

LEARNING ASSESSMENT COMMITTEE
October 6, 2015
Minutes

1. Meeting started at 3:55.
2. Presentation on E & F grades (Jill Rivera, Associate Dean of Student Success and Completion)
 - a. See attached power points for more details
 - b. Highlights of presentation
 - i. W grade (official withdrawal) / E grade (unofficial withdrawal) / F grade (fail)
 - ii. Encourage students who are failing a course to officially withdraw by December 3rd. This won't affect student GPA.
 - iii. Academic GPA vs. Financial Aid GPA
 - iv. Contact Jill Rivera if you have questions: jrivera@bergen.edu
3. Middle States Update (Sony Tiwari)
 - a. The self-study process began 20 months ago.
 - b. Spring 2015: Working groups submitted their analytic reports to the Self-Study steering committee.
 - c. Summer 2015: Steering committee drafted the report.
 - d. September – October: Public comment phase. Open forums, presentations to Faculty Senate, Staff Senate, Ciarco Learning Center)
 - e. October 27th: Middle States evaluation team chair, Dr. Kenneth Ender, will be making a preliminary visit to Bergen. He will meet with some faculty and staff. He will read a draft of our report.
 - f. End of fall semester: Final report will be sent to the visiting team.
 - g. Question: Will any changes be made based on observations from public comment phase? Yes, if the information is related to the fundamental elements (Middle States) or strategic plan or student learning.
4. Meta-Analysis Results (Gail Fernandez)
 - a. The results reflect assessment reports in 2013 – 2015 assessment cycle.
 - b. The CIE assessment fellows and vice president of Institutional Effectiveness reviewed all the submitted reports and evaluated them using the summative rubric.
 - c. Programs with exemplary reports will be recognized in spring 2016. They will also be invited to share their work at a future LAC meeting.
5. General Education Assessment (2014 – 2015)
 - a. Using the LEAP VALUE rubrics, the committee assessed Quantitative Literacy and Problem Solving.
 - b. Results show that Bergen students fall in the mid-range.

- c. To read the report, click on
<http://www.bergen.edu/Portals/0/Docs/GenEdu/Assessment2014-15.pdf>
- 6. Assessment Workshop: **Backward Design**, Thursday October 15th, 12:30 – 1:30.
- 7. Meeting adjourned 4:35.

Submitted by Gail Fernandez