BOARD OF TRUSTEES
PUBLIC MEETING
November 11, 2014 - 5:00 p.m.
TEC 128 BC

I. Call to Order

II. Open Public Meetings Act Statement

III. Oath of Office

Ms. Norah Peck, Interim Superintendent of Schools – Bergen County

IV. Roll Call

V. Pledge of Allegiance

VI. Reorganization

Public: (Comments on Actions R1 through R5 only)

Action
R1 Designation of Depositories – Authorized Signatures
R2 Board Meeting Dates and Official Publications
R3 Reaffirm the Credit Programs, Curricula and Courses Offered at Bergen Community College
R4 Exempt from Bidding: Appointment General Counsel – Schepisi & McLaughlin, P.A.
R5 Reaffirm Policies of the Board of Trustees

VII. Action on Reorganization Resolutions R1 through R5

VIII. Reports
A. Vice Chairman
B. Secretary
C. Treasurer
D. President
E. Committees
   1. Audit and Finance/Legal
   2. Board of School Estimate
   3. Education and Student Affairs
   4. Foundation/Grants/Endowments
   5. Personnel
   6. Site and Facilities
   7. Strategic Planning and Issues
F. Liaison to New Jersey Council of County Colleges
G. Alumni Trustee
H. Chairman

IX. Unfinished Business
X. New Business/Open to the Public

XI. Actions
   A. Approval of Minutes – October 7, 2014
   B. Consent Agenda – November 11, 2014
   C. Other

XII. Executive Session

XIII. New Business/Open to the Public

XIV. Adjournment
CONSENT AGENDA
Tuesday, November 11, 2014

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

APPROVAL OF MINUTES – October 7, 2014

AUDIT AND FINANCE (A/F)
1. Approval of Legal Voucher - Schepisi & McLaughlin, P.A.
2. Approval of Legal Voucher – DeCotiis, FitzPatrick & Cole, LLP.
3. Approval of Labor Voucher – Cleary, Giacobbe, Alfieri, Jacobs
4. **Approval of Labor Voucher – Marvin M. Goldstein, Esq. – Requires vote.
5. Exempt from Bidding: Authorization to Purchase Evolve Reach Program from Elsevier, Inc.
6. Perkins Grant: Authorization to Purchase Laerdal Simulation Manikin
7. ELF Grant: Authorization to purchase Cisco access switches
8. ELF Grant: Authorization to purchase Cisco phones
9. ELF Grant: Authorization to purchase Cisco Wireless Access Point Upgrade
10. Authorization Mandating Direct Deposit for all employee compensation.
11. Implementation of Official E-Transcript Fee and Processing of Official Transcripts through the National Student Clearinghouse.
12. Nullify Action Board A/F 11: from April 11th, 2013, Official Transcript Fee
13. Approval of Legal Voucher – Genova Burns Gantomasi Webster, LLC.
15. Authorization to amend the Employment Contract for President B. Kaye Walter
16. Authorization to Purchase Electrical Supplies

EDUCATION AND GRANTS (E/SA)
1. To approve the curriculum for the Associates in Applied Science Degree, General Engineering Technology, Avionics option (AAS.IDT.AVIONICS)
2. Accept an award from the U.S. Department of Justice, Office on Violence Against Women.
3. In connection with work to be performed under the Year 5 Health Professions Opportunity Grant, authorize the execution of an agreement with each of the ten Participating Organizations (Brookdale Community College, County College of Morris, Essex County College, Hudson County Community College, Middlesex Community College, Passaic County Community College, Sussex County Community College, Union County College, Warren County Community College, Meridian Health System) consistent with the Year 5 grant awarded to the College by the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance, Grant Award # 90FX0001 (the "Grant").
4. Accept Workforce Learning Link Contract #14-6007
5. Appointment: Advisory Committee Members
6. Authorize submission of a grant proposal for the U.S. Department of Education’s Student Support Services competition, and to authorize President B. Kaye Walter, or her designee, to execute required documents.
7. Exempt from Bidding: Authorization for Torch (College newspaper) staff retreat.

**Removed from Agenda
PERSONNEL (P)
1. Appointment:
   a. Dean of Enrollment Services/Confidential
   b. Professional Staff
   c. Support Staff
   d. Lecturers, Fall 2014 Semester
   e. Grant
2. Approve: Military Leave of Absence/Support Staff
3. Approve: Return from Military Leave of Absence/Support Staff
4. Approve: Return from Medical Leave of Absence/Support Staff
5. Resignation: Professional Staff
6. Amended Retirement: Support Staff
7. Retirement: Support Staff
8. Termination: Support Staff
9. Bergen Community College and the Bergen Community College Faculty Association

Section Two

PERSONNEL (P)
10. Appointment: Professional Staff
11. Appointment: Grant
12. Appointment Grant
13. Appointment: Student Success and Completion Facilitator/Professional Staff
14. Appointment: Support Staff
15. Appointment: Clinical Coordinator
16. Amend Appointment: Lecturers, Fall 2014 Semester
17. Reappointment: Directors/Administrators
18. Resignation: Professional Staff

Section Three

PERSONNEL (P)
19. Approval of New Positions
20. Appointment: Web Designer and Content Manager/Professional
21. Appointment: Director, Custodial Operations/Confidential
22. Transfer: Events Planning/Professional Staff

RESTRUCTURING (R)
1. Designation of Depositories – Authorized Signatures
2. Board Meeting Dates and Official Publications
3. Reaffirm the Credit Programs, Curricula and Courses Offered at Bergen Community College
4. **Exempt from Bidding: Appointment General Counsel – Schepisi & McLaughlin, P.A.
5. Reaffirm Policies of the Board of Trustees

SITE AND FACILITIES (S/F)
2. Authorization to Award Professional Services – Arcari & Iovino Architects, PC.

**Removed from Agenda
RESOLUTION:
Approval of Legal Vouchers - Schepisi & McLaughlin, PA

SUBMITTED BY
Dr. B. Kaye Walter, President
Mr. Victor Anaya, Chief Financial Officer

ACTION REQUESTED
Approval for payment of the following legal vouchers:

09/05/14 – 10/06/14  Schepisi & McLaughlin, PA  $25,021.15

Legal bills are available on the College’s web site under the Board of Trustees at the following address:


Charge To: College Operating Funds
Account Number: 10-01-186100-607566
Resolution:
Approval of Legal Vouchers – DeCotiis, FitzPatrick & Cole, LLP

Submitted By
Dr. B. Kaye Walter, President
Mr. Victor Anaya, Chief Financial Officer

Action Requested
Approval for payment of the following legal vouchers:

09/29/14 to 09/30/14 DeCotiis, FitzPatrick & Cole, LLP. $2,281.87

Legal bills are available on the College's web site under the Board of Trustees at the following address:


Charge To: College Operating Funds
Account Number: 10-01-186100-607566
Resolution:
Approval of Labor Voucher – Cleary Giacobbe Alfieri Jacobs

Submitted By
Dr. B. Kaye Walter, President
Mr. Victor Anaya, Chief Financial Officer

Action Requested
Approval for payment of the following labor voucher:

09/17/14 – 09/26/14 Invoice 27929 Cleary Giacobbe Alfieri Jacobs $ 105.00
09/26/14 – 09/3014 Invoice 27930 Cleary Giacobbe Alfieri Jacobs $ 225.00
10/02/14 – 10/09/14 Invoice 27985 Cleary Giacobbe Alfieri Jacobs $1,155.00

Labor bills are available on the College’s web site under the Board of Trustees at the following address:

http://www.bergen.edu/about-us/board-of-trustees/consulting-bills

Charge To: College Operating Funds
Account Number: 10-01-186100-607566
Resolution
Exempt from Bidding: Authorization to Purchase Evolve Reach Program from Elsevier, Inc.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice-President, Academic Affairs
Ms. Barbara Golden, Director Purchasing and Services

Action Requested
Authorization to spend an amount not to exceed $60,000.00, for the period July 1, 2014 through June 30, 2015, for Evolve Reach Program with Elsevier, Inc.

