

**BOARD OF TRUSTEES
BERGEN COMMUNITY COLLEGE
Minutes of the Tuesday, April 11, 2023
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, April 11, 2023 at Bergen Community College Meadowlands Campus, 1280 Wall Street West, Lyndhurst, New Jersey, in Conference Rooms C504 / 505 – Fifth Floor. Chairperson Dorothy Blakeslee called the meeting to order at 5:05 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the state of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first-floor main lobby of the Pitkin Education Center of Bergen Community College and on the College's website at <https://bergen.edu/about-us/board-of-trustees/meetings/> and was emailed to The Record and The Herald News and filed with the Clerk of the County of Bergen, December 4, 2022."

ROLL CALL

Present

Mr. Joseph Barreto
Mrs. Dorothy Blakeslee
Mr. Louis DeLisio
Mr. Patrick J. Fletcher
Mrs. Ritzy Moralez-Diaz
Dr. Sheetal Ranjan
Miss Alicia Guidolin-Hocman, Alumni Trustee

Absent

Mr. Mark Longo
Mr. Stephen F. Pellino, Esq
Mr. Adam Silverstein

Also Present

Dr. Eric M. Friedman, President
Ms. Arlene Q. Perez, Esq., DeCotiis, FitzPatrick, Cole, and Giblin, L.L.P.

PLEDGE OF ALLEGIANCE

Chairperson Blakeslee led those present in the Pledge of Allegiance.

REPORTS

SECRETARY

Trustee Barreto attended the Latin Women Organization meeting and the Presidents' Advisory Council for Diversity, Equity, and Inclusion (PAC-DEI).

TREASURER

Treasurer Fletcher will provide his report with the Committee Reports.

PRESIDENT'S REPORT

Dr. Friedman thanked the Interim Campus Executive, Dr. Joao Sedycias, for leading change, adding that this location is the only public institution of higher education in southern Bergen County. The Meadowlands site is becoming an "Innovation Center" that will house 21st century programs and technology that respond to the most advanced information technology jobs as well as business needs.

Culinary

Dr. Friedman reported that the College has officially launched the redrafting of blueprints for the new culinary arts and hospitality management facility to be located adjacent to West Hall in Paramus. A meeting took place on April 10th to discuss the macro-level process.

Middle States/Strategic Planning/Shared Governance

President Friedman announced the launch of the 2024-29 strategic planning cycle, under leadership from Drs. Tonia McKoy and Gary Porter. The College has begun to shape its strategic plan steering committee, promote the strategic planning process, and perform an audit of relevant documents as well as the existing, current plans. He added that in preparation for the College's accreditation evaluation by the Middle States Commission, this work reflects commitment to continuous improvement.

The Town Hall meeting was held on April 13th at 2 p.m. in the Moses Center. He advised that town halls provide the College community the opportunity to receive updates on key strategic goals and ask questions of the leadership team. The event was live streamed.

NISOD Awards

President Friedman recognized Professors Mariella Spagnolo and Dr. Anthony Yankowski, who earned the College's 2022-23 National Institute for Staff and Organizational Development (NISOD) Excellence Award. The award recognizes one full-time faculty member and one adjunct faculty member who have made significant contributions to student success. They will accept their awards in Austin, Texas during NISOD's annual conference in May.

National Public Health Week

Dr. Friedman advised that the College recognized National Public Health Week. Among the events, our dental hygiene students performed complimentary oral screenings, Be Well Bergen sponsored a resources fair, and students from Ridgewood High School's Academy for the Health Professions visited for an immersive case study experience.

Enrollment/Registration/Open House

President Friedman announced that the College has launched online and in-person registration for summer and fall classes. He added that initial interest is strong, with registrations outpacing last year's at this time. In addition, work has begun work on the next fully online program offerings: Criminal Justice and Liberal Arts General (Professional Studies).

An open house is scheduled for Wednesday, May 3 from 3:30 to 6:30 p.m. at the main campus.

