Health Professions Career Information Session
Multiple listings and opportunities
Please visit the college website for dates and times
www.bergen.edu/continuinged

EMPLOYMENT TRAINING OPPORTUNITIES

PLEASE NOTE: Due to regulatory agency and certification guidelines, ALL health professions programs require 100% attendance. Failure to comply with the attendance policy may result in dismissal from the program without a refund. Please consider this policy prior to course registration.

** HH 183 Home Health Aide Certification Program
**Grant Eligible through TAACCCT
Location: Paramus Campus
Instructor: Ellen Martinez-Cue, RN
This 76-hour course is approved by the NJ State Board of Nursing and follows an outlined curriculum set by this credentialing agency. Students will learn to care for ill and disabled individuals confined to their home or as a private care assistant in a long term care environment. Candidates will be eligible to apply for certification from the NJ State Board of Nursing upon successful completion of this program. Be advised: candidates will be fingerprinted and submit to a criminal background check upon application to the NJ Board of Nursing. This requires additional fees not reflected in the tuition ($65-$80).
** This course is TAACCCT grant eligible for qualified participants. To apply for this grant please contact Salwa Muhammad @ 201-301-1692 or e mail smuhammad@bergen.edu

** Certified Home Health Aide (CHHA) Conversion Course
**Grant Eligible through TAACCCT
Location: Paramus Campus
Instructor: Ellen Martinez-Cue, RN
This 10-hour course is designed to train and certify current licensed Certified Nursing Assistants (CNA) to provide home care to patients as Certified Home Health Aides (CHHA). Prerequisite: Must have current, unexpired NJ CNA license issued by the Department of Health and Senior Services at the time of registration and throughout this course. You must present copy of license first day of class. No refunds will be granted if student is unable to produce required documentation on the first day of class. NO EXCEPTIONS! ** This course is TAACCCT grant eligible for qualified participants. To apply for this grant please contact Salwa Muhammad @ 201-301-1692 or e mail smuhammad@bergen.edu

** HH 704 Home Health Aide Skills Testing 001, 1 session
Instructor: Ellen Martinez, RN
Skills testing session is provided for Home Health Aides with expired certificates seeking Reinstatement as a Certified Home Health Aide. All candidates must verify their eligibility for skills testing by calling the NJ Board of Nursing 973-504-6430. Completion of a Reinstatement CHHA Application is required and is available at the NJ Board of Nursing www.NJConsumerAffairs.gov/nursing. Separate certificate fees are required made payable to the NJ Board of Nursing.
HH 772 Certified Nursing Assistant (CNA) Program
23 sessions
This 90 hour lecture and clinical rotation program prepares the student to care for ill and disabled individuals confined to long term care or residential facilities. Candidates that successfully complete this program are eligible to take the NJ State CNA certification examination. Examination fee ($76) is additional; not included in tuition. Prerequisite: Complete medical examination, fingerprinting, and criminal background check. Please contact the School of Continuing Education (201) 447-7488 for course registration information and to have a course information packet sent to you. White scrub uniforms are required with white shoes for clinical rotation areas as an additional fee. All classes are conducted at the Ciarcio Learning Center, Hackensack Campus 355 Main Street, Hackensack NJ 07601. ** This course is grant eligible through the Department of Labor Ready to Work program for long term unemployed individuals. For information please visit www.rtwnj.org

HH 807 CNA Recertification Skills Testing
$190
All candidates with expired CNA certificates must contact the Department of Health and Senior Services, Certified Nursing Assistant Unit 866-561-5914 to determine eligibility for recertification. If qualified, a Recertification packet will be mailed to the candidate with instructions and a D&S Skills testing form. Upon receipt of the packet and the form, call the Division of Continuing Education 201-447-7488 to schedule a skills testing appointment.

