

**BOARD OF TRUSTEES  
BERGEN COMMUNITY COLLEGE  
April 5, 2016  
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on **April 5, 2016**, in TEC-128BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Mr. E. Carter Corrison, Chairman, called the meeting to order at 5:00 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by the inclusion of the date, time, and place of this meeting in a notice posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Ridgewood News, and filed with the Clerk of the County of Bergen."

**ROLL CALL**

Present

Ms. Dorothy Blakeslee  
Mr. Gerard L. Carroll  
Mr. Philip J. Ciarco, III  
Mr. E. Carter Corrison  
Ms. Lorraine Derwin – Alumni Trustee  
Dr. Jo-Anne Mecca  
Mr. Anthony Miller  
Mr. James Napolitano  
Mr. Michael Neglia  
Ms. Germaine Ortiz  
Ms. Irene Oujo

Also Present

Dr. B. Kaye Walter, President  
Ms. Judy A. Verrone, Esq.

Regrets

Mr. James Demetrakis  
Ms. Norah Peck

**PLEDGE OF ALLEGIANCE**

Chairman E. Carter Corrison led those present in the Pledge of Allegiance to the Flag of the United States of America.

**CHAIRMAN'S COMMENTS**

Chairman Corrison acknowledged Secretary James Napolitano and all the contributions he made to Bergen Community College, students and board. Jim was a very valuable member to the Board of Trustees and served admirably as Chairman of the Personnel Committee with approximately 15 years of service. The college wishes him well in his future endeavors.

Chairman Corrison introduced Mr. Gerard L. Carroll who is a life time educator with 28 years of teaching experience. He is associated with Bergen County Technical Schools as the Coordinator for School Careers and Program Manager. Mr. Carroll will become a very valuable member of the board. Chairman Corrison is looking forward to working with Gerard who will provide his best effort and continue to work with Bergen Community College as the finest community college in New Jersey.

**Oath of Office**

Judy Verrone, Esq. administered the Oath of Office to Gerard L. Carroll.

"I Gerard Carroll, do solemnly swear that I will support the Constitution of the State of New Jersey, and I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.

I do solemnly swear that I will faithfully, impartially, and justly perform all the duties of the Office of Trustee of Bergen Community College, in the County of Bergen, State of New Jersey, according to the best of my ability. So help me God."

**REPORTS**

**Vice-Chairman's Report**

Vice-Chairman Ciarco reported that the Hispanic Incubator Program located at the Meadowlands Campus, continues to be an area with the most interest. The Hispanic Chamber of Commerce has signed an operating agreement and outlines the relationship on a more specific level. The chamber will provide, in return, for the space for which they will be occupying approximately \$200,000.00 in compensation. This compensation will be given by a fundraising gala in September, grant opportunities, and most importantly, will provide student internships with various members of the chamber. The chamber will also provide corporate sponsors, mentors and scholarship funds. Trustee Ciarco has met with Linda Caruso and Mr. Carlos Medina to schedule a strategy meeting to design a plan of action.

On June 9<sup>th</sup>, 2016, the Meadowlands Campus has planned a Digital Marketing Day to be held with approximately 250 businesses to attend along with two keynote speakers and twelve breakout sessions. Please mark your calendar for this event.

On Friday, March 31, 2016, the Meadowlands hosted an event for the El Salvadorian Consulate. Business owners and future entrepreneurs attended this event which was very successful.

**Secretary's Report**

No report.

**Treasurer's Report – Audit and Finance Committee/Legal**

Treasurer Dorothy Blakeslee informed the board members that the Audit and Finance Committee met on March 17, 2016, and reviewed the college's financial position. We recommend approval for the following resolutions, A/F 1 to A/F 13.

**President's Report**

President Walter recognized the following seven students from Bergen Community College who won first prize in the inaugural New Jersey County College Case Competition (NJC4) at Rutgers Business School: Andrew August, Nile Hagag, Aleksei Kharisov, Antony Manyeki, Michelle Ochoa, Antony Penna and Egnatia Nadia Vaso. Dr. Walter also thanked their Advisor, Professor Richard Comerford. Congratulations to all of you!

