

## **Learning Assessment Committee – Minutes February 18, 2014**

1. The meeting started at 4:00.
2. Minutes from the December meeting were accepted.
3. General Education Pilot Assessment Project Update:
  - General Education Evaluation Summary was shared (see attached)
    - Students scored highest on the critical thinking rubric
    - The LEAP rubrics are used by 2 and 4 year institutes so we cannot expect our students to score 4's.
    - We learned that instructions/directions need to be clearer.
    - We would like more faculty to send artifacts.
  - Some highlights from the conversation included:
    - Writing Across the Curriculum
      - ❖ Can offer workshops to help faculty improve their instructions/directions.
      - ❖ Tutoring Center also wants to see faculty improve their instructions.
      - ❖ Judith Fitzpatrick shared her “instructions” with faculty in a video of her and her students.
      - ❖ If other faculty think they have good assignments, maybe they can share them too.
    - Faculty Development has offered to hold a March workshop on writing instructions/directions.
    - Students may not be asked to think critically and/or creatively, yet we want to assess them on these skills.
    - Faculty should always give rubrics to students so that students know how their work will be graded.
    - In IT, successful assignments need to be explicit, but instructors need to find assessments where students can think outside the box – instructions that are open-ended.
4. March 4<sup>th</sup> Middle States Workshop: Participants will share what they learned at the March LAC meeting.

5. Middle States Self-Study Update (Sony Tiwari):
  - Middle States gave us permission to go forward with our self-study
  - Steering Committee worked on the Self-Study questions
  - Working Groups have been created
  - **March 4<sup>th</sup> Middle States Visit:** Ellie Fogarty, our MSCHE liaison, will be coming to the main campus. An open forum will be held from 12:30 – 1:30 in Room S-134. This is a good opportunity to ask questions about the self-study process.
  
6. Mission / Charge Statements (see attached draft)
  - The Committee commented on the draft.
  - Committee members can send additional comments to Gail Fernandez ([gfernandez@bergen.edu](mailto:gfernandez@bergen.edu)) **before March 25<sup>th</sup>**.
  
7. Tri State Conference Reminder:
  - **March 1<sup>st</sup>** at the Meadowlands site
  - **FREE**
  - Don't forget to register
  
8. Meeting Adjourned at 4:40.

Submitted by Gail Fernandez