

## **Learning Assessment Committee – Minutes December 17, 2013**

1. The meeting started at 4:00.
2. Minutes from the November meeting were accepted.
3. General Education Pilot Assessment Project Update
  - a. We received artifacts from many departments including: Philosophy & Religion, Art History, Biology, Information Technology, English , Communication
  - b. We have approximately 10 reviewers who will come in on Jan. 13<sup>th</sup> to review artifacts.
  - c. We will share observations with all faculty in the spring.
  - d. The review committee will revise the pilot project if needed so that we will be ready to assess Gen Ed in spring 2014.
4. Workshop Opportunity, “Understanding and Using Assessment Results.” Sponsored by Middle States Commission on Higher Education, March 4, 2014 in New York City.  
<http://www.msche.org/?Nav1=EVENTS&Nav2=2014.05.01>
  - a. Eight LAC members have expressed interest in attending!!!! Anyone else interested in attending, please notify Yun Kim or Gail Fernandez.
  - b. The Office of Academic Affairs and the Center for Institutional Effectiveness will cover the costs of attending the conference including paying for substitute instructors.
5. Middle States Update:
  - a. Dr. Kim shared the most recent letter that we received from Middle States accepting our monitoring report without a follow-up visit. The last paragraph of the letter states, in a polite way, that Middle States is still watching us. Ignore the rumor saying that we don’t need to do assessment now – NOT TRUE. Assessment is ongoing
  - b. Self-Study:
    - i. Spring 2016, Decennial visit
    - ii. Dr. Walter and the Executive Team are forming the Steering Committee and work groups. Each work group will have 2 – 3 chairs.
    - iii. We will use a Comprehensive Model with eight work groups that will cover the 14 Standards of Excellence. Similar themes will be combined.
    - iv. Dr. Walter wants to use the Self-Study as an opportunity to reach into the new generation of leaders and not just have senior faculty/staff involved in the Self-Study.
    - v. Our overarching theme for the Self-Study will be “Student Success.”
    - vi. Dr. Kim and Sony Tiwari will be co-chairing the Self-Study. Gail Fernandez will step in for Dr. Kim as needed.

- vii. Dr. Mullaney and Gail Fernandez will serve as co-editors of the report.
- viii. Sony Tiwari, Larry Hlavenka, and Gail Fernandez will serve as the Communications Team.
- ix. March 4, 2014, our Middle States liaison, Dr. Ellie Fogarty, will visit our campus.
- x. First charge of the Steering Committee is to draft the Self-Study Design.
- xi. Robert Walljasper and Denise Avrutik expressed interest in serving on a work group.

6. Meeting adjourned at 4:20.