Dr. Walter also announced that the Bergen Community College delegation to the Model UN International Conference won the Honorable Delegation award. This is a highly competitive award and one of the most prestigious conferences for undergraduates with over 5000 students from all over the world participating every year. Congratulations to advisors Dr. Camelia-Manuela Lataianu, Professor Richard Laird and the following students:

Christian Dominguez, Aleksandra Gavazova, Noemie Broussoux-Coutard, Farha Mohammad, Sherwyn Fernandes, Vladislav Saburov, Dima Karim, Muntaha Tana, Mohammad Lahham, Marija Petroska, Jona Ibronj, Celine Simo and Nicola Abaji.

Dr. Ursula Daniels introduced speaker, Dr. Damyen Davis who will be presenting the Summer Intensive Program.

Dr. Damyen Davis presented a brief history of the Summer Intensive Program, the very successful status of the first cohort, 2013 graduation rates, a few additional data points, support of the New Jersey Council of County Colleges for the program and plans for summer, 2016. See presentation slides at end of minutes and brochure for the Summer Intensive Program.

**COMMITTEES**

**AUDIT AND FINANCE**

Treasurer Blakeslee recommended approval of resolutions A/F 1 and A/F 13.

**BOARD OF SCHOOL ESTIMATE**

No report.

**EDUCATION AND STUDENT AFFAIRS**

Chairman Mecca recommended approval of resolutions E/SA 1 to E/SA 4.

**FOUNDATION REPORT**

Vice-Chairman thanked administration and staff who attended the Monte Carlo event at The Venetian. Approximately 300 people attended and raised \$ 130,000.00 to the scholarship fund.

Trustee Ciarco thanked Lindsay Maurer and Bridget McLaughlin for outstanding organization and achievement for a wonderful evening.

**PERSONNEL**

Resolution P14 - Chairman Corrison read resolution P14 as the title was updated:

"Whereas the Bergen Community ("College") and the Bergen Community College Faculty Association ("BCCFA") have agreed to the following terms for a successor collective bargaining agreement subject to Board approval."

Chairman Corrison informed board members that a settlement has been reached with the Faculty Association and thanked President Walter, Alan Kaufman, Tobyn DeMarco, Matt Giacobbe, Esq. and Jim Miller for their dedication to this contract. Congratulations to the Faculty Association.

Vice-Chairman Ciarco recommended approval of P1 to P14.

**SITE AND FACILITIES**

Chairman Neglia informed the board that Site and Facilities Committee met and offers S/F1 and SF4.

**STRATEGIC PLANNING COMMITTEE**

No report for Strategic Plan.

**Liaison to New Jersey Council of Community Colleges**

Trustee Miller stated, "The council continues to have interest in study of Trifecta of Inequities.

The inequality is categorized in three areas: inequality of wealth, inequality of income and inequality of opportunity. The council is concerned with the trend line in New Jersey for enrollment at community college which has a slight decrease. Bergen Community College has the best enrollment profile in the state of New Jersey. A factor for decline is tuition cost, which is a major component in national student debt. This is a huge burden for students. At the council level, we are trying to devise legislative initiatives which will encourage state and federal resources to help those particularly identified students."

**ALUMNI TRUSTEE REPORT**

Lorraine Derwin reported that the new printing procedure team met and moving forward. Good luck to the cast and crew in South Pacific.

**UNFINISHED BUSINESS**

No unfinished business.

**CHAIRMAN'S COMMENTS**

Chairman Corrison requested a motion to receive information from the Nominating Committee and vote on the officers this evening. A motion was made by Vice-Chairman Ciarco and seconded by Trustee Muller. All were in favor.

Trustee Neglia reported "Chairman, E. Carter Corrison, Vice-Chairman, Philip Ciarco, Secretary, Germaine Ortiz and Treasurer, Dorothy Blakeslee."

Additional nominations from the board were not provided and Chairman Corrison requested to close the nominations. A motion was made by Trustee Miller and seconded by Trustee Mecca. All were in agreement with the nominations.

Chairman Corrison thanked everyone and welcomed Germaine Ortiz as Secretary to the Board of Trustees. Committee assignments will be forthcoming and announced at the May board meeting. Mrs. Ortiz was named to the Personnel Committee as there was a vacancy to be filled and required.

No new business was brought to the board.