Justification
The Department of Nursing is using the entire spectrum of the Elsevier/Evolve Reach Program from the entrance examination, through standardized and customized tests administered at the end of each semester, and the exit exam (HESI). The ERP provides the students with 24/7 access to teaching/learning tools, study material, practice questions, case studies, and follow-up remediation to all testing and HESI exit material. We believe that today’s teacher is a facilitator of learning not merely a lecturer in the class room. The ERP provides the students with learning experiences that are tailor made for their needs. As a result we expect the nursing student to be able to measure/evaluate their progress at the end of each course and be better prepared for the exit examination, which will lead to their being able to complete the requirements to earn the RN license.

The college has a need to procure Evolve Reach as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Elsevier has completed and submitted, a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College. This procurement is exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (3) (sole source).

Charge To: College Operating Funds
Account Number: 10-03-352000-607620
Resolution
Perkins Grant: Authorization to Purchase Laerdal Simulation Manikin

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice President, Academic Affairs
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase Laerdal SimMan Essential Manikin and related accessories at a cost of $54,388.29 from Laerdal.

Justification
Medical simulation improves patient safety and teamwork in healthcare. Laerdal Sim Essential manikin has unique software which includes a patient care monitor and an electronic event log which records the actions of students from the health care team. This manikin will be used to enhance interdisciplinary team work as it related to emergency medicine patient cases. The electronic logs summarize the medical scenario and are used in debriefing the scenario by faculty members for enhanced learning and student application. The use of medical simulation will improve student skill competency and the technique of evaluation related to synthesis of knowledge, skills and attitudes that are required for success in the emergency medicine patient care environment. Medical simulation will be used to improve student confidence by providing real life scenarios in a controlled environment prior to the clinical and field rotations that are required in the curriculums of the health professions curricula.

The college has a need to award the procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A 12:44A-20.4. Laerdal Medical Corporation has submitted a Political Contributions Disclosure form and a Stockholder Disclosure Form in accordance with NJSA 19:44A-20-26 and a Business Entity Disclosure Certification in accordance with NJSA 19:44A-20-8, certifying that it has made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained at the College.
The Laerdal SimMan Essential is only available through Laerdal.

This procurement is exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5(a) (3) (Sole Source).

**Charge To:** Perkins Grant  
**Account Number:** 20-02-586900-604217
BOARD OF TRUSTEES ACTION A/F 7
Approval Date: November 11, 2014

Resolution
ELF Grant: Authorization to purchase Cisco access switches

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Ms. Sharyne Miller, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase Cisco access switches and accessories from ePlus Technologies, Inc., in the amount of $272,039.04, by utilizing New Jersey State Contract Number 87720.

Justification
The College has a variety of Access Switches which provide the physical data ports to classrooms, labs, and offices in the school. Nearly all access switches that are currently in service, carry an end-of-life status of 7/15/2015. To address this eventuality, Infrastructure Services will begin a replacement program of the oldest switches in the environment. The new switches will also provide 10Gig network backbone connectivity for greater data communication speeds.

ePlus Technologies, Inc. $272,039.04
Presidio Networked Services $311,631.60
DynTek Services Inc $351,254.40
Continental Resources $365,836.80

Charge To: ELF Grant
Account Number: 20-00-115600-604300
Resolution
ELF Grant: Authorization to purchase Cisco phones

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Ms. Sharyne Miller, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase Cisco phones and accessories from ePlus Technologies, Inc., in the amount of $29,022.00, by utilizing New Jersey State Contract Number 87720.

Justification
Additional phone sets are required to address the growth in Bergen Community College end users and facilities. Replacement phone sets are also required to begin a life-cycle replacement of phones that are nearly ten years old, beginning to fail, and nearing end-of support status.

ePlus Technologies, Inc. $29,022.00
Presidio Networked Services $34,155.00
DynTek Services Inc $37,200.00
Continental Resources $37,200.00

Charge To: ELF Grant
Account Number: 20-00-115600-604300
Resolution
ELF Grant: Authorization to purchase Cisco Wireless Access Point Upgrade

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Ms. Sharyne Miller, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase Cisco wireless access point upgrade from Presidio Networked Services in the amount of $35,989.10, by utilizing New Jersey State Contract Number 87720.

Justification
To help meet the increased demand for classroom wireless access for teaching and to address the overall need for expanded wireless connectivity at the school in general, an investment in additional access points and licensing is required to extend coverage to additional areas of the school.

Presidio Networked Services $35,989.10
ePlus Technologies, Inc. $37,345.44
DynTek Services Inc $40,492.60
Continental Resources $42,060.20

Charge To: ELF Grant
Account Number: 20-00-115600-604300
Resolution
Authorization Mandating Direct Deposit for all employee compensation.

Submitted By
Dr. B. Kaye Walter, President
Mr. Victor Anaya, Chief Financial Officer
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
Changes in New Jersey state law, New Jersey P.L. 2013: Chapter 28, as amended by Assembly Bill No. 720, calls for direct deposit for all State employee compensation issued on or after July 1, 2014; and allows for county colleges to opt for mandatory direct deposit for all employee compensation with the approval by the Board of Trustees. To be in compliance with this policy, the Board of Trustees has reviewed the information and is exercising the right to mandate that the College utilize direct deposit for all employee compensation beginning February 1, 2015, with a ninety-day transitional period for existing employees.

Employees are being defined as full-time and part-time faculty and staff, adjuncts and students.

There are certain circumstances under which payment by paper check rather than direct deposit is permitted. The exception must be approved by the Human Resources and/or Finance departments.

Justification
Due to the advancements in technology and improved internal controls and efficiencies to minimize the costs associated with the production and distribution of paper payroll checks, a recommendation to implement a mandatory direct deposit of all employee compensation is recommended as well as being in compliance with the above referenced law.
Resolution
Implementation of Official E-Transcript Fee and Processing of Official Transcripts through the National Student Clearinghouse.

Submitted by
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Mr. Victor Anaya, Chief Financial Officer

Action Required
To approve the implementation of E-transcript services through the National Student Clearinghouse (NSC). The College will not collect any fees; fees collected are implemented, collected, and processed by the NSC.

NSC Processing fee $4.00 per copy

Justification
- As a best practice approach to customer service and in support of the One-Stop as documented on the college's Strategic Plan, NSC's E-transcript service is available 24 hours a day, it is web-based, and easy to navigate.
- NSC is free of charge to the college, and Bergen will not charge any extra student fees for the processing and delivery of transcripts.
- Currently, same-day service delivery of official transcripts is $10.00; however, by removing in-house transcript services and implementing NSC's services, delivery service is guaranteed to produce official transcripts in less than one hour at a reduced cost of $4.00.
- Student/alumni data are protected through a secure server as evaluated by the college's IT team, and NSC will troubleshoot all transcript inquiries.
- NSC's E-transcript service supports environmentally friendly college initiatives.
- Implementation of NSC's services will improve transcript service quality for students and alumni.
- Unofficial transcripts continue to be available to current students at no charge via student portal.
Resolution
Nullify Action Board A/F 11: from April 11th, 2013: Official Transcript Fee

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs
Dr. Victor Anaya, Chief Financial Officer

Action Requested
To discontinue the collection of in-house official transcript requests and all associated fees as approved on April 2, 2013.

Justification
The college will be implementing official e-transcript services provided free of charge to the institution by the National Student Clearinghouse.
BOARD OF TRUSTEES ACTION A/F 13
Approval Date: November 11, 2014

Resolution:
Approval of Legal Vouchers – Genova Burns Giantomasi Webster, LLC.

