

**BOARD OF TRUSTEES
BERGEN COMMUNITY COLLEGE
Minutes of the Tuesday, April 6, 2021
Virtual WEBEX PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, **April 6, 2021**, as a Virtual WebEx Teleconference Meeting. Chairwoman Dorothy Blakeslee called the meeting to order at 5:05 p.m. and the following announcement was made:

The Bergen Community College Board of Trustees meeting scheduled for today Tuesday, April 6, 2021 at 5:00 p.m. will take place remotely. No physical meeting will take place. Rather, as a consequence of the COVID-19 pandemic, the meeting will take place electronically through WebEx.

Instructions for the public to participate have been posted on the homepage of the Bergen Community College website, and an email was distributed to all BCC personnel. Additionally, information was uploaded to the electronic sign as you enter the Paramus Campus.

All members of the public, whether accessing via the web or telephone, will have the opportunity to offer comments during the public comment portion of the meeting.

The public agenda is available on the BCC website home page.

Go to bergen.edu

Once on the home page:

Go to About Us

Next, Board of Trustees

Followed by Meeting Agendas and Resolutions

Thank you.

“The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted on the first floor at the L-wing lobby adjacent to the Public Safety Office in the Pitkin Education Center of Bergen Community College and on the College’s website at <https://bergen.edu/about-us/board-of-trustees/meetings/> and was emailed to The Record and The Herald News, and filed with the Clerk of the County of Bergen, December 31, 2020.”

ROLL CALL

Present

Mr. Joseph Barreto

Mrs. Dorothy Blakeslee

Mr. Gerard L. Carroll

Mr. Louis DeLisio

Mrs. Krista Flinn

Mr. Mark Longo

Mrs. Ritzy Moralez-Diaz

Mr. Stephen F. Pellino, Esq.

Dr. Sheetal Ranjan

Mr. Adam Silverstein

Mr. Robert Krasowski

Regrets

Mr. Patrick J. Fletcher

Board of Trustees Minutes

April 6, 2021

Page two

Also Present

Dr. Eric M. Friedman, President

Mrs. Judy Verrone, Esq., DeCotiis, FitzPatrick, Cole and Giblin, L.L.P.

Mr. Tyler Beebe, Managing Director of Systems Integration/Information Technology Services

Mr. Timothy Burger, Technical Director, Information Technology Services

REPORTS

VICE CHAIRMAN'S REMARKS

Vice Chairman Silverstein thanked President Friedman and the administration for their efforts in developing a comprehensive series of health and safety protocols and resuming the athletics programs at BCC. We anticipate baseball and track and field to compete this semester.

SECRETARY'S REMARKS

Secretary Carroll recommended the approval of the Tuesday, March 2, 2021, board meeting and executive session minutes and the consent agenda dated April 6, 2021.

TREASURER'S REMARKS

Treasurer Barreto thanked President Friedman, trustees, and staff for their work and dedication in reopening the athletics program with a thorough plan and protocol for the BCC athletics program.

PRESIDENT'S REPORT

President Friedman thanked Dr. Brock Fisher and Ms. Tracy Miceli who organized professional development and learning day was held on April 6th. It was well-attended, informative, provocative, and inspirational. BCC is a learning organization that creates and shares knowledge towards organizational improvement.

Over the past two weeks, the College hosted two "safe space" WebEx events for members of our College community, one hosted by President Friedman and one hosted by the Student Government Association. Attendees had an opportunity to share their truths, to listen, and to hear about accounts of prejudice and violence against Asian, Asian American, and Pacific Islander members of our community. At the start of the WebEx that Dr. Friedman hosted, he stated, "I, and our entire Bergen community, stand in solidarity with our nation's Asian and Asian-American communities in light of racially motivated violence across the country and racially and ethnically-motivated discrimination. As educators and leaders who work with an ethic of care, we have a moral obligation to offer our students, faculty and staff the opportunity to discuss these issues and events in a safe environment as a means to facilitate healing and a brighter future."

President Friedman anticipates that the faculty and others across the College will use this moment to catalyze change in our curriculum that broadens the internationalization of our curriculum, to create additional platforms for support and education, and to be part of the growing set of Diversity, Equity and Inclusion initiatives.

- **Asian Heritage Month is in April**

This year's Asian Heritage Month, "Rebuilding Better Together," has begun. President Friedman extended an invitation to faculty and staff to join the panel discussions, exhibits, and ceremonies.

