

Adjunct Faculty Development Program (AFDP)

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What is the Adjunct Faculty Development Program (AFDP)?

The AFDP is a chance to participate in workshops, strengthen your teaching skills, meet other Bergen Community College faculty, and earn recognition and compensation for your efforts. Through workshops, both on campus and online, the program is an opportunity for you to engage with others around important, valuable topics.

Is this mentioned at all in the contract? Yes, see below.

ARTICLE XIII – PROFESSIONAL DEVELOPMENT

Adjunct Faculty members will be offered the opportunity to participate in a College sponsored professional development program (“BCC-PDP”) for those who elect to participate, the following will apply:

1. The BCC-PDP administrative procedures will be made available to members of the unit. Said procedures may be changed by the College from time to time, upon reasonable notice.

2. The Adjunct Faculty shall be allotted \$30,000.00 per year toward Professional Development stipends, provided in accordance with this Article. Any unused amount at the end of the year shall be returned to the College, and shall not compound toward the allotted amount in any future year.

*For example, if the bargaining unit only uses \$20,000.00 in Year One, the bargaining unit shall forfeit the remaining amount and will only be entitled to \$30,000.00 in Year Two, and not \$40,000.00 (combining the required \$30,000.00 plus \$10,000.00 unused from Year One).

Adjunct faculty members may take up to five (5) Professional Development courses from the pre-approved College list per year. Upon successful completion of each Professional Development course, the Adjunct Faculty member shall receive a stipend of \$50 per course, per year. Such stipend shall be a one-time payment, and shall not be part of the base salary.

3. Approval of requests to take outside professional development courses that are not on the College’s approved list is within the sole and unreviewable discretion of the College.

4. Upon prior notice to the Chapter, the College may increase the amount of any stipend.

Where can I access the contract? Click the link below.

<https://bergen.edu/faculty-staff/faculty/adjuncts/new-adjunct-hire-forms-documents/>

Where can I sign up for courses and earn AFDP credits?

<https://bergen.edu/faculty-staff/citl/citl-workshops/>

Does every course on the CITL website earn me an AFDP credit? **No**

How do I know if a course is AFDP Eligible?

On the CITL site, click the “**Learn more & Register**” button below the course title. If you see this featured in the description, you will receive an AFDP credit upon completing the course. Do not forget to **Register** for the course on site.

Details
Join this workshop to learn how to establish measurable learning outcomes to help clarify your course expectations for your students. Presenters will demonstrate how AI can help to revise existing learning outcomes or create new ones.
AFDP: Hours - 1
Presenter(s)
Amarjit Kaur; Carol Miele

How can you check your AFDP totals for the year?

You can either contact the CITL directly or you can contact the Office of Adjunct Administration at the end of each semester.

When will you receive your stipends?

At the end of the Fall and Spring semesters. The Adjunct Office will contact you and let you know how many credits you are being paid out for at the end of the semester.

If you have any questions about AFDP please do not hesitate to reach out to the Adjunct Office, we are happy to help.