Submitted By
Dr. B. Kaye Walter, President
Mr. Victor Anaya, Chief Financial Officer

Action Requested
Approval for payment of the following legal vouchers:

General Employment Benefit Matters

09/25/14 – 09/26/14  Genova Burns Giantomasi Webster, LLC.  $ 245.00

Legal bills are available on the College’s web site under the Board of Trustees at the following address:


Charge To: College Operating Funds
Account Number: 10-01-186100-607566
Resolution
Authorization to Lease a New Vehicle for the College President

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to enter into a lease agreement for a new vehicle for the College President at an estimated total cost of $25,000.00, through Prestige Lexus.

Justification
This will replace the current vehicle lease which expires in November.

The College has a need to procure the above lease pursuant to a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. Prestige Lexus has submitted a Stockholder Disclosure Certification, and a Business Entity Disclosure Certification, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certificate shall be placed and maintained on file at the College. *(Pay to Play documents requested).*

Charge To: College Operating Funds
Account Number: 10-01-191100-607565
BOARD OF TRUSTEES ACTION A/F 15
Approval Date: November 11, 2014

Resolution
Authorization to amend the Employment Contract for President B. Kaye Walter.

Submitted By
E. Carter Corriston, Esq., Chairman, Board of Trustees, Bergen Community College

Action Requested

1. To amend Paragraph 4 B (ii) of the Employment Contract for President B. Kaye Walter dated July 30, 2012 to read as follows:

"(ii) The College shall lease or purchase a vehicle for use by the President. The insurance, fuel and maintenance for the vehicle shall be paid for by the College. Personal use of said vehicle, if any, as reported by Dr. Walter shall be reported as additional compensation to Dr. Walter as required under applicable provisions of the Internal Revenue Code and Regulations adopted thereunder."

Resolution
Authorization to Purchase Electrical Supplies

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services
Mr. Samuel John, Interim Managing Director, Physical Plant

Action Requested
Authorization to purchase fourteen (14) NEMA enclosures, transformers and photo controls from Keer Electrical Supply Co., at a cost of $13,655.60.

Justification
The Homeland Security Camera project requires the College to provide 110V AC power at the light poles. The existing light poles on the Paramus Campus are 480 Volts AC and needs to be stepped down to 110V AC. This will require a step-down transformer to accommodate the voltage requirement along with a weatherproof NEMA enclosure to house the transformer and camera power supply components to make the light poles ready for camera installation.

The college has a need to procure these supplies as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Keer Electrical Supply Co. has completed and submitted, a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College. This procurement is below the county college bid threshold and is not required to be bid. (Pay-to-Play documents pending)

See below for quotations obtained.

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keer Electrical Supply Co.</td>
<td>$13,655.60</td>
</tr>
<tr>
<td>Jewel Electric Supply Co.</td>
<td>$14,035.70</td>
</tr>
<tr>
<td>Cooper Electric Supply Co.</td>
<td>$19,418.00</td>
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</table>

Charge To: Public Safety Equipment
Account Number: 20-01-192100-604217
Resolution
To approve the curriculum for the Associates in Applied Science Degree, General Engineering Technology, Avionics option (AAS.IDT.AVIONICS)

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Dr. PJ Ricatto, Dean, Mathematics, Science and Technology

Action Requested
The college would like to approve the curriculum for the Avionics option in the Associates in Applied Science in General Engineering Technology.

Justification
Per the New Jersey President's Council’s Academic Issues Committee Manual, Board approval is required anytime that college introduces a new program option. The Avionics option for the Associates Degree in Applied Science represents the third aviation option available to BCC students, following Aviation Operations and Aviation Administration.

The purpose of this program is to provide students interested in a career in electronics with a focus on its application to aircraft communication and navigation systems with a degree option that will help them secure engineering technology level positions in the field of Avionics. Courses in this program are also used to support our current aircraft operation program. The AAS.IDT.AVIONICS program and its individual courses have already been articulated with the BS in Avionics at Vaughn College.
### ASSOCIATE IN APPLIED SCIENCE (A.A.S.) DEGREE
### PROGRAMS IN CAREER TECHNOLOGIES

#### CAREER PROGRAMS

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**Program:** Career Technologies – General Engineering Technology/Avionics Option  
**Degree:** Associate in Applied Science  
**Code:** AAC.IDT.AVIONICS

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#### GENERAL EDUCATION REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication</td>
<td>6</td>
</tr>
<tr>
<td>WRT101 English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>WRT202 Technical Writing</td>
<td>3</td>
</tr>
</tbody>
</table>

**Humanities and Social Sciences**

Two general education courses selected from the following fields, with no more than one course in any one field:  
- Arts (Art [ART]), Music (MUS), Theatre Arts (THR), Cinema Studies (CIN), History (HIS), Literature (LIT), Philosophy and Religion (PHR), World Languages and Cultures (LAN), Economics (ECO), Geography (GEO), Political Science (POL), Psychology (PSY), Sociology (SOC), and Anthropology (ANT).

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>Mathematics, Natural Science, &amp; Technology</td>
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</tr>
<tr>
<td>CHM102 Chemistry in Context</td>
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</tr>
<tr>
<td>PHY185 Introduction to Physics</td>
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#### PROGRAM REQUIREMENTS

<table>
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<th>Course</th>
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<tbody>
<tr>
<td>DFT107 Drafting I</td>
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<tr>
<td>DFT207 Drafting II</td>
<td>3</td>
</tr>
<tr>
<td>DFT210 Computer Aided Drafting I or MFG119 Pro/Engineer Design I</td>
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</tr>
<tr>
<td>ELC101 DC-Circuit Analysis</td>
<td>4</td>
</tr>
<tr>
<td>ELC201 AC-Circuit Analysis</td>
<td>4</td>
</tr>
<tr>
<td>ELC203 Electronics I</td>
<td>4</td>
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<tr>
<td>ELC204 Electronics II</td>
<td>4</td>
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<tr>
<td>MFG122 Machine Tool Principles I</td>
<td>3</td>
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<tr>
<td>TEC180 Problem Solving Using Technology</td>
<td>4</td>
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<tr>
<td>AVT100 Introduction To Aeronautics</td>
<td>3</td>
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<tr>
<td>AVT210 Introduction To Aircraft Avionics I</td>
<td>4</td>
</tr>
<tr>
<td>AVT220 Introduction To Aircraft Avionics II</td>
<td>4</td>
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#### PROGRAM SUPPORT REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>COM... COM100 Speech Communication or COM102 Public Speaking</td>
<td>3</td>
</tr>
</tbody>
</table>

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#### TOTAL CREDITS

65

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**Specific Program Notes**

*General Education Elective(s) – see page 1.

Students enrolled in this program ARE REQUIRED to successfully complete a course in basic algebra if indicated by the Basic Skills Placement Test.
BOARD OF TRUSTEES ACTION E/SA 2  
Approval Date: November 11, 2014

Resolution  
Accept an award from the U.S. Department of Justice, Office on Violence Against Women.

Submitted By  
Dr. Naydeen Gonzalez-De Jesus, Vice President of Student Affairs  
Dr. William P. Mullaney, Vice President of Academic Affairs  
Dr. Yun K. Kim, Vice President of Institutional Effectiveness  
Dr. William J. Yakowicz, Director, Grants Administration

Action Requested  
To accept an award from the U.S. Department of Justice, Office on Violence Against Women in the amount of $300,000 for FY15 – FY17, and to authorize President Walter, or her designee, to execute required documents.

Justification  
Bergen Community College proposes to serve as lead agency for the Campus Violence Prevention Program to be conducted in partnership with nongovernmental victim service providers, criminal justice providers, criminal justice agencies, medical and health provider institutions, and education and advocacy organizations. The project is designed to prevent domestic violence, dating violence, sexual assault and stalking on the three BCC campuses. Key community partners include Shelter Our Sisters and HEALING SPACE at the YWCA of Bergen County.

No indirect costs can be charged. No institutional funds are required, although lead agency (BCC) and partners must demonstrate such in-kind resources as staff time, facilities and administrative support are invested to ensure project sustainability.