HH 339  FAST TRACK – Patient Care Technician/Associate Program
40 sessions-10 Weeks
Location: Paramus Campus:
This 200 hour program is a “fast track” program to provide the currently Certified Nursing Assistant with the skills necessary to be employed in acute care facilities (hospitals), urgent care centers and ambulatory care settings. All participants will be eligible to sit for the National Healthcareer Association (NHA) examination for Patient Care Technician/Associate. All participants must hold a current, valid NJ state Certified Nursing Assistant certification with ID number OR a course completion certificate from a recent BCC CNA program, in order to register for this course and qualify for certification. Proof of certification or course certificate from BCC CNA program must be submitted upon registration. This program includes advanced nursing skills competencies and EKG and phlebotomy skills. CPR and First Aid certification is also included. Tuition includes certification examination fees.

HH 238 EKG/Telemetry Monitoring Course
20 sessions
Location Paramus Campus
This 100-hour course combines an EKG Technician certification course with a competency based cardiac rhythm interpretation course to provide training in: performing a 12 Lead EKG; cardiac monitor rhythm interpretation: application of Holter monitor;
application of telemetry monitor. EKG/Telemetry Technicians use skills to recognize cardiac rhythm changes and/or potentially lethal cardiac arrhythmias in hospital adult critical care units. This course is recommended as an enhancement to the Certified Nursing Assistant or Patient Care Technician programs. Participants are eligible to sit for the EKG Technician Certification examination through the National Healthcareer Association (NHA) and, additionally qualify to sit for the American Board of Cardiovascular Medicine Basic EKG Board Certification Examination for Telemetry Nurses and Cardiac Monitoring Technicians website: http://www.abcmcertification.com/basic-ekg-board-certification-examinations.html

The candidate must obtain a 90% passing grade for cardiac rhythm interpretation in order to obtain a Telemetry Monitor Technician certificate. EKG certification examination fees are included in this course

Pre-requisite: High School Diploma/GED proof must accompany registration.

HH 193 Phlebotomy Technician Certification Program
Location: Paramus Campus
During this 160-hour program provides instruction in order to secure an entry level position as a Phlebotomy Technician within the health care industry. A review of anatomy and physiology of the hemapoetic system and common blood diseases are discussed along with associated medical terminology. During clinical laboratory sessions, students perform technical skills for collecting capillary and venipuncture blood specimens on manikin and human subjects according to OSHA standards. A minimum of 100 successful venipunctures is required in order to complete this program. Upon successful completion of this course students will be eligible to sit for the American Society of Clinical Pathologist (ASCP) certification examination for Phlebotomy Technician. Examination fee is approximately $135.00 and is not included in tuition. Participants must submit proof of HS diploma or GED upon registration.

OL 432 Medical Math 24 Hours

Master medical calculations in an engaging environment! In these fun and practical lessons, gain the medical math skills you need for anything from calculating dosages to using scientific formulas. Whatever medical field you're in, the hands-on activities in this course will help you perform day-to-day math tasks quickly and easily.

Ed2Go Online Courses offer 24 hours of training for $120. Online Courses begin on a Wednesday, every month, and offer 12 lessons over 6 weeks.
An instructor monitors classes daily.
Final exams are given for feedback.
A letter of completion showing a grade is available.
REGISTER & PAY ONLINE at www.ed2go.com/bccdce
Select the course
Click on the “enroll now” link
Follow the prompts to complete registration & payment
HH 133 Pharmacy Technician Certification Program  
Location: Lyndhurst campus  
This 380 hour course will provide instruction for entry level employment as a Certified Pharmacy Technician within the healthcare industry. The 160 hour externship in nearby healthcare facilities and/or pharmaceutical companies will be available upon successful completion of the certification examination. The goal of this program is to provide skills competency along with “hands on” experience in hospitals, corporate retail and pharmaceutical companies. All students are required to have a physical examination with required immunizations, criminal background check and drug testing clearance prior to being admitted into clinical externship portion of the program. Clinical hours for the day or evening shift usually requires a 40 hour work week for four consecutive weeks. Students will take the PTCB examination and register with the state of New Jersey as a Pharmacy Technician prior to being assigned to the externship clinical site. Additional Note: Strong math skills are required. Basic skills course in MEDICAL MATH is available for an additional fee (See OL 432 Medical Math). Textbooks are available FOR LOAN from course instructor or at the Bookstore Paramus Campus for purchase. Pre-requisite: Proof of HS diploma or GED is required at registration.

