts, Humanities, &amp; Wellness</td>
</tr>
<tr>
<td>Lisa Mayer</td>
<td>Assistant Professor</td>
<td>Legal &amp; Related Studies/Business, Social Sciences, &amp; Public Service</td>
</tr>
<tr>
<td>Kyle Modes</td>
<td>Instructor</td>
<td>Physical Sciences/Mathematics, Science &amp; Technology</td>
</tr>
<tr>
<td>Daniel Salerno</td>
<td>Instructor</td>
<td>Composition &amp; Literature/Arts, Humanities, &amp; Wellness</td>
</tr>
<tr>
<td>Linda Wiles</td>
<td>Assistant Professor</td>
<td>Biology &amp; Horticulture/ Mathematics, Science &amp; Technology</td>
</tr>
</tbody>
</table>

Justification
In accordance with Article XIII of the BCCFA contract.
**Resolution**
Promotion: Faculty

**Submitted By**
Dr. B. Kaye Walter, President
Dr. William P. Mullaney, Vice President, Academic Affairs
Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director

**Action Requested**
That the individuals listed below be promoted effective September 1, 2013 to the ranks indicated with salary adjustments in accordance with the Agreement between the Board of Trustees and the BCCFA:

<table>
<thead>
<tr>
<th>Professor</th>
<th>Discipline</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Clifford</td>
<td>Performing Arts</td>
<td>Arts, Humanities, and Wellness</td>
</tr>
<tr>
<td>Kaye DeMetz [Dr.]</td>
<td>Performing Arts</td>
<td>Arts, Humanities, and Wellness</td>
</tr>
<tr>
<td>Assoc. Professor</td>
<td>Discipline</td>
<td>Division</td>
</tr>
<tr>
<td>Mi Ahn [Dr.]</td>
<td>Psychology</td>
<td>Business, Social Sciences, and Public</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Service</td>
</tr>
<tr>
<td>Karen Comai-Fuertherm [Dr.]</td>
<td>Physical Sciences</td>
<td>Mathematics, Science, and Technologies</td>
</tr>
<tr>
<td>Donna Crotti*</td>
<td>Academic/Transfer Counselor</td>
<td>Student Affairs</td>
</tr>
<tr>
<td>Joan Dalrymple*</td>
<td>Library Learning Resource Center</td>
<td>Academic Affairs</td>
</tr>
<tr>
<td>Pierre Laguerre [Dr.]</td>
<td>Business Administration</td>
<td>Business, Social Sciences and Public Service</td>
</tr>
<tr>
<td>Joseph Mamatz</td>
<td>Radiography</td>
<td>Health Professions</td>
</tr>
<tr>
<td>Jane Phelps</td>
<td>Communication</td>
<td>Arts, Humanities, and Wellness</td>
</tr>
<tr>
<td>Tiziana Quattrone</td>
<td>World Languages and Cultures</td>
<td>Arts, Humanities, and Wellness</td>
</tr>
<tr>
<td>Lynn Schott*</td>
<td>Library Learning Resource Center</td>
<td>Academic Affairs</td>
</tr>
<tr>
<td>Dan Sheehan</td>
<td>Performing Arts</td>
<td>Arts, Humanities, and Wellness</td>
</tr>
<tr>
<td>Kathleen Williams [Dr.]</td>
<td>Communication</td>
<td>Arts, Humanities, and Wellness</td>
</tr>
<tr>
<td>Anthony Yankowski [Dr.]</td>
<td>Psychology</td>
<td>Business, Social Sciences and Public Service</td>
</tr>
</tbody>
</table>

*Effective July 1, 2013

**Justification**
As per the BCCFA Contract.
Resolution
Promotion: Director of BCC at the Meadowlands/Administrator

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To promote the following individual to the position at the annual salary indicated below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Dates</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Emr</td>
<td>Director of BCC at the Meadowlands/Academic</td>
<td>05/16/13 – 06/30/13</td>
<td>$85,000.00 (prorated)</td>
</tr>
<tr>
<td></td>
<td>Affairs</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Justification
Promotion from acting to full-time position.

Charge To: College Operating Funds
Account Number: 10-04-418100-601110
Resolution
Abolishment of Position/Confidential – Dean of Virtual Studies

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To abolish the following position from the approved position listing effective June 30, 2013.