A project abstract and draft budget follow.

No additional college funds are required.
PROPOSAL ABSTRACT

Bergen Community College (BCC) is a two-year public State Controlled Institution of Higher Education in the State of New Jersey. In this grant application, BCC, its internal constituents and external community partners, including victim services providers, criminal justice agencies, medical and health providers, education and advocacy organizations with an investment from Office on Violence Against Women will:

**GOAL#1** ▶ **Institutionalize** a fully grant funded, part-time campus **Violence Intervention Prevention Coordinator** (VIPC) position to a fully campus funded position that will use release time and advisement time after the three year period. This position will be fully supported and paid by the college once grant funds in the second cycle expire.¹

**GOAL#2** ▶ **Institutionalize** infrastructure developed in the first cycle of the grant towards activities that will promote continuous improvement and increased coordination of communication for sexual assault (SA), domestic violence (DV), dating violence (DaV) & stalking (Sta) issues through the continuation and expansion of the BCC **Coordinated Community Response Board** (CCR B) membership and activities.

**GOAL#3** ▶ **Institutionalize mandatory training** for Law Enforcement, Judicial Affairs, Peer Ambassador Leaders (peer advocates), Campus Security Authorities (as defined by the Clery Act) and voluntary training for faculty and staff, by using grant funds to develop standardized curriculum, training manuals, and train-the-trainer programs for key staff. Develop a calendar of regularly offered training that matches the academic calendar so that the process of training becomes institutionalized in the culture of the university.

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¹ The VIPC’s primary responsibility will be to identify, coordinate, and follow up on services for victims of SA, DV, DaV & Sta. Accordingly and acting within the boundaries of confidentiality, the VIPC is responsible for: maintaining complete, accurate, and professional records; working collaboratively and serving as a liaison between the internal and external partners concerning services to victims; performing duties in a manner consistent with policies and procedures of BCC, providing monthly reports; participating in the implementation of education, training, prevention, and coordination components of the grant program; participation in the CCR B meetings and related activities. The VIPC will capitalize on the coordination, resource sharing and communication between internal and external partners established in the last grant cycle to provide seamless delivery of services preventing victims from falling through the cracks.
GOAL #4: Institutionalize SA, DV, DaV & Sta mandatory online education and bystander programming for all incoming students by capitalizing on the infrastructure put in place in the last grant cycle. Institutionalize the bystander program Green Dot by hiring a bilingual Bystander Intervention Facilitator (BIF) and providing bilingual training to key staff so that they can continue the program even after the grant money expires for the BIF. These programs will be continued by the college once grant funds in the second cycle expire.

GOAL #5: Institutionalize data collection methods, policies, and protocol by including these as part of the duties of the newly developed VIPC position. With these measures we hope to more effectively identify, respond to, report on, and prevent SA, DV, DaV & Sta crimes on our campus.

GOAL #6: Develop a culturally specific prevention and intervention program to meet the needs of LGBT students and students with disabilities as they relate to SA, DV, DaV & Sta.

The grant project will be implemented primarily in Bergen County. It will also cover other neighboring counties from which students come to BCC: 75% from Bergen County, 8% from Passaic County, 4% Hudson County and 3% from Essex County. It will benefit BCC students, victims, faculty, staff, campus police, judicial board members and their family members. It will also benefit the general public living in the service area of BCC which includes Bergen, Passaic, Hudson and Essex Counties.
# BUDGET SUMMARY

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**TOTAL PROJECT COSTS**  **$300,000**

Federal Share Requested  $300,000

Non-Federal (Match) Amount  $0
Resolution
In connection with work to be performed under the Year 5 Health Professions Opportunity Grant, authorize the execution of an agreement with each of the ten Participating Organizations (Brookdale Community College, County College of Morris, Essex County College, Hudson County Community College, Middlesex Community College, Passaic County Community College, Sussex County Community College, Union County College, Warren County Community College, Meridian Health System) consistent with the Year 5 grant awarded to the College by the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Family Assistance, Grant Award # 90FX0001 (the “Grant”).

Submitted By
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Susan Barnard, Dean, Division of Health Professions
Dr. William J. Yakowicz, Director of Grants Administration

Action Requested
Approval by the Board of Trustees of agreements between the College and the Participating Organizations; this agreement will authorize the scope of services and budget for the work and/or services to be performed by the Participating Organization in connection with the Grant, which will provide TANF recipients and other low income individuals with educational opportunities and job training in the health care field. The College shall administer the Grant and make payment to the Participating Organizations only to the extent that those activities and payments are authorized and approved by the Office of Family Assistance.

Justification
The College previously authorized a Memorandum of Understanding dated, July 29, 2010 concerning the formation of a consortium known as the Northern New Jersey Health Professions Consortium (the “Consortium”) for which the College was designated as the lead agency to pursue grant money from the Federal government in connection with a program known as the “North New Jersey Consortium Health Professions Pathway for TANF and Low Income Participants” (the “Project”). The Participating Organizations are members of the Consortium. The Grant was awarded as of September 29, 2010 for an initial annual period
and renewed via a continuation award thereafter. The Year 5 award is for the period September 30, 2014 through September 29, 2015. The College has previously authorized the acceptance of the Grant and the execution of the Cooperative Agreement between the College and the Office of Family Assistance. Pursuant to the terms of the Cooperative Agreement, the College sought and received approval from the Office of Family Assistance for this contract with the Participating Organizations. This agreement between the College and the Participating Organizations is authorized pursuant to the County College Contracts Law; specifically N.J.S.A. 18A:64A-25.5(b). This agreement furthers the purposes of the Grant and the mission of the Consortium to create pathways for TANF and Low Income participants to receive training and education from members of the Consortium which will open up opportunities for employment in the health care field.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BERGEN COMMUNITY COLLEGE AS FOLLOWS:

Section 1. The Board of Trustees of Bergen Community College hereby approves the terms and conditions of the Renewal Agreement between the College and Participating Organizations which will enable TANF and other low income participants to receive education and training from members of the Consortium which will open up opportunities for employment in the health care field.

Section 2. In accordance with section 1 of this Resolution, the Board of Trustees of Bergen Community College authorizes the Chairman or President, or their designees, to execute any documents necessary to effectuate the consummation of the Renewal Agreement with the Participating Organizations, without the need for further approval by the Board of Trustees.

Section 3. All resolutions, orders and other actions of the County College in conflict with the provisions of this Resolution, to the extent of such conflict, are hereby superseded, repealed or revoked.

Section 4. This Resolution shall take effect immediately.

The Standard RENEWAL AGREEMENT template for use with each of the Participating Organizations follows. Updated work plans and budgets are to be included with each as Addendum B and Addendum C.

Exhibit A referred to in the Renewal Agreement is the complete original agreement authorized by the Board of Trustees of Bergen Community College and the respective Organization’s Board of Trustees.
RENEWAL AGREEMENT BETWEEN Bergen Community College AND THE PARTICIPATING Funded Partners

WHEREAS, on the 6th day of January, 2011 the Parties, Bergen Community College (hereinafter “BCC”) and INSERT NAME Collège (hereinafter “Partner”), entered into an agreement attached hereto as Exhibit A (hereinafter the “Agreement”) which enabled the Parties to identify individuals and facilitate training and employment opportunities in health professions and the Parties have determined to renew the Agreement.