Faith Ringgold Concert

President Friedman announced that the "Coming to Jones Road" project on Faith Ringgold closes on Thursday, April 27 at 7:30 p.m. Grammy-nominated composer Rufus Reid performed a jazz suite that provided the evening's soundtrack. The theatre performance was developed by College faculty and was read by students.

Horticulture Scholarships

Dr. Friedman announced that Bergen received \$4,000 from the American Floral Endowment for horticulture student scholarships. He added that Bergen represents the only community college to receive funding - and one of only six colleges in the country to receive money from this endowment. He thanked Professor Dr. Steve Fischer for his decades of commitment and for pursuing this opportunity year-after-year.

McQueen Recognition

Dr. Friedman extended a special congratulations to former public safety officer Geraldine McQueen, who graduated from the Bergen County Police Academy. He noted that Geraldine will make an outstanding officer, just as she did in the public safety department at the College.

Commencement

Commencement will take place at MetLife Stadium on Tuesday, May 16 at 10 a.m.

PRESENTATIONS:

Ms. Anna Gergen, Advisor for the Phi Theta Kappa Chapter, introduced Co-Advisor Professor Lisa Mayer and the PTK board. Those members listed all of the awards and scholarships the PTK had received, as well as their many accomplishments this past school year. They thanked the Board of Trustees for their support of their programs and attending their event and ceremonies. They were invited to attend the new PTK Induction Ceremony on Monday, May 1st, at 7:00 pm in the Anna Maria Ciccone Theatre.

COMMITTEE REPORTS

AUDIT AND FINANCE COMMITTEE/LEGAL AFFAIRS

Trustee Fletcher, Treasurer of the Audit and Finance Committee, informed the board members that the Audit and Finance Committee met on March 28, 2023, and will recommend resolutions A/F1 to A/F11.

EDUCATION AND STUDENT AFFAIRS

Trustee Barreto, Chairman of the Education and Student Affairs Committee, informed the board members that the Education and Student Affairs Committee met on March 27, 2023, and will recommend resolutions E/SA1 to E/SA6.

PERSONNEL

Trustee Moralez-Diaz, Chairwoman of the Personnel Committee, reported that the Personnel Committee met on March 30, 2023, and will recommend resolutions P1A to P10C.

SITE AND FACILITIES

Chairwoman Blakeslee, on behalf of Trustee Longo, Chairman of the Site and Facilities Committee, informed the board members that Site and Facilities met on March 29, 2023, and recommend resolutions SF1 and SF2.

STRATEGIC PLANNING

Trustee Ranjan, Chairwoman of the Strategic Planning Committee, informed the board that Strategic Planning met on March 29, 2023. There are no resolutions at this time.

ALUMNI TRUSTEE REPORT

Alumni Trustee Alicia Guidolin-Hocman had nothing to report.

CHAIRWOMAN'S COMMENTS

Chairwoman Blakeslee informed the board that she was pleased to attend a Women's History Month event held in March with keynote speaker Dr. Premilla Nadasen who delivered a wonderful speech. In addition, she represented the College at the Business and Industry breakfast.

UNFINISHED BUSINESS/BOARD MEMBERS

Chairwoman Blakeslee requested a motion to open the Unfinished Business portion of the meeting.

Trustee Barreto thanked Dr. Jennifer Reyes for her unwavering student support.

Chairwoman Blakeslee requested a motion to close the Unfinished Business portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Moralez-Diaz. All were in favor.

NEW BUSINESS/BOARD MEMBERS

Chairwoman Blakeslee requested a motion to open the New Business portion of the meeting.

Trustee Ranjan informed the board that the Northeastern Regional meeting for the Association of Community College Trustees took place today, adding it was an informative meeting.

Dr. Friedman informed the audience that in the draft of the New Jersey budget proposal, there are no funds allocated toward an increase for operational aid to community colleges. He challenged everyone to speak up to their legislators and advocate for community colleges.

Chairwoman Blakeslee requested a motion to close the New Business portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Ranjan. All were in favor.

OPEN TO THE PUBLIC

Chairwoman Blakeslee requested a motion to open to the Public. A motion was made by Trustee Fletcher and seconded by Trustee Moralez-Diaz. All were in favor.

