

**BOARD OF TRUSTEES  
BERGEN COMMUNITY COLLEGE  
Tuesday, April 10, 2018  
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, **April 10, 2018**, in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Carol Otis called the meeting to order at 5:04 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Ridgewood News, and filed with the Clerk of the County of Bergen, January, 2018.

**ROLL CALL**

Present

Mr. Joseph A. Barreto  
Mr. Gerard L. Carroll  
Mr. James Demetrakis  
Mr. Patrick J. Fletcher  
Mr. Mark Longo  
Ms. Carol Otis  
Ms. Irene Oujo  
Dr. Sheetal Ranjan  
Mr. Peter Zalokostas

Also Present

Dr. Michael D. Redmond, President  
Ms. Judy Verrone, Esq.

Regrets

Ms. Dorothy Blakeslee  
Mr. Joseph Zarra

**PLEDGE OF ALLEGIANCE**

Chairperson Carol Otis led those present in the Pledge of Allegiance.

**VICE-CHAIRMAN'S REPORT**

Vice-Chairman Carroll attended the 2018 ACCT Governance Leadership Institute Meeting. Trustee Carroll reported that many exciting topics were discussed, e.g., Change the Political Landscape, Financial Challenges and Constraints, Declining Enrollment, Financial Aid, Completion and Student Success and Technology. Topics that pertained directly to Bergen Community Colleges students, were Financial Aid, Too Distressed to Learn, Return on Investment, Hungry and Homeless, Family and Friendly Campus and How to Assist Students with children remain in college.

Trustee Carroll also attended the 12<sup>th</sup> Annual Black, Brown College Bound National Summit along with Dr. Ursula Daniels and Mr. Ron McKnight. Students from Bergen Community College attended the conference and Mr. Ron McKnight participated as a guest speaker. Vice-Chairman Carroll had the opportunity to interact with several of the BCC students and received wonderful compliments as to their professionalism.

Trustee Carroll attended the play *Guys and Dolls*. The play was outstanding and hopes that everyone will have the opportunity to attend this wonderful performance.

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**SECRETARY**

Secretary Joseph Barreto recommended approval of the minutes of March 6, 2018 and the consent agenda for Tuesday, April 10, 2018. Trustee Demetrakis made a motion to approved the minutes and seconded by Trustee Longo.

Trustee Sheetal Ranjan requested that resolution P1A be discussed during Executive Session.

**TREASURER'S REPORT – AUDIT AND FINANCE COMMITTEE/LEGAL**

Due to a previous appointment, Treasurer Dorothy Blakeslee was unable to attend board meeting.

**PRESIDENT'S REPORT**

President Redmond announced the following events at Bergen Community College:

- April 12, 2018 – Asian Heritage Committee presents Keynote Speaker  
Attorney General of the State of New Jersey Gurbir Grewal from 11:00 a.m. to 12:15 p.m.
- Open House, a Community Day for Bergen Community College  
During that day, elected officials from the federal, state, county and municipal level will be invited to the campus for a “A Legislative Lunch” at noon. The Board of Trustees will be invited to the event.  
3:00 p.m. to 7:00 p.m. – Community Day and Open House  
There will be workshops, demonstrations, Drone program will be exhibited, this is a terrific opportunity of what Bergen has to offer. The Bergen County guidance counselors will be invited to this event.
- April 19, 2018 – 50<sup>th</sup> Anniversary Gala  
The Venetian, 546 River Drive, Garfield, New Jersey  
6:00 p.m. to 10:00 p.m.  
Presented by the Bergen Community College Board of Trustees, President Dr. Michael D. Redmond and the Bergen Community College Foundation. Approximately 300 tickets have been sold. Proceeds provide student scholarships and educational support.
- April 25, 2018 “The Founding Father’s Dinner;” organized by Professors Fred Golub, Sidney Birnback and Dr. Steven Fischer. Employees from 1968 to 1978, the first ten years of the college’s existence, will be invited to the dinner. They will be raising money for student scholarships.

President Redmond introduced Dr. Dianna O’Connor, Academic Advising & Articulation Coordinator and Ms. Jennifer Migliorino-Reyes, Dean of Student Support Services to present an Ellucian update.

Please see presentation slides.



# Ellucian Self Service

April 2018



## 5 ways Self Service will impact BCC

1. Provides central location for all student accounts
2. Encourages degree planning
3. Simplifies class scheduling
4. Improves communications
5. Streamlines financial services & financial aid



Students can access all of their accounts in one place

Header: Bergen COMMUNITY COLLEGE | sherman@bccc.edu | ? Help

Welcome: Hello, Welcome to Colleague Self-Serv...  
Choose a category to get started.