- **The Community College Opportunity Grant (CCOG)**

President Friedman attended a virtual meeting of College Presidents, Trustees, and students, organized by the New Jersey Council of County Colleges (NJCCC). The meeting provided an opportunity for students who directly benefited from New Jersey's Community College Opportunity Grant (CCOG) to personally thank Assembly Majority Leader Lou Greenwald who was instrumental in getting CCOG passed into law. A student spoke on March 24th and stated, "I really wanted to succeed in life." Dr. Friedman hopes that aspiration resonates for everyone. CCOG makes the difference for students between attending college and not attending.

- **Business and Industry partnership: Volvo Cars**

On Friday, April 30th, President Friedman will be visiting the Volvo Cars site in Mahwah. Bergen has partnered with the Volvo Corporate Dining Facility to host the Hotel Restaurant Management students' practical coursework. BCC adjunct instructor, Chef Sam Kadko, is now the Executive Chef at Volvo Cars, bringing his 40 years of industry experience to the Bergen-Volvo initiative.

Professor Aaron Morrissey teaches a course in commercial restaurant operations and back-of-the-house procedures, while Professor Ronda Drakeford instructs the front-of-the-house course, Restaurant Service Management. This partnership gives HRM students an opportunity to link classroom experience to real world application and add this experience to their resumes.

- **Economic Recovery Committee**

President Friedman reported that the first invited guests, at the inaugural meeting of the Economic Recovery Committee on April 29th, was the New Jersey Business and Industry Association (NJBIA). Each month the committee will have invited guests from the business and industry communities, chambers of commerce, Department of Labor, and others. As New Jersey positions itself for post-pandemic recovery, the goal is to emerge stronger and more resilient. BCC is a recognized leader in workforce development and will serve as an economic engine for the workforce. Dr. Friedman's vision is that the College will position itself as a hub site at the center of economic recovery efforts.

The committee is organized to serve in an advisory capacity to President Friedman as it creates opportunities that will catalyze economic recovery and provides recommendations on programs and services.

Board of Trustees Minutes

April 6, 2021

Page four

- **Phi Theta Kappa's All USA Team - Crystal Yoo**

On March 31st, President Friedman attended a special recognition ceremony for the 20 students from across the United States who earned a spot on PTK's All USA team. Crystal Yoo, a BCC student, will receive a \$5,000 scholarship. She was also recently recognized by PTK as the Middle States Regional 5th Most Distinguished Chapter Member and a 2021 Distinguished Officer.

- **Coca Cola Scholar, Genesis Capellan**

Congratulations to Genesis Capellan for earning recognition as a 2021 Coca-Cola Gold Scholar, securing a \$1,500 scholarship from the Coca-Cola Scholars Foundation and PTK. She is also a semifinalist for the prestigious Jack Kent Cooke Undergraduate Transfer Scholarship, the nation's most esteemed award for community college students, which provides up to \$40,000 per year for college.

- The College's Alpha Epsilon Phi chapter of PTK has earned the No. 2 most distinguished chapter award in its region, which includes 71 chapters.
- The BCC chapter placed first in the entire region with the most distinguished project award for their honors in action project, the honors in action theme award and the distinguished college project for 3 first place finishes.
- The chapter also earned the distinguished officer team award.
 - Casey Troy was honored as the 2021 Middle States Regional 6th Most Distinguished Chapter Member;
 - Raymond Yoon as a 2021 Middle States Regional First Most Distinguished Chapter Member; and
 - Lisa Mayer with the 2021 Paragon Advisor Award.
- Chapter members will now attend the PTK International Catalyst Conference starting this week, which should result in additional recognitions!

New inductees will be welcomed to PTK on April 15. Congratulations to those who will become members of this prestigious chapter.

- **Athletics/Jorge Hernandez**

President Friedman stated that throughout the pandemic, the college has followed best practices for health and safety recommended by federal, state and county health agencies while following an internal, documented process for phases of reopening.

Spring athletic competition was suspended in March, 2020, due to the pandemic. During that suspension, an athletics subcommittee monitored guidance from health officials as part of the reopening taskforce.

As health and safety guidance regarding athletics has now significantly changed, a revised plan was developed including a comprehensive series of health and safety protocols and resumed athletics. Baseball and track and field are competing this semester.

