Dr. Alan Kaufman, Chair of the Senate, called the meeting to order at 4:00 PM.

I. REVIEW OF MINUTES: October 12, 2010 were unanimously approved.

II. REPORT ON SENATE RESOLUTIONS SUBMITTED TO PRESIDENT
(October meeting)
All curriculum items from the October 12, 2010 Senate meeting submitted to the President were approved:
- SR#1-10/11 Curriculum Modification: General Education Processes
- SR#6-10/11 Course Modification: MAT-130 Contemporary Mathematics
- SR#2-10/11 Curriculum Modification: AAS Legal Studies - Paralegal

As a package
- SR#3-10/11 Course Modification: CHM-240 General Chemistry II
- SR#4-10/11 Course Modification: CHM-241 General Chemistry Laboratory II

As a package
- SR#10-10/11 Course Addition: LAN-1XX Hebrew I
- SR#11-10/11 Course Addition: LAN-2XX Hebrew II
- SR#12-10/11 Course Addition: LAN-2XX Intermediate Arabic I
- SR#13-10/11 Course Addition: LAN-2XX Intermediate Arabic II
- SR#14-10/11 Course Addition: LAN-2XX Intermediate Korean I

III. CHAIRPERSON'S REPORT
1. Dr. Kaufman asked Professor Don Reilly to speak. Professor Reilly reported that he attended a Basic Skills Council meeting today. At this meeting, Dave Eichenholz, Manager of High School Programs, discussed Dual Enrollment for developmental math and English classes. During his presentation, Mr. Eichenholz focused on only one Dual Enrollment option: offering developmental classes to juniors or seniors at the high school. The way in which he discussed Dual Enrollment made it seem as if the decision had already been made to offer these classes in the high schools. Professor Reilly and others at the meeting found this disturbing because they had been told that a decision about the shape Dual Enrollment would take for English Basic Skills would not be made unless the EBS Department was involved. Their concern is that Mr. Eichenholz is making promises to high schools without the proper input from their department.
They were also disturbed because Dr. Ryan had met with English Basic Skills faculty the week before and discussed the Department's preferred option for Dual Enrollment; the Department feels that a more pedagogically sound option for Dual Enrollment is to offer English Basic Skills classes to high school students at the college, not in the high schools. Dr. Ryan called this a "robust idea." AVP Adames then responded that Dual Enrollment is not new; it is an initiative in every community college in NJ, and is a national movement. It has been at BCC for a number of years. At present, procedures and processes in this area have been refined to align with college policies and that further refinements may occur. These policies include adherence to the principle that departments control the course offered at the high school, i.e., BCC faculty work with high school faculty to shape the syllabus, evaluate and decide on the high school faculty to teach the course, or offer a BCC adjunct to teach it who has high school certification, and then evaluate the course. A number of BCC departments participate in this effort at the high schools.

2. Professor Reilly added that the members of the Senate should be concerned about this issue because most professors at the college will eventually teach English Basic Skills students. If students get their basic skills training at the high school, where grading policies are suspect, they could enter college-level classes with inferior skills. As an example of suspect grading policies, Professor Reilly referred to NJ Stars students. Even though these students are in the top 15% of their high school graduating class, many of them come to BCC and test into EBS classes.

3. Dr. Kaufman concluded by asserting that his concern is that dual enrollment plans have not been shared with the academic Faculty Senate, so the faculty governance process has not been adhered to in this plan at all.

4. Chair Kaufman reported that at the May meeting SR#138-09/10, LPN to AND Onsite/Online Nursing Program Track was tabled by the Senate. However, it was inadvertently sent to the President as if it were PASSED. After the October meeting Dr. Kaufman wrote to the President informing him of this, and the President did rescind his approval. Dr. Maria Fressola then reported what has happened to this SR since the May meeting. VP Porter met with the nurses on June 7, and Dr. Porter was receptive to their ideas. Professor Murko, Dean Barnard, and VP Porter were to meet, after which the faculty was to vote. The nurses have never heard anything since that time. That may be because of the change of AVPs.

5. Dr. Kaufman announced that Professor Mauro Marzocco has agreed to be the Senate representative to the College Council.

6. Dr. Kaufman asked for a volunteer to be Senate representative to the Quality and Innovation Council for the 2010-2011 academic year.

7. AVP Adames reported on the item on the October Senate Agenda regarding Admissions Committee Information-Change of Deadline Dates. For this academic year, the deadline will remain as March 1.

8. Chair Kaufman asked Professor Kathy-Benz Campbell to report on her being the NJ representative as an advocate/lobbyist in Trenton to ensure that the language of legislation would be correct and would align with the philosophy of the national organization of the Society of Diagnostic Medical Sonography.
IV. COMMITTEE REPORTS
   A. Good and Welfare—Professor Peter Helff: Professor Helff explained that more donations are needed for this fund. He reported that Professor Joan Szabo had a second hip operation and is doing nicely. He also expressed deep sympathy to Senator Peter Martin on the loss of his wife.
   B. Faculty Development—Professor Annemarie Roscello. Professor Roscello reported on several upcoming programs,

V. UPDATE ON ASBESTOS SITUATION
Dean P. J. Ricatto gave a short report, emphasizing that the College is committed to total transparency in communication regarding the asbestos situation. There was a short Question and Answer session. Any concerns regarding asbestos should be addressed to Dean Ricatto at pricatto@bergen.edu. Also a helpful informational link is: http://bergen.libguides.com/asbestos

VI. OLD BUSINESS—None.

VII. NEW BUSINESS
   A. Curriculum Items:
      SR#5-10/11 Course Addition AVT-130 Introduction to Aeronautics
      PASSED: 49 – 0 – 3
      
      By general consent:
      As a package:
      SR#21-10/11 Curriculum Modification AAS Health Professions, Medical Office Assistant
      SR#22-10/11 Certificate Modification Medical Office Administrative Assistant
      SR#23-10/11 Course Modification MOA-240 Clinical Office Practice
      SR#24-10/11 Course Modification MOA-145 Medical Office Assisting: An Overview
      
      As a package:
      SR#25-10/11 Curriculum Modification AAS Health Professions, Dental Hygiene
      SR#26-10/11 Course Modification DHY-204 Dental Materials
      SR#27-10/11 Course Modification DHY-206 Community Oral Health I
      SR#28-10/11 Course Addition DHY-XXX Community Oral Health II
      SR#29-10/11 Course Addition DHY-XXX Local Anesthesia for the Dental Hygienist
      
      PASSED: 45 – 1 – 1

VIII. VISITORS: Professors Katherine Benz-Campbell, Joanna Campbell, Deborah Cook, Matt King, Mauro Marzocco, Doug Short, Elaine Satin, Dr. Brant Chapman, Hora Chang, John Zeuner, Daniel Hyun Lee, Goli Kochanan, Tomira Luchxnskyl.

IX. ADJOURNMENT: 4:45 p.m.

Respectfully submitted,

Marjorie Webster
Professor Marjorie Webster, Secretary