

Bergen Community College

ASSESSMENT REPORT FORM ADMINISTRATIVE AND EDUCATIONAL SUPPORT

Assessment Period: 2017-2019

AES Department: Student Conduct

Department Head: Ian Wolf

Department Assessment Liaison: Ilene Kleinman

Date Submitted: June 27, 2019

❖ **Mission/goal statement or description of the Department:**

The Office of Student Life and Conduct strives to provide a safe and effective learning community for students, faculty and staff; to develop student responsibility; to teach respect for oneself and others; and to promote the growth of the entire student body by implementing the Student Code of Conduct in an unbiased, timely, consistent manner.

❖ **Department's Core Objectives/Outcomes:**

1. In collaboration with student affairs, the Office of Student Conduct will aim to educate students about the Student Code of Conduct through various means, including but not limited to targeted communication and awareness programming.
2. Incidents reported through the conduct system will be monitored and information will be used as benchmark data for next academic year. Rate and types of incidents will be reported.
3. Reduce the recidivism rate of students undergoing the conduct process as measured by incidents reported during the 2018-2019 academic school year.
4. The staff will continue to participate in professional development and engage in a documented peer reviewed process of policies, website, and student handbook.

SEMESTER 1: CREATING A DEPARTMENT-LEVEL ASSESSMENT PLAN

Department's Goal(s) or Outcome(s) to be assessed (from the above section):

In collaboration with student affairs, the Office of Student Conduct will aim to educate students about the Student Code of Conduct through various means, including but not limited to targeted communication and awareness programming.

- The Office of Student Conduct, through this assessment project, will determine how to do a better job of educating students on the *Smoking Policy* which is a component of the Student Code of Conduct.
- The *Smoking Policy* (attached as Appendix A) is a separate institutional policy approved by the Board of Trustees 2007.
- This policy is enforced through the Student Code of Conduct specifically Section D, Article 1, Clause 2 and Section E, Article 16.
- This is a timely assessment. The Office of Student Conduct has recently been awarded three grants focusing on end tobacco-use on campus in the sum of \$23,600.00 through New Jersey Prevention Network and the CVS Health Foundation in partnership with the American Cancer Society.

Means of Assessment:

This assessment draws from survey data of a sample of the undergraduate student population.

Students in a random selection of WRT-101 course sections completed an in-class survey used to assess knowledge and opinions of tobacco and smoking culture on campus. This policy is directly related to the Student Code of Conduct as it is a violation.

The Office of Student Conduct choose to survey students in WRT-101 as it is a course that all Bergen students (asides from those entering with AP credit or WRT-101 from another institution) have to take. Our sample yielded representative sample of the student population for the Spring 2019 semester.

We are purposefully surveying students, as the Student Code of Conduct is applicable to this segment of the campus community.

- **Feedback from Vice President:**

SEMESTER 2: DEVELOPING ASSESSMENT TOOL (s) and TIMELINE

Describe or attach assessment tool (s), including sources of data, timeline for data collection and how data will be analyzed.

Attached as Appendix B is the *Smoking Policy Survey*. The assessment tool is a 13-question survey. The survey questions are aimed at determining student knowledge and opinions of the current *Smoking Policy*.

The survey was administered to students in a random selection of WRT-101 sections during the Spring 2019 semester. The surveys were collected the same day that they are distributed.

Desired results department and Vice President would like to see.

The desired results are to evaluate awareness and assess community members' opinions on the current institutional *Smoking Policy*. Our team would like to see an increased awareness and understanding of policy.

- **Feedback from CIE:**

SEMESTER 3: COLLECTING AND ANALYZING DATA

Summary of Results (attach aggregated data table, survey tool, etc., to support the summary)

Twenty section of WRT-101 were identified to administer the survey. Writing 101: English Composition was selected as this course is taken by a wide range of students, therefore capturing a diverse sample across many academic programs. According to registration data, a total of 402 students could have been surveyed. Due to withdrawals and class absences, a total of 258 students completed the survey in class. This is a 64.2% response rate.

Based on the responses received, 66.9% of students were aware of Bergen's current smoking policy that prohibits "burning a lighted cigar, cigarette, pipe, or any other matter of substance that contains tobacco as well as the use of smokeless tobacco, snuff, or similar substance" compared to 33.1% of students who were not aware of this policy.

Students who took this survey were asked if the current *Smoking Policy* on campus was effective. Forty-nine percent of respondents felt that Bergen's *Smoking Policy* was at least somewhat effective.

A copy of the survey tool and complete summary of results prepared as the *Smoking Policy Survey Report* (Appendix C) is attached.

Recommendations for Improvement:

Assessment is an evolving process that required continuous improvement. Two recommendations for improvement are relevant to this project. One is technical and the other deals with the application.

On the technical level, question #8 asks the respondent to provide their opinion on the effectiveness of the current *Smoking Policy* at Bergen Community College. The respondent answers on a 5-point Likert-scale. The middle point is neutral. It is not a best practice to have neutral as an answer as respondents can remain "on the fence" about an issue. Additionally, another recommendation for improvement is to operationalize the term *effectiveness* for a consistent meaning.

The second recommendation involves the application of the *Smoking Policy*. This policy is an institutional policy meaning it governs the behavior of all community members, not just students. Therefore, more a more robust assessment project would be to assess the awareness and opinions of all community members namely, faculty and staff. This represents a potential collaborative opportunity with the Department of Human Resources.

- **Feedback from Vice President:**

SEMESTER 4: CLOSING THE LOOP AND SHARING KNOWLEDGE

Use of Results:

All of the data and analysis from the assessment project will be shared with the *Breathe Clear Campus Task Force*. This is a task force that was established in November 2018 by the Office of Student Conduct

to review the *Smoking Policy* and related elements of tobacco and smoking culture on campus. The task force consists of students, faculty, and staff from various departments at Bergen Community College.