Board of Trustees Minutes

April 6, 2021

Page five

- On April 27th, Professor Andy Krikun will be interviewing the drummer from the 60's rock band **the Doors**, John Densmore, on his new book *Meetings with Remarkable Musicians* with his Honors History of American Popular Music course on April 27.

The music faculty will be presenting a virtual concert, *Music in the Time of a Pandemic* on April 29.

- Associate Professor and art historian, Denise Budd, has a newly published essay: "The Barberini Tapestries: Charles Mather Ffoulke and the Dealers' Network," in *Florence, Berlin and Beyond: Social Network and the Late Nineteenth-Century Art Market* (Brill, 2020).
- **Tracy Rand, Director of the Office of Specialized Services, will address Congress**

Tracy Rand, Director of the Office of Specialized Services, is a member of the National Coordinating Center Accreditation Workgroup. The NCC, is a part of the Transition and Postsecondary Programs for Students with Intellectual Disabilities (TPSID) effort and oversees all activities for the programs funded under the grant. Tracy is a part of the national effort to develop accreditation standards for these programs and has been asked to provide a report to the United States Congress to address their progress.

The title of the report is:

Report on Model Accreditation Standards for Higher Education Programs for Students with Intellectual Disability: Progress on the Path to Education, Employment, and Community Living.

- **Gallery Bergen (Prof. Timothy Blunk)**

The BCC Art Gallery, Gallery Bergen, just had its spring opening for its latest exhibit led by gallery curator Timothy Blunk. It's a "hybrid virtual" sound and visual installation by New York-based Artist Gianluca Bianchino titled "An Attempt to Communicate with Reality."

- **Barista**

BCC's Barista Certificate Program is underway led by faculty member Professor Tomer Zilkha in the Hotel/Restaurant Management Program. This program was the focus of a recent NorthJersey.com article and is the only Middle States Accredited Barista Program in the country. This is an example of innovations coming from the culinary, pastry arts, and hospitality management team as offerings are reimagined in that department.

- **Enrollment**

President Friedman stated that the Spring 2021 enrollment numbers have reached completion and report the census count, with a 10.9% enrollment decline in total credits.

The national figures reflect between 9 and 12 percent decline which places Bergen very close to the national average.

The pandemic continues to impact our students and, therefore, the college. The HEERF funds and stimulus funds being received are supports provided in recognition of those challenges and financial impacts.

BCC students are looking for courses they can complete in a shorter amount of time, as evident by the over 100% increase in demand for Flex II courses.

The Faculty Development Committee, co-chaired by Joanna Campbell and Joan Dalrymple, recently conducted a survey of the full-time and part-time faculty to learn about their professional development needs. Faculty overwhelmingly expressed strong interest in developing their skills and learning more about many topics such as course and curriculum development, designing assignments, activities, assessments; supporting critical thinking skills; applying for grants; enrollment and retention; and diversity, equity, and inclusion issues. Data from the survey will be instrumental in planning and creating opportunities to enrich our faculty's professional growth to enhance teaching and learning.

Other survey efforts include the 2020 Bergen Community College Hope Center survey of 1,177 students. Survey results estimated that 56% of students at the College experienced food insecurity, housing insecurity, or homelessness in the previous year.

The College continues to look for opportunities to expand holistic supports, such as applying for the Hunger Free Campus grant from OSHE, which you will see up for approval in today's resolutions.

In developing the fall reopening plan, the faculty participated in a survey regarding returning to campus. An earlier fall survey was repeated to the students which had a similar goal. The results revealed a 74% stated desire for some live instruction by the faculty and a 60% desire for some live return from the student body. The college's Reopening Task Force subcommittees have drafted their reports and suggestions related to the fall and will take the surveys and the suggestions into account as they follow process in their planning.

- **Alumna Erin Moran's Facebook Post**

Alumna, Erin Moran, exemplifies the transformative impact that BCC has on students. She glowingly recounted on Facebook how Bergen catalyzed and impacted her academic and career aspirations. She is currently completing her junior year at Pace University in Information Technology. While at Bergen, Erin received a full scholarship to study a semester abroad in the Czech Republic. She credits the study abroad program and her leadership in the Bergen SGA as experiences that set her application apart.

COMMITTEE REPORTS

AUDIT AND FINANCE

Chairperson Blakeslee informed trustees that the Audit and Finance Committee met on March 24, 2021. The committee is prepared to recommend resolutions AF1 to AF16 to be approved by the board members.