**MOTION TO OPEN TO THE PUBLIC**

A motion was made by Trustee Neglia and seconded by Trustee Mecca. All were in favor.

Dr. Tobyn DeMarco, President of the Bergen Community College Faculty Association.

Dr. DeMarco thanked Chairman Corrison for his comments. The faculty is very pleased that the board will be ratifying the new four year successor agreement. They believe that it is a fair contract and a win win for both sides. Dr. DeMarco and the faculty look forward to improved labor relations, and continuing to make Bergen Community College a great college. Dr. DeMarco is always available if a board member would like to meet with him. He thanked the board, Matt Giacobbe, Esq. and Jim Miller for their assistance with negotiations.

Professor Rothaug requested that the board consider staffing a nurse available during evening hours.

The college offers Biology, Chemistry, Physics labs, and Physical Education classes. Some minor injuries occur and it would be convenient to send students to the nurse. This will afford a great benefit to our students.

Chairman Corrison, board members and the President will review the situation and discuss possibilities once the Board of School Estimate meeting has been finalized.

**MOTION TO CLOSE TO THE PUBLIC**

A motion was made by Trustee Miller and seconded by Vice-Chairman Ciarco.

**MOTION TO APPROVE BOARD RESOLUTION P14**

A motion was made by Vice-Chairman Ciarco and seconded by Trustee Miller. All were in favor and passed unanimously.

**REOPEN TO THE PUBLIC**

A motion was made by Vice-Chairman Ciarco and seconded by Trustee Miller. All were in favor.

**ADOPTION OF MINUTES**

Treasurer approved the minutes as submitted of March 1, 2016, and seconded by Trustee Neglia. All were in agreement of the minutes.

**CONSENT AGENDA**

Chairman E. Carter Corrison recommended the April 5, 2016, Consent Agenda for approval.

Audit and Finance 1 to 13.

Education and Student Affairs 1 to 4

Personnel 1 to 14.

Site and Facilities 1 and 4.

A motion for approval of the consent agenda was made by Trustee Miller and seconded by Trustee Mecca. No one opposed. All were in favor.

Executive Session Meeting was not required.

**A/F1 - Approval of Legal Voucher – DeCotiis, FitzPatrick & Cole, LLP**

Approval is hereby granted for payment of the following legal voucher:

February 1, 2016 to February 29, 2016      DeCotiis, FitzPatrick & Cole, LLP.      \$ 19,685.82

**A/F2 – Approval of Labor Voucher – Cleary, Giacobbe, Alfieri, Jacobs**

Approval is hereby granted for payment of the following Labor Consulting services:

February 1, 2016 to February 26, 2016 – Invoice    40764  
Cleary Giacobbe Alfieri Jacobs      \$ 3,285.00

**A/F3 – To authorize the purchase from Promedia Technology Services of CISCO switches to replace existing switches located in 7 network closets which are at the end of service life. This is funded by FY 16 County Bond and College Operating Funds.**

Approval is granted to purchase Cisco switches from Promedia Technology Services for a total cost of \$212,782.14 on State Contract #87720.

**A/F4 – To authorize the purchase of 24 Dell Latitude Laptops and 6 E-Port Plus Docking Stations from Dell Marketing L. P., for lifecycle replacement of computers used for Portable Electronic Teaching (PET) Stations, Veterinary Technology Program and for the Financial Aid Department's new Student Financial Planning room in A121 at the Paramus Campus.**

Approval is granted to purchase twenty-four Dell Latitude Laptops and six E-Port Plus Advanced Port Replicators Docking Stations from Dell Marketing L.P. for a total cost of \$31,164.42 on State Contract #89967.

**A/F5 – To authorize the renewal of VMWare licensing for our virtual server host machines for one year, 6/30/16-6/29/17, from NJEDge.Net through NJEDge Consortium pricing.**

Approval is granted to renew our VMWare Academic Licensing Agreement for one year, 6/30/16-6/29/17, in the amount of \$34,785.80 through NJEDge.Net. This subscription includes (2) vCenter Server Standard licenses and (54) vSphere Enterprise Plus licenses purchased through NJEDge pricing contact number 37179.0-65779.

