

Bergen Community College Board of Trustees

Section: ACAD

Policy # ACAD: 002-001: 2018

Effective Date:

Responsible Official:

Vice President of Academic Affairs

Application, Acceptance, Implementation, and Modification of Grants/Grant Proposals

Reason for Policy: To make clear the process for applying, accepting and implementing grant/grant proposals.

Entities Affected by this Policy: Grants Administration, faculty, staff and students.

Policy Statement:

1. The College President will request formal action by the Board of Trustees to submit applications for external funding for projects which are consistent with the College's mission and goals.
2. The Board of Trustees authorizes the College President to accept grant agreements and contracts, except when the funding agency specifically requires Board approval.
3. The Board of Trustees authorizes the College President to make expenditures within a grant in accordance with existing law and such policies and procedures of the Board of Trustees as it may establish from time-to-time.
4. The College President shall present to the Board for its consideration all personnel actions involving hiring and termination of full time persons paid with grant funds who are employed by the College for a period of 90 days or more.
5. The College President and his/her staff will be responsible for strict adherence to pertinent laws and the terms and conditions stipulated within the grant agreement or contract.
6. The College President shall report quarterly to the Board of Trustees on the status of all grants and related agreements.

Procedures:

Related Documents/Policies:

Policy History:

Section: D: DA: DAA

Adopted: 12/12/1979

Resolution #25

Amended: 11/1/1995

Updated: 4.28.18