Minutes of Project Graduation Committee Meeting

Meeting
January 15th, 2014
9:00 – 10:30 a.m.

Attendance:
Denise Liguori
Nestor Melendez
Kim Smokowski
Greg Fenkart
Monica Postle
Linda Emr
Andrew Tomko

Pricilla Klymenko
Samantha Ekizian
Hyacinthe Nkurunziza
Win Win Kyi
Magali Muniz
Susan Barnard
Amparo Codding

1. **Graduation Advertisement Campaigns**

Nestor led the discussion, brainstormed and planning of the 100 Day Countdown Event(s). The celebration will take place on both the Paramus and Lyndhurst campus on Tuesday, February 11th 2014 from 11:30 a.m. – 1:30 p.m. in the Student Centers

**RECOMMENDATIONS**
The following is a list of ideas generated for the event:

- The countdown clocks will be unveiled at 12:30 p.m.
- Starts the Graduation “Season”
- Multiple events with a New Years Eve Carnival-like atmosphere
- “Us celebrating Them”
- Possibility of a multi-campus synchronized video feed – Lyndhurst=California/Paramus=NYC
- The Lyndhurst celebration will be a mirror image of the Paramus celebration including activities, event theme, posters…
- Inspirational songs: The Final Countdown (by Europe), Eye of the Tiger, Rocky 1 Theme song
- Walkie-talkies will be used to communicate and synchronize the 2 Paramus clocks (1 in the Student Center the other in ________)
- Projector used to display fireworks with sound effects
- Top 10 reasons “Why to Graduate-Commit to Complete” (possibly done by Dean Tomko)
- Show a montage of commencements including family photos, faculty, administration…
- Photo booth
- Graduate cut outs with cap and gown for photos (your face here)
- Games
- Prizes can be Reserved VIP Seating or Box Seats for graduate’s family and friends at the IZOD
- Prize- The New Grad on the Wall (Grad of the Week)
- Obstacle course “college survivor”
- “Commit Karaoke”
- “Get the Mortarboard Mayhem”
- Giveaways- Refrigerator magnets – “Dear Mom, Don’t forget my Commencement date/time”
- Promote the April Social and Graduate Salute
- 100 Day Countdown Calendars with all of the relevant dates – including Social, Salute, Awards Ceremonies…
- Balloons columns and decorations
- Confetti
- Fake champagne -Sparkling cider that pops
- Personalized candy bars
- Ask clubs to help
- PTK/SAB, Clubs to do a graduation service project
- Postcard to invite all graduates
- E-vite
- Create video - “Commit Confessions”, testimonials, thank you or BCC comments ...
- Professional MC and/or comedian
- Commit to Complete Banner ad
- Create Crash Banner to be used to run thru at Commencement

2. Data Collection and Assessment of Events and Project Graduation Actions

**ASSESSMENT OF INITIATIVES & IMPLEMENTATIONS**
Denise Tabled this agenda item for the next meeting. A separate meeting will be held on this topic to allow for time to generate plans and processes.

3. Next Steps

**INITIATIVES/IMPLEMENTATIONS**
Nestor agreed to take the Committee ideas back to his Sub-Committee and create a plan for implementation. He will share those results with the Committee once complete.