

Extracted from Tk20: CONTINUING EDUCATION & COMMUNITY OUTREACH 2010-2011 Assessment Plans

Bergen Community College > Administrative & Educational Support (AES) Units > OFFICE OF THE VICE PRESIDENT OF CONTINUING EDUCATION & COMMUNITY OUTREACH >The School of Continuing Education & Corporate and Public Sector Training > Plans

View Plans

Organization: The School of Continuing Education & Corporate and Public Sector Training

Plan: Bergen Assessment Plan, Version 1
 ⚠ Data entry is not complete

Bergen Community College > Administrative & Educational Support (AES) Units > OFFICE OF THE VICE PRESIDENT OF CONTINUING EDUCATION & COMMUNITY OUTREACH > The School of Continuing Education & Corporate and Public Sector Training > Plans

View By: Goal | View Assessment Period: 2010-2011 Annual Goals | [View Data from Previous Assessment Plan Versions >](#)

Goal	Feedback Status	Is Data Entry Complete?
Increase enrollment by 5%	Complete	Complete
Increase Revenue by 5%	Complete	Complete
Increase Programming in the Allied Health Area	Complete	Complete
Increase Youth Programming by 15%	Complete	Complete
Increase the Green Technology Classes	Complete	Complete
Expand our Corporate Training Initiative	Complete	Complete
ILR - Develop a Baby Boomer Advisory Board	Complete	Complete
ILR - Maintain and grow enrollment by 5%	Complete	Complete
ILR - Increase the number of courses/offerings by at least 10 programs	Complete	Complete
ILR - Partner with a minimum of two senior organizations	Complete	Complete

Powered by Tk20 CampusTools | Current Date and Time: 08/21/2012 01:00

Plan Overview	
Outcome/Goal	Increase enrollment by 5%
Assessment Period	2010-2011 Annual Goals
Description	By offering a rich variety of programs that are job oriented our students will be workforce ready.

Data Collection

Measures- 1: Utilizing additional course offerings and advertising our enrollment was increased by 7%

Results Form

This goal was: Met Partially Met Not Met

Results			
This outcome was:	<input checked="" type="checkbox"/> Met	<input type="checkbox"/> Partially Met	<input type="checkbox"/> Not Met
Percentage Met:	7%		
Were these results used to make improvements to the program/department?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

Analysis Form

Analysis	
After reviewing the results, what analyses can be derived?	
1.	Additional programs and advertising need to be put in place.
2.	

3.	
4.	
Supporting Documentation	No file attached

Recommendation Form

Recommendations	
Based on the results and analysis, what recommendations will be made to better achieve the desired outcome?	
1.	The outcomes were achieved.
Was this recommendation implemented?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	2010-2011
2.	
Was this recommendation implemented?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	Not yet implemented
3.	
Was this recommendation implemented?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Recommendation was implemented during the following assessment period:	Not yet implemented
4.	
Was this recommendation implemented?	Yes No
Recommendation was implemented during the following assessment period:	Not yet implemented
Upload any supporting documents to further elaborate on the recommendations listed above.	No file attached

Budget Implications

Based on the ongoing results and analyses, are there budget requests that need to be made in order to achieve this outcome?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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Additional Budget Request

Amount Requested	Purpose	Amount Received	Date
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Actions Form

Improvements

Below, list the improvements/action items that are being put in place in order to achieve this outcome/goal.

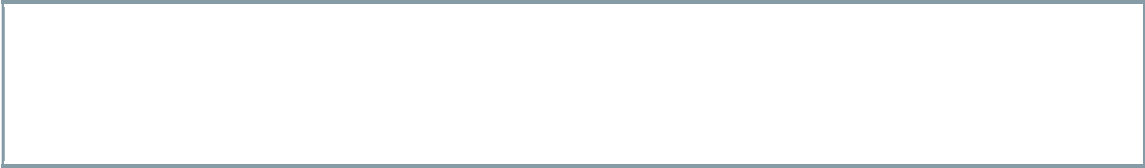
Were improvements made to achieve this outcome?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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List all improvements made:

1.	New innovative and creative programs were developed to increase the community's offerings for workforce programming leading to employment.
2.	
3.	
4.	
5.	

Feedback

Feedback		
Feedback Form	From	Last Update



Increase Youth Programming by 15%

Plan Overview	
Outcome/Goal	Increase Youth Programming by 15%
Assessment Period	2010-2011 Annual Goals
Description	2010-2011 the Summer Youth program will be a 5 day program with an early drop off and late pick up plan in place for working parents. A "Saturday School" will be established. 2010 a county wide summer school will take place at the Paramus Campus encompassing both remedial and enrichment courses.

Data Collection

Measures-1: The student program offerings will be increased by 15%.

Results Form

This goal was: Met Partially Met Not Met

Results

This outcome was:	✓ Met Partially Met Not Met
Percentage Met:	Student programs have increased by 46%
Were these results used to make improvements to the program/department?	✓ Yes No

Analysis Form

Analysis

After reviewing the results, what analyses can be derived?

1.	Due to the diligence of the Program Supervisor our youth programs increased.
2.	
3.	
4.	
Supporting Documentation	No file attached

Recommendation Form

Recommendations

Based on the results and analysis, what recommendations will be made to better achieve the desired outcome?

1.	The desired outcome was achieved.
Was this recommendation implemented?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	2010-2011
2.	
Was this recommendation implemented?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	Not yet implemented
3.	
Was this recommendation implemented?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	Not yet implemented
4.	
Was this recommendation implemented?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	Not yet implemented
Upload any supporting documents to further elaborate on the recommendations listed above.	No file attached

Budget Implications

Based on the ongoing results and analyses, are there budget requests that need to be made in order to achieve this outcome?