These results, while informative, tell us we need to do a better job of ensuring the student body is aware of the institution's *Smoking Policy*. While this is only a small sample of students enrolled in the Spring 2019 semester, the Office of Student Conduct and the Center for Institutional Effectiveness confirms that it is a reflective sample of the student population at Bergen Community College.

Our team (The Office of Student Conduct and the Breathe Clear Campus Task Force) is looking forward to using these results to improve our education, communication, and policy modification regarding the *Smoking Policy*. We will be implementing four action items regarding the *Smoking Policy* beginning in the 2019-2020 academic year:

1. Develop an updated institutional smoke-free and tobacco-free policy that is reflective of campus culture for 2019 and the future. This will include an accurate policy name and explicitly bar e-cigarette use.
2. Develop and implement a way to gauge the effectiveness of this new policy. This will include a deep analysis of the current fine structure and how monies generated are used. Monies generated should be used for cessation resources to help community members quit if they desire to do so.
3. Heighten the visibility of an updated institutional smoke-free and tobacco-free policy to increase its awareness and therefore adherence.
4. Develop, implement, and execute a bystander intervention approach for all community members for adherence to an updated smoking policy statement.

The Office of Student Conduct and *Breathe Clear Campus* Task Force will use this as a guidepost to impact educational programming, and continued promotion of the *Smoking Policy* and any future versions of an institutional smoke-free and tobacco-free policy.

- **Feedback from CIE: (Gail)**

Bergen Community College

Board of Trustees

SECTION B: PERSONNEL/HUMAN RESOURCES POLICIES
BB: WORKPLACE ISSUES
BBC: SMOKING POLICY

INTRODUCTION

1. The New Jersey State Legislature and the New Jersey Department of Health have found that tobacco smoke is a substantial health hazard to both the smoking and non-smoking public. As such, smoking on Bergen Community College property by any person at any-time anywhere is strictly prohibited. The property of the College includes all College vehicles as well as real estate owned by the College.
2. The effect of this policy is to prohibit smoking in all buildings and areas of college property. This entails that smoking is prohibited on the grounds, playing fields, walkways, roadways, parking lots, in and around the perimeter of any building.

'SMOKING' DEFINED

For purposes of this policy, "smoking" is defined as the burning of a lighted cigar, cigarette, pipe or any other matter of substance that contains tobacco as well as the use of smokeless tobacco, snuff, or similar substance.

LEGAL AUTHORITY

This policy has been enacted in accordance with the provisions of Chapter 383, Public Laws of 2005, and codified in N.J.S.A26:3D-55et SCQ.

SANCTIONS AGAINST VIOLATORS

Any employee who violates this policy shall be subject to appropriate disciplinary action.

Any student who violates the Policy shall be subject to disciplinary measures in accordance with the provisions of the Student Code of Conduct. Other individuals, including visitors to the College, who violate this policy, may be asked to leave the College premises. All violators are also subject to sanctions provided by applicable laws and regulations.

SIGNAGE

Signs designating Bergen Community College a smoke free campus will be posted. This policy will also be noticed in appropriate publications of the College.

AVAILABLE ASSISTANCE

For any student or personnel of the College who desires to stop smoking, assistance is available through staffs of the Health Services, Wellness Center and Counseling. In addition, there are programs that are provided throughout the semester which are well publicized and are accessible to everyone.

Section B: BB: BBC
Adopted: 8/7/91
Resolution 27
Updated: 10/03/07

**Bergen Community College
Smoking Policy Survey**

You are invited to take part in a survey to express your views and behavior related to tobacco-use and secondhand smoke. Your completion of this survey indicates your willingness to participate. Please do not write any information that can identify you.

An overall summary of survey results will be made available and shared with the campus by the beginning of the Spring 2019 semester (see: www.Bergen.edu/studentconduct). If you have any questions about this survey at any time, please contact Ian Wolf at iwolf1@bergen.edu. Thank you in advance for your participation in this survey.

Survey Instructions: Mark your responses by darkening the circles completely. DO NOT use X or V to mark your responses.

1. Your gender: Female Male Prefer to self-describe: _____

2. Your age: Under 18 18-19 20-24 25-29
 30-39 40-49 50-59 60 and over

3. What is your primary campus location?
 Paramus Meadowlands (Lyndhurst) Ciarco Learning Center (Hackensack)

4. "Secondhand smoke" is smoke or aerosol from someone else's cigarette, cigar, pipe, or e-cigarette that you breathe. How often would you say you are exposed to secondhand smoke **on campus**?
 Multiple times a day
 Once every day
 A few times a week
 A few times a month
 Never

4. Would you say secondhand smoke on campus typically bothers you a lot, a little, or not at all?
 A lot A little Not at all

5. Do you have an allergy/sensitivity (e.g., asthma, sneezing, watery eyes, etc.) triggered by exposure to either indoor and/or outdoor tobacco smoke?
 Yes No

6. Are you aware that Bergen Community College has a Smoking Policy prohibiting "burning a lighted cigar, cigarette, pipe, or any other matter of substance that contains tobacco as well as the use of smokeless tobacco, snuff, or similar substance"?
 Yes No

7. In your opinion, the current Smoking Policy at Bergen Community College is:
 Very effective Somewhat effective Neutral Somewhat ineffective Very ineffective

8. Bergen Community College does not prohibit e-cigarettes in the Smoking Policy. Would you support prohibiting e-cigarettes in the policy?
 Yes No

9. Please explain your choice to question #8 (optional):

10. Have you ever used the following tobacco products while at any Bergen Community College locations, and if so how many times? (Your answers will remain confidential and anonymous):

	Never	1-2	3-5	6-9	10-19	20-29	30 or more
Cigarettes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cigars	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Smokeless Tobacco (e.g., chew)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pipes (e.g., hookah)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
E-cigarettes (e.g., vape pens)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

11. If you use tobacco products, **where** do you usually consume them on campus? (fill in all that apply)

- Walkways Parking lots/structures Outside of buildings Other: _____

12. Additional comments (optional):

Thank you for taking the time to complete this survey!