**A/F6 – Authorization to Award Public Bid P-2208 for Refuse and Garbage Disposal and Recycling Services to Buldo Container and Disposal Services, Inc., for an estimated cost of \$185,552.00 for a two year period from April 15, 2016 through April 14, 2018.**

Approval is granted to award Public Bid #P-2208 for Refuse and Garbage Disposal/Recycling Services to Buldo Container and Disposal Services, Inc., for an estimated cost of \$185,552.00, for the period April 15, 2016 through April 14, 2018.

**A/F7 - Public Bid: Authorization to Award Public Bid #P-2201 for On-Call Network Cabling to Technotime Business Solutions for an estimated cost of \$125,000.00, for a two year period from April 15, 2016 through April 14, 2018.**

Approval is granted to award Public Bid #P-2201 for On-Call Network Cabling to Technotime Business Solutions for an estimated amount of \$125,000.00, for the period April 15, 2016 through April 14, 2018.

**A/F8 – To award financial auditing services to PKF O'Connor Davies, LLP for a two year agreement with an option to renew for an additional year.**

Approval is granted to award RFP # R-073 Independent Auditing Services to PKF O'Connor Davies, LLP for a two year agreement at a cost of \$52,500.00 for year one and \$53,500.00 for year two. Award includes an option to renew for a third year at a cost of \$54,500.00.

**A/F9 – Authorization to renew the Microsoft Campus Agreement for Volume Licensing of Microsoft Software for one year with Dell Marketing L. P.**

Approval is granted to renew the annual Microsoft Campus Licensing agreement, for the period 4/1/16 – 3/31/17, at a cost of \$146,662.92 with Dell on State Contract #89850.

**A/F10 – Authorization to renew Veritas NetBackup annual licensing for our server backup system, (30 EA) for one year, 2/27/2016 – 2/26/2017 in the amount of \$27,417.49 from SHI and (20 EA) for one year, 3/31/16 to 3/30/17, in the amount of \$9,502.10 from PCMG.**

Approval is granted to renew (30 EA) Veritas Essential NetBackup licensing for one year, 2/27/2016 – 2/26/2017, in the amount of \$27,417.49 from SHI on State Contract #89851 and (20 EA) Veritas Essential NetBackup licensing for one year, 3/31/16 to 3/30/17, in the amount of \$9,502.10 from PCMG on State Contract #89854.

**A/F11 - Authorization to Award Public Bid P-2212 for Lawn Maintenance to LTI, Inc. for an estimated amount of \$167,428.00, for the period April 15, 2016 through November 30, 2017.**

Approval is granted to award Public Bid #P-2212 for Lawn Maintenance to LTI, Inc. for an estimated amount of \$167,428.00, for the period April 15, 2016 through November 30, 2017.

**A/F12 - Approval of travel expenses for CampusWorks, Inc., for January and February of 2016 totaling \$12,312.67.**

Approval is granted for travel expenses - January and February 2016 in the amount of \$12,312.67 for CampusWorks, Inc. personnel.

**A/F13 - Exempt from Bidding: Authorization for Black Rocket Productions to Provide Summer Digital Arts Programs for Children. This is a sole source.**

Approval is granted for Black Rocket Productions (BRP) is the vendor that Bergen Community College's School of Continuing Education, Corporate and Public Sector Training, uses for children's digital arts programs. There will be 7 weeks of summer classes beginning June 27, 2016 and ending August 12, 2016. Some of these classes are full to capacity with students requesting that we add additional sections. Black Rocket Productions provides the instructors and software for these courses. Contract is to share the revenue (Black Rocket gets 60.98% and BCC gets 39.02%). The anticipated payment to BRP is not to exceed \$81,600.00.

**E/SA1 - To authorize collaborating with Passaic County Community College and the NJ Council on County Colleges on submission of a grant proposal to *Achieving the Dream* for their "Open Educational Resources Degree Initiative," and to authorize President B. Kaye Walter, or her designee, to execute required documents.**

Approval is granted for The Open Educational Resources (OER) Degree Initiative seeks to boost college access and completion for underserved students by engaging faculty in the redesign of courses and degree programs through the replacement of proprietary textbooks with open educational resources. Robust collections of Open Education Resources have been developing in connection with TAACCCT and other grant funded projects. Opportunities are now emerging that can enable educators and students to utilize free and low cost resources in pursuit of certificates and degrees. Over the next three years, ATD's Open Educational Resources Degree Initiative will lay the groundwork for nationwide adoption of OER Degrees. Recognizing the growing expertise and interest in developing OER degrees beyond US borders, the Open Educational Resources Degree Initiative invites two-year public higher education institutions and systems in the U.S. and Canada to apply for three-year grants to support the creation of new OER Degree programs. Bergen Community College and Passaic County Community College propose to collaborate on this initiative. Programmatic and budgetary specifics are in development and will be forthcoming. Twenty-five percent (25%) college match is required.