HH 337 Medical Billing Certification Course  
Location: Meadowlands Lyndhurst Campus: Call (201) 447-7155 for classroom assignment  
This 300-hour program is designed to prepare students for an entry level position as a medical biller for the outpatient or physician office setting. Students will receive detailed instruction regarding the following: medical terminology; HIPPA regulations; U.S. Health Insurance system and managed care: ICD 9 & 10, CPT & HCPCS Coding, life cycle of a claim, posting payments, use of electronic medical records, fraud detection and more. This course is designed to give students the actual “hands-on” of the profession. Students will code and bill claims on a CMS forms as well as Medisoft software. After completion of this course the student will qualify to sit for the AAPC Certified Professional Biller certification examination for an additional fee. Textbooks for this course are multiple and require additional fees not included in tuition. All books are available FOR LOAN from course instructor or at the Bookstore Paramus Campus for purchase.

Certified Alcohol and Drug Counseling (CADC) Program – Lecture hours  
Bergen Community College is a provider of the 270 course hours required by the Addiction Professionals Certification Board of New Jersey, Inc. (APCBNJ, INC.) in order to begin the process of becoming a Certified Alcohol and Drug Counselor (CADC) within the State of New Jersey. Course hours are provided in five sections called “Domains”. Students may enroll at any time to begin the lecture series process until all five (5) Domains have been completed. Prerequisite: High School Diploma/GED. THIS COURSE DOES NOT DESIGNATE THE STUDENT AS A CERTIFIED ALCOHOL AND DRUG COUNSELOR. Additional Certification Requirements:
In order to qualify to become a Certified Alcohol and Drug Counselor (CADC) in the state of New Jersey, in addition to course hours provided by the college, the candidate must also demonstrate evidence of the following:

- 3,000 hours of field experience (paid or voluntary) under the supervision of a certified alcoholism counselor (student is responsible to obtain field experience independently)
- Attendance at 15 meetings each (total of 45) Alcoholics Anonymous (AA), Alanon and Narcotics Anonymous (NA).

All classes will be held at the Hackensack Campus (Ciarco Learning Center) 355 Main Street, Hackensack.
For classroom assignment, please call 201 447 7155

**HH 177 001C CADC Domain I**
Location: Hackensack Campus-TBA
Instructor: Derrick Watkins, MSW

**HH 181 001 C CADC Domain V**
Location: Hackensack Campus-TBA
Instructor: Derrick Watkins, MSW

**HH 178 001C CADC Domain II**
Location: Hackensack Campus-TBA
Instructor: Derrick Watkins, MSW

**HH 179 001C CADC Domain III**
Location: Hackensack Campus-TBA
Instructor: Derrick Watkins, MSW

**HH 180 001C CADC Domain IV**
Location: Hackensack Campus-TBA
Instructor: Derrick Watkins, MSW

**HH 181 002C CADC Domain V**
Location: Hackensack Campus-TBA
Instructor: Derrick Watkins, MSW

**PROFESSIONAL EDUCATION OPPORTUNITIES**

**HH 703 BLS for Healthcare Providers**
1 session; $80
Location: Paramus Campus
Instructor: Robert Ehlers, EMT
Cardiopulmonary Resuscitation (CPR) Certification is becoming a standard of proficiency for all who work in healthcare. This five hour course follows the guidelines of the American Heart Association (AHA) for certification and now includes Automated
External Defibrillation (AED) training. Upon successful completion of a written evaluation, participants will receive an AHA card. Class size is limited. Note: This course is for new healthcare workers and for those whose certifications have expired. **Required text:** *AHA’s (Basic Life Support) BLS for Healthcare Providers - New Guidelines*. Please have textbook before first class. Textbook available at BCC Bookstore or online at [www.channing-bete.com](http://www.channing-bete.com).