No member of the public came forward.

Chairwoman Blakeslee requested a motion to close the Public portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Guidolin-Hocman. All were in favor.

Chairwoman Blakeslee requested a motion to approve the March 7, 2023 board meeting minutes. A motion was made by Trustee Barreto and seconded by Trustee Moralez-Diaz. All were in favor.

**Board of Trustees Minutes
April 11, 2023**

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Roll Call Vote for approval of the board meeting minutes dated March 7, 2023.

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Louis DeLisio - Abstain
Mr. Patrick J. Fletcher –Yes
Mr. Mark Longo – Absent
Ms. Ritzy Morales-Diaz – Yes
Mr. Stephen F. Pellino, Esq. - Absent
Dr. Sheetal Ranjan – Yes
Mr. Adam Silverstein – Absent
Miss Alicia Guidolin-Hocman - Yes

6 Yes, 3 Absences, 1 abstention

Motion passed for approval of the March 7, 2023 board meeting minutes.

Chairwoman Blakeslee requested a motion to approve the Consent Agenda for Tuesday, April 11, 2023. A motion was made by Trustee Barreto and seconded by Trustee Fletcher . Motion passed for Consent Agenda.

AF1 to AF11
ESA1 to ESA6
P1A to P10C
SF1 to SF2

No resolutions for Strategic Planning.

Roll Call Vote for approval of the Consent Agenda dated April 11, 2023

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Louis DeLisio - Yes
Mr. Patrick J. Fletcher - Yes
Mr. Mark Longo – Absent
Ms. Ritzy Morales-Diaz - Yes
Mr. Stephen F. Pellino, Esq. - Absent
Dr. Sheetal Ranjan - Yes
Mr. Adam Silverstein – Absent
Miss Alicia Guidolin-Hocman – Yes

7 Yes on A/F1 to A/F11
7 Yes on E/SA1 to E/SA6
7 Yes on P1A to P10C

Executive Session

An executive session was not held.

Approved resolutions:

A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.

Approval is hereby granted for payment of the following legal vouchers: DeCotiis, FitzPatrick, Cole & Giblin. LLP.

February 1, 2023 to February 28, 2023 \$ 18,681.75

A/F2 – To authorize the extension of temporary accounting services through Accounting Principals, a division of The Adecco Group, for the Finance department.

Approval is hereby granted to extend temporary accounting services through June 30, 2022 for an estimated amount not to exceed \$50,000.00 with Accounting Principals, a division of The Adecco Group.

A/F3 - To authorize the purchase of Accuplacer computerized exam units from the College Board for the Office of Testing Services through the New Jersey Council of County Colleges Joint Purchasing Consortium (JPC).

Approval is hereby granted to purchase approximately 28,000 Accuplacer computerized placement exam units for the Office of Testing Services from the College Board, at an estimated cost of \$54,000 through the New Jersey Council of County Colleges Joint Purchasing Consortium contract # R-1313. The cost per unit is \$1.95.

A/F4 – To authorize the purchase of fifty-one (51) iPads, keyboard covers, one (1) charging cart, and software apps from Apple Inc. through the Educational Services Commission of New Jersey Cooperative.

Approval is hereby granted to purchase fifty-one (51) iPads and associated equipment with Apple through the Educational Services Commission of New Jersey Cooperative Bid # ESCNJ 18/19-67 in the amount of \$50,331.45.

A/F5 - To authorize the purchase of additional Cohesity Datacenter Back Up and Disaster Recovery storage nodes from Aspire Technology Partners, LLC.

Approval is hereby granted to purchase additional Cohesity Datacenter Back Up and Disaster Recovery storage nodes from Aspire Technology Partners, LLC in the amount of \$251,737.79.

A/F6 - To authorize the purchase of a GT Training System and accessories for the Aviation academic program in the Mathematics, Science and Technology Division through Precision Flight Controls.

Approval is hereby granted for the purchase of a GT Training System through Precision Flight Controls in the amount of \$96,896.00.

