

**BOARD OF TRUSTEES  
BERGEN COMMUNITY COLLEGE  
Minutes of the Tuesday, August 3, 2021  
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, **August 3, 2021**, in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Dorothy Blakeslee called the meeting to order at 5:03 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first-floor main lobby of the Pitkin Education Center of Bergen Community College and on the College's website at <https://bergen.edu/about-us/board-of-trustees/meetings/> and was emailed to The Record and The Herald News and filed with the Clerk of the County of Bergen, July 27, 2021."

**ROLL CALL**

Present

Mr. Joseph Barreto  
Mrs. Dorothy Blakeslee  
Mr. Louis DeLisio  
Mr. Patrick J. Fletcher  
Mr. Mark Longo  
Mrs. Ritzy Moralez-Diaz  
Miss Crystal Yoo, Alumni Trustee

Also Present

Dr. Eric M. Friedman, President  
Mrs. Judy Verrone, Esq.

Regrets

Mr. Stephen F. Pellino, Esq.  
Dr. Sheetal Ranjan  
Mr. Adam Silverstein

**PLEDGE OF ALLEGIANCE**

Chairperson Blakeslee led those present in the Pledge of Allegiance.

**REPORTS**

**VICE CHAIRMAN**

Due to a previous commitment Vice Chairman Silverstein was unable to attend the meeting.

**SECRETARY**

Chairwoman Blakeslee recommended the approval of the board meeting minutes dated Tuesday, July 6, 2021 and the consent agenda dated Tuesday, August 3, 2021.

**TREASURER**

No report from Treasurer Barreto.

## **PRESIDENT’S REPORT**

- **Open House July 13, 2021**

On July 13th BCC held a summer open house, it was the largest Open House on record. The College received approximately 756 RSVP's for the event with over 800 guests attending. The day began by welcoming faculty and staff back to campus with a welcome back care pack and pizza with 300 attendees.

Highlights of the event included:

- ❖ 507 prospective students checked in with approximately 300 guests
- ❖ Representation from 76 departments (between academics and student services), and 20 student clubs
- ❖ Representatives from BCC led over 50 college tours
- ❖ 108 of the prospective students (21%) are registered for the Fall

President Friedman thanked everyone for their participation in making this event a great success!

- **Enrollment**

Dr. Friedman stated that the fall enrollment report was encouraging and challenging at the same time. The “new student” numbers totaled 1122 vs 1133 at the same point in time.

Currently 4800 continuing students registered vs 5700 at the same point in time last fall (which is a direct consequence of being behind spring over spring by 1500 students). The 1500 students who didn't return during COVID are now causing the challenge in the “returning students” numbers. President Friedman will provide an update of the enrollment numbers as the fall semester begins.

- **Student Success**

President Friedman and the Executive Council are in the process of completing the data review in order to submit the Annual Institutional Update (AIU) to the Middle States Commission, the College’s accreditor.

The initial review of the graduation data sorted by race/ethnicity reflects the following: in the most recent reporting period for a 3-year completion timeframe, our LatinX students are completing their programs at a rate almost 12% lower than our “white” students, and our students who identify as “black or African-American” are completing at a rate 10.5% lower than white students in the cohort. The job now is to disaggregate this data even further, and work with the leadership team, the management team, and other staff and faculty to set and achieve improvement goals around these challenging metrics.

This is the core work -- and the central focus of our working together --- The *student success* focus --- and everyone on the team should be fully energized around the student success mission. While there are pockets of excellence, areas in which there is good effort towards intrusive advising and student success, Dr. Friedman's assessment is that since the College disengaged with Achieving the Dream, there has not been strong coordination of our efforts in this area. There cannot be apathy in any corner of the institution around our student success work.

Dr. Friedman stated clearly and publicly that he expects faculty members, staff members, and, trustees to be fully engaged in learning about best practices in Student Success work. New hires will need to have demonstrated passion for this core aspect of the BCC mission and be ready, willing and able to participate in the work of improving on the success outcomes. Reports on the progress and how this is being addressed through the Academic Master Plan process and other strategic initiatives will be presented in the future.

- **Doctor Ian Wolf (Ed.D.)**

President Friedman congratulated Ian Wolf, Bergen's Coordinator of Student Conduct, who recently completed his Doctorate of Education in Educational Leadership at Manhattanville College.