Bergen Community College students: If you would like help to quit using tobacco, please call (201)-447-9257 to make a free and confidential appointment at the Office of Health Services.

Additional resources: 1-866-NJSTOPS (657-8677) or www.njquitline.org

SMOKING POLICY SURVEY REPORT

Introduction

The Office of Student Conduct in conjunction with the Office of Student Life and the Office of Institutional Research created and administered a Smoking Policy Survey (see Appendix A for a copy of the survey). The purpose of this survey was to gauge views and behavior related to tobacco-use and secondhand smoke and to determine if data-driven policy changes are required. In Spring 2019, an in-class thirteen-question survey was developed and distributed to twenty sections of English Composition I (WRT-101) (see Appendix B for the list of course sections chosen for the survey). These sections were chosen from the full list of WRT-101 sections running in Spring 2019. Based on course section enrollments, a total of 402 students should have been surveyed. Due to withdrawals and absences, 258 students took the survey for a 64.2% response rate. The report below analyzes the combined survey results from the in-class administration.

A Representative Sample

In order to run a successful in-class survey, a sample that represented Bergen Community College as a whole had to be chosen. English Composition I (WRT-101) was chosen for this survey because it is a general education requirement that the vast majority of students at Bergen Community College need to complete in order to graduate. Of the twenty sections chosen, three were Lyndhurst sections in order to represent Bergen’s other campuses. One section chosen ran in the evening, two were for non-native speakers, one was late start, and two were Honors sections. In order to see if WRT-101 takers are a representative sample of Bergen Community College as a whole, the following charts compare the demographics of the entire Bergen student body in Spring 2019 with all WRT-101 takers in Spring 2019 and the 258 students who took the survey.

TABLE 1. BERGEN STUDENT BODY VS. WRT-101 TAKERS VS. SURVEY RESPONDENTS BY SEX, SPRING 2019

Sex	All Students		WRT-101 Takers		Survey Respondents	
	#	%	#	%	#	%
Female	6092	51.0%	652	48.7%	133	51.6%
Male	5612	47.0%	665	49.7%	123	47.7%
Unknown	249	2.1%	22	1.6%	2	0.8%
Total	11953	100.0%	1339	100.0%	258	100.0%

Bergen Student Body vs. WRT-101 Takers vs. Survey Respondents by Sex, Spring 2019

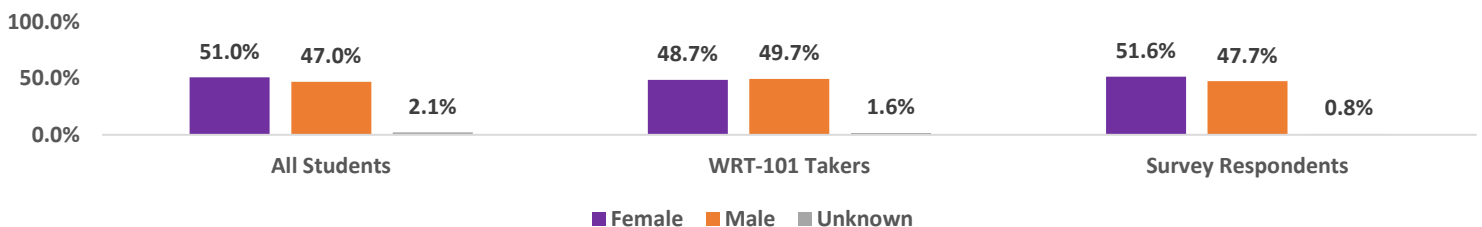


TABLE 2. BERGEN STUDENT BODY VS. WRT-101 TAKERS VS. SURVEY RESPONDENTS BY AGE RANGE, SPRING 2019

Age Range	All Students		WRT-101 Takers		Survey Respondents	
	#	%	#	%	#	%
Under 18	294	2.5%	24	1.8%	1	0.4%
18-19	3190	26.7%	637	47.6%	98	38.0%
20-24	5047	42.2%	447	33.4%	93	36.0%
25-29	1570	13.1%	122	9.1%	30	11.6%
30-39	1086	9.1%	66	4.9%	16	6.2%
40-49	489	4.1%	32	2.4%	8	3.1%
50-59	203	1.7%	8	0.6%	6	2.3%
60 and over	72	0.6%	3	0.2%	2	0.8%
Unknown	2	0.0%	0	0.0%	4	1.6%
Total	11953	100.0%	1339	100.0%	258	100.0%

As shown in Table 1, the sex breakdown of WRT-101 takers and survey respondents is around the same 50/50 split as all Bergen students. Table 2 shows that all three populations follow a similar bell curve in terms of age. Sixty-nine percent of the Bergen student body in Spring 2019 was between the ages of 18 and 24 while 81.0% of WRT-101 takers and 74.0% of survey respondents fell between this age range. This sample is representative of the student body population at Bergen Community College.

Results

Exposure to Secondhand Smoke

After the demographic questions, the first question asked on the survey was ‘How often would you say you are exposed to secondhand smoke **on campus?**’ Since this question asks about students’ experience on campus, it is important to differentiate between campuses. Table 3 shows how students answered this question broken out by their self-reported primary campus location (Paramus, Lyndhurst, or Hackensack).