**E/SA2 - Authorize collaborating with Bergen County Technical Schools and Special Services in development and submission of a grant proposal to NSF on "Inclusion of Underrepresented Discoverers," and to authorize President B. Kaye Walter, or her designee, to execute required documents.**

Approval is granted for the purpose of The NSF INCLUDES grant is to establish partnerships that develop and pilot innovative approaches to increased engagement of underrepresented groups in Science, Technology, Engineering, and Mathematics (STEM) education and careers. While not yet finalized, it is expected that this initiative might emphasize robotics, 3D printing, CAD, and related hands on "maker" activities that could include integrated math, science, literacy (technology) and career awareness (21<sup>st</sup> Century Skills) that address College/Career Readiness Standards. Project activities will target underrepresented youth, women, people with disabilities, minority, low income individuals, but will also include significant components targeting Teachers and Counselors. Bergen will take the role of lead agency with Bergen County Technical Schools serving as the key secondary school partner. Other alliance members are expected, including NJIT, NJCU, Latinas in Engineering, local libraries, community based organizations, as well as industry and employer representatives. Programmatic and budgetary specifics are in development and will be forthcoming. No college funds are required.



**E/SA3 – Authorize submission of a grant proposal to the US Department of Education “Educational Opportunity Center Grant Program,” and to authorize President B. Kaye Walter, or her designee, to execute required documents.**

Approval is granted for this proposal is for a five year project in the amount of approximately \$1 million to develop and implement an Educational Opportunity Center (EOC) at the Bergen Community College Philip Ciarco, Jr. Adult Learning Center in Hackensack. The purpose of the proposed EOC is to provide information and assistance regarding financial and academic support available for qualified adults who want to enter or continue pursuit of postsecondary education; provide assistance in applying for admission to Bergen's education programs, help participants prepare admissions and financial aid applications; and assist in improving the financial and economic literacy of program participants. The overarching goal is to aid participant transition to college and “living-wage” occupations by providing academic and career counseling, tutoring, and mentoring. The program is designed for over 1,000 traditionally under-represented participants, such as out of school youth, low income individuals, limited English speaking individuals, persons with disabilities, and or other disconnected students. The project will employ new social media and marketing approaches to promote the Bergen Educational Opportunity Center (BE-OP) as the place where disconnected adults can gain serious support for moving forward with their academic and career development efforts.

More specific program and budget details are in development and will be forthcoming. No college funds are required.

**E/SA4 - Authorize the execution of an agreement with the National student Clearinghouse for an amount not to exceed \$7,658, billed upon the terms and conditions detailed in the Agreement, and further to authorize president B. K. Walter, or her designee to execute required documents**

Approval is granted for Bergen's recently awarded USDOL- TAACCCT grant requires conduct of an evaluation of the consortium's performance under the grant. One element of that evaluation requires that we report on the future academic pursuits of sponsored students. Our Evaluation plan includes surveying exiting students, but the literature suggests that self-reporting of this data element is unreliable. The National Student Clearinghouse collects student-level academic enrollment information from bursar offices at colleges across the Country, and thus it is the most reliable source for securing this information. Combining both data sets will give us the most accurate picture of our performance, and thus contribute immeasurable to our final TAACCT Evaluation Report.