- **Alumni News**

Dr. Friedman recently learned about Rhina Navarro, a former nursing student and member of the Latin American Student Association (a student club). Recently, Rhina moved from New Jersey to Minnesota to assume the position as Head Nurse ICU/transplant at the world-famous Mayo Clinic!

President Friedman reminded everyone of the impact of the entire team's work that is reflected in student success stories and he will continue to share these wonderful stories with the community.

- **Tuition Relief Program**

Dr. Friedman thanked Caroline Ofodile and her team for their tireless work in effectively wiping out millions of dollars of debt for over 2,000 of Bergen's students. BCC proudly addressed some of the students' barriers to completion in a one-time effort by eliminating unpaid tuition balances incurred during the pandemic.

These stories on the announcement appeared both locally on stations such as WABC Eyewitness News, Telemundo, News 12, NJ 101.5, in print in the Record and NJBIZ, and online in UniversityBusiness and Patch. Yahoo News also blasted out the story.

Bergen will appear in an upcoming edition of the Washington Post and has already appeared in broadcast and print stories in Pennsylvania, Wisconsin, and Florida!

Dr. Friedman thanked Dr. Larry Hlavenka and his team for their highly effective work in setting up interviews with reporters, providing details and getting this story placed nationwide.

## Board of Trustees Minutes

August 3, 2021

Page 4

- **Video promotions**

The New Jersey Council of County Colleges is embarking on a statewide promotional campaign that will feature video testimonials of community college students from across the state. The testimonials will all be filmed on Bergen's Paramus campus, even testimonials of students from other community colleges in New Jersey.

- **Stockton Transfer Agreement**

A dual admission and transfer partnership agreement with Bergen and Stockton University was signed that will help students make a smooth transition from the institution to Stockton's bachelor's degree programs. The five-year agreement strengthens the relationship between Bergen and Stockton by offering multiple opportunities for students to seamlessly pursue associate and bachelor's degrees at the two institutions of higher education. Thank you to Brock Fisher and Dianna O'Connor for moving this forward.

Congratulations to Dr. PJ Ricatto, Professor of Chemistry, on being awarded \$74,000 for the **2021 NJ Department of Environmental Protection Recycling Enhancement Act (REA) Grant**. This one-year project will demonstrate community composting at two campus locations. The ultimate goal will be to promote similar projects at public and private food service operations throughout the state. Dr. Ricatto has taken on the role as the College's sustainability officer and is the Principle Investigator for the College's current HSI STEM grant. Congratulations to him and his team on such a worthwhile project.

- **Department of Education Announces \$3.2 Billion in Additional HEERF Funds to Support Students**

The Department of Education (ED) announced the release of additional emergency grants under the Higher Education Emergency Relief Fund (HEERF) grant. These newly released funds include approximately \$1.5 million for Bergen Community College as a Minority-Serving Institution and Strengthening Institutions Program (SIP)-eligible institution. The purpose of these funds is to help historic and under-resourced institutions develop programs that expand opportunity for all students, including those aimed at engaging disconnected students, expanding mental health services and improving retention rates.

## **COMMITTEE REPORTS**

### **AUDIT AND FINANCE COMMITTEE/LEGAL AFFAIRS**

Trustee Fletcher, Chairman, Audit and Finance Committee, informed the board members that the Audit and Finance Committee met on July 21, 2021 and reviewed the financial position of the college and recommends resolutions A/F1 to A/F8.

### **EDUCATION AND STUDENT AFFAIRS**

Trustee Barreto, Chairman, Education and Student Affairs Committee, informed the board members that the Education and Student Affairs Committee met on July 19, 2021 and recommends approval of E/SA1 to E/SA6.

### **PERSONNEL**

Trustee Morales-Diaz, Chairperson, Personnel Committee, informed the board members that the Personnel Committee met on July 20, 2021 and will be recommending P1 to P13.

### **SITE AND FACILITIES**

Trustee Longo, Chairman, Site and Facilities Committee, informed the board members that Site and Facilities met on July 21, 2021. At this time, the committee is recommending approval for S/F1 to S/F4.