Yes
No

Additional Budget Request

Amount Requested	Purpose	Amount Received	Date
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Actions Form

Improvements

Below, list the improvements/action items that are being put in place in order to achieve this outcome/goal.

Were improvements made to achieve this outcome?

Yes

No

List all improvements made:

1.	The outcome was achieved.
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2.

3.

4.

5.

Feedback



Expand our Corporate Training initiative

Plan Overview

Outcome/Goal	Expand our Corporate Training initiative
Assessment Period	2010-2011 Annual Goals
Description	Continuing Education will increase its Corporate Training staff to include an outside sales associate.

Data Collection

Measures-1: Corporate Training will expand its offerings and increase our income.

No advanced measures defined for this goal.

Results Form

This goal was: Met Partially Met Not Met

Results

This outcome was:	<input checked="" type="checkbox"/> Met <input type="checkbox"/> Partially Met <input type="checkbox"/> Not Met
Percentage Met:	Increase of \$44,955.
Were these results used to make improvements to the program/department?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Analysis Form

Analysis	
After reviewing the results, what analyses can be derived?	
1.	Due to the increase efforts of Continuing Education's corporate training staff we were able to expand our program.
2.	
3.	
4.	
Supporting Documentation	No file attached

Recommendation Form

Recommendations
Based on the results and analysis, what recommendations will be made to better achieve the

desired outcome?

1.	We have achieved our goal.
Was this recommendation implemented?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	2010-2011
2.	
Was this recommendation implemented?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	Not yet implemented
3.	
Was this recommendation implemented?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	Not yet implemented
4.	
Was this recommendation implemented?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	Not yet implemented
Upload any supporting documents to further elaborate on the recommendations listed above.	No file attached

Budget Implications

Based on the ongoing results and analyses, are there budget requests that need to be made in order to achieve this outcome?	✓ Yes	No
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Additional Budget Request

Amount Requested	Purpose	Amount Received	Date
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Actions Form

Improvements

Below, list the improvements/action items that are being put in place in order to achieve this outcome/goal.

Were improvements made to achieve this outcome?	✓ Yes	No
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List all improvements made:

- | | |
|----|--|
| 1. | Our part time staff increased their hours. |
| 2. | |
| 3. | |
| 4. | |
| 5. | |

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Feedback

Outcome/Goal ILR - Increase the number of courses/offerings by at least 10 programs

Assessment Period 2010-2011 Annual Goals

Description

Data Collection

Measures

Advanced Measures

Measures

No advanced measures defined for this goal.

Results

This goal was: Met Partially Met Not Met

Results

This outcome was:	Met	Partially Met	✓ Not Met
Percentage Met:	This is a baseline year		
Were these results used to make improvements to the program/department?	✓ Yes	No	

Analysis

Analysis	
After reviewing the results, what analyses can be derived?	
1.	The department needs to make additional offerings in FY 12
2.	
3.	
4.	
Supporting Documentation	No file attached

Recommendations

Recommendations	
Based on the results and analysis, what recommendations will be made to better achieve the desired outcome?	
1.	The department increases advertising the programs to the community.

Was this recommendation implemented?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	Not yet implemented	
2.		
Was this recommendation implemented?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	Not yet implemented	
3.		
Was this recommendation implemented?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	Not yet implemented	
4.		
Was this recommendation implemented?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	Not yet implemented	
Upload any supporting documents to further elaborate on the recommendations listed above.	No file attached	

Budget Implications

Based on the ongoing results and analyses, are there budget requests that need to be made in order to achieve this outcome?

Yes No

Additional Budget Request

Amount Requested	Purpose	Amount Received	Date

Actions

Improvements	
Below, list the improvements/action items that are being put in place in order to achieve this outcome/goal.	
Were improvements made to achieve this outcome?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
List all improvements made:	
1.	In the fall we will be advertising the ILR program in our Continuing Education brochure.
2.	
3.	
4.	
5.	

Feedback

Outcome/Goal ILR - Partner with a minimum of two senior organizations

Assessment Period 2010-2011 Annual Goals

Description

Data Collection

Measures

Advanced Measures

Measures

No advanced measures defined for this goal.

Results

This goal was: Met Partially Met Not Met

Results

This outcome was:

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Met	Partially Met	Not Met

Percentage Met:

100%

Were these results used to make improvements to the program/department?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Analysis

Analysis	
After reviewing the results, what analyses can be derived?	
1.	The objective was met.
2.	
3.	
4.	
Supporting Documentation	No file attached

Recommendations

Recommendations	
Based on the results and analysis, what recommendations will be made to better achieve the desired outcome?	
1.	The ILR will continue to reach out to the community.
Was this recommendation implemented?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Recommendation was implemented during the following assessment period:	Not yet implemented

2.		
Was this recommendation implemented?	Yes	No
Recommendation was implemented during the following assessment period:	Not yet implemented	
3.		
Was this recommendation implemented?	Yes	No
Recommendation was implemented during the following assessment period:	Not yet implemented	
4.		
Was this recommendation implemented?	Yes	No
Recommendation was implemented during the following assessment period:	Not yet implemented	
Upload any supporting documents to further elaborate on the recommendations listed above.	No file attached	
Budget Implications		
Based on the ongoing results and analyses, are there budget requests that need to be made in order to achieve this outcome?	Yes	No
Additional Budget Request		
Amount Requested	Purpose	Amount Received
		Date

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Actions

Improvements	
Below, list the improvements/action items that are being put in place in order to achieve this outcome/goal.	
Were improvements made to achieve this outcome?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
List all improvements made:	
1.	The ILR developed programs to present to the community.
2.	
3.	
4.	
5.	

Feedback