FACULTY SENATE MINUTES
Tuesday, October 16, 2012
Room S-138, 3:50 PM

I. REVIEW OF MINUTES: The September 18, 2012, minutes were approved by voice vote.

II. REPORT ON SENATE RESOLUTIONS SUBMITTED TO PRESIDENT
No Resolutions were approved at the September 18, 2012, Senate meeting.

III. CHAIRPERSON'S REPORT

• Dr. Alan Kaufman reminded the Senate of the upcoming BCCFA Kick-Off event on October 24. He also announced that the Bergen County Rotary Club is asking for donations of food or money to help those in need. Faculty wishing to contribute should do so at the Kick-Off.

• Dr. Kaufman also reminded the Senate that Professor Joan Dalrymple is now serving as the Senate Course Auditor in the new college curricular review process, along with Dr. George Cronk, Senate Curriculum Auditor.

IV. COMMITTEE REPORTS

• Report on the newly-established B.I.T. (Behavioral Intervention Team)
  Nestor Melendez, Jennifer Reyes, Tracy Rand, and William Corcoran

  General discussion followed the report. The report was greeted with general approval.

  Senate Secretary, Dr. George Cronk, repeated Dr. Kaufman's comment at the September 18 meeting of the Senate that this program should not have been instituted without review and consideration by the Faculty Senate. Discussion on that point followed, various views being expressed.

• Standing Committee Report: Learning Assessment Committee AVP José Adames, currently serving as LAS Committee Chair

  Dr. Adames commented on the recent Middle-States Team visit to BCC on October 3 and 4 and on further, probably favorable, actions by Middle-States on BCC's accreditation status. He also described the LAS Committee's current concentration on continuing the development of a college-wide assessment plan, on the program review process, on finding a useful software program for the college's assessment efforts, on General Education assessment, and on the college's assessment goals.

  (Note: Dr. Adames is also the Chair of the College-Wide Curriculum Committee.)

• Report on the newly-formed Calendar Task Force AVP Adames

(Standing Committee Reports for November and December 2012: Academic Standing and Library)
V. OLD BUSINESS

SR#8-12/13  2013FA-2014SUM Academic Calendar – Revision
Senate Executive Committee and AVP Adames

Motion to postpone until the November 2012 meeting so that Dr. Ronald Milon, Meadowlands Administrator, can be present to participate in the deliberations on this proposal.

APPROVED 29-14-6

VI. NEW BUSINESS

A. Curriculum Items:

SR#1-12/13  Course Modification  PHR-110 Intro to Ethical Theory to Intro to Ethics

As a package:

SR#2-12/13  Course Addition  BUS-1XX Principles of Publishing Operations
SR#3-12/13  Course Addition  WRT-2XX Reference and Citation integrity
SR#4-12/13  Course Addition  WRT-2XX Writing for Professional Purposes
SR#5-12/13  Course Addition  COM-2XX Copy Editing
SR#6-12/13  Curriculum Addition  AAS Bus Admin: Publishing Operations & Management Option
SR#10-12/13  Course Addition  THR-1XX Costume Construction I
SR#11-12/13  Course Addition  DAN-1XX Ballroom Dance
SR#12-12/13  Add to GE Course List in Diversity Category:
               HIS-132 The Spanish Speaking Caribbean and Central America Since 1898
               (Pending State Approval)

SR#1 through SR#5 and SR#12 were APPROVED BY CONSENT: 52-0-2

SR#6 was discussed and then APPROVED 52-0-4

SR#10 and SR#11 were amended slightly and then APPROVED 53-0-0

B. Motions by Beth Pincus and Kim Smokowski:

1. All departments must look at each curriculum in their area and make note in the BCC Catalog of any course requirements that are offered only during specific semesters. This information must be included in the Catalog in the “Specific Program Notes” box for each such curriculum. This information shall be included in the 2013-2014 Catalog and shall also be incorporated in the individual student academic program evaluation form, which is the tool students use to follow their progress and to complete their programs.

Following discussion, the motion was amended as follows:

All departments are encouraged to look at each curriculum in their area and make note in the BCC Catalog of any course requirements that may only be offered during specific semesters. This information should be included in the Catalog in the “Specific Program Notes” box for each such curriculum. This information should be implemented in the 2013-2014 Catalog and should also be
incorporated in the individual student academic program evaluation form, which is the tool students use to follow their progress and to complete their programs.

This proposal was then

**APPROVED 47-2-3**

2. In all instances where there are required pre-/co-requisite courses needed to complete a program, such courses shall be noted in the BCC Catalog along with information regarding Proficiency Testing. This information shall be included in the Catalog in the “Specific Program Notes” box for each curriculum for which the information is applicable. This information shall be included in the 2013-2014 Catalog and shall also be incorporated in the individual student academic program evaluation form, which is the tool students use to follow their selected course of study and to complete their programs.

Following discussion, the motion was amended as follows:

*All departments are encouraged to note required pre-/co-requisite courses needed to complete a program, that are not listed as program requirements, in the BCC Catalog along with information regarding Proficiency Testing. This information should be included in the Catalog in the “Specific Program Notes” box for each curriculum for which the information is applicable. This information should be implemented in the 2013-2014 Catalog and should also be incorporated in the individual student academic program evaluation form, which is the tool students use to follow their selected course of study and to complete their programs.*

This proposal was then

**APPROVED 43-2-4**

VII. **VISITORS:** Stafford Barton, Jim Bumgardner, Brant Chapman, William Corcoran, Nestor Melendez, Eileen Purcell, Tracy Rand, Jennifer Reyes, Robert Saldarini, Andrew Tomko, Lew Wheaton.

VIII. **ADJOURNMENT:** 5:30 PM