**HH 340 Advanced Cardiac Life Support (ACLS) Training Program**

*Location:* Lyndhurst Campus  
*Lead Instructor:* Mark Van RN, MICP

The advanced cardiac life support training program provides a required credential for healthcare professionals to qualify to be employed in critical care areas, such as: Intensive Care Units, Emergency Departments, Urgent care facilities, Ambulatory care facilities and telemetry units. This 16 hour course provides training for advanced life support techniques in order to provide immediate advanced care to victims of sudden cardiac events for the adult client in patient care areas. Skills such as advanced respiratory care techniques (including ET intubation and use of respiratory adjuncts), defibrillation/cardioversion techniques, megacode algorithms and medications will follow standard recommended guidelines by the American Heart Association for adult resuscitation techniques. **Prerequisites:** A current Basic Life Support certification card. Participants must present a copy of their Basic Life Support training card upon registration. Cardiac rhythm interpretation skills strongly recommended.

**HY 002 Adult IV Therapy & Phlebotomy Skills for Nurses**

*Online + 1 competency session*  
*Location for Clinical Session:* Paramus Campus  
*Instructor:* Denise Johnson, RN  
**Prerequisite:** Pending or Current RN or LPN License

This program is a hybrid course requiring a valid or pending nursing license (LPN or RN) and use of a personal computer (PC). The online theory portion is a required 6 hour session which must be completed by all students prior to attendance at the scheduled live clinical skills session. Nurses will learn the skills required to perform peripheral IV therapy and Phlebotomy skills according to the Infusion Nurses Society (INS) guidelines.

**HH 194 Cardiac Rhythm Interpretation Course**

8 sessions;  
*Location:* Paramus Campus

This 40 hour comprehensive course will assist healthcare workers in acquiring essential skills for identification of basic cardiac arrhythmias. This program promotes a step-by-step method of rhythm strip analysis and incorporates “hands on” skills practice sessions. Other topics include: Anatomy and Physiology of the heart; electrical conduction system; components of ECG tracing; cardiac monitors, lead systems and placement; ECG artifacts and more. Successful completion of this course requires an 80% passing score on the final rhythm strip interpretation examination. Emergency protocols CPR skills competency must be demonstrated at the scheduled skills session. Textbook is required.
for this course and is available for LOAN through instructor or can be purchased at the Paramus Campus Bookstore.

**HH-187 Code Blue: Adult Cardiac Arrest Skills Session**
Location: Paramus Campus  
Instructor: Mark Van RN MICP  
This interactive course provides an opportunity for structured practice of skills required to support an adult victim of respiratory or cardiac arrest in a health care facility. Using a “hands-on” approach, students will practice with essential equipment used for airway management and cardiac support (monitor/defibrillator). Learn proper sequence of interventions and drug therapy. Key documentation principles will also be discussed.

**HH 170 Environmental Emergencies**  
Location: Paramus Campus  
Instructor: Nancy Owens MSN, RN  
Health care providers need to be cognizant of potential health threats posed by the environment. Interaction with surroundings could place adults and children at risk for illness or injury related to: weather (heat and cold), bites from animals and insects and hymenopterans’ stings. This program will assist healthcare providers to review patient emergencies related to an environmental cause.  
**Instructor:** Nancy Owens MSN RN

**DENTAL CONTINUING EDUCATION PROGRAMS**

Bergen Community is an ADA CERP Recognized Provider. (11/01/13 – 12/31/18)  
ADA CERP is a service of the American Dental Association to assist dental professionals in identifying quality providers of continuing education. ADA CERP does not approve or endorse individual courses or instructors, nor does it imply acceptance of credit hours by boards of dentistry.  
Continuing education approval does not imply acceptance for license renewal in all states. It is the responsibility of each participant to verify the requirements of his/her state licensing board(s). Concerns or complaints about a CE provider may be directed to the provider at [www.bergen.edu/continuinged](http://www.bergen.edu/continuinged) or to ADA CERP at [www.ada.org/cerp](http://www.ada.org/cerp)