- Student Finance**  
Here you can view your latest statement and make a payment online.
- Financial Aid**  
Here you can access financial aid data, forms, etc.
- Student Planning**  
Here you can search for courses, plan your terms, and schedule & register your course sections.
- Grades**  
Here you can view your grades by term.

Footer: Bergen | © 2009-2018 Ellucian Company L.P. and its affiliates. All rights reserved. Privacy

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**Degree planning with the Timeline**

Schedule | **Timeline** | Advising | Petitions & Waivers

Remove Planned Courses | Add a Term

Summer II 2018	Fall 2018	Spring 2019	Fall 2019	Spring 2020
CHM 100-100: Intro to Chemistry Credits: 4 MGT 110: Statistics I Credits: 3 4 Excluded Credits, 3 Planned Credits	BUS 101: Intro to Business Credits: 3 BUS 101: Principles of Management Credits: 3 COM 100M: Communication Credits: 3 COM 100: Intro to Speech Communication Credits: 3 MATH 100: Mathematics: General Education Credits: 3 12 Planned Credits	BUS 200: Marketing Principles Credits: 3 COM 100M: Communication: Gen Ed 3 credits Credits: 3 WRT 101: English Composition I Credits: 3 12 Planned Credits	REC 210: Recreational Activities Credits: 3 COM 100M: Communication: Gen Ed 3 credits Credits: 3 COM 100M: Communication: Gen Ed 3 credits Credits: 3 COM 100: Intro to Speech Communication Credits: 3 COM 100M: Introduction: Gen Ed 3 credits Credits: 3 COM 100: Intro to Speech Communication Credits: 3 16 Planned Credits	REC 200: Recreation Activities Credits: 3 COM 100M: Communication: Gen Ed 3 credits Credits: 3 COM 100M: Communication: Gen Ed 3 credits Credits: 3 COM 100: Intro to Speech Communication Credits: 3 COM 100M: Introduction: Gen Ed 3 credits Credits: 3 COM 100: Intro to Speech Communication Credits: 3 16 Planned Credits



**Class scheduling simplified**

Fall 2018

Filter Sections | Save to iCal | Print | Registered Now

Planned: 15 Credits | Enrolled: 3 Credits | Waitlisted: 0 Credits

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7am							
8am			COM 100-002	COM 100-002		COM 100-002	
9am							
10am				COM 100-010		COM 100-010	
11am		COM 100-010	COM 100-010	COM 100-010		COM 100-010	
12pm							
1pm			COM 100-002	COM 100-002		COM 100-002	
2pm		COM 100-002		COM 100-002			
3pm							
4pm							
5pm							
6pm							
7pm							

BUS-101-002: Intro to Business  
 Registered, but not started  
 Credits: 3  
 Grading: Graded  
 Instructor: Laguerre, P  
 09-05-2018 to 12-22-2018  
 Meeting Information: Drop  
 View other sections  
 COM-100: Speech Communication  
 View other sections



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**Increase Communication**

Course Plan | Timeline | Progress | Course Catalog | **Notes** | Plan Archive | Test Scores | Unofficial Transcript | Grades

**Compose a Note**

[Save Note](#)

**View Note History**

transferring from WR will submit official transcript for review, referred to fa for help, created timeline, will start pt in summer or fall.

Mayer, Lisa on 04-06-2018 at 1:56 PM

Course Plan | Timeline | Progress | Course Catalog | **Notes** | Plan Archive | Test Scores | Unofficial Transcript | Grades

**Compose a Note**

[Save Note](#)

**View Note History**

Needs to take CHM 112 and MAT 040.  
Referred to HP open house

Mayer, Lisa on 04-06-2018 at 12:46 PM

Suggested attending HP Info Session next fall before applying.

Campbell, Joanna on 01-06-2018 at 10:33 AM



**Streamline Financial Services**

**Account Activity**  
View your Financial Activity

Term: Spring 2018 - Balance \$0.00

Change Account | Payments History | Financial Aid History | Refunds History | Service Work

Expand All

Charges	\$2,553.01
Payments	\$321.90
Financial Aid	\$5,551.90
Refunds	\$3,718.99
<b>Balance</b>	<b>\$0.00</b>

Total of \$0.00

**Account Summary**  
View a summary of your account

Account Overview

Amount Over Due	\$0.00
<b>Total Amount Due</b>	<b>\$0.00</b>
<b>Make a Payment</b>	
<b>Total Account Balance</b>	<b>\$0.00</b>

Summer 2018	\$0.00
Summer 2018	\$0.00
Spring 2018	\$0.00

**Account Activity**

Helpful Links

- FAQs/Inquiries
- Student Accounts
- Make Payments/Plan
- Financial Aid Center



**Financial Aid**

**Welcome to Financial Aid!**  
Use College Self Service Financial Aid to assist in managing your Financial Aid package from submission to completion.