**P1 – Appointment: Support Staff**

Approval is hereby granted to approve the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position</u>	<u>Current Salary</u>	<u>New Salary</u>	<u>Effective Date</u>
Christopher Carlson	HeadWorking Groundskeeper	\$57,160.00	\$63,000.00 (pro-rated)	03/16/2016 (retroactive)
James Funcheon	Maintenance Mechanic	\$39,133.00	\$43,000.00 (pro-rated)	03/16/2016 (retroactive)

**Board of Trustees Minutes****April 5, 2016****Page 10****P2 – Appointment: Professional Staff**

Approval is hereby granted to approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position</u>	<u>Current Salary</u>	<u>New Salary</u>	<u>Effective Date</u>
Dania Huie-Pasigan	Head College Nurse	\$70,951.00	\$78,300.00 (pro-rated)	04/01/2016 (retroactive)

**P3 – Reappointment Faculty – Second, Third and Fourth Reappointment**

Approval is hereby granted to reappoint the following individuals for their second, third, fourth reappointment to the indicated division & rank for the period September 1, 2016 through June 30, 2017 unless otherwise noted:

**4<sup>th</sup> REAPPOINTMENT**

<u>NAME</u>	<u>RANK</u>	<u>DISCIPLINE/DIVISION</u>
Amy Baldassare	Assistant Professor	English Basic Skills/Humanities
Christine Eubank [Dr.]	Assistant Professor	History & Geography/Humanities
Eileen Fitzgerald	Assistant Professor	English Basic Skills/Humanities
Lisa Mayer	Assistant Professor	Legal & Related Studies/Business, Arts and Social Sciences
Daniel Salerno [Dr.]	Assistant Professor	Composition & Literature/Humanities
Linda Wiles	Assistant Professor	Biology & Horticulture/Mathematics, Science & Technology

**3<sup>rd</sup> REAPPOINTMENT**

Alex Birdsall-Griffiths	Assistant Professor	American Sign Language/Humanities
Lois Carmichael*	Assistant Professor	Office of Specialized Services/Student Affairs
Leah Carmona	Assistant Professor	English as a Second Language ALP/Humanities
Mary Crosby	Assistant Professor	Composition & Literature/Humanities
Coleen DiLauro	Assistant Professor	Biology & Horticulture/Mathematics, Science & Technology Ke
Ann Horgan	Assistant Professor	Respiratory Therapy/Health Professions
Kate Hossain*	Instructor	Library Services/Library
William Klappert	Associate Instructor	Aviation/ Mathematics, Science & Technology
Minas Kousoulis	Assistant Professor	Information Technology/Business, Arts and Social Sciences
Melissa Krieger	Assistant Professor	Education/Business, Arts and Social Sciences
Jennifer McCarthy	Associate Professor	Paramedic Science/Health Professions
Priscilla Panza	Instructor	Mathematics/Mathematics, Science & Technology
Kaveh Saminejad	Instructor	Mathematics/Mathematics, Science & Technology
Elena Tartaglia	Assistant Professor	Biology & Horticulture/Mathematics, Science & Technology
Shyamal Tiwari	Instructor	Music/Business, Arts and Social Sciences
Olga Weston	Assistant Professor	English as a Second Language/Humanities

**2<sup>nd</sup> REAPPOINTMENT**

Geralyn Collins-Eisler	Associate Instructor	Diagnostic Medical Solography/Health Professions
Carmen Torres	Assistant Professor	Nursing/Health Professions

\*For the period July 1, 2016 through June 30, 2017

**Justification**

In accordance with Article XIII of the BCCFA contract

**P4 – Approval of New Position – Senior Grant Development Officer/Professional**

Approval is hereby granted for the following position to be added to the approved position listing:

Director of Donor Stewardship and Operations

**P5 - Approval of New Position – Director of Donor Stewardship and Operations/Confidential**

Approval is hereby granted for the following position to be added to the approved position listing:

Director of Donor Stewardship and Operations

**P6 – Approve: Leave of Absence/Professional Staff**

Approval is hereby granted for a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Rosanne Franco	Office Services Supervisor/Cerullo Learning Assistance Center/Academic Affairs	03/14/16 (retroactive)

**P7 – Approve: Leave of Absence/Support Staff**

Approval is hereby granted for a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Andreanna Madsen	Secretary/Enrollment Services/Student Affairs Assistance Center/Academic Affairs	04/27/16

**P8 – Approve: Return from Leave of Absence/Professional Staff**

Approval is hereby granted for the return from a Leave of Absence, without pay, for the following individuals to the positions listed below, effective dates as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Candice Kaup Scioscia	Technical Assistant II/Cerullo Learning Assistance Center/Academic Affairs	\$46,476.00 (pro-rated)	03/14/16 (retroactive)

**P9 – Resignation: Support Staff**

Approval is hereby granted to accept the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Andrew Gales	Public Safety Officer/Public Safety	03/06/16 (retroactive)

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**P10 – Retirement: Faculty**

Approval is hereby granted to accept the retirement of the following individual.