AF7 - To authorize the purchase of two (2) robotic floor scrubbers from Bio-Shine, LLC.

Approval is hereby granted to purchase two (2) robotic floor scrubbers from Bio-Shine, LLC through HCESC 34HUNCCP Equipment BID CAT – 23-03, in the amount of \$155,931.80.

A/F8 - To authorize the purchase of fifty-four (54) vacuums from Home Depot Pro Institutional.

Approval is hereby granted to purchase fifty-four (54) vacuums from Home Depot Pro Institutional through Omnia Partners Award #22-07, in the amount of \$45,014.70.

A/F9 - To authorize renewal the College's property insurance policy for Bergen Community College at the Meadowlands through Otterstedt Insurance Agency, Inc.

Approval is hereby granted to renew the property insurance policy for BCC at the Meadowlands property located at 1280 Wall Street, Lyndhurst, NJ, with Chubb through Otterstedt Insurance Agency, Inc. for one (1) year, from March 31, 2023 through March 31, 2024 at a cost of \$28,482.74.

A/F10 - To authorize the purchase of one block of Nutanix nodes from Innovative Network Solutions Corp. (INSC).

Approval is hereby granted to purchase one block of Nutanix nodes, licensing and support, from Innovative Network Solutions Corp. at a cost of \$203,166.55.

A/F11 - Authorization to purchase furniture and ancillary installation services as needed through discounted pricing through various co-operative, county, and state purchasing agreements and contracts for an amount not to exceed the total sum of \$1,500,000.00.

Approval is hereby granted to purchase, deliver, and install lounge, cafeteria, and office furniture, as needed, from the following co-operative, county, and state purchasing agreements and contracts:

E&I EI00140, CNR01354, CNR01448
ESCNJ.AEPA-22A
ESCNJ 22/23-08
BC-NOI-21-001
NJ State Contract # G-2004 Furniture
HUNCCP Furniture, School & Office #202
OMNIA Partners

E/SA1 – To authorize submission of an application for the Opportunity Innovation Grant (FY23 County College-Based Centers for Adult Transition) from the New Jersey Office of the Secretary of Higher Education (OSHE), and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Approval is hereby granted to submit an application for the Opportunity Innovation FY 23 Center for Adult Transition grant for an estimated amount of \$500,000 from NJ OSHE, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

E/SA2 - To accept a one-year New Jersey Pathways to Career Opportunities (Work Phase) grant award for a Cyber Security Pathway from the NJ Community College Consortium for Workforce and Economic Development, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Approval is hereby granted to accept the New Jersey Pathways to Career Opportunities (Work Phase) award in the amount of \$22,500 for the Budget period 07/01/2022- 06/30/2023. The award will be distributed in two equal payments to Bergen Community College (Bergen) as the lead for cyber security pathways.

E/SA3 - To authorize submission of a grant application to the New Jersey Department of Labor and workforce development under *New Jersey Builders' Utilization Initiative for Labor Diversity (NJBUILD) Women and Minorities in Construction Trades Program*, and authorize Dr. Eric M. Friedman, President, or his designee, to execute required documents.

Approval is hereby granted to submit a grant application to the New Jersey Department of Labor and workforce development under *New Jersey Builders' Utilization Initiative for Labor Diversity (NJBUILD) Women and Minorities in Construction Trades Program*, and authorize Dr. Eric M. Friedman, President, or his designee, to execute required documents. An application was submitted on April 6th, 2023, for an amount of \$450,000 to support 20 apprentices from July 1, 2023 to December 31, 2024.

E/SA4 - To accept National Endowments of the Arts (NEA) funding for \$10,000 to support the Gallery Bergen's Faith Ringgold: Coming to Jones Road Series, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Approval is hereby granted to accept the NEA grant award in the amount of \$10,000 for the budget performance period 01/01/2023-05/31/2023 to expand student education and community acknowledgement of the works and contributions of Faith Ringgold, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

E/SA5 - To authorize Bergen Community College (Bergen) as the lead agency to partner with the Jamaica Theological Seminary (JTS) to submit a collaborative application to the United States Agency for International Development (USAID) for a Higher Education for Leadership, innovation, and Exchange (HELIX) grant, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Approval is hereby granted to submit a collaborative grant application by Bergen and JTS for a USAID HELIX grant for a September 2023 through June 2028 performance period, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

E/SA6 - To authorize submission of a fiscal year 2023 budget amendment for the College's Perkins grant to the state of New Jersey Department of Education, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents and activities.

Approval is hereby granted to submit a budget amendment request for the College's Perkins grant for fiscal year 2023 (July 1, 2022 through June 30, 2023) to the New Jersey Department of Education, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute required documents. The budget amendment includes reallocation of \$284,512.04 of the total \$799,796.00 funding to build on a Comprehensive Local Needs Assessment conducted with key community and employer stakeholders to identify priority career and technical education (CTE) needs in Bergen County.

**Board of Trustees Minutes
April 11, 2023**

P1A – Appointment: Professional

Approval is hereby granted for the appointment and new job description for the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Jhonatan Garcia	Program Supervisor / Continuing Education and Workforce Development	\$50,000 (prorated)	04/16/2023

P1B – Appointment: Confidential

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Erin Van Nostrand	Associate Director of Athletics / Student Affairs	\$87,500 (prorated)	04/16/2023

P1C – Appointment: Student Affairs Athletic Program (Coaching Staff)

Approval is hereby granted for the appointment of the following individuals to part-time Head Coach and Assistant Coach positions at the stipend indicated:

<u>Name</u>	<u>Asst. Coach Position</u>	<u>Stipend</u>	<u>Effective Dates</u>
Deana Fletcher	Head Softball Coach	\$5,500.00	02/01/2023 – 06/30/2023 (retroactive)
Stephanie Gomez	Assistant Softball Coach	\$3,500.00	02/01/2023 – 06/30/2023 (retroactive)

**The hiring of the coaches is contingent on having a sufficient number of students participating in the College's various athletic programs.*

P1D – Appointment: Grant funded

Approval is hereby granted for the appointment and new job description for the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Mounira Gad	Program Supervisor of DOL Grant Program / Continuing Education and Workforce Development	\$50,000 (prorated)	04/16/2023

**Board of Trustees Minutes
April 11, 2023**

P1E - Appointment: Confidential

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
John Booth	Associate Director of Public Safety-Operations / Public Safety	\$85,000 (prorated)	04/16/2023

P1F – Approve: Confidential - Title Change

Approval is hereby granted for the title change for Facility Systems Administrator (vacant).

P1G – Appointment: Confidential

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Steven Salcito	Facility Systems Administrator / Facilities	\$71,000 (prorated)	04/16/2023

P1H – Approve: New Position - Confidential

Approval is hereby granted for the following new title and job description to be added to the College's organizational chart:

Director of Capital Projects

P1I – Appointment: Support

Approval is hereby granted for the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Marlon Bellefleur	Custodian / Facilities	\$33,999 (prorated)	04/16/2023
Dakim Lyons	Custodian / Facilities	\$33,999 (prorated)	04/16/2023

P1J - Approve: Deobligation of Position – Professional

Approval is hereby granted for the following vacant position to be deobligated from the College organizational chart:

New Student Enrollment Coordinator

P1K - Approve: New Position – Professional

Approval is hereby granted for the following new titles and job descriptions to be added to the College's organizational chart:

Academic Advisor, Center for Student Success
Academic Advisor, Center for Student Success / Transfer Coordinator
Academic Advisor, Center for Student Success / Federal Work Study Coordinator
Academic Advisor, Center for Student Success / Career Coordinator