### **ALUMNI TRUSTEE**

Miss Yoo, Alumni Trustee, invited the trustees to the STEM poster competition event, to be held virtually on August 10, 2021, showcasing their research projects.

### **CHAIRMAN'S REMARKS**

Chairperson Blakeslee, along with Trustee Fletcher and Trustee Barreto, attended the Board of School Estimate Meeting. The presentation was given to the Commissioners and we were prepared and the reception of the presentation was very well received and a very favorable meeting.

### **UNFINISHED BUSINESS/BOARD MEMBERS**

Trustee Fletcher, Chairman, Audit and Finance Committee, thanked Mr. Wilton Thomas-Hooke, Managing Director of Finance and his staff who prepared and organized the materials for the Board of School Estimate Meeting. Mr. Thomas-Hooke presented the materials to the Commissioners and the outcome was complimentary.

Chairman Blakeslee thanked Trustee Fletcher for his leadership and Trustee Barreto for his closing remarks at the Board of School Estimate Meeting.

Chairwoman Blakeslee requested a motion to close the Unfinished Business portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Longo.

All were in favor.

**Board of Trustees Minutes  
August 3, 2021  
Page 6**

**NEW BUSINESS/BOARD MEMBERS**

No member of the board raised any unfinished business.

Chairwoman Blakeslee requested a motion to close the New Business portion of the meeting. A motion was made by Trustee Longo and seconded by Trustee Morales-Diaz. All were in favor.

**OPEN TO THE PUBLIC**

Chairwoman Blakeslee requested a motion to open to the Public. A motion was made by Trustee Morales-Diaz and seconded by Trustee Barreto. All were in favor.

Mr. Luis DeAbreu, Director of the STEM Program, invited the trustees to attend the STEM research project event. The competition will be held in the cafeteria on Tuesday, August 10, 2021 at 1:00 p.m.

Chairwoman Blakeslee requested a motion close the public portion of the meeting. A motion was made by Trustee Barreto and seconded by Trustee Longo

Chairwoman Blakeslee requested a motion to approve the July 6, 2021 board meeting A motion was made by Trustee Barreto and seconded by Trustee Morales-Diaz.

**Roll Call Vote for approval of the board meeting minutes dated July 6, 2021.**

Mr. Joseph A. Barreto - Yes  
Ms. Dorothy Blakeslee - Yes  
Mr. Louis DeLisio – Yes  
Mr. Patrick J. Fletcher - Yes  
Mr. Mark Longo – Yes  
Ms. Ritzy Morales-Diaz - Yes  
Mr. Stephen F. Pellino, Esq. - Absent  
Dr. Sheetal Ranjan – Absent  
Mr. Adam Silverstein – Absent  
Miss Crystal Yoo - Yes

7 Yes and 3 Absent.

Motion passed for approval of July 6, 2021 board meeting minutes.

**Board of Trustees Minutes  
August 3, 2021  
Page 7**

**Roll Call Vote for approval of the Consent Agenda dated August 3, 2021.**

Mr. Joseph A. Barreto - Yes

Ms. Dorothy Blakeslee - Yes

Mr. Louis DeLisio – Yes

Mr. Patrick J. Fletcher - Yes

Mr. Mark Longo – Yes

Trustee Mark Longo abstained from voting on Resolution A/F1: Exempt from Bidding  
Appointment General Counsel – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.

Ms. Ritzy Morales-Diaz - Yes

Mr. Stephen F. Pellino, Esq. - Absent

Dr. Sheetal Ranjan – Absent

Mr. Adam Silverstein – Absent

Miss Crystal Yoo - Yes

6 Yes on A/F1, 1 Abstention, 3 Absent

7 Yes on A/F2 to A/F8, 3 Absent

7 Yes on E/SA1 to E/SA6, 3 Absent

7 Yes on P1A to P13, 3 Absent

7 Yes on S/F1 to S/F4, 3 Absent.

Motion passed for Consent Agenda.

An executive session was not held.

**Approved resolutions:**

**A/F1 – To amend Resolution A/F15 dated April 6, 2021 to revise the College’s Fiscal Year 2022 Chapter 12 funding request to the County of Bergen Board of School Estimate from \$6,207,000.00 to \$4,350,000.00.**

Approval is hereby granted by the Board of Trustees to amend the College’s Fiscal Year 2022 Chapter 12 funding request to the Bergen County Board of School Estimate, not to exceed \$ 4,350,000.00. This amendment supersedes the April 6, 2021 A/F15 resolution for FY 2022 Chapter 12 funding.