NOW THEREFORE, in consideration of the mutual promises and obligations contained herein, the College and BCC agree as follows:

1. The above recitals are incorporated herein and made a part hereof by reference.

2. All of the terms and conditions of the Agreement, including any additional terms and conditions that have been incorporated through subsequent renewal agreements are incorporated herein by reference. The following additional terms and conditions shall govern this Renewal Agreement:

   a) The term of this Renewal Agreement shall be one year. The Effective Date of this Renewal Agreement is September 30, 2014. This Renewal Agreement shall expire on September 29, 2015.

   b) The College shall perform the tasks set forth in Paragraph 6 of the Agreement, as well as those undertakings enumerated in Addendum B, “Workplan” dated as of the Effective Date of this Renewal Agreement. Failure to complete the above may result in termination of this Agreement, and/or such other remedies that may be available to BCC under the terms of this Agreement, and BCC’s Cooperative Agreement with ACF.

   c) College certifies that neither it nor its principals are debarred, suspended, or declared ineligible from participating in this agreement by any Federal and/or state agency.

   d) The total Budget for this Renewal Agreement shall be an amount as set forth in the College Budget attached hereto as Addendum C, dated as of the Effective Date of this Renewal Agreement. The Parties to this Agreement understand that this Agreement covers the last year of the awarded grant, and that no additional funding is available beyond that described in Addendum C.

   e) Attached hereto is an updated Contact Form Addendum A. In the absence of an attached Addendum A, dated as of the Effective Date of this Renewal Agreement, the information contained in the original Addendum A, shall be deemed current and accurate.

3. This Consent to Renew may be executed in any number of counterparts with the same effect as if the signature and seals thereto and hereto were upon the same instrument.
<table>
<thead>
<tr>
<th>By Authorized Official</th>
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<tbody>
<tr>
<td>Bergen Community College:</td>
<td>INSERT NAME County College:</td>
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<tr>
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BOARD OF TRUSTEES ACTION E/SA 4
Approval Date: November 11, 2014

Resolution
Accept Workforce Learning Link Contract #14-6007

Submitted By
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. William Mullaney, Vice-President, Academic Affairs
Ms. Sandra Sroka, Dean of the Ciarco Learning Center
Dr. William J. Yakowicz, Director of Grants Administration

ACTION REQUESTED
To accept a Workforce Learning Link contract with the Bergen County Workforce Investment Board/Bergen County One-Stop Career Center in the amount of $110,000 for July 1, 2014 – June 30, 2015, and to authorize President B. Kaye Walter, or her designee, to execute required documents.

JUSTIFICATION
This contract continues the Workforce Learning Link project started at the Ciarco Learning Center on May 1, 2003. The Learning Link is a computerized learning lab that assists Bergen County participants to secure employment or improve employment prospects, attain a level of self-sufficiency, and enrich their lives through career advancement and life-long learning. The Level of Service expectation for the grant period is 110 clients.

Charge To: Workforce Learning Link Grant
Account Number: 50-03-586000
Resolution
Appointment: Advisory Committee Members

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President of Academic Affairs

Action Requested
To appoint of Advisory Committee members for a three-year term (unless otherwise specified), effective November 11, 2014.

Justification
The use of advisory committees is of inestimable value in providing assistance to the College in establishing and conducting educational programs, which have relevancy to Bergen County industry, business, government, labor and the community-at-large.

Advisory committees for New Jersey Community Colleges have been prescribed by Regulations and Standards for New Jersey Community Colleges, Section 670 of 1-600 (Educational Programs) and are required for all vocational curricula.

The list of proposed members for advisory committees is attached.
## NOMINEES FOR ADVISORY COMMITTEES

All new members to serve a three-year term, unless otherwise specified

**Academic Year 2014-2015**

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Company Affiliation</th>
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<td>Drake</td>
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<td>Clancy</td>
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<td>LeAnn</td>
<td>Palmer</td>
<td>Englewood Hospital and Medical Center</td>
<td>2</td>
<td>Radiation Therapy Program</td>
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Legend:

** = Professional Appointment

*** = Indefinitely until they no longer wishes to serve

Revised 10/22/14
Resolution
Authorize submission of a grant proposal for the U.S. Department of Education’s Student Support Services competition, and to authorize President B. Kaye Walter, or her designee, to execute required documents.

Submitted By
Dr. Naydeen González-De Jesús, Vice President of Student Affairs
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. William J. Yakowicz, Director of Grants Administration

Justification
The purpose of the SSS Program is to increase the number of disadvantaged, low-income college students, first-generation college students, and college students with disabilities in the United States who successfully complete a program of study at the postsecondary level. The support services that are provided should increase the retention and graduation rates for these categories of students and facilitate their transfer from two-year to four-year colleges and universities. The support services will also foster an institutional climate that supports the success of students who are limited English proficient, students from groups that are historically underrepresented in postsecondary education, students with disabilities, students who are homeless children and youths, students who are in foster care or are aging out of the foster care system, and other disconnected students. This program will also improve the financial and economic literacy of students. BCC’s mission in carrying out this program is to create a one-stop paradigm that is comprehensive enough to allow students to address issues from one singular source rom application to graduation and beyond. The budget is in development, but the award for the 5 year project is expected to be approximately $1.4 million.

No college matching funds are required.

Charge To: Grants Administration
**Preliminary TRIO-SSS Budget Summary***

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<th>Budget Category</th>
<th>Amount</th>
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<td>C. Travel (professional development, conferences)</td>
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<td>H. Other</td>
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<tr>
<td>I. Indirect Costs</td>
<td>$15,600</td>
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Annual project costs (for 5 years) $280,000

**TOTAL PROJECT COSTS** $1,400,000

Federal Request $1,400,000

Non-Federal Amount $NA

*Please note: this is preliminary and subject to change.*
Resolution
Exempt from Bidding: Authorization for Torch (College newspaper) staff retreat

Submitted By
Gregory Fenkart, Coordinator of Student Development
Dr. Naydeen Gonzalez-De Jesus, Vice President of Student Affairs

Action Requested
Authorization to spend an amount not to exceed $6,300.00 for lodging, meals, meeting rooms
and social activities for the Torch retreat to be held at the Dolce Basking Ridge in Basking
Ridge, New Jersey. The Torch retreat will be held November 21-23, 2014.

Justification
This retreat provides student writers and editors with the opportunity to be trained in a variety of
newspaper-related topics including interview skills, media ethics, AP style, grammar,
photography, and layout.

Approximately twenty students plus the faculty advisor will attend.

Here are the three bids for the Torch retreat in November, 2014:

• Dolce $6273.90
• Hamilton Park 7741.00
• Heldrich 9300.00

Charge To: Student Activities Fund
Account Number: 60-09-940044-607503
Resolution
Appointment: Dean of Enrollment Services/Confidential

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To appoint the following individual to the position at the annual salary indicated below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Annual Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael DiBartolomeo</td>
<td>Dean of Enrollment Services</td>
<td>$ 95,500.00</td>
<td>11/17/14 – 06/30/15</td>
</tr>
<tr>
<td></td>
<td>Student Affairs</td>
<td>(pro-rated)</td>
<td></td>
</tr>
</tbody>
</table>

Justification
To fill a leadership position through a successful search process. This position is at will.

Charge To: College Operating Funds
Account Number:
Resolution
Appointment: Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Ms. Sharyne Miller, Executive Director, Information Technology
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individuals to the positions and annual salaries indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Timothy Burger</td>
<td>Technical Systems Manager/Information Technology</td>
<td>$85,000.00</td>
<td>12/01/14 – 06/30/15 (pro-rated)</td>
</tr>
<tr>
<td>Visar Pepaj</td>
<td>Network System Administrator I</td>
<td>$60,000.00</td>
<td>12/01/14 – 06/30/15 (pro-rated)</td>
</tr>
<tr>
<td>Maira Urena</td>
<td>Accountant/Continuing Education/</td>
<td>$48,000.00</td>
<td>11/17/14 – 06/30/15 (pro-rated)</td>
</tr>
<tr>
<td></td>
<td>Academic Affairs</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Justification
To fill budgeted positions through a successful search process.