P1L - Appointment: Professional

Approval is hereby granted for the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Ross Billings	Academic Advisor, Center for Student Success / Student Affairs	\$55,300 (prorated)	04/16/2023
Randy Dodd	Academic Advisor, Center for Student Success / Student Affairs	\$55,300 (prorated)	04/16/2023
Sierra Dones	Academic Advisor, Center for Student Success / Student Affairs	\$55,300 (prorated)	04/16/2023
Melisa Guzman	Academic Advisor, Center for Student Success / Student Affairs	\$55,300 (prorated)	04/16/2023
Sadeja Jones	Academic Advisor, Center for Student Success / Student Affairs	\$55,300 (prorated)	04/16/2023
Luis Aguilera	Academic Advisor, Center for Student Success / Federal Work Study Coordinator / Student Affairs	\$56,500 (prorated)	04/16/2023
Brandon Velez	Academic Advisor, Center for Student Success / Transfer Coordinator / Student Affairs	\$56,500 (prorated)	04/16/2023
Brendan Williams	Academic Advisor, Center for Student Success / Career Coordinator / Student Affairs	\$56,500 (prorated)	04/16/2023

P1M - Appointment: Grant funded

Approval is hereby granted for the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Marimer Santiago	CLNA Data Analyst / Research and Institutional Effectiveness	\$55,000 (prorated)	04/16/2023

P2A – Reappointment Faculty-First Reappointment

Approval is hereby granted to reappoint the following individuals for their first reappointment to the indicated division and rank for the period September 1, 2023 through June 30, 2024 unless otherwise noted.

<u>Name</u>	<u>Rank</u>	<u>Discipline/Department/Division</u>
Marites Alconis	Assistant Professor	Medical Surgical Nursing/ Health Professions
Jorge Cardenas	Assistant Professor	Physical Sciences/Chemistry Mathematics, Science and Technology
S.H.Chung	Assistant Professor	Physical Sciences/Chemistry Mathematics, Science and Technology
Joana Constantino	Assistant Professor	Medical Surgical Nursing/ Health Professions
Victor Conversano	Assistant Professor	Criminal Justice/ Criminal Justice and Legal Studies/ Business, Art, and Social Sciences
Goran Dojcinoski	Assistant Professor	College Level Mathematics/Mathematics Mathematics, Science and Technology
Jake Dynes	Assistant Professor	Developmental Mathematics/Mathematics Mathematics, Science and Technology
Irene Erazo	Assistant Professor	Respiratory/Health Professions
Jessica Gorham	Associate Instructor	Diagnostic Medical Sonography/ Health Professions
Jaehyum Julie Lee-Hong	Assistant Professor	Psychology/Social Sciences/ Business, Arts and Social Sciences
Nicole Humphreys	Assistant Professor	Veterinary Technology/Health Professions
Christina Mouser	Associate Professor	College Mathematics, Mathematics, Science and Technology
Leonard Allen Smith	Assistant Professor	Business/ Business, Arts and Social Sciences

P2B - Reappointment Faculty- Second Reappointment

Approval is hereby granted to reappoint the following individual for their second reappointment to the indicated division and rank for the period September 1, 2023 through June 30, 2024

<u>Name</u>	<u>Rank</u>	<u>Discipline</u>	<u>Department/Division</u>
Diana Constantino	Assistant Professor	Nursing/Health Professions	Health Professions

P3A – Promotion: Confidential

Approval is hereby granted for the promotion and job description for the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
John Scardina	Director of College Compliance / Finance	\$110,000 (prorated)	07/01/2023

P3B – Promotion: Confidential

Approval is hereby granted for the promotion and revised job description of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Anna Gergen	Assistant Director of PTK and Honors	\$70,000 (prorated)	4/16/2023

P4A - Approve: New Position - Confidential

Approval is hereby granted for the following new title and job description to be added to the College's organizational chart:

Director, EOF (Educational Opportunity Fund)

P4B – Approve: New Position - Confidential

Approval is hereby granted for the following new title and job description to be added to the College's organizational chart:

Senior Director, Center for Student Success

P4C - Approve: New Position – Grant funded

Approval is hereby granted for the following new title and job description to be added to the College's organizational chart:

Admissions Representative

P4D - Approve: New Position - Professional

Approval is hereby granted for the following new title and job description to be added to the College's organizational chart:

