

**BOARD OF TRUSTEES
BERGEN COMMUNITY COLLEGE
Minutes of the Tuesday, August 7, 2018
PUBLIC MEETING OF THE BOARD OF TRUSTEES**

The Public Meeting of the Board of Trustees of Bergen Community College was held on Tuesday, **August 7, 2018**, in the Technology Building 128 BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Chairperson Carol Otis called the meeting to order at 5:05 p.m. and the following announcement was made:

"The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by an annual notice, including the date, time, and place of this meeting posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Ridgewood News, and filed with the Clerk of the County of Bergen, January, 2018."

ROLL CALL

Present

Mr. Joseph A. Barreto
Ms. Dorothy Blakeslee
Mr. Gerard L. Carroll
Mr. Patrick J. Fletcher
Mr. Mark Longo
Ms. Carol Otis
Ms. Sibora Peca, Alumni Trustee
Mr. Joseph Zarra

Also Present

Dr. Michael D. Redmond, President
Ms. Judy Verrone, Esq.

Regrets

Mr. James Demetrakis
Ms. Irene Oujo
Dr. Sheetal Ranjan

Ms. Judy Verrone, Esq, from the DeCotiis, FitzPatrick, Cole and Giblin, L.L.C. administered the Oath of Office to the Alumni Trustee, Ms. Sibora Peca.

PLEDGE OF ALLEGIANCE

Chairperson Carol Otis led those present in the Pledge of Allegiance.

VICE-CHAIRMAN'S REPORT

Vice-Chairman Carroll attended the Bergen Community College Diagnostic Medical Sonography Pinning Ceremony. It was a wonderful event meeting the students and their families.

SECRETARY

Secretary Barreto recommended approval of the board minutes dated July 10, 2018.

TREASURER’S REPORT – AUDIT AND FINANCE COMMITTEE/LEGAL AFFAIRS

Treasurer Dorothy Blakeslee informed the board members that the Audit and Finance Committee met on July 12, 2018, and reviewed the financial position of the college and recommends resolutions A/F1 to A/F10.

PRESIDENT’S REPORT

Dr. Redmond thanked the staff in the enrollment services areas of the College for their hard work. However, enrollment remains down compared to last year at this time. The College will need a strong August enrollment if it is to hit its fall enrollment targets.

Dr. Redmond announced that the College will be submitting a grant application to the State of New Jersey to participate in its spring 2019 Community College Innovation Challenge. Ten to 12 communities will be selected to participate. This program will provide 20 million dollars in “last dollar” scholarships to students whose families have adjusted gross incomes of \$45000 or less. Each of the community colleges who are selected to participate will receive a share of \$5 million dollars to develop strategies for recruiting and retaining these students. The grants will be competitively awarded. Currently, a team of Bergen staff are working to prepare the grant application which is due at the end of August. Awards will be announced by the Secretary of Higher Education by the end of September.

President Redmond introduced Dr. Mullaney, Vice-President, Academic Affairs.

Dr. Mullaney presented the 58th Annual New Good Neighbor Award plaque. The New Jersey Business & Industry Association and New Jersey Business magazine proudly presented the 58th Annual New Good Neighbor Awards to Bergen Community College.

COMMITTEES

AUDIT AND FINANCE AND LEGAL AFFAIRS

Treasurer Blakeslee of the Audit and Finance Committee recommended approval of Audit and Finance Resolutions A/F 1 to A/F 10.

BOARD OF SCHOOL ESTIMATE

No meeting scheduled with the Board of School Estimate.

EDUCATION AND STUDENT AFFAIRS

Secretary Barreto, Chairperson, Education and Student Affairs Committee recommended approval of E/SA 1 thru E/SA 9.

INSTITUTIONAL (I)

Chairperson Otis recommended I-1 thru I-4.

PERSONNEL

Trustee Fletcher a member of the Personnel Committee, recommended resolutions P1A thru P1I and P2 to P7for board approval.

SITE AND FACILITIES

The board packet did not include Site and Facilities resolutions.

STRATEGIC PLANNING AND ISSUES

Site and Facilities will meet in August.

Alumni Trustee

Ms. Peca thanked the board and looks forward to working with everyone.

CHAIRPERSON'S COMMENTS

Chairperson Otis welcomed Alumni Trustee, Sibora Peca to the board.

UNFINISHED BUSINESS/BOARD MEMBERS

No unfinished business.

NEW BUSINESS/OPEN TO THE PUBLIC

No new business was reported.

OPEN TO THE PUBLIC

Chairperson Otis requested a motion to Open to the Public. Treasurer Fletcher made a motion to open to the public, seconded by Trustee Longo. All were in favor.

Mr. Luis DeAbreu announced an invitation to the STEM2 on Thursday, August 9, 2018 at 1:00 p.m. All are welcome to attend. The board assistant will distribute the invitation to the board members.

Dr. A. Kaufman, Professor of English, Chair, Faculty Senate.

Dr. Kaufman inquired if faculty from Bergen Community College can teach at St. Peter's University at the Meadowlands. Bergen Community College is currently renting space to St. Peter's University who will be using their own faculty to teach upper division and graduate level courses.

Dr. Kaufman congratulated Ms. Peca on her election as Alumni Trustee.

Chairperson Otis requested a motion to close the open session of the board meeting. A motion was made by Trustee Blakeslee and seconded by Trustee Carroll. All were in favor.

ADOPTION OF MINUTES

Secretary Barreto recommended approval of the July 10, 2018 board meeting minutes. This recommendation was seconded by Trustee Longo.

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Roll Call Vote for approval of the July 10, 2018, board minutes.

Mr. Joseph A. Barreto - Abstained
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll - Yes
Mr. James Demetrakis - Absent
Mr. Patrick J. Fletcher - Yes
Mr. Mark Longo - Yes
Ms. Carol Otis - Yes
Ms. Irene Oujo - Absent
Dr. Sheetal Ranjan – Absent
Mr. Joseph Zarra – Abstained
Ms. Sibora Peca - Abstained

Motion passed – 5 – Yes, 3 – Absentions and 3 – Absent.

Chairperson Carol Otis stated, “The minutes have been approved.”

APPROVAL OF THE CONSENT AGENDA

Chairperson Otis requested a motion to approve the Consent Agenda, dated August 7, 2018.
A motion was made by Trustee Fletcher and seconded by Trustee Blakeslee.

Roll Call Vote for approval of the Consent Agenda – August 7, 2018.

Mr. Joseph A. Barreto - Yes
Ms. Dorothy Blakeslee - Yes
Mr. Gerard L. Carroll - Yes
Mr. James Demetrakis - Absent
Mr. Patrick J. Fletcher - Yes
Mr. Mark Longo - Yes
Ms. Carol Otis - Yes
Ms. Irene Oujo - Absent
Dr. Sheetal Ranjan – Absent
Mr. Joseph Zarra – Yes
Ms. Sibora Peca - Yes

Motion passed – 8– Yes, 3 – Absent.

Chairperson Carol Otis stated, “The consent agenda has been approved.”

No executive session was held.

Approval is hereby granted by the board of trustees for the following Audit and Finance Resolutions:

A/F1 – Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, L.L.P.
June 1, 2018 to June 30, 2018 DeCotiis, FitzPatrick, Cole & Giblin. LLP. \$ 23,592.03

A/F2 Approval of Labor Invoices – Eric M. Bernstein & Associates, L.L.C.
Invoices for June, 2018 \$ 2,130.00

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A/F3 - To authorize payment to Ellucian for annual software support fees.

Approval for year 5 of Ellucian Maintenance Advantage software support program covering the college's Ellucian Colleague system, in the amount of \$455,167.00, for the period July 1, 2018 to July 30, 2019.

A/F4 - To award Public Bid #P-2273 for miscellaneous science supplies used in Biology, Physics and Earth Science Laboratories for academic year 2018-2019.

Approval is hereby granted to award Public Bid #P-2273, Supplies for Biology and Science, to various vendors as listed below, based on prices submitted in the bid and estimated quantities.

A/F5 - To authorize the award of Public Bid P-2277 Dental Supplies 2018-2019 to the vendors listed below.

Approval is hereby granted to authorize the purchase of Dental Supplies 2018-2019, in accordance with Public Bid P-2277 based on the lowest responsible bid for each item:

Vendor	Items	Total Estimated Amount
Dentserve	47 (D)	\$ 5,515.16
Dental Health Products, Inc.	50 (DHP)	9,602.71
Patterson Dental Supply, Inc.	112 (P)	23,977.45
Benco Dental **		
Maxill Inc.**		

Institutional estimated need for Dental Hygiene supplies for the Fall 2018 and Spring 2019 semesters.

** The bid received from Benco Dental included material exceptions to the bid specifications and must be rejected. Maxill Inc's bid must be rejected because the company declined to sign the ownership disclosure.

A/F6 - To authorize the purchase of miscellaneous products from Apple through the Educational Services Commission of the New Jersey Cooperative, until May 12, 2019. These purchases include but are not limited to iMac 21.5, iMac 27, MacPro for lifecycle replacements and other miscellaneous projects.

Approval is hereby granted to spend an estimated \$50,000.00 with Apple for purchases of their products through the Educational Services Commission of the New Jersey Cooperative bid # MRESA 15/16-69.

A/F7 - To authorize the purchase of computer hardware, peripherals, and data communications products from state contract vendors through June 30, 2019.

Approval is hereby granted to purchase lifecycle replacement equipment and products for day to day operational needs, estimated at \$500,000, by utilizing New Jersey State Contract Vendors, on State Contract Numbers M-0483 and M-7000.

A/F8 - To authorize Bergen Community College to join the Somerset County Cooperative Pricing System (#2-SOCCP) Purchasing Cooperative and to execute its Cooperative Pricing System Agreement.

Approval is hereby granted to join the Somerset County Cooperative Pricing System (#2-SOCCP) Purchasing Cooperative and to execute a Cooperative Pricing System Agreement.

A/F9 - To authorize the College to purchase office supplies at a significant discount through the Somerset County Cooperative Pricing System (#2-SOCCP).

Approval is hereby granted Authorization to purchase office supplies, printer toner and ink, and paper for the College through the Somerset County Cooperative Pricing System (#2-SOCCP), with fixed pricing for the period August 15, 2018 through April 15, 2019. W.B. Mason Co., Inc. is the awarded vendor for office supplies, printer toner, ink and The Tree House, Inc. is the awarded vendor for paper.

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A/F10 - To purchase Accuplacer placement exam units from The College Board for the Office of Testing Services through the New Jersey Council of County Colleges Joint Purchasing Consortium (JPC) Public Bid # 18/19 B-10.

Approval is hereby granted to purchase approximately 30,769 Accuplacer placement exam units for the Office of Testing Services, at an estimated cost of \$60,000 from The College Board. The cost per unit is \$1.95.

Approval is hereby granted by the board of trustees for the following Education and Student Affairs Resolutions:

E/SA1 - Authorize acceptance of the Adult Basic Skills grant in partnership with the Board of Education of the Bergen County Technical Schools District and Greater Bergen Community Action Partnership, Inc. to implement the FY19 Bergen County Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education (ABS & IELCE) Grant Program funded through the New Jersey Department of Labor and Workforce Development, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Approval is hereby granted for The New Jersey Department of Labor and Workforce Development has awarded the Adult Basic Skills grant to the consortium of Bergen Community College, Bergen County Technical Schools (Lead Agency), and Greater Bergen Community Action Partnership, Inc. The consortium has successfully operated since July 1, 2005, to develop, implement, and improve adult basic skills education, English-as-a Second Language, and Integrated English Literacy and Civics Education programs for Bergen County residents and workers. This grant enables the consortium to implement the Consolidated ABS & IELCE Grant Program in FY19, from July 1, 2018 through June 30, 2019. The Bergen Community College portion of the grant to provide instructional services for 388 students is \$388,000.00, as detailed in the attached Memorandum of Agreement.

The Bergen Community College budget is attached. Grant Applications require a financial match contribution provided either in cash or in kind. Bergen Community College's financial match contribution is all in kind, including facility costs and administrative oversight.

E/SA2 - Authorize acceptance of the FY19 Workforce Learning Link contract 18-6007 for \$103,000 from the Bergen County Workforce Development Board for the period July 1, 2018 – June 30, 2019, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Approval is hereby granted that this contract continues the Workforce Learning Link project started at the Ciarco Learning Center on May 1, 2003. The Learning Link is a computerized learning lab that assists Bergen County participants to gain the knowledge and skills needed to secure employment or improve employment prospects, attain a level of self-sufficiency, and enrich their lives through career advancement and life-long learning. The level of service expectation for the grant period is 103 clients.

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E/SA3 - To accept FY 2019 Consolidated Perkins Postsecondary Grant in the amount of \$598,502.00 from the State of New Jersey Department of Education, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Approval is hereby granted that the State of New Jersey Department of Education allocation of FY 2019 Perkins Funds for Bergen Community College is \$598,502.00). Perkins planning committee priorities for FY 2019 (July 1, 2018-June 30, 2019) Career and Technical Education (CTE) were determined on the basis of feedback from CTE program advisory committees, departmental need assessments, and program performance outcome measures. Specific FY 2019 Perkins program support requests include:

- Conference, seminar, workshop attendance and travel as well as on-site professional development and training especially in: nontraditional student recruitment, enrollment, retention, and completion for CTE program faculty, staff and students.
 - Portable Cardiac Monitor/Defibrillator/Pacer & EKG Machine; Simulated Bleeding Control Limb; Digital Dental Sensors and; Ventilator for Health Professions Programs.
 - Guitars; Graphics Tablets; Virtual Reality Headsets for the Music and Graphic Arts Programs.
 - Specialty Sewing Machines and Laser Cutter for the Fashion Design Program.
 - Ovens, Reach-in Refrigerators, Freezers, Ice Cream Machine, Proofing Cabinet, Coffee Roaster for Hotel Restaurant Management Program.
 - Administrative costs amounting to 5% of expenditures.
 - Additional equipment, supply, and resource options are also expected to be included.

E/SA4 - Approve the revised plan for a Dual Enrollment Program for North Arlington High School to be offered at Bergen Community College at the Meadowlands.

Approval is hereby granted for the attached Memorandum of Understanding between Bergen Community College and North Arlington High School.

E/SA5 - To authorize submission of a grant proposal in the amount of \$197,000 annually over four (4) years for the U.S. Department of U.S. Department of Education, fiscal year 2018 Childcare Access Means Parents in School Program (CCAMPIS) Grant Competition, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Approval is hereby granted to authorize The CCAMPIS Program grant submission to support the participation of low-income parents in postsecondary education through the provision of campus-based child care services. The two-fold mission of Bergen Community College's Child Development Center (CDC) is to provide quality, affordable child care to our students, staff, faculty and the community, and provide a laboratory school for students to use as an on-campus observation, demonstration, field and workforce training site. As a model school, CDC provides many opportunities for students to use the center and fulfill their course requirements relating to child development. Goals and objectives of the Center are based on the Developmentally Appropriate Practices as outlined by the National Association for the Education of Young Children (NAEYC). This year, CDC, after a lengthy and rigorous application process, received NAEYC accreditation for its childcare programs serving children aged 2^{1/2} to 6. The CDC is seeking funding support through the CCAMPIS grant to expand accredited child care services for student parents and to support the center's infrastructure development needs. The CDC team will create parent workshops for early childhood students, re-open a 3rd classroom, and expand center hours for families on Saturdays and evenings. CDC will also seek technology improvements including use of I-pad applications and program support equipment.

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E/SA6 - To accept the NJ Colleges & Universities Implementing Tobacco and Smoke-Free Policies Project (NJ CUIITS) Grant Program for a grant in the amount of \$3,600 to strengthen and improve current campus smoking policies, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Approval is hereby granted that the NJ Colleges & Universities Implementing Tobacco and Smoke-free Policies Project (NJ CUIITS) is a grant sponsored by NJ Prevention Network (NJPN) in conjunction with the New Jersey Department of Health. The grant provides Bergen Community College with best practice policy options and funding to support their efforts as they work to strengthen and improve current campus smoking policies. Strong policies include supporting quitting among current smokers, eliminating the sale of tobacco products, and prohibiting smoking on campus. Bergen Community College has been awarded \$3,600 to be used to assist in this project to cover expenses such as student stipends, staff time, mileage reimbursement to meetings, program supplies such as signage and other expenses to promote a tobacco free campus.

E/SA7 - To authorize submission of a proposal to the American Cancer Society's Tobacco-Free Generation Campus Initiative for a grant in the amount of \$12,000 to accelerate and expand the adoption and implementation of 100% smoke- and tobacco-free policies on college and university campuses across the nation, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Approval is hereby granted that the American Cancer Society's Tobacco-Free Generation Campus Initiative focuses on combating the tobacco epidemic, which remains responsible for fully 30 % of all cancer deaths in the United States. Lead by the Student Government Association and overseen by Ian Wolf, Coordinator of Student Conduct & Information, this grant will allow for the adoption and implementation of policies requiring the campus to be smoke- and tobacco-free, taking an increasingly proactive role in addressing the changing tobacco landscape. Policies include supporting quitting among current smokers, eliminating the sale of tobacco products, and prohibiting smoking on campus. Funds will be used to assist in this project to cover expenses such as student stipends, staff time, mileage reimbursement to meetings, program supplies such as signage and other expenses to promote a tobacco free campus.

E/SA8 - To authorize submission of a proposal to the National Endowment for the Humanities, Division of Education Programs, Humanities Initiatives at Community Colleges Program for a grant in the amount of \$100,000 to allow for impactful collaborative initiatives between the Literary and Poetry Arts Series and the Arts Hub, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Approval is hereby granted that this grant will allow the College to expand exposure of faculty and students to the humanities, including an understanding of human intercultural connectedness. This will include a study of the changing nature of language (virtual, digital, material), one of many common aspects of the humanities. To achieve the goal of learning and to facilitate a greater awareness, BCC will conduct the following three-pronged phase of efforts over the course of two academic years: Phase One: The Literary Arts Series will host Esmeralda Santiago who will visit the Bergen Community College campus in FY20. In preparation, there will be speaking events, symposia involvement, and curricular development initiatives using her work. Phase Two: A series of spring faculty symposia will take place during FY20 and FY21. In addition to faculty development through symposia in the fall, there will be curricular development, and guest speaking events during the spring of 2017 and both fall semesters during the grant period. Phase Three: The creation of "A Living Archive" will make humanities events more accessible for ongoing study without some of the same temporal and spatial constraints of traditional programming. The archive will be used as a classroom resource across the disciplines for lectures, discussions, and initiating conversations about the humanities in general.

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E/SA9 – Approve the plan of the Early College Program for Kearny High School to be offered at Bergen Community College at the Meadowlands.

Approval is hereby granted that the attached Memorandum of Understanding between Bergen Community College and Kearny High School has been finalized.

Approval is hereby granted by the board of trustees for the following Institutional Resolutions:

I-1 - Abolishment of Policies and Procedures

Approval is hereby granted to abolish the following policies:

1. A: AC: ACC - Appointment of Hearing Panel/Employee Grievance Appeals
2. A: AC: ACD - Appointment of Hearing Panel/Site and Facilities
3. B: BFF - Hourly and Non-Affiliated Employees – Terms and Conditions of Employment
4. B: BH: BHD - Procedure for Determining Non-Ranked Administrators Overload Teaching Rate
5. B: BL: BLA - Regulations Regarding Pay for Emergency Closings
6. B: BP - Overtime Work Performed Outside Assigned Division or Department
7. C: CA: CCA - