FACULTY SENATE MINUTES
Tuesday, May 15, 2012
Room S-138, 2:00 PM

I. REVIEW OF MINUTES: The April 17, 2012, minutes were approved by voice vote.

II. REPORT ON SENATE RESOLUTIONS SUBMITTED TO PRESIDENT
The following items from the April meeting were approved by the President:

- SR# 46-11/12 Curriculum Modification: Approval of Revised General Education Program Goals – Dr. Judith Davis
- SR#20-11/12 Course Addition: EBS-033 Directed Studies in Writing II
- As a package:
  - SR#47-11/12 Curriculum Modification: AAS.BT.HR.GEN
  - SR#48-11/12 Curriculum Modification: AAS.BT.HR.HOSP
  - SR#49-11/12 Curriculum Modification: AAS.BT.HR.CUL.ERP
  - SR#50-11/12 Curriculum Modification: AAS.BT.HR.EVENT
  - SR#51-11/12 Curriculum Modification: AAS.BT.HR.CATER
  - SR#58 11/12 Addition of HIS-124 African-American History to the General Education List (pending state approval)

III. ELECTION OF OFFICERS FOR 2012-2013

<table>
<thead>
<tr>
<th>Nominated</th>
<th>Elected</th>
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<tbody>
<tr>
<td>Chairperson</td>
<td>Dr. Alan Kaufman</td>
</tr>
<tr>
<td>Vice Chairperson</td>
<td>Professor Fred Golub</td>
</tr>
<tr>
<td>Secretary</td>
<td>Dr. George Cronk</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Professor Tobyn De Marco</td>
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IV. CHAIRPERSON’S REPORT
--Dr. Alan Kaufman reported that the college is developing an updated policy on the grade-changing process and that a draft of that policy would be presented and discussed later in the meeting today.
--Dr. Kaufman also commemorated the substantial contributions to the college of Professor Gerald Meisel (recently deceased) and of Professor Peter Helff in his many capacities as a leader of the faculty.

V. COMMITTEE REPORTS

Monitoring Report—Professor Joann Marzocco presented a summary of the 2011-2012 Monitoring Report to the Middle States Commission on Colleges and Schools. There was a motion to approve the report, which motion was seconded and

APPROVED 54-0-1
ADDENDUM TO CHAIRPERSON’S REPORT:
Appointment of Senate Parliamentarian: Professor Tobyn De Marco
Appointment of Senate Course Description Editor: TBA subsequently, pending expressions of interest
Appointment of Senate Curriculum Auditor: Dr. George Cronk

VI. OLD BUSINESS

A. Curriculum Item:

SR#17-11/12 Course Addition WEX/DAN-1XX Yoga Dance

Dr. Cronk, supporting the Resolution, commented that the Department of Wellness and Exercise Science might have engaged in consultations with the Department of Philosophy and Religion, in which there are faculty with expert knowledge of the theory and practice of various systems of Yoga and who might have been able to give useful suggestions and advice in the development of the course.

Following discussion, the Resolution was

APPROVED 45-0-7

B. Withdrawal Policy, continued from March and April agendas – Dr. Gary Porter

Following Dr. Porter’s report and subsequent general discussion, the Senate adopted the following policy: Student withdrawals from courses will be allowed up to but not later than the Thursday at or after which a course would be 80% completed.

APPROVED 51-1-1

VII. NEW BUSINESS

A. Curriculum Items:

As a package:

<table>
<thead>
<tr>
<th>SR#</th>
<th>Type</th>
<th>Title</th>
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<tbody>
<tr>
<td>SR#30-11/12</td>
<td>Curriculum Addition</td>
<td>Certificate of Achievement – Victimology</td>
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<tr>
<td>SR#31-11/12</td>
<td>Course Addition</td>
<td>CRJ2XX Victimology</td>
</tr>
<tr>
<td>SR#32-11/12</td>
<td>Course Addition</td>
<td>CRJ2XX Legal Issues in Victimization</td>
</tr>
<tr>
<td>SR#33-11/12</td>
<td>Course Addition</td>
<td>CRJ2XX Sex Crimes and Sexual Offenses</td>
</tr>
<tr>
<td>SR#34-11/12</td>
<td>Course Addition</td>
<td>CRJ2XX Topics in Criminal Justice: Domestic Violence</td>
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</tbody>
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There were discrepancies and inconsistencies in the materials in this package, which was therefore sent back to the department for re-working and re-presentation to the Curriculum Committee and Senate at later times.

<table>
<thead>
<tr>
<th>SR#</th>
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<tbody>
<tr>
<td>SR#44-11/12</td>
<td>Course Modification</td>
<td>THR124/DAN124 Dance Experience</td>
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As a package:

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<thead>
<tr>
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<tbody>
<tr>
<td>SR#41-11/12</td>
<td>Course Modification</td>
<td>INF265 Network Configuration I</td>
</tr>
<tr>
<td>SR#42-11/12</td>
<td>Course Modification</td>
<td>INF266 Network Configuration II</td>
</tr>
<tr>
<td>SR#43-11/12</td>
<td>Curriculum Modification</td>
<td>AAS Information Technology – Database Programming and Administration [AAS.IT.NET]</td>
</tr>
<tr>
<td>SR#53-11/12</td>
<td>Course Addition</td>
<td>BUS1XX Social Networking for Business</td>
</tr>
</tbody>
</table>
As a package:
SR#60-11/12  Course Modification  INF153 Java Programming
SR#61-11/12  Course Modification  INF268 Advanced Java Programming
SR#62-11/12  Course Modification  INF239 Application Development
SR#63-11/12  Course Addition  SPE010 Idioms, Conversation, & American Culture
SR#64-11/12  Course Addition  LIT2XX Introduction to the Short Story
SR#65-11/12  Course Modification  VET205 Clinical Laboratory Procedures I
SR#66-11/12  Addition of  LIT2XX Introduction to the Short Story to the General Education Course List (pending state approval)

As a package:
SR#67-11/12  Course Addition  BUS1XX Fundraising for Nonprofit Organizations
SR#68-11/12  Curriculum Modification  AS Professional Studies, Nonprofit Management Option [AS.PS.BUS.NONPRF.MGT]

SR#44 through SR#68 were approved by consent: 49-1-0

B. Grade Change Policy

A draft document on “Change of Grade Process” was presented by AVP Bonnie MacDougall. After wide-ranging discussion, it was generally agreed that the Senate would not act on the document at that time but that Senate Chair Dr. Alan Kaufman would form a Senate Sub-Committee, which would develop a final proposal on grade-change procedures to be presented eventually to the President of the College and to the Board of Trustees.

VIII. VISITORS: José Adames, Jim Bumgardner, Garry Correa, Thomas Jewell, Roya Kowsary, Richard Kuiters, Bill Madden, Nestor Melendez, Robert Saldarini, Andrew Tomko.

IX. ADJOURNMENT: 4:00 PM

Respectfully submitted,

George Cronk
Dr. George Cronk, Senate Secretary