EDUCATION AND STUDENT AFFAIRS

Chairman Barreto informed trustees that the Education and Student Affairs Committee met on March 23, 2021. The committee will recommend resolution E/SA1, E/SA2, and E/SA3 for approval by the trustees.

PERSONNEL

Chairwoman Morales-Diaz informed the board members that the Personnel Committee had a virtual meeting on March 23, 2021 and will be recommending the moving of resolutions P1 to P14 that appear on the agenda.

SITE AND FACILITIES

Trustee Longo, Chair, of the Site and Facilities Committee informed the board members that The Site and Facilities Committee had a virtual meeting on March 24, 2021 and recommending resolution S/F1 for approval by the trustees.

STRATEGIC PLANNING AND ISSUES

Trustee Ranjan reported that the Strategic Planning Committee met on March 24, 2021. She is thrilled to work with Trustee Flinn and Trustee DeLisio. A presentation was given by Dr. Brock Fisher and Ms. Karolina Wolfe regarding BCC's Values: Learning, Reimagine Human Talent and Internal Culture, Middle States Requirements of Affiliation, and Maintaining Strategic Focus 2020-2023. Dr. Ranjan thanked President Friedman who realizes the importance of the Strategic Plan and how that is going to guide and shape what we do in the coming years.

ALUMNI TRUSTEE

Mr. Krasowski thanked President Friedman for hosting two WebEx events for members of our College community. faculty, staff, and students regarding violence against Asian, Asian American, and Pacific Islander members of our community.

Alumni Trustee Krasowski attended the Association of Community College Trustees (ACCT) strategic priorities listening tour and had the opportunity to meet with trustees and representatives of the organization.

CHAIRWOMAN'S REPORT

Chairwoman Blakeslee thanked President Friedman for hosting the two "safe space" WebEx events for the Asian, Asian American and Pacific Islander members of our community. This was an opportunity for individuals to participate at these events. She thanked the Student Government Association for their WebEx event which was well attended to gather and work on fellowship and talk about important issues.

Chairwoman Blakeslee congratulated and thanked Ms. Tracy Rand, Director of the Office of Specialized Services, who provided a report to the United States Congress.

UNFINISHED/BOARD MEMBERS

Trustee Ranjan, a member of the Executive Committee of New Jersey Council of Community Colleges (NJCCC) provided the following report:

Dr. Ranjan was appointed as co-chair of the Racial and Social Justice Committee which was recently reorganized. There are numerous initiatives that the committee will be addressing regarding racial justice issues.

Trustee Ranjan suggested that if any trustees, students, faculty, staff, and community members have any ideas that could be implemented regarding racial justices issues, to forward your comments to the board assistant.

Chairwoman Blakeslee requested a motion to close the unfinished business portion of the meeting. A motion was made by Trustee Longo and seconded by Trustee Barreto.

NEW BUSINESS/BOARD MEMBERS

No member of the board raised any unfinished business.

Chairwoman Blakeslee requested a motion to close the unfinished business portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Longo.

OPEN TO THE PUBLIC

Chairwoman Blakeslee requested a motion to open to the public. A motion was made by Vice Chairman Silverstein and seconded by Trustee Longo.

Mr. Luis DeAbreu, Director of the STEM Program

On Friday, April 9, 2021, at 5:00 p.m., the STEM Program will be hosting a virtual induction ceremony for the STEM scholar students.

On Thursday, April 22, 2021, at 3:00 p.m., a STEM student event will be held. STEM alumni and current students will discuss their successes and initiatives.

Chairwoman Blakeslee requested a motion to close the open portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Longo.

Chairwoman Blakeslee requested a motion to accept the March 2, 2021 board meeting minutes. A motion was made by Trustee Barreto and seconded by Trustee Longo.

Board of Trustees Minutes
April 6, 2021
Page nine

Roll Call Vote for approval of the board meeting minutes dated Tuesday, March 2, 2021.

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll – Yes
Mr. Louis DeLisio – Yes
Mr. Patrick J. Fletcher - Absent
Mrs. Krista J. Flinn – Yes
Mr. Mark Longo – Yes
Mrs. Ritzy Moralez-Diaz – Yes
Mr. Stephen F. Pellino, Esq. – Yes
Dr. Sheetal Ranjan – Yes
Mr. Adam Silverstein – Yes
Mr. Robert Krasowski - Yes

Votes – 11 – Yes and 1 – Absent.

Motion passed for approval of the March 2, 2021 board meeting minutes.