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Kaye DeMetz	Professor/Performing and Visual Arts/Business, Arts & Social Sciences/Academic Affairs	07/01/16

**P11 – Retirement: Confidential**

Approval is hereby granted to accept the retirement of the following individual.

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Glenn Cvecich	Manager of Adjunct Administration/Human Resources	05/01/16

**P12 – Retirement: Support**

Approval is hereby granted to accept the retirement of the following individual.

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Carol Insalaco	Child Care Assistant/Child Development Center/ Business, Arts & Social Sciences/Academic Affairs	07/01/16

**P13 – Termination: Support Staff**

Approval is hereby granted for termination of the following individual.

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Charles Jackson	Custodian/Buildings and Grounds/ Facilities Planning, Operations and Public Safety	03/31/16 (retroactive)

**P14 - Whereas the Bergen Community ("College") and the Bergen Community College Faculty Association ("BCCFA") have agreed to the following terms for a successor collective bargaining agreement subject to Board approval.**

Approval is hereby granted for a successor collective bargaining agreement with the Faculty Association.

Please see attached document.

**S/F 1 - To award professional services to RSC Architects for the preparation of plans and specifications for maintenance and repair work required to restore and maintain the Lot - A Parking Deck.**

Approval is hereby granted for RSC Architects to provide professional services at a cost not to exceed \$13,200.00 for the preparation of plans and specifications for maintenance and repair of the Lot - A Parking Deck.

**SF2 - To award services to Arcari & Iovino Architects, P.C. for the preparation of plans and specifications for security cameras to be located throughout the first and second floors of the Ciarco Learning Center in Hackensack.**

Approval is hereby granted for Arcari & Iovino Architects, P.C. to provide professional services at a cost not to exceed \$8,800.00 for the preparation of plans and specifications for a security camera system to be located throughout the first and second floors of the Ciarco Learning Center.

**SF3 - To award professional services to RSC Architects for the preparation of plans and specifications to construct a dumpster enclosure near the Health Professions Building. This will be funded by the Go Bond.**

Approval is hereby granted for RSC Architects to provide professional services at a cost not to exceed \$8,600.00 for the preparation of plans and specifications for a dumpster enclosure near the Health Professions Building.

**SF4 - To reject all bids received in response to Public Bid P-2203 Natatorium & Gymnasium Renovations and to modify the specifications and rebid.**

Approval is hereby granted to reject all bids received for Public Bid #P-2203 Natatorium & Gymnasium Renovations and to modify the specifications and re-advertise for receipt of bids at a future date.

**ADJOURNMENT**

As no further business was brought before the Board of Trustees, Chairman Corrison requested a motion to adjourn the meeting at 5:47 p.m. A motion was made by Trustee Michael Neglia and seconded by Trustee Jo-Anne Mecca. All were in favor. No one opposed.

Thank you,

Respectfully submitted,

Germaine Ortiz  
Secretary, Board of Trustees

# SUMMER INTENSIVE PROGRAM

*Be Empowered. Be Inspired. Be Bergen.*

Dr. Damyen N. Davis  
Director,  
Office of the Summer Intensive Program



Office of the  
Summer Intensive Program

# Overview

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- I. What is the Summer Intensive Program?
- II. College Readiness Now Grant
- III. 2013: The First Cohort
- IV. Cohorts 2014 and 2015
- V. 2016 Model: Enhanced Design & Approach
- VI. Mission
- VII. Program Goals
- VIII. Program Values
- IX. Summer Intensive Programming 2016

## What is the Summer Intensive Program?

- ▶ BCC's college-bridge program designed to prepare high school graduates for the rigors of college-level work with specific focus on building math and writing competencies.
- ▶ Additional focus is on career and professional growth, leadership development, and service-learning.
- ▶ Begins with a 7-week summer-bridge program; continues through student's time at BCC.



Be Empowered. Be Inspired.

Be Bergen!