Coordinator of International Services

P4E - Approve: New Position – Professional

Approval is hereby granted for the following new title and job description to be added to the College's organizational chart:

Assistant Director of Admissions

P4F - Approve: New Position – Professional

Approval is hereby granted for the following new title and job description to be added to the College's organizational chart:

Admissions Specialist

P5 - Salary Adjustment – Support Staff

Approval is hereby granted for a salary adjustment for the following individuals as indicated.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Daniel Diaz	Maintenance Repairperson	\$54,000	04/16/2023
Minir Toska	Maintenance Repairperson	\$54,000	04/16/2023

P6 – Approve stipends for Nursing Clinical Faculty for the Spring 2023 semester

Approval is hereby granted for payment of stipends for the following individuals in the Nursing Clinical Faculty in the amounts indicated for the Spring 2023 semester.

<u>Name</u>	<u>Semester stipend amount</u>
<u>Adjuncts</u>	
Barbara Albanese*	\$1,200.00
Corazon Dumalagan*	\$1,200.00
* for ½ semester clinical only	

P7 - Confer Professor Emeritus Status

Approval is hereby granted that the Board of Trustees confer Professor Emeritus status on the following individuals:

Professor Richard Comerford	Economics/Business, Arts and Social Science
Dr. Randolph Forsstrom	Mathematics/Mathematics/Sciences/Technology
Dr. Anne Maganzini	Psychology/Business, Arts and Social Sciences
Dr. Geoffrey Sadock	Composition and Literature/Humanities
Dr. Jon Yasin	English/Humanities

P8 – Approve: Leave of Absence / Support Staff

Approval is hereby granted for an unpaid leave of absence per NJ FMLA guidelines, for the following individual from the position listed below, effective dates as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Azize Cornejo	Senior Secretary / Facilities	4/14/2023 – 5/24/2023 FMLA unpaid with benefits 5/25/2023 - 6/30/2023 unpaid with no benefits

P9A - Retirement: Faculty

Approval is hereby granted for the retirement of the following individual:

<u>Name</u>	<u>Position /Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Dallas Gray	Associate Professor, Counseling Center / Student Affairs	11/18/1985	07/01/2023

P9B - Retirement: Faculty

Approval is hereby granted for the retirement of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Robert Wiater	Professor / Business, Arts and Social Sciences / Academic Affairs	09/01/1971	07/01/2023

P10A - Resignation: Professional

Approval is hereby granted to accept the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Joseph Pitre	Senior Math Lab Assistant / Academic Affairs	09/07/2011	02/24/2023 (retroactive)

P10B - Resignation: Support

Approval is hereby granted to accept the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Liam Foley	Officer / Public Safety	3/15/2023	03/20/2023 (retroactive)

P10C - Resignation: Support

Approval is hereby granted to accept the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Christopher Latraverse	Head Groundskeeper / Facilities	06/13/2022	03/07/2023 (retroactive)

S/F1 - Authorization to award Public Bid P-2379 for Ender Hall HVAC Replacement to Centralpack Engineering Corp.

Approval has been granted to award Public Bid # P-2379 for Ender Hall HVAC Replacement to Centralpack Engineering Corp. in the estimated amount of \$468,590. The award amount includes the Base Bid plus a \$15,000 allowance.

S/F2 - To award professional services to RSC Architects to prepare the required contract documents for Athletic Fields Irrigation Well Pumping System modifications/upgrade. These documents allow the College to advertise the project to secure bids.

Approval has been granted to engage RSC Architects to prepare the required contract documents for Athletic Fields Irrigation Well Pumping System modifications/upgrade project at an estimated cost of \$77,200.00, including direct costs.

ADJOURNMENT

As no further business was brought before the Board of Trustees, Chairwoman Blakeslee asked for a motion to adjourn the board meeting.

Trustee Barreto made a motion to adjourn the meeting, seconded by Trustee Morales-Diaz .

All trustees were in favor.

The board meeting adjourned at 5:26 p.m.

Thank you,

Trustee Joseph Barreto, Secretary, Board of Trustees
Bergen Community College