

BERGEN COMMUNITY COLLEGE

Administrative & Educational Support Assessment Report

Assessment Report for Department or Unit: Health, Wellness & Personal Counseling

Department or Unit Leader: Barbara Buff, RN

Assessment Period: 2012-2013

Submitted by: Susan McKee, RN

1. Intended Outcome (Goal):

Student utilization of The Food Pantry resources in HS-100 will increase.

2. a) Section(s) of the Strategic Plan, 2012-2013, to which the intended outcomes relates:

1.1, 1.3, 2.2, 4.2

b) General Education Requirement(s) to which the intended outcome relates:

General Education Requirement #10 – Ethical Perspective

3. a) Means of assessment:

The Center will implement the following plan to assess our Intended Outcome (Goal):

Calculate the current student use of The Food Pantry by tracking student visits over a 4-week period, from November 5th – December 3rd, 2012.

Implement a campus-wide publicity campaign regarding Food Pantry resources during the months of December and January.

Re-calculate the number of student visits to The Food Pantry over a 4-week period, from February 4th – March 4th, 2013.

b) Sources of data:

Upon each visit to The Food Pantry, students sign a “Hold Harmless” Waiver Form. A register of these signed forms will provide the basis for the “count” of Pantry visits.

c) Desired result:

Student visits to The Food Pantry will increase by 15%.

4. Summary of Results:

**a. Number of Food Pantry student visits during the 4-week period, Nov. 5 - Dec. 3, 2012
= 55.**

**b. Number of Food Pantry student visits during the 4-week period, Feb.4 - March 4, 2013
= 51.**

The “Intended Outcome”, as stated in item #1 is: “Student utilization of The Food Pantry resources in HS-100 will increase,” as calculated in comparing results for the first and the second 4-week period.

The “Desired Result”, as stated in item #3c is: “Student visits to The Food Pantry will increase by 15%” as calculated in comparing results for the first and the second 4-week period.

The actual result differed from the desired result as summarized below:

- a. The Intended Outcome was not achieved during the two identified timeframes.**
- b. The Desired Result was not attained during the two identified timeframes. There were 4 fewer student visits to The Food Pantry during the second 4-week period instead of the desired 15% increase in visits.**

5. Recommendations for modifications:

- a. Increase the frequency of Food Pantry advertising in conjunction with Public Relations, The Torch and in coordination with college-wide events.**
- b. Post high-visibility signage outside The Office of Health, Wellness & Personal Counseling to indicate “The Food Pantry” location in HS-100**
- c. Distribute posters to other Student Affairs offices and common spaces such as the Student Center, library and elevators to inform students of The Food Pantry services/resources.**
- d. Verbally inform students of The Food Pantry services during office visits to the RNs and Personal Counselors. Provide interested students with an orientation to the Food Pantry area.**
- e. Continue to work with the SGA on publicizing Food Pantry resources and coordinating with SGA on food drives**

f. Present information on The Food Pantry at the faculty conference, the adjunct faculty conference in Fall, 2013 and at all upcoming student orientations.

6. Actions taken based on recommendations:

a. College Head Nurse participated in roundtable panel discussion at Staff Service Day, 5/14/13, focusing on promotion of Food Pantry services and resources.

b. Interview published in the May 16, 2013 issue of The Torch with Head Nurse describing services of The Food Pantry and how to access these resources.

c. Proposed participation of Health Services in the Workshop for Poverty, 6/6/13.

d. Initiating plans for design of signage outside office entrance.