TABLE 3. EXPOSURE TO SECONDHAND SMOKE ON CAMPUS BY PRIMARY CAMPUS LOCATION

Answer	Paramus		Lyndhurst		Hackensack		Total	
	#	%	#	%	#	%	#	%
Multiple times a day	9	4.2%	0	0.0%	0	0.0%	9	3.6%
Once every day	9	4.2%	0	0.0%	0	0.0%	9	3.6%
A few times a week	36	16.8%	4	10.5%	0	0.0%	40	15.8%
A few times a month	52	24.3%	11	28.9%	1	100.0%	64	25.3%
Never	108	50.5%	23	60.5%	0	0.0%	131	51.8%
Total	214	100.0%	38	100.0%	1	100.0%	253	100.0%

Overall, students reported not being exposed to secondhand smoke on campus, with over 50% reporting that they ‘never’ experienced it before. The only campus on which students reported being exposed to secondhand smoke at least once every day was the Paramus campus (8.4%).

Secondhand Smoke Nuisance

The students were asked if secondhand smoke **on campus** bothered them. Once again, since this question asked about students’ experiences on campus, it is important to differentiate between campuses. Table 4 shows respondents’ answers to this question disaggregated by their self-reported primary campus location.

TABLE 4. SECONDHAND SMOKE NUISANCE ON CAMPUS BY PRIMARY CAMPUS LOCATION

Answer	Paramus		Lyndhurst		Hackensack		Total	
	#	%	#	%	#	%	#	%
A lot	53	24.8%	7	18.9%	0	0.0%	60	23.8%
A little	65	30.4%	6	16.2%	0	0.0%	71	28.2%
Not at all	96	44.9%	24	64.9%	1	100.0%	121	48.0%
Total	214	100.0%	37	100.0%	1	100.0%	252	100.0%

Overall, 52.0% of respondents were bothered by secondhand smoke on campus at least a little. A majority of students in Lyndhurst were not bothered at all by secondhand smoke on campus, while a quarter of students in Paramus were bothered by it a lot.

Sensitivity to Smoke

As a way to see if the respondents were predisposed to smoke sensitivity, the next question on the survey asked if the respondents had any ‘allergy/sensitivity (e.g., asthma, sneezing, watery eyes, etc.) triggered by exposure to either indoor and/or outdoor tobacco smoke.’ In order to see if this predisposition had any effect on the respondents’ answers to the previous question, the results of both questions were cross-tabulated. Table 5 shows this analysis.

TABLE 5. SENSITIVITY TO SMOKE CROSTAB WITH SECONDHAND SMOKE NUISANCE ON CAMPUS

Answer	A lot		A little		Not at all		Total	
	#	%	#	%	#	%	#	%
Yes	30	50.8%	20	27.0%	18	14.8%	68	26.7%
No	29	49.2%	54	73.0%	104	85.2%	187	73.3%
Total	59	100.0%	74	100.0%	122	100.0%	255	100.0%

Only 27% of respondents said they were predisposed to smoke sensitivity. Fifteen percent of students who were predisposed to smoke sensitivity were still not bothered by smoke on campus. Of the 187 who said they were not predisposed to smoke sensitivity, 83 still found smoke on campus to be at least a little bit bothersome (44.0%).

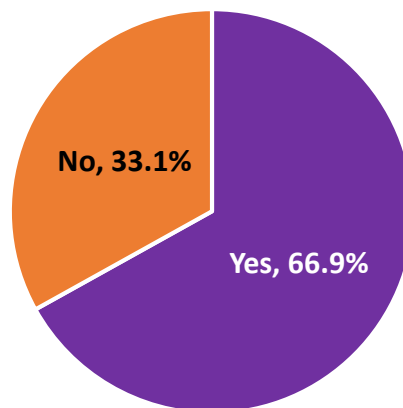
Awareness of Smoking Policy

The respondents were asked if they were aware of Bergen’s current smoking policy that prohibits ‘burning a lighted cigar, cigarette, pipe, or any other matter of substance that contains tobacco as well as the use of smokeless tobacco, snuff, or similar substance.’ Table 6 shows the answers to this question.

TABLE 6. AWARENESS OF BERGEN’S SMOKING POLICY

Answer	#	%
Yes	172	66.9%
No	85	33.1%
Total	257	100.0%

Awareness of Bergen’s Smoking Policy



Two-thirds of respondents were aware of Bergen’s policy prohibiting smoking on campus.

Effectiveness of Smoking Policy

The respondents were then asked if the current policy against smoking on campus was effective. Table 7 shows the answers to this question.

TABLE 7. EFFECTIVENESS OF BERGEN’S SMOKING POLICY

Answer	#	%
Very effective	58	22.7%
Somewhat effective	68	26.6%
Neutral	82	32.0%
Somewhat ineffective	24	9.4%
Very ineffective	24	9.4%
Total	256	100.0%

Forty-nine percent of respondents felt that Bergen’s smoking policy was at least somewhat effective.

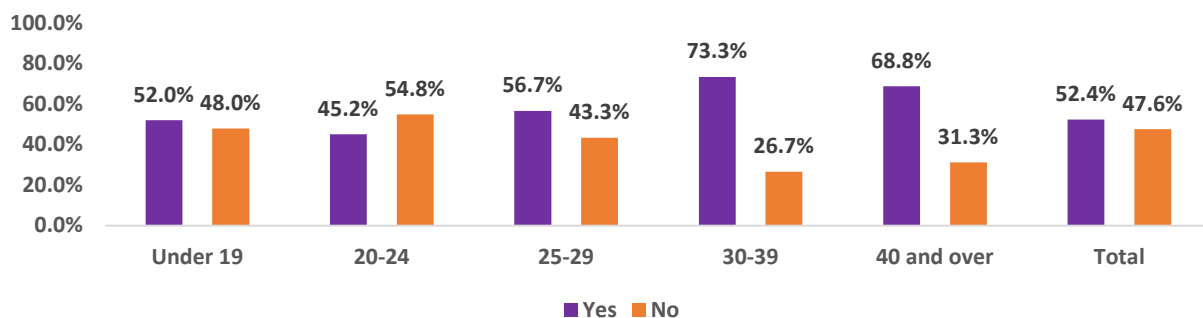
Adding E-Cigarettes to the Policy

Since e-cigarettes are not explicitly forbidden by the current smoking policy, the respondents were asked if they would support adding e-cigarettes to the current policy prohibiting all other types of smoking. E-Cigarettes are a relatively new phenomenon and fad, so this question was disaggregated by age to see if differences in opinion on e-cigarettes are generational. Table 8 shows this analysis.