**HH 115 NY State Infection (OSHA) Control Guidelines: A Course for Healthcare Professionals**
Location: Paramus Campus (Call 201-447-7488 to find classroom location)  
Instructor: Dr. Roger Szanto  
3.0 CEU’s  
Learn how blood borne pathogens may be transmitted in the work environment. Participants will be able to apply current scientifically accepted infection control principles in their specific work environment, and minimize the potential transmission of pathogens to patients, healthcare workers, and the community at large. Legal issues regarding training, proper implementation, and noncompliance will also be discussed. This course has been approved by the New York State Department of Health and the State Education Department. It fulfills the mandated educational requirement for infection control and barrier precautions training for the following professions: dentists, dental hygienists, registered professional nurses, licensed practical nurses, podiatrists,
optometrists, physicians, and physician assistants. The New Jersey Board of Pharmacy has approved 3LL credits for pharmacists.

Course Objectives:
- Describe the role of the healthcare professional in adhering to scientific and regulatory principles of infection control.
- Describe the mechanisms involved in the transmission of pathogenic organisms, including prevention and control strategies in order to reduce the spread of infection in a healthcare setting.
- Identify work practice controls the healthcare professional can incorporate to reduce exposure to potentially infectious materials to themselves, staff and patients.

**HH 218 Drug Addictions and Oral Care: A Dental Dilemma**
Location: Paramus campus (Call 201-447-7488 to find classroom location)
Instructor: Dr. Jeffrey Cloidt
3.0 CEU’s

Whether you practice in an urban environment or the suburbs, chances are a group of your patients might have a substance abuse or drug addiction problem. Theses addictions can impact oral care. Addictions play a role in pain management decisions and have an effect on treatment outcomes. Active, preventative measures with realistic treatment goals need to be incorporated into the patient treatment plan. Patients in recovery often need extensive oral care. 3.0 CEU’s

Course Objectives:
- Define the science of chemical dependency and the factors leading to prolonged substance abuse.
- Identify the psychological, physiological, and oral manifestations of substance abuse.
- Review dental management considerations for effective assessment, management and treatment for the patient abusing chemical substances.
- Identify preventive strategies for substance abuse and make appropriate referrals, when necessary.

**HH 290 Nutrition and Dental Health**
Location: Paramus Campus (Call 201-447-7488 to find classroom location)
Instructor: Irene Maltzan, CHNC

This course is based on learning different nutritional therapies and is intended to provide awareness and a better understanding between the connection of nutrition and its impact on oral health. This class will provide an overview of a variety of basic nutrition regimens to promote a diet that incorporates natural foods, supplements, holistic approaches and treatments. Practice considerations for dental professionals will also be discussed.

3.0 CEU’s

Course Objectives:
- Describe the relationship between nutrition and oral health and disease.
- Identify physiologic factors and systemic diseases that affect oral health.
- Describe how nutrition and supplements relate to dental caries, gingivitis, periodontal disease, and other oral cavity alterations.

**HH 334 Legal and Ethical Considerations for the Dental Team**
3.0 CEU’s
Location: Paramus Campus TBA (Call 201-447-7488 to find classroom location)
**Instructor:** Lisa Mayer, J.D.

Dental professionals consistently face ethical dilemmas and legal situations in their everyday practice. Their actions, responses, or decisions in these situations can impact their practice of dentistry and their quality of life. This course will provide theoretical and philosophical information regarding the legal, ethical, and managerial decisions that face the entire dental health team. Through the use of hypothetical scenarios and case studies, this course will also address ethical principles and perspectives that should be considered along with the legal standards and protocols that dental professionals must follow to keep in good standing.

**Course Objectives:**
- Identify what is meant by ethics in dentistry.
- Define the term profession and how it relates to ethics in dentistry.
- Discuss the principles of legal and ethical decision making.
- Differentiate between dental law and dental ethics.
- Apply the principals of dental ethics and apply them to issues in practice.