Chairwoman Blakeslee requested a motion to accept the March 2, 2021 executive session minutes.
A motion was made by Trustee Barreto and seconded by Trustee Longo.

Roll Call Vote for approval of the board meeting minutes dated Tuesday, March 2, 2021.

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll – Yes
Mr. Louis DeLisio – Yes
Mr. Patrick J. Fletcher - Absent
Mrs. Krista J. Flinn – Yes
Mr. Mark Longo – Yes
Mrs. Ritzy Moralez-Diaz – Yes
Mr. Stephen F. Pellino, Esq. – Abstained
Dr. Sheetal Ranjan – Yes

Mr. Adam Silverstein – Yes
Mr. Robert Krasowski - Yes

Votes – 11 – Yes, 1 – Absent and 1 – Abstention.

Motion passed for approval of the March 2, 2021 executive session minutes.

Board of Trustees Minutes
April 6, 2021
Page ten

Roll Call Vote for approval of the Consent Agenda dated April 6, 2021.

Mr. Joseph A. Barreto - Yes

Ms. Dorothy Blakeslee - Yes

Mr. Gerard L. Carroll – Yes

Mr. Louis DeLisio – Yes

Mr. Patrick J. Fletcher – Absent

Ms. Krista J. Flinn – Yes

Mr. Mark Longo – Yes

***Trustee Mark Longo abstained from voting on Resolution A/F1: Exempt from Bidding:
Appointment General Counsel – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.***

Ms. Ritzy Moralez-Diaz - Yes

Mr. Stephen F. Pellino, Esq. – Yes

Dr. Sheetal Ranjan – Yes

Mr. Adam Silverstein – Yes

Mr. Robert Krasowski - Yes

Chairwoman Blakeslee requested a motion to approve the April 6, 2021 Consent Agenda.

A motion was made by Trustee Moralez-Diaz and seconded by Trustee Barreto.
Resolutions were not submitted for Strategic Planning and Issues.

Votes:

A/F1 – 1 Yes, 1 - Abstention and 1 – Absent.

A/F2 to A/F16 – 11 Yes and 1 – Absent.

E/SA1 to E/SA3 – 11 Yes and 1 Absent.

I-1 – 11 Yes and 1 Absent.

P1 to P14 – 11 Yes and 1 – Absent.

S/F1 – 11 Yes and 1 - Absent

Motion passed for Consent Agenda.

An executive session was not held.

Approved resolutions:

A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.

Approval is hereby granted to approve the following invoices:

Invoices: January 1, 2021 to January 31, 2021	\$ 28,070.20
Invoices: February 1, 2021 to February 28, 2021	\$ 18,331.37
DeCotiis, FitzPatrick, Cole & Giblin. LLP. Total	\$ 46,401.57

A/F2 – To authorize the renewal of the Support and Operate Contract for a single sign-on server with Gluu, Inc.

Approval is hereby granted to renew the Support and Operate Contract for a single sign-on server with Gluu, Inc. for one (1) year from May 1, 2021 through April 30, 2022 at a cost of \$35,000.00.

A/F3 - To authorize the purchase of ACF self-service kiosks, software, licenses, annual support and professional services through ACF Technologies for the One-Stop Center.

Approval is hereby granted to purchase four (4) ACF self-service kiosks, software, licenses, annual support and professional services through ACF Technologies at a cost of \$68,757.12.

A/F4 - To authorize the purchase of HP Multifunction OfficeJet printers from SHI International Corp. for the One-Stop Center.

Approval is hereby granted to purchase four (4) HP Multifunction OfficeJet printers from SHI International Corp. on NJ State Contract # MNNVP-133 / #89974 NASPO Computer Equipment in the amount of \$12,020.46.

A/F5 – Authorization to lease six (6) Canon copiers on a 48-month term from Canon U.S.A. to replace the existing copiers whose leases have expired.

Approval is hereby granted to lease six (6) Canon copiers from Canon U.S.A. on NJ State Contract # A40462_G-2075 for 48 months at a monthly lease cost of \$1,077.00. Copy charges and toner will be billed on a usage basis per month. On-site service and repairs will be provided by Canon U.S.A. Estimated Total cost for 6 copiers for the 48-month lease is \$51,696.00.

A/F6 - To authorize the purchase of the College's annual Microsoft Campus agreement for volume licensing of various Microsoft software through SHI International Corp.