Select an Award Year: 2017-2018 AWARD YEAR [Contact Financial Aid Office](#)

**Your most recent Satisfactory Academic Progress (SAP) evaluation has also Satisfactory status. Please contact your Financial Aid Coordinator if you need further assistance.**

**Your Financial Aid Package is now ready!**  
Your financial aid award package is now ready for your review and acceptance.  
[Review and accept your Financial Aid Award Package](#)

**Student Finance Account Summary**  
Award Due 4/9/2018  
Award Overdue \$0.00  
**Total Award Due \$0.00**  
[View Account Summary](#)

**Checklist**

- Completed Submit a Free Application for Federal Student Aid (FAFSA)
- Completed Complete required documents

**Resources**

[Helpful Links](#)  
[FSA-ABSTRACT](#)



### BCC Ellucian Go Mobile App - coming soon



### Student Feedback from Advising polls (January 2018)

"It is so much better than the one before"

"It makes scheduling so much easier"

"I love knowing that my classes are planned out"

"It normally takes me hours to plan my schedule and pick my classes"

"It showed me that at the rate I was going it would take me four years to graduate! I need to speed things up"

"I like being able to go back to the notes to remind myself what I need to do"

"I always see a different person, I like that I will know who I met with and be able to ask for the same person."



President Redmond introduced Dr. William Mullaney, Vice-President, Academic Affairs to present special recognition awards.

Dr. Mullaney presented Ms. Elda Pere, a Bergen Community College STEM student with exciting news. Ms. Pere was chosen as a recipient of the Jack Kent Cooke Scholarship award. Ms. Pere has just completed her term as PTK New Jersey State President and has received wonder accolades e.g.; The 2017 Coca-Cola Leader Promise and The Coca-Cola Silver Scholar Award. She has been working on a project to develop prosthetic hands for disabled students using a 3-D printer. Ms. Pere attended the 2018 Achieving the Dream Conference and presented a poem introducing herself to attendees and members of the panel. Elda presented the poem at the board meeting.

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Dr. Mullaney presented Professor Manuela Lataianu with the John and Suanne Roueche Excellence Recognition Award.

Professor Lataianu was recognized for her dedicated work with the Model United Nations Club. The Model U.N. Club received the Honorable Delegation Award, 2016 and 2018, The Outstanding Delegation Award, 2017 and the Outstanding Position Paper Award and the Honorable Delegation Award.

Dr. William Mullaney introduced Dean Victor Brown, Dean of Business, Arts and Social Sciences

Dean Brown introduced Professor Alejandro Benjamin.

Bishop Alejandro Benjamin is a tenured professor of Sociology at Bergen County Community College where he has served for more than 30 years. He is an Evangelical Bishop and Senior Pastor of Rock of Salvation Church in Paterson, New Jersey. Professor Benjamin was installed by Senator Robert Menendez as the 10<sup>th</sup> President of the Dominican American National Roundtable at the 18th Annual Conference on Dominican Affairs at Rutgers University, Newark.

## **COMMITTEES**

### **AUDIT AND FINANCE AND LEGAL AFFAIRS**

Trustee Demetrakis of the Audit and Finance Committee recommended approval of Audit and Finance Resolutions A/F 1 to A/F 13.

### **BOARD OF SCHOOL ESTIMATE**

No meeting scheduled with the Board of School Estimate.

### **EDUCATION AND STUDENT AFFAIRS**

Trustee Ranjan, Vice-Chairperson of Education and Student Affairs Committee recommended approval of E/SA1 and E/SA2.

### **PERSONNEL**

Trustee Demetrakis, Chairman, Personnel Committee met and recommends resolutions P1B thru P13. P1A will be discussed at executive session.

### **SITE AND FACILITIES**

Trustee Demetrakis, of Site and Facilities recommends resolutions SF1 to SF4 for approval by the board of trustees.

### **STRATEGIC PLANNING AND ISSUES**

Trustee Irene Oujo, Chairperson of the Strategic Planning Committee will meet on April 11, 2018.

### **ALUMNI TRUSTEE**

Mr. Peter Zalokostas recognized the SGA President and the faculty in finalizing a policy for students at Bergen Community College. If a student has three mid-terms or final exams scheduled on one day the student can petition and reschedule one of the exams for an alternate day.

**CHAIRPERSON'S COMMENTS**

Chairperson Otis reported that she and two of the Board of Trustees attended the ACCT National Legislative Summit in Washington, D.C. Chairperson Otis served on the Policy Committee, Vice-Chairman Carroll serves on the By-Laws Committee and Trustee Ranjan serves on the Diversity and Inclusion Committee. During this conference they visited with legislative representatives to request continuation of funding for Bergen Community College. The Prosper Act was not discussed and its ramification to students.