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**HH 142 Getting Aligned with Orthodontics**
3.0 CEU’s

**Location:** Paramus Campus TBA (Call 201-447-7488 to find classroom location)

**Instructor:** Dr Ilya Lipkin

This course will provide an overview of the specialty of orthodontics and define the role of the dental auxiliary in the practice setting. Technical and procedural highlights will include occlusion and malocclusion, etiology of malocclusion, types of orthodontic treatment, and the process of tooth movement. Learn when orthodontic treatment is needed and the biological factors affecting tooth movement. A review of diagnostic procedures, records, treatment goals, stages of orthodontic treatment devices, and oral hygiene considerations will be presented.

Upon completion of this course the participant will be able to
- Define current terminology used in orthodontic therapy.
- Differentiate between normal occlusion and malocclusion.
- Illustrate the risk factors of malocclusion on oral health and systemic disease.
- List current options in orthodontic therapy.

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**HH 329 What’s The Tongue, Lips and the Nose Got To Do With It?**
3.0 CEU’s

**Location:** Paramus Campus TBA (Call 201-447-7488 to find classroom location)

**Instructor:** Paula Fabbie, RDH, BS, Certified Orofacial Myofunctional Therapist

This course will present an overview of the field of myofunctional therapy and identify oral myofunctional disorders. Participants will be able to recognize symptoms of oral myofunctional disorders and understand how these disorders affect the teeth and normal dental occlusion. Correct resting postures of the tongue, lips, and mandible will be described, as well as the implications of oral habits and excessive tongue pressure and how these conditions relate to malocclusion. Emphasis will be placed on the role of the dental team in identifying myofunctional disorders in children and adults. Participants will be able to understand interventional modalities and the value of prevention and early treatment.

**Course Objectives:**
- Define orofacial myofunctional therapy.
- Describe the correct resting postures of the tongue, lips, and mandible.
- Recognize oral and facial muscle pattern abnormalities.
• Explain the importance of correct nasal breathing.

HH 815 Child Abuse and Neglect: Prevention, Identification, Referral and Treatment
Location: Paramus Campus TBA (Call 201-447-7488 to find classroom location)
Instructor: Dr. Roger Szanto
3.0 CEU’s
A comprehensive overview of current child abuse issues and legislation. Course material illustrates how dental care providers are in an unique position to assist in the prevention of child abuse and neglect through their routine access to children and families. Specific topics include identification, prevention, and treatment service. Students will develop original strategies that can be used as educational approaches in the workplace. This course has been approved by the New York State Education Department and satisfies Chap. 544 licensure requirements for psychologists, registered nurses, school administrators/supervisors, hygienists, dentists, optometrists, physicians, podiatrists, school service personnel and schoolteachers.
Course Objectives:
• Define what constitutes "abuse," "maltreatment," and "neglect" according to the New York State Family Court Act and Social Services Law.
• Distinguish among various behavioral and environmental characteristics of abusive parents or caregivers.
• Define “drug-endangered child” and outline how to report child endangerment.
• Identify physical and behavioral indicators commonly associated with physical abuse, maltreatment, and/or neglect.

HH 325 Local Anesthesia Administration Renewal Course for New Jersey Dental Hygienists
Location: Paramus Campus TBA (Call 201-447-7488 to find classroom location)
Instructor: Hillel Ephros, MD, DMD
4 CEU’s
This course satisfies the New Jersey renewal requirement for local anesthesia administration. Special emphasis will be given to patient selection, risk assessment, choice of anesthetic agents, and injection fundamentals. Participants will be able to recognize and manage any adverse reactions and medical emergencies related to the administration of local anesthesia. Proper record keeping, current acceptable infection control protocols, and quality assurance procedures will also be discussed.
Course Objectives:
• Review the theoretical, practical, and pharmacological aspects of local anesthesia.
• Evaluate a patient’s medical history, physical status, indications, and contraindications for the use of local anesthesia.
• Identify and locate the anatomical structures related to the administration of local anesthesia.
• Recognize and manage any adverse reactions and medical emergencies related to the administration of local anesthesia.
• Demonstrate proper record keeping, current acceptable infection control protocols, and quality assurance procedures in the clinical setting.