Portions of these funds will be used for Pitkin Education Center roof repairs, HVAC upgrades, and upgrades of the College’s athletics facilities, including but not limited to the baseball and softball dugouts, bleachers, and fences.

**A/F2 – To authorize the purchase of student athletic insurance through Bob McCloskey.**

Approval is hereby granted to purchase student athletic insurance for the coverage period August 1, 2021 through August 1, 2022, from Bob McCloskey, at a cost of \$65,668.00.

**Board of Trustees Minutes**

**August 3, 2021**

**Page 8**

**A/F3 – Resolution Amendment - Exempt from bidding: Authorization to renew our maintenance renewal with Ellucian Inc. at a cost of \$318,136.**

Approval is hereby granted to renew our maintenance agreement with Ellucian Inc. for the Finance, HR, Reporting, App Development Environment, Mobile App, and Partner modules for the term of 7/1/21 – 6/30/22 at a total cost of \$318,136.

**A/F4 - To authorize the purchase of the KnowBe4 security program for a two-year term from Aspire Technology Partners LLC.**

Approval is hereby granted to purchase the KnowBe4 security program for a two-year term in the amount of \$40,664.00 from Aspire Technology Partners LLC.

**A/F5 - To authorize the purchase and implementation of EzeScan document capture software with one year of licensing agreement from TGI Office Automation.**

Approval is hereby granted to purchase and install EzeScan document capture software from TGI Office Automation in the amount of \$49,860.00, funded by HEERF.

**A/F6 - To authorize a three-year term contract for the purchase and implementation of Ocelot AI Chatbot from CareerAmerica LLC.**

Approval is hereby granted to enter into a three-year term contract for the purchase and implementation of Ocelot Artificial Intelligence Chatbot through CareerAmerica LLC in the amount of \$85,500.00.

**A/F7 - To authorize the purchase of nine (9) HP Multifunction Laser Jet printers from CDW Government LLC.**

Approval is hereby granted to purchase nine (9) HP multifunction printers through NJ State Contract/NASPO #MNNVP-133/#M0483 from our vendor CDW Government LLC in the amount of \$45,295.83.

**A/F8 - Resolution Amendment - Exempt from bidding: Authorization to purchase 125 Colleague user licenses with Ellucian Inc. at a cost of \$37,800.00.**

Approval is hereby granted to purchase 125 Colleague user licenses with Ellucian Inc. at a total cost of \$37,800.00.

**E/SA1 - Accept a grant award from the US Department of Education for the Bergen Community College *Childcare on Campus Means Parents In School (CCAMPIS)* program, and to authorize President Eric M. Friedman, Ph.D., or his designee, to execute required documents.**



Approval is hereby granted to accept a grant award of \$109,049 for the Bergen Community College CCAMPIS program and authorize President Eric M. Friedman, Ph.D., or his designee, to execute required documents.

**Board of Trustees Minutes**  
**August 3, 2021**  
**Page 9**

**E/SA2 - Authorize joining a partnership with Montclair State University to submit a National Science Foundation (NSF) Noyce grant proposal and authorize President Eric M. Friedman, Ph.D., or his designee to execute required documents.**

Approval is hereby granted to authorize joining a partnership with Montclair State University (lead agency) to submit a NSF Noyce grant proposal and authorize President Eric M. Friedman, Ph.D., or his designee to execute required documents.

**E/SA3 - Authorize submission of a No Cost Extension in the approximate amount of \$80,000.00 for Bergen's Title V Pathway Scholars grant and authorize President Eric M. Friedman, Ph.D., or his designee to execute required documents.**

Approval is hereby granted to authorize submission of a No Cost Extension in the approximate amount of \$80,000 for the Title V Pathway Scholars Program and authorize President Eric M. Friedman, Ph.D., or his designee to execute required documents.

**E/SA4 - Authorize submission of a No Cost Extension in the approximate amount of \$350,000 for Bergen's STEMatics grant and authorize President Eric M. Friedman, Ph.D., or his designee to execute required documents.**

Approval is hereby granted to authorize submission of a No Cost Extension in the approximate amount of \$350,000 for the STEMatics Project and authorize President Eric M. Friedman, Ph.D., or his designee to execute required documents.