The following increases mentioned were highlighted:

- Pell grants were increased by \$ 175.00 for each semester for the upcoming year.
- Federal Work Study is receiving \$ 140 million dollars.
- The FSEOG is receiving \$ 107 million dollars.
- Perkins is receiving \$ 75 million dollars.
- Adult Education is receiving \$ 35 million dollars.
- Child care is receiving \$ 35 million dollars.

Chairperson Otis thanked the trustees for attending with her at the conference.

**UNFINISHED BUSINESS/BOARD MEMBERS**

No unfinished business.

**NEW BUSINESS/OPEN TO THE PUBLIC**

Dr. A. Kaufman, Professor of English and Chairman, Faculty Senate.

Professor Kaufman comments were regarding Resolution S/F1:

S/F1 – To award Public Bid P-2271 to H & S Construction and Mechanical, Inc. for renovations to lecture rooms S132, S134 and S138.

Mr. L. De Abreu, STEMactics Program Director, extended an invitation to attend the STEM Conference on Friday, April 13, 2018.

Professor M. Farhat extended an invitation to the Mock Trial competition held at the Lyndhurst campus on April 24<sup>th</sup>, 2018 between the hours of noon to 2:00 p.m.

**ADOPTION OF MINUTES**

Chairperson Otis requested a motion to approve the minutes as submitted of March 6, 2018. Trustee Barreto approved the minutes and the motion was seconded by Trustee Longo.

Motion passed.



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**CONSENT AGENDA**

Chairperson Otis asked for approval of the Tuesday, April 10, 2018 Consent Agenda with the exception of P1A.

A motion was made by Trustee Longo and seconded by Trustee Barreto.

***Trustee Mark Longo abstained from voting on Resolution A/F1  
Exempt from Bidding: Appointment General Counsel – DeCotiis, FitzPatrick, Cole & Giblin,  
L.L.P.***

**Roll Call Vote**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Absent  
Mr. Gerard L. Carroll - Yes  
Mr. James Demetrakis - Yes  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo - Yes  
Ms. Carol Otis - Yes  
Ms. Irene Oujo - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Peter Zalokostas – Alumni Trustee – Yes  
Mr. Joseph Zarra – Absent

Chairperson Otis indicated that the Consent Agenda dated Tuesday, April 10, 2018 was unanimously approved.

Motion passed – 9-0.

At 6:10 p.m., the board assistant stated, “On behalf of Chairperson Otis, pursuant to section 12b of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., the following matters will be discussed by the Board in closed session, Personnel Matters. The discussion will become public when the need for confidentiality no longer exists.”

Trustee Sheetal Ranjan made a motion to hold an Executive Session meeting, seconded by Trustee Demetrakis.

**Roll Call Vote**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Absent  
Mr. Gerard L. Carroll - Yes  
Mr. James Demetrakis - Yes  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo - Yes  
Ms. Carol Otis - Yes  
Ms. Irene Oujo - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Peter Zalokostas – Alumni Trustee – Yes  
Mr. Joseph Zarra – Absent  
Motion passed – 9-0.

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Executive session concluded and the board meeting resumed at 6:45 p.m.

**OPEN TO THE PUBLIC**

A motion was made by Trustee Demetrakis and seconded by Trustee Longo to resume the board meeting.

**Roll Call Vote**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Absent  
Mr. Gerard L. Carroll - Yes  
Mr. James Demetrakis - Yes  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo - Yes  
Ms. Carol Otis - Yes  
Ms. Irene Oujo - Yes  
Dr. Sheetal Ranjan – Yes  
Mr. Peter Zalokostas – Alumni Trustee – Yes  
Mr. Joseph Zarra – Absent

Motion passed – 9-0.

Chairperson Otis requested a motion to approve P1A.

Trustee Patrick Fletcher made a motion to approve resolution P1A and seconded by Trustee Gerard Carroll.

**Roll Call Vote**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Absent  
Mr. Gerard L. Carroll - Yes  
Mr. James Demetrakis - Yes  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo - Yes  
Ms. Carol Otis - Yes  
Ms. Irene Oujo - Yes  
Dr. Sheetal Ranjan – No  
Mr. Peter Zalokostas – Alumni Trustee – Yes  
Mr. Joseph Zarra – Absent.

Motion passed 8 votes yes-1 vote no.