Approval is hereby granted to purchase an annual Microsoft Campus licensing agreement, for the period June 1, 2021 through May 31, 2022 through NJ Edge, contract # 269EMCPS-19-001 from SHI International Corp. at a cost of \$138,200.51.

A/F7 - To authorize the purchase of two (2) additional years of Virtru Enterprise Email Encryption software licensing from RED74 LLC.

Approval is hereby granted to purchase two (2) additional years of Virtru Enterprise Email Encryption software licensing from RED74 in the amount of \$32,000.00.

A/F8 - To authorize the annual renewal of ManageEngine ServiceDesk Plus Enterprise license software for the Help Desk and standard licensing for Public Safety from Zoho Corporation.

Approval is hereby granted to renew ManageEngine ServiceDesk Plus software licensing for the Help Desk and Public Safety at a cost of \$27,049.50 from Zoho Corporation.

A/F9 - To authorize payment for the purchase of additional student support resources from Assessment Technologies Institute (ATI) nursing education learning system.

Approval is hereby granted to pay for the purchase of additional online resources for the Nursing program from Assessment Technologies Institute (ATI) in the amount of \$158,999.89.

A/F10 - To authorize Safety Down Under, Inc. to provide delivery and installation services for playground equipment related to phase two of the Child Care Access Means Parents in School (CCAMPIS) grant initiative for the Child Development Center.

Approval is hereby granted to pay Safety Down Under for the delivery and installation of playground equipment for the Child Development Center in the amount of \$6,723.48.

A/F11 - To award Public Bid P-2342 for the purchase of a laser machine for use in the Manufacturing Technology A.A.S., Drafting and Design A.A.S., and Computer Aided Drafting Certificate programs.

Approval is hereby granted to award Public Bid P-2342 for the purchase of one (1) Trotec Speedy 400 Flexx laser engraver and laser cutting machine to Trotec Laser Incorporated at a cost of \$74,414.00.

A/F12 - Authorization to renew the College's property insurance policy for Bergen Community College at the Meadowlands with Chubb through Otterstedt Insurance Agency, Inc.

Approval is hereby granted to renew property insurance policy for the Bergen Community College at the Meadowlands property located at 1280 Wall Street, Lyndhurst, NJ, with Chubb through Otterstedt Insurance Agency, Inc. for one (1) year, from March 31, 2021 through March 31, 2022 at a cost of \$22,776.85.

A/F13 - To authorize the purchase of an estimated 2,534 additional Moodlerooms Help Desk support incidents as well as the implementation of Blackboard Self Service.

Approval is hereby granted to purchase an estimated 2,534 additional Moodlerooms Help Desk support incidents as well as Blackboard Self Service for the current term expiring on January 31, 2022 with NJEdge at a cost of \$29,601.19.

A/F14 – Delegating authority to the College’s Contracting Agent to negotiate and award contracts under the College’s Bid Threshold, pursuant to N.J.S.A. 18A:64A-25.3, and ratifying and confirming all such contract awards heretofore made by the Contracting Agent pursuant to the aforesaid statute.

Approval is hereby granted to delegate authority to the College’s Contracting Agent, as that term is defined in N.J.S.A. 18A:64A-25.2(c), to negotiate and award contracts under the College’s Bid Threshold, currently \$36,400, pursuant to N.J.S.A. 18A:64A-25.3, and ratify and confirm all such contract awards heretofore made by the Contracting Agent pursuant to the aforesaid statute. Such delegation specifically includes the authority to award contracts over the State’s Pay to Play threshold of \$17,500 but under \$36,400 (commonly referred to as “Window Contracts”), without resolution of the Board, but subject to all other requirements of the State Pay to Play statutes.

A/F15 - Authorization for the College’s Fiscal Year 2022 Chapter 12 funding request to the County of Bergen Board of School Estimate.

Approval is hereby granted by the Board of Trustees for the College’s Fiscal Year 2022 Chapter 12 funding request to the Bergen County Board of School Estimate, not to exceed \$6,207,000.00. Portions of these funds will be used for renovation of the Technology Center to accommodate program expansion for the Securing Our Future grant initiative, athletics facilities including the baseball and softball dugouts, bleachers, and fences. In addition, these funds will be used for general renovations to campus facilities HVAC system replacement and building refurbishment for the Pitkin Education Center.

A/F16 - Authorization for the College’s funding request to the County of Bergen for technology initiatives and general construction on the Paramus campus for Fiscal Year 2022.