**E/SA5 - Authorize execution of a subcontract agreement with Genesis Administrative Services, LLC, as a new Employer partner of the New Jersey Health Professions Consortium (NJHPC) and authorize President Eric M. Friedman, or his designee, to execute required documents.**

Approval is hereby granted to authorize an agreement between Bergen Community College (the College) and Genesis Administrative Services, LLC, Inc. to conduct work under the ***Scaling Apprenticeship Through Sector Based Strategies*** grant awarded to Bergen Community College by the U.S. Department of Labor, Employment and Training Administration (Grant Award # **HG-33026-19-60-A-34**, "HealthWorks").

**E/SA6 - To authorize NJEdge Professional Instructional Design Services in the amount of \$60,000 and to authorize Eric M. Friedman or his designee to execute required activities. Throughout the pandemic, student feedback has consistently indicated a need for improvement in the area of online instruction. This effort ties directly to our Strategic Plan through the "Reimagine the Student Experience" and "Reimagine Technology" goals.**

Approval is hereby granted to approve \$60,000 dollars of HEERF grant funds to be used towards the development and delivery of training for Bergen faculty on applying quality matters standards to online course design. Students will also receive training on success in the online format. Finally, NJEdge will review and provide feedback on new courses. No operational funds are required for this purchase.

**Board of Trustees Minutes**

**August 3, 2021**

**Page 10**

**P1 - Appointment: Lecturers, Fall 2021 Semester**

Approval is hereby granted to approve the appointment of the following individuals as Lecturers for the Fall 2021 semester at the salary indicated.

<u>Name</u>	<u>Discipline/Division</u>	<u>Salary</u>
Zameer Baksh	Accounting/Business, Arts and Social Sciences	\$ 21,420.00
Diana Constantino	Nursing/Health Professions	\$ 21,420.00
Jake Dynes	Mathematics/Math, Science & Technology	\$ 21,420.00
Nicole Humphreys	Veterinary Technology/Health Professions	\$ 21,420.00
Lorraine Lago	Accounting/Business, Arts and Social Sciences	\$ 21,420.00
Sharon Mancini	Nursing/Health Professions	\$ 21,420.00
Christine Nemec	Wellness & Exercise Science/Health Professions	\$ 21,420.00
Charles Njogu	Information Technology/Math, Science & Technology	\$ 21,420.00
Lilleth Okossi	Nursing/Health Professions	\$ 21,420.00
Susan Toth	Communications-Journalism/Humanities	\$ 21,420.00
Thomas Kokoska	Information Technology/Computer Science	\$ 21,420.00

**P2 - Appointment: Confidential Staff**

Approval is hereby granted to appoint the following individual to the indicated position at the annual rate, title and effective date as noted:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Anna Gergen	PTK and Honors Coordinator / Academic Affairs	\$54,000	08/09/21 (pro-rated)

**P3 - Approve: Retirement: Administrator Staff**

Approval is hereby granted to approve the retirement of the following individuals:

<u>Name</u>	<u>Position/Rank/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Barbara Hamilton-Golden	Director, Purchasing and Services Purchasing / Finance and Accounting	11/06/06	09/01/21

**P4 - Approve: Interim Assignment and Stipend**

Approval is hereby granted to approve the interim appointment of the following individual to the position along with the monthly stipend as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Monthly Amount</u>	<u>Effective Date</u>
Stephanie Weise	Interim Director of Purchasing and Services	\$750.00	09/01/21

**Board of Trustees Minutes**

**August 3, 2021**

**Page 11**

**P5 - Approve: Appointment: Confidential Staff**

Approval is hereby granted to appoint the following individual to the indicated position at the annual rate, title and effective date as noted:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
David Borzotta	Associate Vice President of Safety and Security/ Administration	\$120,000 (pro-rated)	08/23/21

**P6 – Approve: Appointment: Confidential**

Approval is hereby granted to reinstate the following individual to the indicated position at the annual rate, title and effective date as noted:

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Taraiya Dodd	Senior Payroll Generalist / Human Resources and Employee Relations	\$56,100.00	08/04/21

**P7 - WHEREAS the Bergen Community College (“College”) and the Bergen Community College Faculty Association (“BCCFA”) recommend the terms for a successor collective bargaining agreement to the Board for approval.**

Approval is hereby granted by the trustees for a successor collective bargaining agreement.