Charge to: College Operating Funds
Account Number:
Resolution
Appointment: Support Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. Victor Anaya, Executive Director, Finance
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individuals to the positions and annual salaries indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ivana Amell</td>
<td>Accounting Assistant/Bursar/Finance</td>
<td>$33,000.00</td>
<td>08/18/14</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(pro-rated)</td>
<td></td>
</tr>
<tr>
<td>Elise Tikijian-Pearce</td>
<td>Accounting Assistant/Bursar/Finance</td>
<td>$35,000.00</td>
<td>08/18/14</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(pro-rated)</td>
<td></td>
</tr>
<tr>
<td>Evelin Perez</td>
<td>Accounting Assistant/Accounts Payable/</td>
<td>$33,000.00</td>
<td>08/18/14</td>
</tr>
<tr>
<td></td>
<td>Finance</td>
<td>(pro-rated)</td>
<td></td>
</tr>
<tr>
<td>Mary Ann Picardi</td>
<td>Sr. Registration Assistant/Registration/</td>
<td>$31,000.00</td>
<td>08/11/14</td>
</tr>
<tr>
<td></td>
<td>Student Affairs</td>
<td>(pro-rated)</td>
<td></td>
</tr>
</tbody>
</table>

Justification
To fill budgeted positions through a successful search process and completion of probationary period.

Charge to: College Operating Funds
Account Number:
Resolution
Appointment: Lecturers, Fall 2014 Semester

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individuals as Lecturers for the Fall 2014 semester at the salaries indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline/Division</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patricia Minihan</td>
<td>Chemistry/Math, Science and Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Gerald Wisz</td>
<td>English Basic Skills/Arts, Humanities and Wellness</td>
<td>$19,307.00</td>
</tr>
</tbody>
</table>

Justification
To provide adequate coverage of classes for the Fall 2014 semester.
Resolution
Appointment: Grant

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Araya</td>
<td>STEM Tutorial Supervisor/Cerullo Learning Center/Academic Affairs</td>
<td>$40,000.00</td>
<td>11/12/14 – 06/30/15 (pro-rated) (retroactive)</td>
</tr>
</tbody>
</table>

Justification
To fill a grant-funded position through a successful search process.

Charge to: Grant Funds
Account Number:
BOARD OF TRUSTEES ACTION P2
Approval Date: November 11, 2014

Resolution
Approve: Military Leave of Absence/Support Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a Military Leave of Absence, without pay, for the following individual from the position listed below, effective dates as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edward Klapach</td>
<td>Public Safety Officer/Public Safety</td>
<td>10/06/14 – 11/21/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
Military leave
BOARD OF TRUSTEES ACTION P3
Approval Date: November 11, 2014

Resolution
Approve: Return from Military Leave of Absence /Support Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a return from Military Leave of Absence, without pay, for the following individual, effective date as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Annual Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joquann Montgomery</td>
<td>Public Safety Officer/Public Safety</td>
<td>$30,000.00</td>
<td>10/11/14</td>
</tr>
<tr>
<td></td>
<td>(pro-rated)</td>
<td></td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
Return from unpaid leave of absence at the same position and salary as the commencement of the leave.
Resolution
Approve: Return from Medical Leave of Absence /Support Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a return from Medical Leave of Absence, without pay, for the following individuals from the position listed below, effective dates as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Annual Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karla Nunez Orellana</td>
<td>Custodian/Buildings and Grounds</td>
<td>$32,147.00</td>
<td>10/14/15 (pro-rated)</td>
</tr>
<tr>
<td>Alfred Savastano</td>
<td>Custodian/Buildings and Grounds</td>
<td>$36,440.00</td>
<td>10/20/14 (pro-rated)</td>
</tr>
</tbody>
</table>

Justification
Return from unpaid leave of absence at the same position and salary as the commencement of the leave.
Resolution
Resignation: Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Ms. Sharyne Miller, Executive Director, Information Technology
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the resignation of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prisca Soto</td>
<td>Web Developer/Information Technology</td>
<td>10/10/14</td>
</tr>
</tbody>
</table>

Justification
Resignation
Resolution
Amended Retirement: Support Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the amended retirement (P6 – October 7, 2014) of the following individual to change the retirement date.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Taborelli</td>
<td>Project Secretary/Ciarco Learning Center/</td>
<td>11/01/14</td>
</tr>
<tr>
<td></td>
<td>Academic Affairs</td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
Retirement date change
Resolution
Retirement: Support Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the retirement of the following individual.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Raymond Drakeford</td>
<td>Sr. Public Safety Officer/Public Safety</td>
<td>12/01/14</td>
</tr>
</tbody>
</table>

Justification
Retirement
Resolution
Termination: Support Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To terminate the following individual from the position indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ricky Garcia</td>
<td>Custodian/Buildings and Grounds</td>
<td>10/30/14</td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
Job Abandonment
Resolution
Whereas the Bergen Community College ("College") and the Bergen Community College Faculty Association ("BCCFA") are engaged in negotiating a successor collective bargaining agreement; and

Whereas the current collective bargaining agreement expired on June 30, 2013; and

Whereas the parties agree to the following terms set forth below and will continue to negotiate in good faith for additional successor terms; and

Whereas, the parties agree to the following terms for the period of July 1, 2013 to June 30, 2014:

1. All members of the BCCFA who are employed by the College as of the ratification of this Memorandum of Agreement shall receive a salary increase of $1,300.00 (which equates to a 1.75% increase) for the 2013-2014 school year (fully retroactive);

2. The parties have conferred over the impact over the College's restructuring of academic departments and have agreed to the reassigned time and stipends for the Spring, 2015 academic semester (January 1, 2015 to June 30, 2015).
   (Attached hereto) (A-D)

3. Faculty elections for the Department Chairs/Assistant Department Chairs and Program Coordinators/Directors (where applicable) for the Spring, 2015 academic semester (January 1, 2015 to June 30, 2015) shall occur in December, 2014 and said Department Chairs/Assistant Department Chairs and Program Coordinators/Directors shall serve from January 1, 2015 until the conclusion of the 2015 academic semester.

4. The parties agree that any other agreement(s) previously agreed to shall be incorporated herein;

5. The parties agree that they will continue to negotiate for a successor collective bargaining agreement commencing July 1, 2014;

6. The parties agree to recommend the terms of the memorandum of agreement to its respective membership;

7. This memorandum is subject to ratification by a majority of the parties' respective membership.

8. All other terms of the CBA shall remain in effect pending a successor CBA.
Attachment A

Business/Arts/Social Sciences Division
1. Business/Hotel Restaurant Management
   - Chair – 6 credits release time / $3,000.00 stipend
2. Performing Arts
   - Chair – 3 credits release time / $1,500.00 stipend
3. Social Sciences
   - Chair – 6 credits release time / $3,000.00 stipend
4. Criminal Justice/Legal Studies
   - Chair – 3 credits release time / $1,500.00 stipend
   - Program Coordinator/Director – 3 credits release time

Attachment B

Science, Math and Technology Division
1. Math/Developmental Math/Computer Science
   - Chair – 6 credits release time / $3,000.00 stipend
   - Assistant Chair – 3 credits release time / $1,500.00 stipend
2. Biology/Horticulture
   - Chair – 6 credits release time / $3,000.00 stipend
3. Physical Science
   - Chair – 6 credits release time / $3,000.00 stipend
4. Technology
   - Chair – 3 credits release time / $1,500.00 stipend

Attachment C

Humanities/English/Language Division
1. Composition/Literature/Basic Skills
   - Chairs – 6 credits release time / $3,200.00 stipend
   - Assistant Chair – 3 credits release time / $1,500.00 stipend
2. Communications
   - Chair – 3 credits release time / $1,500.00 stipend
3. English as Second Language
   - Chair – 6 credits release time / $3,200.00 stipend
4. History/World Languages/Visual Arts
   - Chair – 6 credits release time / $3,000.00 stipend
5. Philosophy/Religion
   - Chair – 3 credits release time / $1,500.00 stipend