Approval is hereby granted the Board of Trustees for the College’s FY 2022 County of Bergen capital funding request of \$700,000.00.

E/SA1 - To authorize submission of an Opportunity Meets Innovation grant proposal in the amount \$1,500,000.00 to the New Jersey Office of the Secretary of Higher Education, and to authorize President Eric M. Friedman, Ph.D., or his designee, to execute required documents.

Approval is hereby granted of proposal to the New Jersey Office of the Secretary of Higher Education in the amount of \$1,500,000.00 to implement high-impact strategies that will enable Bergen Community College to attain its goal of increasing student success rates while helping New Jersey to achieve its goal of 65% of working-age residents attaining a high-quality credential by 2025.

E/SA2 - To authorize joining a partnership with the Bergen County Sheriff's Office / the Bergen County Jail on a USDOJ-Bureau of Justice Assistance FY 21 Innovations in Reentry Initiative: Building System Capacity and Testing Strategies to Reduce Recidivism grant, and to authorize President Eric M Friedman, Ph.D., or his designee to execute required documents.

Approval is hereby granted joining a partnership with the Bergen County Sheriff's Office/Jail, lead agency, and key Bergen County service providers on a grant project proposal to the United States Department of Justice Bureau of Justice Assistance that is designed to build capacity and reduce jail inmate recidivism. Bergen's portion of this initiative involves design and delivery of educational and workforce development programming.

E/SA3 - To authorize submission of a Hunger Free Campus grant proposal in the amount \$100,000.00 to the New Jersey Office of the Secretary of Higher Education, and to authorize President Eric M. Friedman, Ph.D., or his designee, to execute required documents.

Approval is hereby granted of proposal to the New Jersey Office of the Secretary of Higher Education in the amount of \$100,000.00 that addresses student hunger insecurity on the Bergen Community College campus.

I-1 - Approval of revisions to the spring 2021 reopening plan.

Approval is hereby granted of revisions to the athletics subsection of the spring 2021 reopening plan, as recommended by Dr. Eric M. Friedman and Dr. Larry Hlavenka.

P1 - Appointment: Confidential

Approval is hereby granted to appoint the following individual to the indicated position at the annual rate, title and effective date as noted:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Fae Brown	Human Resources Generalist/Human Resources and Employee Relations	\$70,000.00 (pro-rated)	04/26/21

P2 - Appointment: Student Affairs Athletic Program (Coaching Staff) / part-time

Approval is hereby granted for the appointment of the following individuals to part-time Head Coach and Assistant Coach positions at the stipends indicated:

<u>Name</u>	<u>Head Coach Position</u>	<u>Stipend</u>	<u>Effective Dates</u>
Anthony Vaughn	Track & Field (M&W)	\$5,500.00	03/15/21 – 06/30/21 (retroactive)
Steven Mimms	Baseball	\$7,625.00	03/15/21 – 06/30/21 (retroactive)

Board of Trustees Minutes
April 6, 2021
Page fifteen

<u>Name</u>	<u>Assistant Coach Position</u>	<u>Stipend</u>	<u>Effective Dates</u>
Jack Winters	Men's Baseball	\$3,500.00	03/15/201– 06/30/21 (retroactive)
Junior Lewis	Men's Baseball	\$3,500.00	03/15/21-6/30/21 (retroactive)

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Dates</u>
Lisa McNerney	Athletic Trainer	\$28.00/hour	03/15/21 – 06/30/21 (retroactive)
Megan Smith	Athletic Trainer	\$28.00/hour	03/15/21 – 06/30/21 (retroactive)

P3 - Reappointment Faculty-Second Reappointment

Approval is hereby granted to reappoint the following individuals for their second reappointment to the indicated division & rank for the period September 1, 2021 through June 30, 2022 unless otherwise noted.