**A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.**

Approval is hereby granted for payment of the following legal vouchers:

January 1, 2018 to January 31, 2018 - DeCotiis, FitzPatrick, Cole & Giblin, L.L.P. - \$ 37,039.12

February 1, 2018 to February 28, 2019 - DeCotiis, FitzPatrick, Cole & Giblin, L.L.P. \$ 20,639.27

**A/F2 - Authorization to approve additional funding for Typewell Services from Vital Signs LLC.**

Approval is hereby granted to authorize the College to increase the funding approved for Typewell Services, which provides transcription and interpreting services for students who are deaf or hard of hearing, in the amount of \$20,000.00.

**A/F3 - Exempt from Bidding: Authorization to renew Property Insurance Policy for 1280 Wall Street, Lyndhurst, NJ. Insurance, is exempt from bidding pursuant to N.J.S.A. 18A:64A-25.5(11), which exemption shall be in accordance with the requirements for extraordinary unspecifiable services.**

Approval is hereby granted to renew property insurance coverage for 1280 Wall Street, Lyndhurst, NJ, from Otterstedt Insurance Agency, Inc. for the coverage period:

- March 31, 2018 through March 31, 2019  
Property Policy at a cost of \$19,748.79

**A/F4 - To authorize the purchase of 30 Cisco Wireless Access Points from Aspire Technology Partners, LLC to lifecycle aging models that are no longer supported and are at end of life.**

Approval is hereby granted to purchase 30 Wireless Access Points at a cost of \$38,732.60 with Aspire Technology Partners, LLC on NJ State Contract 87720.

**A/F5 - To authorize the purchase of Cisco 3850 (8) and 9300 (12) switches from Aspire Technology Partners, LLC to replace end of life core switches in Paramus and Hackensack.**

Approval is hereby granted to purchase Cisco 3850 (8) and 9300 (12) switches at a cost of \$131,252.84 with Aspire Technology Partners, LLC on NJ State Contract 87720.

**A/F6 - To authorize the renewal of the Support and Operate Contract for single sign on server with Gluu, Inc.**

Approval is hereby granted to renew the Gluu, Inc. support contract for the period of May 1, 2018 through April 30, 2019 with Gluu, Inc. at a cost of \$35,000.00.

**A/F7 - To purchase one Lifepak 15 cardiac monitor with accessories from Physio-Control, Inc. for use in the Center for Simulation program. This is funded by the GO BOND.**

Approval is hereby granted to purchase one Lifepak 15 cardiac monitor with accessories from Physio-Control, Inc. at a cost of \$23,555.78.

**A/F8 - To authorize the purchase of Cisco 3850-X (2) switches with redundant power supplies and stacking cables from Aspire Technology Partners, LLC.**

Approval is hereby granted to purchase Cisco 3850-X (2) switches at a cost of \$16,417.56 with Aspire Technology Partners, LLC on NJ State Contract 87720.

**A/F Approval of Labor Invoice – Eric M. Bernstein & Associates, L.L.C.**

Approval is hereby granted for payment of the following labor invoice number: 50703

Eric M. Bernstein & Associates, L.L.C.                      \$ 45.00

**A/F10 - Authorization to Award Public Bid P-2268 for Solid Waste Disposal and Recycling Services to Gaeta Recycling Co., Inc. for an estimated amount of \$161,700.40, for a two year period from April 15, 2018 through April 14, 2020.**

Approval is hereby granted to award Public Bid #P-2268 for Solid Waste Disposal and Recycling Services to Gaeta Recycling Co., Inc. for an estimated amount of \$161,700.40, for the period April 15, 2018 through April 14, 2020.

**A/F11 - Authorization to donate obsolete culinary equipment purchased in 1985 to Disabled Combat Veteran Youth Program.**

Approval is hereby granted to donate obsolete culinary equipment to not for profit Disabled Combat Veteran Youth Program in Englewood New Jersey.

Disabled Combat Veteran Youth Program is responsible for pickup and transport.

**A/F12 - To correct Resolution A/F 8, Authorize request to repurpose County and Chapter 12 Bonds by the County of Bergen, dated February 6, 2018, to amend repurposed amount.**

Approval is hereby granted that the Board of Trustees approved a request to repurpose bonds from 2006 and later with available unspent balances totaling \$ 3,688,472 by the County of Bergen to assist the College with renovating and upgrading areas within the College. These funds will be used to renovate the gym floors and bleachers; C-wing renovations; and renovation of the Advising, Registration, Counseling, Financial Aid and One Stop Areas within the Pitkin Education Center.

**A/F13 - To correct Resolution A/F13 dated March 6, 2018 to amend the purpose to read as follows: Request funding from the County for the purpose of capital improvements and IT Lifecycle Replacements for FY2019.**

Approval is hereby granted for appropriation of \$1,500,000.00 from the County (\$1,000,000 for Information Technology Lifecycle replacements for 2019 and \$ 500,000 for capital improvements).

