FACULTY SENATE MINUTES  
March 8, 2011

I. REVIEW OF MINUTES: February 8, 2011 were unanimously approved with one minor correction: under Chairperson’s Report, Item G.: “Middle States Vice Presidents” should read “Middle States Vice President.”

II. REPORT ON SENATE RESOLUTIONS SUBMITTED TO PRESIDENT (February meeting)  
The following Senate Resolutions were approved by the President:

As a package  
SR#49-10/11 Course Modification EBS-011 Developmental Skills I
SR#50-10/11 Course Modification EBS-012 Developmental Skills II
SR#51-10/11 Course Modification EBS-021 English Skills

As a package  
SR#52-10/11 Course Deletion ACC-104 Medical Accounting
SR#53-10/11 Course Deletion ACC-205 Cost Accounting II
SR#54-10/11 Course Deletion BUS-209 Purchasing and Materials Management

As a package  
SR#55-10/11 Course Addition BUS-1XX E-tailing

As a package  
SR#58-10/11 Course Addition BNF-1XX Sports Finance
SR#59-10/11 Curriculum Modification COA – Sports Merchandising
SR#64-10/11 Course Addition HIS-1XX The Spanish Speaking Caribbean and Central America since 1898

SR#71-10/11 AACC College Completion Challenge: A Call to Action

III. CHAIRPERSON'S REPORT
A. Senate meetings will continue to meet in S138 for consistency. President Ryan had previously suggested we hold Senate meetings in TEC128, but that room is not always available.
B. The Agendas will reflect the starting time as 3:50 p.m. rather than 3:55 p.m.
C. An informational question was asked: If a student fails EBS-014/015 or EBS-015/016 or EBS-023/24 and takes the course over with the new numbers, will the new numbers replace the old numbers grades in the students GPA? No one seemed to have the answer to this.
D. Update of the March 1, 2011 Board of Trustees Meeting: Following is the recent Resolution:

**BOARD OF TRUSTEES ACTION I 1**

**Approval Date: March 2, 2011**

**Resolution**

Ten (10) days prior to each scheduled Board meeting, an agenda and Board package will be submitted to the County Executive’s Office for review and comment and posted on the Bergen Community College website. If no comments are received from the County Executive’s Office by the Friday before the scheduled Board meeting, the Board of Trustees will then consider and vote upon the items in the Board package. If any item is going to be changed by the Board of Trustees, it will be resubmitted to the County Executive’s Office prior to being acted upon by the Board of Trustees. If the County Executive’s Office has any objection to any item on the agenda or in the Board package, it shall so advise the Chairman of the Board and the item shall be discussed between the Board Chairman and the County Executive’s Office to the end that the objection will be addressed. If the Board Chairman and the County Executive cannot agree on an item other than an item calling for repeal of this resolution, it will be pulled from the agenda and not acted upon by the Board until there is an agreement reached to the mutual satisfaction of the County Executive’s Office and the Board Chairman. If the County Executive and the Board Chairman cannot agree on a disputed item after thirty (30) days of negotiation, and the Board wishes to act on the item, then the Board shall place the disputed item on the agenda as an individual item at the next Board meeting in public session, at which time, the County Executive or the County Executive’s representative will present the County Executive’s position to the Board and the public. Only after hearing the position of the County Executive and the comments of the public will the Board vote on the item.

**Submitted by**
E. Carter Corriston, Chairman, Board of Trustees

**Action Requested**

To give advance notice to all Board members and the County Executive’s Office of the items to be considered by the Board of Trustees ten (10) days prior to the scheduled Board meeting.

**Justification**

To improve and continue the relationship between the Board of Trustees of Bergen Community College and the Office of the County Executive of the County of Bergen in the best interests of Bergen Community College, its students, faculty, staff and the taxpayers of the County of Bergen.

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E. **College Catalog**: BCC is in the process of preparing to print a limited run of the College Catalog. It will have the same material in it as the current online catalog. Several departments have not completed the task of reformatting their programs to conform to paradigms approved by the Faculty Senate. When all programs have completed this process, the online and print catalogs will be redone to reflect the current reformulations. In the meantime, students should be directed to their individual departments for the latest information.

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IV. **COMMITTEE REPORTS: Dr. George Cronk**

A. **Curricular Restructuring**:  
   SR#79-10/11  AAA.FPA.ART   Modification  
   **PASSED: 48 – 0 – 1**

B. **MoodleRooms joule**: Dr. Cronk reported that this will soon replace WebCT. Many concerns were voiced concerning the learning curve for both faculty and students. Dr. Adames offered assurance that the Administration is working on the situation
C. **Distance Learning Mentors**: Dr. Cronk received an email message on March 8, 2011, from Edward Pittarelli, Dean of the School of Virtual Studies, recommended that Cronk, as Academic Department Chair of the Department of Philosophy & Religion, offer additional online sections for 2011FA to be staffed by adjunct faculty supervised by PHR Distance Learning Mentors. Cronk noted the following: (1) the PHR schedule for 2011FA was already submitted to the Scheduling office on 2/14/11; (2) said schedule includes a significant and increased number of online sections; (3) although Cronk recommended more than a year ago two members of the PHR Dept. to be appointed as DL Mentors, no action thereon has ever been taken by the college administration; and (4) until he received the Pittarelli email of 3/8/11, Cronk had heard nothing of the DL Mentor program since the new DL Agreement was finalized in the spring of 2010. Cronk expressed surprise that the Mentor program has not been generally announced by the college administration.

V. **OLD BUSINESS**

A. **Creating College-Wide Standards on the General Education Goals**—VP Peter Dlugos outlined the basic intent and advantages of creating cross-disciplinary performance standards for the General Education Goals (or other institution-wide student learning goals). Although there are currently no specific plans for this, he indicated that he would like Senate involvement in the process.

B. **Refining the Bergen-Developed Course Evaluation Instrument**—VP Peter Dlugos informed the Senate that he is working with the Senate Executive Committee on coordinated revisions to (a) the student course evaluation being used in online courses, (b) the classroom observation form, and (c) an observation form specifically for online courses.

C. **2010 CCSSE**—VP Peter Dlugos gave a short presentation on the College’s 2010 CCSSE results. At the end of the presentation, he asked the Senate to consider how it should respond to the results.

D. **SR#64-10/11** Course Addition HIS-1XX The Spanish Speaking Caribbean and Central America since 1898 (See OLD version & NEW version)

E. **SR#64-10/11** was included in today’s agenda for the purpose of informing the Senate that the course description was revised to be more appropriate than the one that had been submitted and passed at our last meeting.

F. **As a package**: (At the February 2011 meeting, these were returned to the Department for clarification.)

   SR 56-10/11 AAS Modification Business Administration, E-Business Management
   SR 57-10/11 COA Modification Finance
   SR 62-10/11 Certificate Modification E-Commerce: Business

   **PASSED: 44 – 0 – 2**

VI. **NEW BUSINESS**

A. **Curriculum Items**:

   **SR#67-10/11** Curriculum Modification AS.NSM.PHYSC

   **As a package**:

   Security Information Technology
   SR#69-10/11 Curriculum Modification AAS.IT.NET
   SR#70-10/11 Curriculum Modification COA.NET.SECURITY

   **As a package**:

   SR#71-10/11 Curriculum Modification AAS.HP.VET
   SR#72-10/11 Course Addition VET-XXX Veterinary Dental Techniques
   SR#73-10/11 Course Modification VET-216 Veterinary Office Management

   **All Curriculum Items**:

   **PASSED: 44 – 1 - 0 by General Consent**

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B. SGA President and Vice President: Jannyl Perez and Jake Oh voiced concern about how they felt students were treated at the recent Board meeting by both some faculty and the Board Chair.

VIII. VISITORS: Dr. Brant Chapman, Professors Gary Correa, Tom Jewell, Robert Saldarini, Doug Short, and Harriet Terodemas.

IX. ADJOURNMENT: 5:55 p.m.

Respectfully submitted,

Marjorie Webster
Professor Marjorie Webster, Secretary