Minutes of Project Graduation Committee Meeting

Meeting
February 12, 2014
3:00 p.m. – 4:30 p.m.

Attendance:
Denise Liguori
Nestor Melendez
Pricilla Klymenko
Samantha Ekizian
Andrew Tomko
Win Win Kyi
Jennifer Reyes
Monica Postle
Amparo Codding

Sub-Committee Reports

1. Graduation Advertisement Campaigns

   INITIATIVES/IMPLEMENTATIONS
   Nestor showed the committee the new graduation video. He gave highlights of the 100 Day Countdown
   Celebration which took place on the Lyndhurst and the Paramus Campus’.

2. Data Mining and Automation

   INITIATIVES/IMPLEMENTATIONS
   Priscilla reported that Lynne Richardson is currently processing the graduates that were a result of the
   interventions by the sub-committee.

3. Student Persistence & Progress Initiatives

   The Graduation Check Up

   INITIATIVES/IMPLEMENTATIONS
   Jennifer reported that these graduation appointment reminder cards are currently being distributed and
   filled out at the end of each counseling meeting. These cards will be mailed to the students at a later
date as a reminder to return for academic and graduation counseling.

   “The Sophomore Splash” – for 32 credits completed

   PROBLEMS/FINDINGS
   Jennifer discussed the conversation that she had with Adam Goodell. He informed her that he was not
   comfortable requiring the WRT 201 faculty to use classroom time for the graduation presentations and
   education. He felt that the most time she could expect to use for this purpose was 20 minutes and not
   in all classes. A committee discussion took place brainstorming possible solutions. Amparo suggested
   going into other course such as History and Philosophy. It was highlighted that the rational for utilizing
   the WRT 201 course was to education the students at the 32 credit mark. The committee discussed the
   importance of Faculty participation and involvement in graduation initiatives. As this is the most
   venerable point in a student’s persistence, as is demonstrated in our retention data, it was
   recommended that the Faculty themselves should assist us in possible ideas on graduation and
   completion initiatives. It was decided that Jennifer and Pricilla will attend the next Faculty Senate
   meeting to engage for this purpose.
“Final Countdown” - for 48 credits completed

PROBLEMS/FINDINGS
Jennifer discussed the possibility of merging the Final Countdown Event with the Graduate Salute Event. The practicality of separating each group with distinct activities was discussed. The committee brainstormed ideas for the 48 credit group.

It was recommended that Jennifer meet again with her sub-committee to discuss the ideas and continue to plan the event or develop a new event.