Attachment D

Health Professions Division
1. Health Professions
   - Chair – 3 credits release time / $1,500.00 stipend
   - Program Coordinator/Director – 3 credits release time for each
2. Nursing
   - No Chair
3. Dental Hygiene
   - Chair – 3 credits release time / $1,500.00 stipend
4. Wellness
   - Chair – 3 credits release time / $1,500.00 stipend
BOARD OF TRUSTEES ACTION P10  
Approval Date: November 11, 2014

Resolution  
Appointment: Professional Staff

Submitted By  
Dr. B. Kaye Walter, President  
Ms. Sharyne Miller, Executive Director, Information Technology  
Mr. James R. Miller, Executive Director, Human Resources

Action Requested  
To approve the appointment of the following individuals to the positions and annual salaries indicated,

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robyn Bland</td>
<td>Public Information Assistant/Public Relations</td>
<td>$45,000.00</td>
<td>12/01/14 – 06/30/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(pro-rated)</td>
<td></td>
</tr>
<tr>
<td>Rogerio Faria</td>
<td>Network System Administrator I Information Technology</td>
<td>$60,000.00</td>
<td>12/01/14 – 06/30/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(pro-rated)</td>
<td></td>
</tr>
<tr>
<td>Barbara Gallagher</td>
<td>Colleague ERP User Liaison/Information Technology</td>
<td>$70,000.00</td>
<td>12/01/14 – 06/30/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(pro-rated)</td>
<td></td>
</tr>
<tr>
<td>Esther Mills</td>
<td>Sr. Programmer Analyst/Information Technology</td>
<td>$70,000.00</td>
<td>11/12/14 – 06/30/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(pro-rated)</td>
<td></td>
</tr>
<tr>
<td>Pamela Ricatto</td>
<td>Business Objects Developer/Report Writer/Information Technology</td>
<td>$70,000.00</td>
<td>11/12/14 – 06/30/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(pro-rated)</td>
<td></td>
</tr>
</tbody>
</table>

Justification  
To fill budgeted positions through a successful search process.

Charge to: College Operating Funds  
Account Number:
Resolution
Appointment: Grant

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Dr. Yun Kim, Vice President, Institutional Effectiveness
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amanda Vaughan</td>
<td>Grants Assistant/Health Professions</td>
<td>$40,000.00</td>
<td>12/01/14 – 06/30/15</td>
</tr>
<tr>
<td></td>
<td>Opportunity Grant</td>
<td>(pro-rated)</td>
<td></td>
</tr>
</tbody>
</table>

Justification
Upon expiration of grant funding to appoint individual to another grant-funded position.

Charge to: Grant Funds
Account Number:
Resolution
Appointment: Grant

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jamie Smigelski</td>
<td>Online Counselor/Center for Student Success</td>
<td>$55,000.00</td>
<td>11/12/14 – 05/15/15</td>
</tr>
</tbody>
</table>

(pro-rated)

Justification
To fill grant-funded positions through successful search process.

Charge to: Grant Funds
Account Number:
BOARD OF TRUSTEES ACTION P13
Approval Date: November 11, 2014

Resolution
Appointment: Student Success and Completion Facilitator/Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and salary indicated for the period listed below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hyacinthe Nkurunziza</td>
<td>Student Success and Completion Facilitator/Student Affairs</td>
<td>$62,000.00</td>
<td>11/12/14–06/30/16* (pro-rated)</td>
</tr>
</tbody>
</table>

*Per Article XII, Section 6 of the Professional Staff Contract

Justification
To fill a newly approved position due to a restructuring within Student Affairs with the transfer of an existing employee.

Charge to: College Operating Funds
Account Number:
Resolution
Appointment: Support Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. Victor Anaya, Executive Director, Finance
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mario Leonor</td>
<td>Copy Center/Stock Clerk/Purchasing</td>
<td>$31,000.00</td>
<td>08/18/14</td>
</tr>
<tr>
<td></td>
<td>Purchasing Services/Finance</td>
<td>(pro-rated)</td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
To fill a budgeted position through a successful search process and completion of probationary period.

Charge to: College Operating Funds
Account Number:
BOARD OF TRUSTEES ACTION P15
Approval Date: November 11, 2014

Resolution
Appointment: Clinical Coordinator

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To appoint the individual listed below to the position of Clinical Coordinator at the stipend shown for the period September 1, 2014 – June 30, 2015.

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Annual Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joanne Piccinni</td>
<td>Paramedic Science/Health Professions</td>
<td>$4,540.00</td>
</tr>
</tbody>
</table>

Justification
In accordance with the terms of the Agreement between Bergen Community College and the Bergen Community College Faculty Association.

Charge To:
Account Number:
Resolution
Amend Appointment: Lecturers, Fall 2014 Semester

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To amend the appointment of the following individuals as Lecturers for the Fall 2014 semester.

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline/Division</th>
<th>Board Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Herve Horner</td>
<td>Anthropology/Business, Social Sciences, &amp; Public Service</td>
<td>P2A-06/03/14</td>
</tr>
<tr>
<td>Joshua Williams</td>
<td>Fashion Design/Business, Social Sciences and Public Service</td>
<td>P3A-10/07/14</td>
</tr>
</tbody>
</table>

Justification
To amend the discipline teaching in order to provide adequate coverage of classes for the Fall 2014 semester.
Resolution
Reappointment: Directors/Administrators

Submitted By
Dr. B. Kaye Walter, President
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
That the following personnel be appointed to the positions indicated for the period commencing October 8, 2014, through June 30, 2016, per Article VIII, Section 7 of the Collective Bargaining Agreement:

Name Position/Division
Robert Coane Director of Campus Planning & Improvements
Barbara L. Hamilton-Golden Director of Purchasing & Services
Norman Shapiro Director of Environmental Health and Safety
William Yakowicz Director of Grants Administration

Justification
Reappointment per the Administrators Union Agreement.
Resolution
Resignation: Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. Victor Anaya, Executive Director, Finance
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the resignation of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dawn Delasandro</td>
<td>Sr. Financial Accountant/Finance</td>
<td>11/06/14</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
Resignation
Resolution
Approval of New Positions

Submitted By
Dr. B. Kaye Walter, President
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the following positions to be added to the approved position listing, effective November 12, 2014.

Academic Web Designer and Content Manager (Professional)
Director of Custodial Services* (Confidential)

*This position is at will.

Justification
To approve the newly created positions due to restructuring of positions within the institution. There is no additional headcount.

Charge To: College Operating Funds
Account Number:
Resolution
Appointment: Web Designer and Content Manager/Professional

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beverly Margolies</td>
<td>Academic Web Designer and Content Manager/Center for Innovation in Teaching and Learning/Academic Affairs</td>
<td>$64,780.00</td>
<td>11/12/14 – 06/30/15</td>
</tr>
</tbody>
</table>

Justification
Restructuring in Academic Affairs has provided this appointment opportunity for named individual into a budgeted leadership position.

Charge To: College Operating Funds
Account Number:
Resolution
Appointment: Director, Custodial Operations/Confidential

Submitted By
Dr. B. Kaye Walter, President
Mr. William Corcoran, Vice President, Facilities Operations, Planning and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christopher Talmo</td>
<td>Director, Custodial Operations/</td>
<td>$70,000.00</td>
<td>11/12/14 – 06/30/15</td>
</tr>
<tr>
<td></td>
<td>Facilities Operations, Planning and Public Safety</td>
<td>(pro-rated)</td>
<td></td>
</tr>
</tbody>
</table>

Justification
Restructuring in Custodial Operations and assumed responsibilities by this individual into a budgeted leadership position. This position is at will.

Charge To: College Operating Funds
Account Number:
BOARD OF TRUSTEES ACTION P22
Approval Date: November 11, 2014

Resolution
Transfer: Events Planning/Professional Staff

Submitted By
Dr. B. Kaye Walter, President
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the transfer of the following individual to the position and annual salary indicated*.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Irvin</td>
<td>Scheduling &amp; Facilities Planner/</td>
<td>$64,527.00*</td>
<td>11/12/2014 – 06/30/15</td>
</tr>
<tr>
<td></td>
<td>Human Resources</td>
<td>(pro-rated)</td>
<td></td>
</tr>
</tbody>
</table>

*Salary remains the same.