TABLE 8. ADDING E-CIGARETTES TO POLICY BY AGE RANGE

Answer	Under 19		20-24		25-29		30-39		40 and over		Total	
	#	%	#	%	#	%	#	%	#	%	#	%
Yes	51	52.0%	42	45.2%	17	56.7%	11	73.3%	11	68.8%	132	52.4%
No	47	48.0%	51	54.8%	13	43.3%	4	26.7%	5	31.3%	120	47.6%
Total	98	100.0%	93	100.0%	30	100.0%	15	100.0%	16	100.0%	252	100.0%

Adding E-Cigarettes to Policy by Age Range



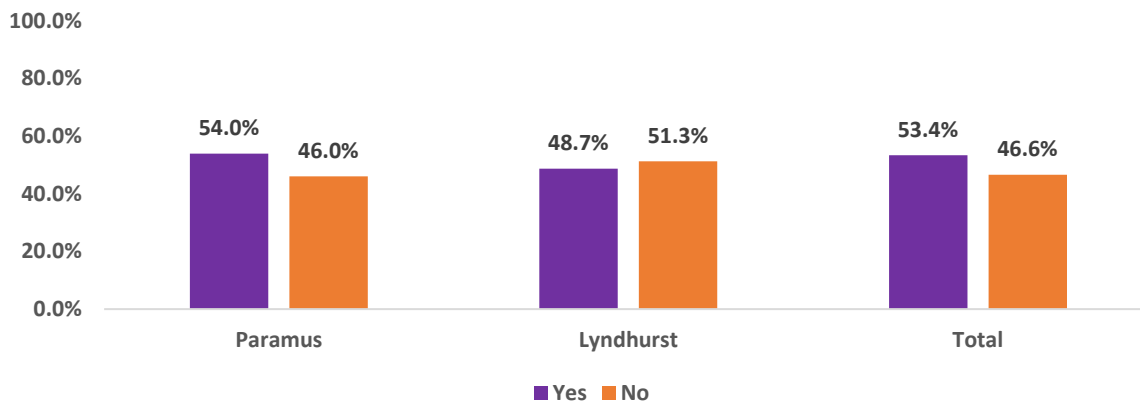
Overall, respondents were split on whether to add e-cigarettes to the smoking policy with 52% in favor and 48% opposed. While a larger majority of older students wanted e-cigarettes added (73% of age 30-39 students and 68.8% of 40 and over students), there was no clear delineation in opinion between younger students and older students as most age ranges were evenly split.

This question was then split by primary campus location to see if students who attended one campus more than the others thought differently about e-cigarette usage. Table 9 shows this cross-tabulation.

TABLE 8. ADDING E-CIGARETTES TO POLICY BY PRIMARY CAMPUS LOCATION

Answer	Paramus		Lyndhurst		Hackensack		Total	
	#	%	#	%	#	%	#	%
Yes	115	54.0%	19	48.7%	1	100.0%	135	53.4%
No	98	46.0%	20	51.3%	0	0.0%	118	46.6%
Total	213	100.0%	39	100.0%	1	100.0%	253	100.0%

Adding E-Cigarettes to Policy by Primary Campus Location



Note: Hackensack was not included in graph due to low enrollment

The majority of Paramus students were in favor of adding e-cigarettes to the smoking policy. Students from Lyndhurst felt the opposite way as less than 50% were in favor of the policy addition.

Further Explanation

The students were asked to explain their answers to the previous question. One hundred forty-three students left comments. The comments can be found written verbatim in Appendix C.

Tobacco Usage

The respondents were asked to select how many times they used cigarettes, cigars, smokeless tobacco, pipes and e-cigarettes at **any** Bergen Community College campus. Table 10 shows this breakdown.

TABLE 10. TOBACCO USAGE ON CAMPUS

Answer	Cigarettes		Cigars		Smokeless Tobacco		Pipes		E-Cigarettes	
	#	%	#	%	#	%	#	%	#	%
Never	203	91.9%	210	96.8%	214	98.6%	204	94.0%	180	80.7%
1-2 times	9	4.1%	4	1.8%	2	0.9%	6	2.8%	14	6.3%
3-5 times	4	1.8%	2	0.9%	1	0.5%	5	2.3%	6	2.7%
6-9 times	1	0.5%	0	0.0%	0	0.0%	0	0.0%	4	1.8%
10-19 times	1	0.5%	0	0.0%	0	0.0%	0	0.0%	2	0.9%
20-29 times	1	0.5%	1	0.5%	0	0.0%	1	0.5%	4	1.8%
30 + times	2	0.9%	0	0.0%	0	0.0%	1	0.5%	13	5.8%
Total	221	100.0%	217	100.0%	217	100.0%	217	100.0%	223	100.0%

The vast majority of respondents had never used any tobacco-related product on a Bergen Community College campus. The products most often used on campus were e-cigarettes with 19% of respondents admitting to using an e-cigarette at least once at Bergen.

E-Cigarette Usage by Age

To further see if e-cigarette usage is generational, a cross-tabulation between age range and e-cigarette usage on campus is shown below in Table 11.

