Minutes of Graduation Committee Meeting

Meeting
September 6, 2013
2:00 p.m. – 3:00 p.m.
Room B 304

Attendance:
Dean Denise Liguori
Dean Jennifer Reyes
Dean Nestor Melendez
Samantha Ekizian
Greg Fenkart
Hyacinthe Nkurunziza
Jackie Ottey
Monica Postle
Kim Smokowski

• The Committee’s assignment background & charge were explained and discussed.

• Each of the 4 components of graduation plan was discussed in detail. The team brainstormed ideas for implementation.

PROBLEMS/FINDINGS

 o Nestor expressed concern that as a result of this committee’s action, there could be a possible increase of graduates at Commencement which he stated would raise rental costs at the IZOD Center. The committee decided that this was a good problem to have.

 o The group discussed the pros and cons of graduating students w/o their permission. Sample issues identified were; activation of student loan payment upon 6 month of graduation, students taking additional semesters to improve GPAs. This discussion will continue once the sub-committee completes research in this area.

INITIATIVES/IMPLEMENTATIONS

• The Committee discussed the Action Plan and workload decisions.

• The group decided that Dr. Choonoo should be added to the committee due to his expertise in the area of graduation and commencement. Denise will reach out to him.

The component sub-committees will be:

  1. Automate the application – Hyacinthe (Lead), Monica, Jackie, assistance from the IT department
  2. Perform “Candidate Eligibility” search & intervention- Denise (Lead), Samantha, Kim, Ralph
  3. “Eye on the Prize” Outreach – Jennifer (Co-Leader), Jackie (Co-leader), Kim, assistance from the Center for Student Success Faculty & Staff
  4. “Light at the End of the Tunnel” Grad Ads – Nestor (Lead), Greg, Jennifer, assistance from Public Relations Dept.

RECOMMENDATIONS:

• Sub-Committee Leaders agreed to meet with their committees before the next full committee meeting and report back on progress.

• Next meeting:
Thursday, September 19th, 1:00 p.m., room TBA