

BERGEN COMMUNITY COLLEGE

Alumni Trustee Information Package 2026-2027

Dear Graduating Student,

As a graduating student from Bergen Community College, there is an opportunity for you to contribute your student experience by running for a critical elected leadership position – ***Alumni Trustee***.

The Alumni Trustee position allows a recent graduate to sit on the Bergen Community College Board of Trustees, articulate and voice the needs of the students, and vote on issues.

The Board of Trustees is the governing board for Bergen Community College and is responsible for decision-making and approving policy decisions affecting the College. The Board meets once a month.

The Alumni Trustee is elected annually to a one-year term beginning July 1, 2026 through June 30, 2027.

Election for the Bergen Community College Alumni Trustee will take place during the same time as the SGA Executive Board Elections from April 13, 2026 until April 24th, 2026.

Eligibility

In order to participate in the elections, you must fulfill the eligibility requirements:

- Be a Bergen Community College alumnus/alumna starting June 1, 2026. Students who graduate in the August 2025, December 2025, and May 2026 terms are eligible to apply and run for the position.
- Demonstrate a commitment to Bergen Community College.
- Demonstrate strong integrity and exemplary conduct.
- Demonstrate interpersonal ability in both one-on-one and group settings.
- Promote good judgment and strong analytical aptitude.
- Demonstrate proven leadership ability.
- Have a valid email address on file.
- Availability to attend all required meetings and participate in committee work.
 - Be available the first week (usually a Tuesday - subject to change) of each month for meetings.
 - Attend assigned Board Committees and other Board events.

Application Process

If you are interested in running for this elected position, you will need to:

- Complete and return the application. Please submit a professional photo, resume, and a short bio with your application.
- Meet eligibility requirements as stated in the Board resolution.
- Please be sure to complete the entire application and include your contact information.
- Visit www.bergen.edu/student-life/alumnitrustee to access the Online Application.
- **The application is due March 30, 2026, by 5:00 p.m.**
- Once your application has been successfully submitted, you will be notified if you have met the criteria.
- If eligible, you will be invited to meet with the College President, Vice President of Student Affairs, and/or Vice President of Academic Affairs (or designee) for final approval.
- Upon final approval, you may then begin the process of running your campaign.
- Upon conclusion of the election on April 24, 2026, the ballots are tabulated, and the candidate receiving the highest number of votes will be declared elected.
- You may call the Office of Student Life at (201) 447-7215 if you have questions.
- Additional information for all trustees may **be found at:**

<http://www.bergen.edu/boardoftrustees>

Bergen Community College Board of Trustees Resolution That Mandates the Alumni Trustee Position

Section A: Appointment of an Alumni Trustee

I. Introduction

A. The Bergen Community College Board of Trustees authorizes appointment of an Alumni Trustee, pursuant to the authority granted to it under J.J.S.A. 18A:64A-8. B. The Alumni Trustee serves a one year term of office.

II. Eligibility for Election as Alumni Trustee:

- A. Must be a member of the August, December or May graduating class immediately preceding the term of appointment, July 1 - June 30.
- B. Cannot be an employee of the College.
- C. Must be nominated by another graduate from the same year or may place his or her own name in nomination. All nominations must be submitted in writing.
- D. Must be elected by a plurality of votes cast by currently enrolled students of Bergen Community College.

III. Responsibilities of the Alumni Trustee:

- A. Service as a voting member of the Board of Trustees.
- B. Participates in all public meetings of the Board of Trustees.
- C. Participates in meetings of the Board of Trustees held in executive sessions.
- D. Submits motions/resolutions for consideration by the Board of Trustees through regularly established procedures.
- E. Provides a student centered perspective to the issues deliberated by the Board of Trustees.

Section A
Adopted: 9/12/80
Resolution: 18
Updated 11/7/2014
Amended:
Replacement Policy: 12/4/96

Board of Trustees Resolution Granting Voting Rights

ACTION I 1

Approval Date: May/June __ , 202__

Resolution

Granting of Voting Rights to the Alumni Trustee

Submitted By

E. Carter Corrison, Chairman, Board of Trustees

Action Requested

That the Board of Trustees approved the following resolution:

WHEREAS, the Student Government Association has petitioned the Board of Trustees to grant voting rights to the Alumni Trustee; and

WHEREAS, the Board of Trustees has given careful consideration to the reasons set forth by the students and the representatives of the Student Government Association; and

WHEREAS, at this time it would appear that there is clear justification for the granting of same.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby grants voting rights to the Alumni Trustee to be elected from the Graduating Class of 201__ pursuant to N.J.S.A. 18A:64A-55. It shall be effective beginning with the first meeting of the Board of Trustees in July 202__ ; and

NOW THEREFORE, BE IT FURTHER RESOLVED that the present Alumni Trustee, _____ , is granted full voting rights effective this day through June 30, 202__ .