TABLE 11. E-CIGARETTE USAGE BY AGE RANGE

Answer	Under 19		20-24		25-29		30-39		40 and over		Total	
	#	%	#	%	#	%	#	%	#	%	#	%
Never	65	73.0%	65	80.2%	23	92.0%	13	100.0%	12	92.3%	178	80.5%
1-2 times	10	11.2%	3	3.7%	0	0.0%	0	0.0%	1	7.7%	14	6.3%
3-5 times	4	4.5%	2	2.5%	0	0.0%	0	0.0%	0	0.0%	6	2.7%
6-9 times	0	0.0%	4	4.9%	0	0.0%	0	0.0%	0	0.0%	4	1.8%
10-19 times	1	1.1%	0	0.0%	1	4.0%	0	0.0%	0	0.0%	2	0.9%
20-29 times	3	3.4%	1	1.2%	0	0.0%	0	0.0%	0	0.0%	4	1.8%
30 + times	6	6.7%	6	7.4%	1	4.0%	0	0.0%	0	0.0%	13	5.9%
Total	89	100.0%	81	100.0%	25	100.0%	13	100.0%	13	100.0%	221	100.0%

The vast majority of e-cigarette users were under the age of 24. However, a large majority of students under 24 still did not smoke e-cigarettes on campus (73.0% of those Under 19 and 80.2% of those 20-24). Although e-cigarette usage is higher among younger students, the usage overall is still low.

Consumption on Campus

For those respondents who did use tobacco products on campus, they were asked to say where on campus they most often consumed them. Since response to this question was so low, only frequencies are presented for each option.

TABLE 12. TOBACCO CONSUMPTION ON CAMPUS

Answer	#
Consumed on Walkways	8
Consumed in Parking Lots/Structures	22
Consumed Outside of Buildings	24
Consumed in Other Places	11
Total	65

Those students who said 'Other' said they typically used tobacco products in their car or in the bathroom.

Additional Comments

To close the survey, respondents were asked to write down any additional comments they might have had on smoking and the smoking policy at Bergen. The comments can be found written verbatim in Appendix D.

Appendix A – The Survey

Bergen Community College

Smoking Policy Survey

You are invited to take part in a survey to express your views and behavior related to tobacco-use and secondhand smoke. Your completion of this survey indicates your willingness to participate. Please do not write any information that can identify you.

An overall summary of survey results will be made available and shared with the campus by the beginning of the Spring 2019 semester (see: www.Bergen.edu/studentconduct). If you have any questions about this survey at any time, please contact Ian Wolf at iwolf1@bergen.edu. Thank you in advance for your participation in this survey.

Survey Instructions: Mark your responses by darkening the circles completely. DO NOT use X or V to mark your responses.

1. Your gender: Female Male Prefer to self-describe: _____
2. Your age: Under 18 18-19 20-24 25-29
 30-39 40-49 50-59 60 and over
3. What is your primary campus location?
 Paramus Meadowlands (Lyndhurst) Ciarco Learning Center (Hackensack)
4. “Secondhand smoke” is smoke or aerosol from someone else’s cigarette, cigar, pipe, or e-cigarette that you breathe. How often would you say you are exposed to secondhand smoke **on campus**?
 Multiple times a day
 Once every day
 A few times a week
 A few times a month
 Never
5. Would you say secondhand smoke on campus typically bothers you a lot, a little, or not at all?
 A lot A little Not at all
6. Do you have an allergy/sensitivity (e.g., asthma, sneezing, watery eyes, etc.) triggered by exposure to either indoor and/or outdoor tobacco smoke?
 Yes No
7. Are you aware that Bergen Community College has a Smoking Policy prohibiting “burning a lighted cigar, cigarette, pipe, or any other matter of substance that contains tobacco as well as the use of smokeless tobacco, snuff, or similar substance”?
 Yes No

8. In your opinion, the current Smoking Policy at Bergen Community College is:

- Very effective
 Somewhat effective
 Neutral
 Somewhat ineffective
 Very ineffective

9. Bergen Community College does not prohibit e-cigarettes in the Smoking Policy. Would you support prohibiting e-cigarettes in the policy?

- Yes
 No

10. Please explain your choice to question #9 (optional):

11. Have you ever used the following tobacco products while at any Bergen Community College locations, and if so how many times? (Your answers will remain confidential and anonymous):

	Never	1-2	3-5	6-9	10-19	20-29	30 +
Cigarettes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cigars	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Smokeless Tobacco (e.g., chew)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pipes (e.g., hookah)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
E-cigarettes (e.g., vape pens)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

12. If you use tobacco products, **where** do you usually consume them on campus? (fill in all that apply)

- Walkways
 Parking lots/structures
 Outside of buildings
 Other:

13. Additional comments (optional):

Thank you for taking the time to complete this survey!

Bergen Community College students: If you would like help to quit using tobacco, please call (201)-447-9257 to make a free and confidential appointment at the Office of Health Services.

Additional resources: 1-800-NO-BUTTS or www.nobutts.org

Appendix B – WRT-101 Course Sections Chosen

	Course Name	Faculty	# of completed surveys	# in class as of 3.6.19
1	WRT-101-005N	Bordogna, Charles O	20	22
2	WRT-101-007N	Bordogna, Charles O	18	22
3	WRT-101-009H	La Pointe, Thomas E	7	7
4	WRT-101-010	Costantino, Nicholas E	18	23
5	WRT-101-013	Philbert, Bradley P	13	22
6	WRT-101-016	La Pointe, Thomas E	10	22
7	WRT-101-022	Penny, George M	14	23
8	WRT-101-027	Jonaitis, Leigh A	14	23
9	WRT-101-028	Keane, Kelly	13	22
10	WRT-101-057	Keane, Kelly	17	21
11	WRT-101-066	La Pointe, Thomas E	8	16
12	WRT-101-069	Bordogna, Charles O	19	22
13	WRT-101-070	La Pointe, Thomas E	11	21
14	WRT-101-074LY	Romain, Carline J	11	22
15	WRT-101-104LY	Hughes, Pamela B	15	22
16	WRT-101-108LY	Crosby, Mary E	16	20
17	WRT-101-126LS	Donovan, Eileen T	8	21
18	WRT-101-605	Huot, David C	12	19
19	WRT-101-008H	Salerno, Daniel	4	10
20	WRT-101-024	Bordowitz, Hank B	10	22
		Totals	258	402