**P8 - WHEREAS the Bergen Community College (“College”) and the Bergen Community College Administrators Association (“BCCAA”) recommend the terms for a successor collective bargaining agreement to the Board for approval.**

Approval is hereby granted by the trustees for a successor collective bargaining agreement.

**P9 - WHEREAS the Bergen Community College (“College”) and the Bergen Community College Support Staff Association (“BCCSSA”) recommend the terms for a successor collective bargaining agreement to the Board for approval.**

Approval is hereby granted by the trustees for a successor collective bargaining agreement.

**P10 - WHEREAS the Bergen Community College (“College”) and the Bergen Community College Professional Staff Association (“BCCPSA”) recommend the terms for a successor collective bargaining agreement to the Board for approval.**

Approval is hereby granted by the trustees for a successor collective bargaining agreement.

**Board of Trustees Minutes  
August 3, 2021  
Page 12**

**P11 - Retirement: Faculty**

Approval is hereby granted to approve the retirement of the following individuals:

<u>Name</u>	<u>Position/Rank/Department/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
April Adams	Associate Professor / ALP Speech Humanities / Academic Affairs	09/01/00 (retroactive)	07/01/21

**P12 - Resignation: Grant Funded Staff**

Approval is hereby granted to approve the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Lauren Fowler	Title V Academics Counselor / Student Support / Student Affairs	07/01/07	07/30/21

**P13 - Resignation: Grant Funded Staff**

Approval is hereby granted to approve the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Hire Date</u>	<u>Effective Date</u>
Majeda Sultana	STEM Academics Counselor / Student Support / Student Affairs	08/04/17	07/31/21

**S/F1 To authorize award of Public Bid P-2336 Ciccone Theatre Roof Replacement to Frank Cyrwus Inc.**

Approval is hereby granted to award public bid P-2336 for the replacement of the Ciccone Theatre roof to Frank Cyrwus Inc., in the amount of \$569,210.00.

**S/F2 - To award professional services to RSC Architects for the preparation of plans and specifications for the removal and replacement of the Lyndhurst Campus existing rooftop cooling tower.**

Approval is hereby granted to pay \$27,000.00 including Direct Costs to RSC Architects for the preparation of plans and specifications for the removal and replacement of the Lyndhurst Campus existing rooftop

cooling tower.

**Board of Trustees Minutes  
August 3, 2021  
Page 13**

**S/F3 - To notify the Board of Trustees of the emergency rental and installation of an air-cooled chiller for the Lyndhurst facility from Carrier Rental Systems.**

Approval is hereby granted the notification of emergency rental of an air-cooled chiller for the Lyndhurst facility, including delivery and installation services, from Carrier Rental Systems. The monthly cost for chiller rental is \$13,774.51, plus an estimated \$9,117.50 for delivery and start-up. It is anticipated that the temporary chiller will be needed for five months for total rental cost of \$68,872.55. This project also includes labor and materials to install 400 feet of water lines to tie the rental chiller into existing lines, at an estimated cost of \$122,200.00, and electrical hook-up of temporary chiller, at an estimated cost of \$98,435.00.

**S/F4- To award professional services to RSC Architects for the existing concrete spalling investigation, establish recommended/required repairs, and preparation of plans and specifications for the required repair/restore the pool mechanical room concrete wall and ceiling slab spalling.**

Approval is hereby granted to pay \$39,000.00 including Direct Costs to RSC Architects for the existing concrete spalling investigation, establish recommended/required repairs, and preparation of plans and specifications for the repair/restore the pool mechanical room concrete wall and ceiling slab spalling.

**ADJOURNMENT**

As no further business was brought before the Board of Trustees, Chairwoman Blakeslee asked for a motion to adjourn the board meeting.

Trustee Barreto made a motion to adjourn the meeting, seconded by Trustee Moralez-Diaz.  
All trustees were in favor.

The board meeting adjourned at 5:26 p.m.

Thank you,

Trustee Dorothy Blakeslee, Chairwoman, Board of Trustees