# College Readiness Now Grant

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- ▶ Relationship between Office of NJ Secretary of Higher Education and Community Colleges.
- ▶ Improvement of the college readiness of graduating high school students through the College Access Challenge Grant (CACG) program.
- ▶ Identify students in the 11<sup>th</sup> and 12<sup>th</sup> grades who are not likely to be college ready at the end of high school.
- ▶ Collaboration between high school and community partners in targeting this group.



# 2013: The First Cohort

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- ▶ 5-week program (n=22).
- ▶ 100 percent retention to 1<sup>st</sup> semester enrollment (FA13).
- ▶ 100 percent retention to 2<sup>nd</sup> semester enrollment (SP14).
- ▶ 4 graduated from BCC (FA15); 1 graduated from different institution; 2 on target to graduate in May 2016.
- ▶ 1 accepted into a highly selective, specialized apprenticeship program.
- ▶ 5 are currently enrolled progressing within their degree program.



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# Cohorts 2014 and 2015

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- ▶ 2014 saw two separate cohorts (May n= 24; and July n=28)
- ▶ May group was Teaneck Senior Service (May – June) – 92% 1<sup>st</sup> semester retention.
- ▶ CRNI Grant first introduced with July group (July – August)
- ▶ July partnered with 7 high schools – 93% 1<sup>st</sup> semester retention
- ▶ 2015, one group n= 80 (July – August)
- ▶ CRNII Grant with 2015 cohort
- ▶ Partnered with 30 high schools – 85% 1<sup>st</sup> semester retention.



# 2016 Model: Enhanced Design & Approach

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- ▶ Strengths-based curriculum that is rooted in a positive psychology framework.
- ▶ Multiple levels of support that fosters student achievement.
  - ▶ Director's Consultations
  - ▶ Parent & Family Center for Student Achievement
  - ▶ Fostering Opportunities in Careers for Undergraduate Students (F.O.C.U.S.)



# Mission Statement

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The mission of the Summer Intensive Program at Bergen Community College is to provide culturally responsive, dynamic and transformative educational programming that will give first-year college students the requisite knowledge, skills and competencies essential for academic, career, and personal success as they begin their collegiate experience at Bergen, transfer to a 4-year institution and beyond.

The program fosters a community-based approach which believes in the integration of educational and non-educational supports to encourage consistent learning and ensure developmental outcomes. The Summer Intensive Program empowers students with a rigorous, strengths-based curriculum balanced with a nurturing, supportive, and motivational environment designed to create a sustaining and cohesive culture of intellectual and academic achievement, career and professional efficacy, positive self-esteem, leadership development, and civic engagement.

# Program Goals

By the completion of the summer component of the program, students will

- ▶ Improve their comprehension and competencies of identified math, reading and writing deficiencies through the utilization of supplemental classroom instruction, the tutoring and writing center, and technology-enabled learning.
- ▶ Learn about the many facets of the career decision-making process, and adopt the positive understanding that career planning is a lifelong process.
- ▶ Increase their awareness of themselves and live more consciously by becoming self-accepting, self-assertive, and living with purpose, responsibility and integrity.
- ▶ Gain greater understanding of their own culturally-relevant identities and how to integrate their lived experiences into their personal leadership development process.
- ▶ Learn how to live their lives out of humanitarian values, such as being committed to social justice, engaging in social responsibility, and serving as positive social change agents.

# Program Values

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- ▶ Strengths-based Learning
- ▶ Academic Merit
- ▶ Professional skill development
- ▶ Technology-enabled Learning
- ▶ Student Self-Efficacy
- ▶ Diversity and multicultural awareness
- ▶ Integrity and Ethical Behavior
- ▶ Student accountability
- ▶ Social responsibility



# Summer Intensive Programming 2016

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- ▶ College Success course
- ▶ Math Instruction and Tutoring
- ▶ Career counseling workshops
- ▶ Tours of BCC Campus, Library and Tutoring Center
- ▶ Multicultural & Diversity Awareness workshops
- ▶ Large and Small group team building activities
- ▶ Leadership development workshops & activities
- ▶ Financial and money management workshops
- ▶ Interviewing skills development and resume writing workshops
- ▶ Counseling and mental health workshops
- ▶ Service-learning activities



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# Questions?

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