**E/SA1 - To authorize submission of an Amendment Application to the Perkins FY 2018 spending plan, as required by the State of New Jersey Department of Education Perkins Guidelines, and to authorize President Michael D. Redmond, or his designee, to execute required documents.**

Approval is hereby granted The New Jersey Department of Education approved the FY 2018 Perkins Spending Plan, authorized by the Board of Trustees on July 11, 2017. Any changes to that original spending plan require a Board of Trustees approved Amendment Application.

The college realized cost savings of \$27,450 over the past six months, allowing for investment of unexpended funds in additional items on the college's priority list. These include the following:

- Graphics tablets for use in the Computer Graphics Program, \$10,740.00
- Computer Monitors for use in the Computer Gaming Program, \$5,500.00
- Increase in the amount of un-itemized supplies for the Hotel Restaurant Program, \$1,000.00
- China and flatware for use in the Hotel Restaurant Program Bergen Room, \$3,000.00
- Studio Monitor Stands for use in the Music Program, \$400.00
- Additional Dress Forms and related instructional materials for use in the Fashion Design Program, \$6,810.00

**E/SA2 - Authorize Amendment #2 to an existing agreement with Rutgers University's Education and Employment Research Center ("Rutgers"), in connection with the work to be performed under the Trade Adjustment Assistance and Community College and Career Training Grant awarded to the College by the U.S Department of Labor, Education and Training Administration, Grant # TC-26459-14-60-A-34 (the "Grant").**

Approval is hereby granted by the Board of Trustees of an amendment to an existing agreement between the College and Rutgers University's Education and Employment Research Center. The original Agreement provided for a limited set of evaluation activities designed to comply with the requirements of the awarding agency. This proposed amendment expands the scope of work and provides for additional costs. This amendment includes additional data analysis and reporting on certain features of the project not envisioned at the time of the original contract. Available TAACCCT funds will pay for these additional costs.

**Institutional 1 - Abolishment of Policies and Procedures**

Approval is hereby granted to abolish the following policies:

1. Section: B:BA:BAC - Adjunct Faculty, Enrollment of Family Members in Credit Courses
2. Section: B:BI:BIA - Requests to Use Vacation Days, Personal Days, Compensatory Time
3. Section: E:EF - Community Relations – Use of Technology Education Center Meeting and Training Facilities
4. Section: F:Student Policies, FC: Student Judicial Affairs – Delete the Student Judicial Affairs Policy (Section F: FC, Resolution 12/7/10/02) and replace it with the Student Code of Conduct (Board of Trustees Resolution I-1, 9/13/2016).
5. Section B:BB - Sabbatical Leaves (reserved)
6. Section B: BAA - Absence Guidelines for Adjunct Faculty
7. Section B: BF: BFA - Employment Procedures – Faculty (Reserved)
8. Section B: BF: BFB - Employment Procedures – Professional Staff (Reserved)
9. Section B: BH: BHC - Administrators – (Reserved)
10. Section B: BF: BFC - Employment Procedures – Support Staff (Reserved)
11. Section D: DF: DFA - Mission and Operation of the Adult Learning Center, ALC
12. Section E: EE - Website Hosting Policy for External Organizations
13. Section: H:HC – Civility
14. Section A:AK – Authorization for Administrative Staff to Process Change Orders.

These policies are either obsolete or have been superseded by other policies.

**Institutional 2 and 3: Approval is hereby granted by the Board of Trustees for the following two policies:**

Institutional 2 - Approval of the Bergen Community College Board of Trustees Advisory Committees, Nomination, Appointment, and Reappointment Policy

Institutional 3 - Approval of the policy on Indemnification of Employees and Trustees

**P1A – Approval of New Position/Title and Job Description: Dean of Technology Innovation and Integration (Confidential)**

Approval is hereby granted for the position, title and job description.

**P1B- Approval of New Position/Title and Job Description: Executive Director, Continuing Education and Workforce Development (Confidential)**

Approval is hereby granted for the position, title and job description.

**P2A – Appointment: Grant (STEM/IDC)**

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary listed below:

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Randi Greene	STEM Financial Literacy Specialist/Buyer/ Finance	\$50,000.00 (pro-rated)	04/11/18

**P2B - Appointment: Support Staff (These appointments are being made in accordance with the Bergen Community College Support Staff Association (BCCSSA) contract, Article XV, after successful completion of their probationary period.)**

Approval is hereby granted to approve the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Kerry Heiser	Accounting Assistant/Accounts Payable/ Finance	\$35,000.00 (pro-rated)	01/02/18 (retroactive)
Danielle Mattina	Accounting Assistant/Accounts Payable/ Finance	\$35,000.00 (pro-rated)	01/02/18 (retroactive)