Justification
Restructuring of the leadership team in Custodial Operations has provided this transfer opportunity for named individual into an open budgeted position in Events Planning.

Charge To: College Operating Funds
Account Number:
Resolution
Designation of Depositories – Authorized Signatures

Submitted By
Dr. B. Kaye Walter, President
Mr. Victor J. Anaya, Chief Financial Officer

Action Requested
To designate depositories and authorized signatures.

RESOLVED, that the attached list of banks (Exhibit R 1) shall be the official depositories of Bergen Community College funds; and further

RESOLVED, that the signature of one of the below listed College Officers or Trustees be placed on all College checks up to $5,000.00, two signatures shall be required for checks in excess of $5,000.00, and one signature for wire transfers:

Board of Trustees
1. Chairperson
2. Vice Chairperson
3. Treasurer

Administration
4. College President *
5. Executive Director of Finance
6. Vice President of Academic Affairs

* Facsimile signature plate authorized
Bergen Commercial Bank  
2 Sears Drive  
Paramus, NJ  07652

Bank of America  
252 Rock Road  
Glen Rock, NJ  07452

Bogota Savings Bank  
819 Teaneck Road  
Teaneck, NJ  07666

Columbia Savings Bank  
14-01 River Road  
Fair Lawn, NJ  07410

Connect One Bank  
301 Sylvan Avenue  
Englewood Cliffs, NJ  07632

Freedom Bank  
550 Kinderkamack Road  
Oradell, NJ  07649

Lakeland Bank  
Administrative Center  
250 Oak Ridge Road  
Oak Ridge, NJ  07438-8906

M&T Bank  
Park 80 West Plaza Two, Suite 104  
Saddle Brook, NJ  07663

Oritani Bank  
370 Pascack Road  
Township of Washington, NJ  07676

Vision Federal Credit Union  
100 Paragon Drive  
Montvale, NJ  07645

Provident Bank  
464 Cedar Lane  
Teaneck, NJ  07666

TD Bank  
1000 MacArthur Boulevard  
Mahwah, NJ  07430
Team Capital Bank
347 Mt. Pleasant Avenue
West Orange, NJ 07052

Union Center National Bank
171 East Saddle River Road
Saddle River, NJ 07458

Valley National Bank
1460 Valley Road
Wayne, NJ 07470
Resolution
Board Meeting Dates and Official Publications

Submitted By
Office of the President

Action Requested
The following dates are to be approved for regular meetings of the Board of Trustees for 2015:

2015 Meeting Dates

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday</td>
<td>February 3</td>
<td>5:00 p.m.</td>
<td>TEC-128 BC</td>
</tr>
<tr>
<td>Tuesday</td>
<td>March 3</td>
<td>5:00 p.m.</td>
<td>Ciarco Learning Center</td>
</tr>
<tr>
<td>Wednesday</td>
<td>* April 1</td>
<td>5:00 p.m.</td>
<td>TEC-128 BC</td>
</tr>
<tr>
<td>Tuesday</td>
<td>May 5</td>
<td>5:00 p.m.</td>
<td>TEC-128 BC</td>
</tr>
<tr>
<td>Tuesday</td>
<td>June 2</td>
<td>5:00 p.m.</td>
<td>TEC-128 BC</td>
</tr>
<tr>
<td>Tuesday</td>
<td>July 7</td>
<td>5:00 p.m.</td>
<td>TEC-128 BC</td>
</tr>
<tr>
<td></td>
<td>(Board Retreat)</td>
<td></td>
<td>No Meeting</td>
</tr>
<tr>
<td></td>
<td>August</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuesday</td>
<td>September 1</td>
<td>5:00 p.m.</td>
<td>TEC-128 BC</td>
</tr>
<tr>
<td>Tuesday</td>
<td>October 6</td>
<td>5:00 p.m.</td>
<td>BCC at the Meadowlands</td>
</tr>
<tr>
<td>Monday</td>
<td>** November 2</td>
<td>5:00 p.m.</td>
<td>TEC-128 BC</td>
</tr>
<tr>
<td></td>
<td>(Reorganization Meeting)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuesday</td>
<td>December 1</td>
<td>5:00 p.m.</td>
<td>TEC-128 BC</td>
</tr>
</tbody>
</table>

Please note that the Board of Trustees will not meet in August.

* Meets on the first Wednesday of the month

** Meets on the first Monday of the month

Justification
To establish dates of the Board of Trustees Meetings in conformance with Policy A:AG-Board Meetings with Office Publications.

These dates will be published in the following newspapers:
The Record and the Ridgewood News.
BOARD OF TRUSTEES ACTION R 3
Approval Date: November 11, 2014

Resolution
Reaffirm the Credit Programs, Curricula and Courses Offered at Bergen Community College

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs

Action Requested
Reaffirm the credit programs, curricula, and courses as published in the 2014-2015 Bergen Community College Catalog as the official curricula of the College and until such time as they are revised, amended, rescinded, or new programs are adopted through the appropriate College policies and processes.

Justification
Under the Higher Education Restructuring Act, Boards of Trustees have increased responsibility for curricula and programs. It has been recommended that the College Catalog listings of credit programs be reaffirmed at the annual reorganization meeting.
Resolution
Reaffirm Policies of the Board of Trustees

Submitted By
Dr. B. Kaye Walter, President

Action Requested
Reaffirm the policies of the Board of Trustees, as published on the college website:

http://www.bergen.edu/about-us/board-of-trustees/board-policies-procedures
BOARD OF TRUSTEES ACTION S/F 1
Approval Date: November 11, 2014

Resolution
Authorization to Award Professional Services

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing & Services
Mr. Samuel John, Interim Managing Director, Physical Plant

Action Requested
Authorization for H2M Associates to provide plans and specifications at a cost not to exceed $3,500.00 for the installation of a fire hydrant at West Hall.

Justification
The Bergen County Fire Marshall’s office has requested that the College install a fire hydrant at the rear of the West Hall building. Currently there is no fire hydrant at this location and the Fire Department would be challenged in fighting a vehicle or building fire at this location.

Professional services are exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (1). The Request for Qualifications for Architecture Services was advertised, in accordance with the New Jersey P.L. 2004, Chapter 19 “Pay to Play” Law, and conforms to a “Fair and Open Process”.

Three companies were solicited for proposals. See below for proposals received.

<table>
<thead>
<tr>
<th>RFP-143501---West Hall Fire Hydrant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering Firm</td>
</tr>
<tr>
<td>H2M Associates, Inc.</td>
</tr>
<tr>
<td>GZA GeoEnvironmental</td>
</tr>
<tr>
<td>Azzolina &amp; Feury</td>
</tr>
</tbody>
</table>

Charge To: School Capital
Account Number: 20-01-160100-604217
BOARD OF TRUSTEES ACTION S/F 2
Approval Date: November 11, 2014

Resolution
Authorization to Award Professional Services

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing & Services
Mr. Robert Coane, Director, Campus Planning

Action Requested
Authorization for Arcari & Iovino Architects PC to provide professional services related to a parking pad for the Paramedic Science Program training ambulance. The cost will not exceed $1500.00.

Justification
Arcari & Iovino will develop a site plan and review it with the Meadowlands Commission in order to ascertain the approvals and requirements needed to construct a concrete pad for parking the Paramedic Science Program training ambulance. The pad will be located in close proximity to the exterior entrance of the Paramedic Training Facility Emergency Room Lab in Lyndhurst.

Professional services are exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (1). The Request for Qualifications for Architecture Services was advertised, in accordance with the New Jersey P.L. 2004, Chapter 19 “Pay to Play” Law, and conforms to a “Fair and Open Process”.

Charge To: School Capital
Account Number: 20-01-160100-604226