Appendix C – Explanation for Question #9

- Yes e cigarettes are bad for you! Cancer stick = no good.
- Yes because it is technically the same as a regular cigarette maybe even worse.
- Why not just keep the campus clean
- Why do that?
- Vapor molecules (of nicotine) are too large to be absorbed in the lungs unlike the burning of tobacco which are small enough to be absorbed in the lungs. Christene
- Try telling the campus police to patrol the parking lot for idling cars! More carbon monoxide by a single car (oblivious student inside) than any second hand smoke could harm.
- To protect every individual
- This is college, people can hold out on smoking/wait until they leave and get in a car.
- They're harmful and can trigger my allergies.
- They're bad for one's health. Prohibiting is caring for those who smoke, and those that don't but experience secondhand smoke.
- They don't smell the same way and doesn't bother me when I smell them.
- They don't smell bad, but they are bad for health and very addictive.
- They don't smell bad and is not bad when inhaling water vapor
- They don't bother me and I rather that than a cig.
- There should be designated areas for people that would like to smoke.
- There should be a designated area for smokers.
- The students at Bergen Community College are adults, and can choose to smoke e-cigarettes if they please.
- The smoke evaporates quickly and the smell doesn't stick.
- Student use e-cigarettes during class, in the classroom around other student. No respect. And professor are not aware.
- Some people use e-cigarettes as a way to help them quit smoking cigarettes.
- some people even hate the smell of a cigarette and even breathing it. But e-cigarettes don't smell
- Some people died by an e-cigarettes. It exploded. You can search on google.
- Some of my family members are heavily into smoking and there are consequences from smoking.
- Smoking:1-> Bad for your health. 2-> Can bother other non smoking ppl.
- Smoking should not be allowed on grounds
- Smoking is ok, its not like it will burn the school down.
- Smoke whenever
- Smoke is smoke, the smell is still going to bother those who do not smoke AKA ME.
- Smoke is smoke no matter where its coming from
- since there are no adverse effects on people around an e cigarettes (such as secondhand smoke from cigarettes) the choice to use e -cigarettes should be left to the individual
- Secondhand e-cigarette smoke isn't as harmful
- Second hand smoke is still in effect. Even from vapor cigarettes

- Revision: no soking indoors. Outdoors is fine since I can't smell it, and is non harmful (secondhand) but weed should not be allowed
- Rarely see people smoke expect at some parking lot
- Prohibiting it will not make people stop smoking. If they want to burn their lungs, let them.
- Please stop smoke.
- Personally, because it doesn't smell and it would require a lot of exposure to second hand for it to anything.
- People should be allowed to at least have e-cigarettes
- People have the right to smoke
- People are going to do it anyway, especially since e-cigarettes are undetectable meaing you can't smell the harsh "tobacco" so I believe there is no point in doing so.
- People are addicted and E-cigs are way better health wise than cigarettes
- Not harmful to those around them. Majority of students have it, you just don't know. Will do it regardless of policy.
- Not a fan of ANY type of smoking.
- No. I think e-cigarettes don't really affect as much as cigarettes
- No smoking, no e-cigarettes they both do the same waste money and harm the user.
- No smoke at all!!!
- No reason for stopping e-cigarettes.
- No harm in secondhand vaping
- No because it can be used anywhere.
- Nicotine is not good for anyone, so if prohibiting it on campus pushes people to smoke less or not at all, I support it.
- Maybe on this way they can smoke less.
- Let people do as they please
- Let 'em vape! What is the big deal! Let's not baby out about everything!
- Juuls and big tobacco are dumb :)
- Just as bad as normal cigarettes.
- Just another way to get young people addicted to nicotine
- Its not the schools problem it's the people doing it. If its e-cigarettes/vapes they don't have that smoking smell
- Its harmless
- It's unnecessary to me to have a smoking policy in General, let people smoke if they would like, just put in a no smoking inside; clean up your cigs policy.
- It's America
- It won't work
- It should be treated just as any other drug. No place for it on campus unless prescribed.
- it look silly
- It is still a form of vaping
- It is hard to get rid of cigs itself so I would give them a chance.
- It is as bad as cigarette smoking.
- It has the same nicotine content as a traditional cigarettes.

- It has not bothered me, nor would it bother me if someone smoked an E-cigg. Why make a big deal out of nothing. *mind ya biz*
- It doesn't effect anyone else
- It doesn't bother me!
- It doesn't really have secondhand smoke like cigarettes do
- It doesn't bother me as long as its outside; neither do regular cigarettes.
- It doesn't affect me
- It does not effect me as much as the others do.
- It bothers people and makes me cough w/watery eyes.
- Is not good for you.
- In general, e-cigs are unhealthy.
- If you are going to band cigarettes and tobacco it should be all of it not just one. E-cigarettes should be included.
- If someone chooses to do it that's their choice.
- If cigar, cigarette, pipe and other substance than so should e-cigarettes
- I've seen what smokjng of any kind has done to families and relationships and people in general. I don't think smoking is worth any of the harm it causes people.
- I'd rather prefer letting people to have something they could do.
- I wouldn't even notice someone using e-cigarette in the same room as me, it doesn't smell.
- I would rather stay neutral.
- I would not prohibit e-cigarettes due to the fact that the smoke produced is not as much as a cigarette and does not smell
- I would
- I won't personally be affected by the decision but I know the school believes it's in their best interest, I support it.
- I think there shouldn't be any form of smoking in general.
- I think people shoudn't use them inside.
- I think it is bad for the body. BCC shouldn't allow this.
- I support that becasue it can affect secondary person from the smoke.
- I really don't care. I don't smoke and if anyone has any common sense they wouldn't either. People that smoke know there are consequences and they to be sneaky about it.
- I personally don't like having to endure second hand smoking especially because I don't smoke. So I find it unfair that because of someone else I am affected, especially at school.
- I personally don't smoke
- I mean, it'd be hypocritical to not prohibit them. They're just as addicting as real tobacco.
- I just honestly don't care.
- I have yet to see the use of e--cigarettes harming anyone on campus
- I have asthma
- I hate that the youth is killing themselves with tobacco products. 1 pod in a juul is equivalent to 1 pact of cigarettes. Students go through 4 a day. If it's tobacco products, or harmful it shouldn't be allowed
- I feel they do not disrupt the peace.