<u>Name</u>	<u>Rank</u>	<u>Discipline/Division</u>
Abdullah Aqeel	Assistant Professor	Physical Sciences/Microbiology/ Math, Science and Technology
Mark Balzarette*	Assistant Professor	Manufacturing Technology/ Math, Science and Technology
Claire Cyriax	Assistant Professor	Nursing/Health Professions
Jacqueline Dartley	Instructor	Physical Sciences/Biology/ Math, Science and Technology
Amy Diaz	Instructor	Radiation Therapy Technology/ Health Professions
Vincent Louis	Assistant Professor	Business/Business, Arts & Social Sciences
Aaron Morrisey	Associate Instructor	Hotel & Restaurant Management- Culinary/Business, Arts & Social Sciences
Jose Orozco-Rodriguez	Instructor	Mathematics/College Mathematics/ Math, Science, and Technology

*Based upon the MOU signed 10/2/2019, upon earning a Master's degree by September 1, 2021, the second reappointment shall be with tenure. In accordance with Article XIII of the BCCFA contract revised in contract negotiations in 2007 to administratively promote eligible Instructors receiving tenure to rank of Assistant Professor, he will be administratively promoted from Instructor to the rank of Assistant Professor.

Board of Trustees Minutes
April 6, 2021
Page sixteen

P4 - Rescind Appointment: Lecturer

Approval is hereby granted to rescind the appointment of the following individual as Lecturer for the Spring 2021 semester (P1A, January 12, 2021):

<u>Name</u>	<u>Department/Division</u>	<u>Effective Date</u>	<u>Salary</u>
Lorraine Lago	Accounting/Business, Arts and Social Sciences	01/19/21 (retroactive)	\$21,420.0

P5 - Approve: Title Change and Revised Job Description (Confidential)

Approval is hereby granted for the following title change: from Phi Theta Kappa Administrative Advisor to Phi Theta Kappa and Honors Coordinator, and its respective revised job description.

P6 - Approve: Return from Leave of Absence/Support Staff

Approval is hereby granted for the return from a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Kimberly Marriott-Holliday	Public Safety Officer/Public	\$39,524.00 (pro-rated)	02/24/21 (retroactive)

P7 - Retirement: Support Staff

Approval is hereby granted for the retirement of the following individuals:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Stephen Graves	HVAC Mechanic A	02/22/93	05/01/21
Louis Lanza	Sr. Custodian/Buildings and Grounds	06/17/91	07/01/21

P8 - Resignation: Support Staff

Approval is hereby granted for the resignation of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Dahiana Santiago	Custodian/Buildings and Grounds	09/12/16	03/8/21

P9 - Approve: Title Change (Confidential)

Approval is hereby granted for the following title change: from Vice President Facilities / Planning / Operations / Public Safety to Vice President, Facilities.

P10 - Approve: Title Change (Confidential)

Approval is hereby granted for the following title change: from Managing Director of Public Safety to Associate Vice President, Safety and Security.

P11 - Approve: Title Change (Confidential)

Approval is hereby granted for the following title change: from Managing Director of Public Safety to Associate Vice President, Safety and Security.

P12 - Approval of Position / New Title: Vice President for Human Resources and Organizational Development (Confidential)

Approval is hereby granted for the following position / new title:
Vice President for Human Resources and Organizational Development (Confidential)

P13 - Authorization to approve settlement of litigation entitled Cristina Grisales v. Bergen Community College, Superior Court of New Jersey, Law Division, Docket No. BER-L-007266-19.

Approval is hereby granted for the settlement of litigation entitled, Cristina Grisales v. Bergen Community College, Superior Court of New Jersey, Law Division, authorizing the President to enter into a settlement agreement and release in the amount of \$35,000 and increasing Plaintiff's base salary by \$7,000. The settlement agreement and release shall be on file in the President's office.

P14 - Termination – Confidential Staff

Approval is hereby granted for the Termination of the following individual:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Gwendolyn Harewood	Director of Human Resources and Employee Relations	April 1, 2021 (Retroactive)

S/F1 - Change Order: Echelon Services, LLC. – Bi-Polar Ionization Upgrades for Existing Roof Top Units.

Approval is hereby granted to issue Change Order #1, \$41,494.54 to Echelon Services, LLC – Bi-Polar Upgrades for Existing Roof Top Units

Original Contract Amount	-	\$ 444,400.00+
Change Order #1	-	\$ 41,494.54
Revised Contract Amount	-	\$ 485,894.54
Percentage Increase over Original Contract Amount		10%

Board of Trustees Minutes
April 6, 2021
Page eighteen

As no further business was brought before the Board of Trustees, Chairwoman Blakeslee asked for a motion to adjourn the board meeting.

Trustee Barreto made a motion to adjourn the meeting, seconded by Trustee Longo.
All trustees were in favor.

The board meeting adjourned at 5:38 p.m.

Thank you,

Trustee Gerard L. Carroll, Secretary, Board of Trustees
Bergen Community College