Please see link for Bergen Transcripts

https://www.studentclearinghouse.org/secure_area/Transcript/login.asp?FICEcode=00473600

Then follow directions below.

To order or track a transcript- select the school you would like transcript from.

On the Welcome page select start at the bottom of the page.
Enter your personal Information- Enter everything in the field mark with asterisk and the student i.d. number/ss# then select next.

Enter everything in the required fields - marked with asterisk- under additional contact information and select next.
Answer questions under recipient type and select next.

Under recipient please answer all questions in asterisks and then select enter.

Review your recipient page
On this page you have the option to request your order status via text. If so select yes and enter your phone number.

Review the order screen and enter credit card information here.
Once credit card information is entered you will see this page. You will then select sign paperless consent form.

You should be on the transcript oder number page.
Then click on self certification statement and select submit. See below

You now have the option to print or exit out from this page. Your E-Transcript is complete.

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