- I don't think second hand juul e-cigs in that had compared to everyday cigarettes
- I don't believe e-cigarettes should be banned from Bergen Community College. I don't think they are as harmful as cigarettes which are proven to be harmful.
- I don't think it should be prohibited because it doesn't affect anyone. It doesn't leave a scent to trigger anyone's allergies or asthma.
- I don't think e-cigarettes are as bad as cigarettes, it doesn't smell like tobacco.
- I don't really care.
- I don't really care if people want to smoke. It doesn't affect me in any way/shape or form.
- I don't mind what others do some people do it to help cope with drugs, as long as it's not me I don't mind.
- I don't care what other people do.
- I don't believe that the secondhand smoking consequences are even comparable between E-cigs and real tobacco. E-cigs are more of a nuisance more than a health risk
- I do support the policy because there should be no smoking in the campus
- I do not understand a lot about e-cigarettes but as far as I know it can have weed instead of nicotine and it might affect people's behavior. IT IS NOT HEALTHY.
- I chose yes because it is still a form of smoking that should not be allowed on campus.
- I believe that no smoking (whether regular cigarettes or e-cigarettes) should be allowed on campus.
- I believe e-cigarettes are just as bad for you.
- I am not biased, I hate smoking, but I definitely find it a distraction to the person and school, it could really affect their health mentally and physically while also bothering people on campus that can't stand it
- I am a supporter in smoking alternatives for it is a healthier option. I have been around all kinds of smoking all of my life and it hasn't bothered me at all. Those who chose e-cigarettes instead of cigarettes should be appreciated.
- Have not been exposed to e-cigs. on campus.
- Everyone smokes around campus.
- Even it's smokeless it has the same effect, we will still breathe it.
- E-cigs smell good
- E-cigs don't smell and the smoke goes away quickly so it's harmless
- E-cigs are more acceptable and less intrusive to others than regular cigarettes.
- E-cigarettes still contain bad chemicals like normal cigarettes. And I'm pregnant. I hate any smoke of cigarettes coming into MY NOSE!
- E-cigarettes don't tend to leave a bad smell like normal cigarettes tend to do, so it really wouldn't matter.
- E-cigarettes don't really bother me.
- E-cigarettes don't have a smell and it definitely helps eliminate second-hand. BCC should NOT prohibit e-cigarettes. All students are mindful and know to go outside.
- E-cigarettes do not affect anyone around while smoking, it doesn't smell bad.
- E-cigarettes do not usually have a smell to them so it is less of a bother.
- E-cigarettes are not cigarettes and it's usually from a pen
- E-cigarettes are dangerous for the health

- E-cigarettes are a better option because the smell is not as strong.
- E-cigarettes rarely have a scent, therefore the second hand smoke of them isn't that big of an issue
- E-cigarettes and other vapor cigarettes aren't as bad to be around compared to cigarettes and cigars
- E-cigarette has a smell as well, and I don't like it.
- e smoking is the same action as cigarette smoking only in another form. Say no to either or it would seem Bergen condones smoking. Smoking pot and not tobacco is still smoking
- Does not disturb people around it as much as cigarettes.
- Cigarettes are bad for you!
- Because they are similar to tobacco
- Because smoking is very dangerous in health.
- Because E-cigarettes uses substances that the same regular cigarettes. Also, it's very distracting, the vapor/smoke from them.
- Because e-cigarettes like juul doesn't smell bad like it isn't also fatal to people. Cigar and Cigarette and
- Because E cigarettes are just as dangerous if not addictive to your health as smoking.
- As long as they people smoking are respectful and there are areas too

Appendix D – Additional Comments

- We're all adults. Let us light up outside.
- Usually with friends/at a party
- These generations need help.
- The very health/safety of our youth needs to be taken care of.
- Smoking is the cause of lung cancer. Therefore, I don't smoke and never will.
- People smoke them by the bus stops and in unused empty halls (like tek building)
- Or BCC need to completely prohibit somking or make an area for smokers by the parking lot
- More no-smoking signs along with infographics on the risks would go a long way.
- Make a designated smoking area
- It's very rare I use anything and even when I do it's rare I inhale anything.
- In regards to #4, I have never been around second hand smoke on campus but the fact that I could be harmed by others choices bothers me.
- I would say to limit smoking all together but E-cigs are not bad secondhand. But current smoking rules def need enforcment. Thanks :) but please no weed or weed pens!!!
- I think vapes should be allowed!!
- I never ever smoked on campus I haven't smoked in almost 4 years.
- I have used cigarettes and not for extended periods of time but either way it is detrimental. What a waste of money
- I came to run my sac up, Lenny!
- I am neutral to the whole issue in regards to smoking. I do not believe it harms anyone.
- I am kind of biased on this topic because I don't smoke.
- esposing others to your secondhand smoke is unfair and unhealthy. If people want ot not be healthy, don't take others with you.
- Don't prohibit. It's not illegal
- Cigarettes are causing lots health issues for the smoker itself awol the second hand smoke as well
- Candy cigarettes are a good alternative to smoking