Dean of Virtual Studies

Justification
To abolish position which no longer exists due to the creation of Dean of Instruction.
Resolution
Approval of New Position/Confidential - Dean of Instruction

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the following position to be added to the approved position listing, effective May 8, 2013.

Dean of Instruction

Justification
To approve the newly created position in Academic Affairs to replace the Dean of Virtual Studies position.

Charge To: College Operating Funds
Account Number: 10-01-139100-601110
Resolution
Approval of New Position/Executive Director of Center for Student Financial Training

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen De Jesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the following position to be added to the approved position listing, effective May 8, 2013.

Executive Director of Center for Student Financial Training

Justification
To approve the newly created position in Student Affairs to direct the Center for Student Financial Training which includes curriculum development and delivery of financial aid and assistance for students. This is an at-will position.

Charge To: College Operating Funds
Account Number: 10-02-243100-601110
Resolution
Approval of New Position/Executive Director of Finance

Submitted By
Dr. B. Kaye Walter, President
Dr. Ronald Milon, Vice President, Administrative Services
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the following position to be added to the approved position listing, effective May 8, 2013.

Executive Director of Finance

Justification
To approve the newly created position in Administrative Services to provide leadership and technical support in financial operations. This is an at-will position.

Charge To: College Operating Funds
Account Number: 10-01-140100-601110
Resolution
Approve Maternity Leave/Administrators

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a Maternity Leave of Absence, without pay, for the following individual from the position listed below, effective dates as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathryn Brunetto</td>
<td>Director, International Student Center/Enrollment Services/ Student Affairs</td>
<td>05/01/13 – 06/05/13 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Maternity Leave.
BOARD OF TRUSTEES ACTION P7
Approval Date:  May 7, 2013

Resolution
Approve Personal Leave of Absence/Support Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. Ronald Milon, Vice President, Administrative Services
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a personal Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthony Cetrulo</td>
<td>Public Safety Officer/Public Safety/</td>
<td>04/03/13 – 06/26/13</td>
</tr>
<tr>
<td></td>
<td>Administrative Services</td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
Family Leave.
Resolution
Approve Return from Medical Leave of Absence/Support Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. Ronald Milon, Vice President, Administrative Services
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the return from a Medical Leave of Absence, without pay, for the following individuals from the positions listed below, effective dates as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Louisa Emirzian</td>
<td>Secretary/Continuing Education/</td>
<td>03/27/2013</td>
</tr>
<tr>
<td></td>
<td>Academic Affairs</td>
<td>(retroactive)</td>
</tr>
<tr>
<td>Esther McMillan</td>
<td>Custodian/Buildings &amp; Grounds/</td>
<td>02/18/13</td>
</tr>
<tr>
<td></td>
<td>Administrative Services</td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
Return from Medical Leave.
Resolution
Retirement: Support Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. Ronald Milon, Vice President, Administrative Services
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve retirement for the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Division</th>
<th>Resignation Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daniel Lewis</td>
<td>Supervisor, Custodial Services/</td>
<td>05/01/13</td>
</tr>
<tr>
<td></td>
<td>Buildings and Grounds/</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Administrative Services</td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
Retirement.
Resolution
Resignation: Support Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. Ronald Milon, Vice President, Administrative Services
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve resignation for the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Division</th>
<th>Resignation Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brad Ahern</td>
<td>Public Safety Officer/Public Safety/Administrative Services</td>
<td>04/15/13 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Resignation.
Resolution
Reclassification/Reappointment: Technical/Professional Assistants

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the reclassifications of the following Technical Assistants to the positions indicated, effective July 1, 2013. and reappointed for the period July 1, 2013 to June 30, 2014:

<table>
<thead>
<tr>
<th>Name</th>
<th>Division</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yolanda Sheppard</td>
<td>Library Services</td>
<td>Technical Assistant I</td>
<td>Professional Assistant</td>
</tr>
<tr>
<td>Edward Novak</td>
<td>Media Technologies</td>
<td>Technical Assistant I</td>
<td>Professional Assistant</td>
</tr>
<tr>
<td>Mary Ann Kho</td>
<td>Media Technologies</td>
<td>Technical Assistant II</td>
<td>Technical Assistant I</td>
</tr>
<tr>
<td>Joshua Gordon</td>
<td>Media Technologies</td>
<td>Technical Assistant II</td>
<td>Technical Assistant I</td>
</tr>
<tr>
<td>Sherry Wilson</td>
<td>Academic Affairs</td>
<td>Technical Assistant III</td>
<td>Technical Assistant II</td>
</tr>
</tbody>
</table>

Justification
As per BCCFA Contract.
Resolution
Change Orders: DMR Architects – Student Center Renovation/Expansion

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to issue change orders #15 and #16, not to exceed $10,418.24, to DMR Architects, Student Center Renovation/Expansion.

Justification
The above change orders were approved by the Board of Trustees Site and Facilities Committee at their April 17, 2013 meeting. See schedule below for detailed description of the approved change orders.

Change Order #15– $4,014.49 additional Project Closeout Services as requested by the college to address/review required closeout documents as indicated in Settlement Agreement between the College and ARCO for period 10/1/2010 to 02/28/2013.

Change Order Classification – CCO-12

Change Order #16– $6,403.75 additional Project Closeout Services as requested by the college to address/review required closeout documents as indicated in Settlement Agreement between the College and ARCO for period 03/01/2013 to 03/31/2013.

Change Order Classification – CCO-12

Charge To: County Capital Funds Chapter 12
Account Number: 20-00-108800-604226
Resolution
Public Bid P-2106: Authorization to Award Public Bid for Tennis Court Repair and Repainting to Nickolaus Construction Company, Inc.

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to award Public Bid P-2106, in the amount of $49,600.00, for Tennis Court Repair and Repainting, to Nickolaus Construction Company, Inc.

Justification
The six Tennis Courts on campus have numerous structural cracks. The control joints perpendicular to the net line and under the nets have widened to as much as 4 inches due to shrinkage of the asphalt. This condition poses an immediate hazard to anyone using the courts. The expected life of these repairs is 4-5 years at which time the entire courts will have to be milled and resurfaced.

The apparent low bidder, Hinding Tennis, LLC, was rejected for failure to submit a NJ Division of Property Management Notice of Classification and NJ Business Registration Certificate as required by the bid specifications. Therefore, the award will be made to the lowest responsible bidder, Nickolaus Construction Company, Inc.

A total of 16 companies registered for bid packages and 5 bids were received. See below for bids received.

<table>
<thead>
<tr>
<th>Company</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hinding Tennis, LLC</td>
<td>$46,500.00</td>
</tr>
<tr>
<td>Nickolaus Construction Company, Inc.</td>
<td>$49,600.00</td>
</tr>
<tr>
<td>Copeland Coating Company, Inc.</td>
<td>$57,396.00</td>
</tr>
<tr>
<td>American Tennis Courts, Inc.</td>
<td>$63,005.00</td>
</tr>
<tr>
<td>Dimilia Inc.</td>
<td>$74,900.00</td>
</tr>
</tbody>
</table>

Charge To: Plant Funds
Account Number: 20-00-115500-604238
Resolution
Public Bid P-2104: Authorization to Award Public Bid for Exterior Signage Program to Allied Environmental Signage

Submitted By
Dr. Ronald Milon, Vice President, Administrative Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to award Public Bid P-2104, in the amount of $175,050.00, Exterior Signage Program, to Allied Environmental Signage.

Justification
The existing signage at the Paramus Campus needs to be upgraded to provide the informational clarity necessary to allow for easy, successful, and safe vehicular and pedestrian navigation of the campus. This will be accomplished through a series of strategically placed directional signs, parking lot identification signs, campus maps and building identification signs. This upgrade will also address the various changes that have taken place since the original exterior site signage was installed.

A total of three companies registered for bid packages and three bids were received. See below for bids received.

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allied Environmental Signage</td>
<td>$175,050.00</td>
</tr>
<tr>
<td>Bergen Sign Company</td>
<td>$181,030.00</td>
</tr>
<tr>
<td>Forman Signs</td>
<td>$209,890.00</td>
</tr>
</tbody>
</table>

Charge To: Plant Funds
Account Number: 20-00-115400-607611