**P2C – Appointment: Professional Assistant/Faculty**

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Melissa Flores 06/30/18	Professional Assistant (Transfer Evaluator)/ Records and Registration/Student Affairs	\$66,397.00 (pro-rated)	01/01/18 – (retroactive)

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**P2D - Appointment: Student Affairs Athletic Program (Coaching Staff)**

Approval is hereby granted for the appointment of the following individuals to part-time Head Coach and Assistant Coach positions at the stipends indicated:

<u>Name</u>	<u>Head Coach Position</u>	<u>Stipend</u>	<u>Effective Dates</u>
Giovanni Soto	Men's Soccer	\$1,000.00	03/14/18 – 04/30/18 (retroactive)

<u>Name</u>	<u>Assistant Coach Position</u>	<u>Stipend</u>	<u>Effective Dates</u>
Christian Casal	Men's Soccer	\$500.00	03/14/18 – 04/30/18 (retroactive)

**P2E - Appointment: Technical Assistant/Faculty**

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Yumi Pak 06/30/18	Technical Assistant II (Library Acquisitions Coordinator)/ Sidney Silverman Library/Academic Affairs	\$52,377.00 (pro-rated)	04/11/18 – (retroactive)

**P2F - Appointment: Professional Staff**

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Moises DeLeon	IT Technical Support Specialist II/ Information Technology	\$49,200.00 (pro-rated)	04/16/18-06/30/18

**P2G - Appointment – Grant (Title V)**

Approval is hereby granted for the appointment of the following individual to the position and annual salary listed below:

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Barbara Abolafia	Summer Explorations Coordinator/ Academic Affairs/TitleV	\$50,000.00 (pro-rated)	04/11/18-06/30/18

**P3 - Reappointment Faculty – First Reappointment**

Approval is granted for the reappoint the following individuals for their first reappointment to the indicated division & rank for the period September 1, 2018 through June 30, 2019 unless otherwise noted:

**1st REAPPOINTMENT**

<b><u>NAME</u></b>	<b><u>RANK</u></b>	<b><u>DISCIPLINE/DIVISION</u></b>
Ronda Drakeford	Associate Instructor	Hotel Restaurant Management/Business, Arts & Social Sciences
Alex Luy	Assistant Professor	Computer Science/Mathematics, Science & Technology
Megan Mendez**	Instructor	Nursing/Health Professions
Christopher Nicolelis	Associate Instructor	Hotel Restaurant Management/Business, Arts & Social Sciences
Jessica Peacock*	Assistant Professor	Center for Student Success/Academic Affairs
Jaclyn Rose	Associate Instructor	Diagnostic Medical Sonography/Health Professions
Meryl Sole	Assistant Professor	Music/Business, Arts & Social Sciences

\*For the period July 1, 2018 through June 30, 2019

\*\*In agreement with the BCCFA, extension of tenure clock due to medical leave for Academic Year 2017-2018

**P4 - Reappointment Faculty – Second Reappointment**

Approval is hereby granted to reappoint the following individuals for their second reappointment to the indicated division & rank for the period September 1, 2018 through June 30, 2019 unless otherwise noted:

**2nd REAPPOINTMENT**

<b><u>NAME</u></b>	<b><u>RANK</u></b>	<b><u>DISCIPLINE/DIVISION</u></b>
Jean Acken	Assistant Professor	Chemistry/Mathematics, Science & Technology
John Bandman	Assistant Professor	Hotel Restaurant Management/Business, Arts & Social Sciences
Mary Bays	Assistant Professor	Fashion Apparel Design/ Business, Arts & Social Sciences
Nicole Cerussi	Instructor	Nursing/Health Professions
Ara Kahyaoglu	Associate Professor	Chemistry/Mathematics, Science & Technology
Joanne Piccininni	Assistant Professor	Paramedic Science/Health Professions
Mary Senor	Associate Instructor	Surgical Technology /Health Professions
Tomer Zilkha	Associate Instructor	Hotel Restaurant Management/Business, Arts & Social Sciences

**Justification**

In accordance with Article XIII of the BCCFA contract



**P5 - Reappointment: Project Personnel – Grants**

Approval is hereby granted to appoint grant personnel listed below be reappointed to the position indicated for the period commencing April 1, 2018 through June 30, 2018.

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Dennis Kruk	Director, Health Professions Center for Simulation/TAACCCT	\$70,000.00 (pro-rated)

**P6 - Approval of Memorandum of Agreement and Joint Statement between Bergen Community College (“College”) and the Bergen Community College Support Staff Association, Inc. (“Association”).**

Approval is hereby granted to approve the Memorandum of Agreement and Joint Statement to resolve the Unfair Labor Practice (“ULP”) filed by the Bergen Community College Support Staff Association dated October 23, 2017

**Justification**

To approve the negotiated agreement and joint statement between Bergen Community College (“College”) and the Bergen Community College Support Staff Association, Inc. (“Association”) to resolve the ULP filed by the Association. The signed documents are available in the President’s Office and in the Department of Human Resources.

**P7 - Approve: Leave of Absence/Support Staff**

Approval is hereby granted to approve a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Joseph Sheridan	Public Safety Officer/Public Safety	03/05/18 (retroactive)

**P8 - Resignation: Professional Staff**

Approval is hereby granted to approve the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Betim Bujari	Technical Support Specialist I/Information Technology	04/13/18

**P9 - Retirement: Faculty**

Approval is hereby granted to approve the retirement of the following individual:

<u>Name</u>	<u>Rank/Department/Division</u>	<u>Effective Date</u>
Peter Martin	Professor/Wellness and Exercise Science/ Health Professions	07/01/18

**P10 - Faculty Transition to Retirement Program (“FTTRP”)**

Approval is hereby granted to affirm the following resolution regarding a voluntary Faculty Transition to Retirement Program:

BE IT RESOLVED that the Board of Trustees of Bergen Community College (“BCC”) elects to adopt a voluntary Transition to Retirement Program provided to its faculty for the FY2019 that would allow participants to collect retirement benefits in conjunction with continued active employment without penalty; and

WHEREAS, Faculty must apply to the President of Bergen Community College by April 1, 2018 and meet the following eligibility criteria:

- Sign a contract with BCC to participate in a FTTRP
- Be a full-time tenured faculty with a minimum age of 55 as of June 30, 2018
- Be a member of the Alternate Benefits Program (ABP) pension
- Have served a minimum of 10 years at the college as of June 30, 2018
- Submitted a request to retire effective July 1, 2018 under the terms of the FTTRP

If eligible to participate in the FTTRP, members must adhere to the following program requirements:

- Participating faculty must officially retire from the college, then seek reemployment under the terms of the program
- As retirees, participating faculty have no claims of tenure or other rights and/or obligations of a tenured faculty member
- In no event shall the total assignment exceed 50% of a full time faculty load
- Participating faculty shall receive compensation proportional to the assignment approved by the College, which shall not exceed their final year’s base salary
- Under N.J.A.C. 17:7-8.11, members are limited to a maximum FTTRP period of one year after the retirement date.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the President or his designee to provide approval to for this program.

**P11 – Resignation: Confidential**

Approval is hereby granted to accept the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Beatrice Bridglall	Dean, Humanities/ Academic Affairs	07/08/18

**P12 - Termination: Confidential**

Approval is hereby granted to approve the termination of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Paul Ragusa	Managing Director, Continuing Education/ Academic Affairs	07/08/18

**P13 - Termination: Confidential**

Approval is hereby granted to approve the termination of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Jaymee Griffin	Director, Achieving the Dream/ Academic Affairs	07/08/18

**S/F1 - To award Public Bid P-2271 to H & S Construction and Mechanical, Inc. for renovations to lecture rooms S132, S134, S138.**

Approval is hereby granted to award bid for lecture halls-interior alterations to H & S Construction and Mechanical, Inc. for the total amount of \$1,470,000.00 which includes the base bid amount of \$1,285,000.00, plus Alternate 1 (provide and install furnishings) in the amount of \$185,000.00.

**S/F2 – To award professional services to Arcari & Iovino Architects, P.C. for the preparation of plans and specifications for the remodel of the Gymnasium men’s and women’s shower rooms, rest rooms, locker rooms and team rooms.**

Approval is hereby granted to pay \$32,000.00 to Arcari & Iovino Architects, P.C. for professional services.

**S/F3 - To reject Public Bid P-2267 to provide and install emergency egress signs at Bergen Community College at the Meadowlands.**

Approval is hereby granted to reject bid received for emergency egress signs.

**S/F4 - Authorization to approve memorandum of agreement with St. Peter’s University.**

Approval is hereby granted as an expansion of our partnership with St. Peter’s University (SPU), the College agrees to rent classrooms and offices on the second floor of the Bergen Community College site at 1280 Wall St., Lyndhurst, NJ. There is sufficient space capacity to accommodate this rental without disrupting college operation. As part of the agreement, Saint Peter’s University has agreed to offer tuition to BCC students at a reduced rate of \$495/credit (typically, \$1,178 per credit for part-time students).

**ADJOURNMENT**

As no further business was brought before the Board of Trustees, Chairperson Carol Otis asked for a motion to adjourn the board meeting.

Trustee Demetrakis made a motion to adjourn the meeting, seconded by Trustee Barreto.

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The board meeting adjourned at 6:46 p.m.

Thank you,

Trustee, Joseph A. Barreto  
Secretary, Board of Trustees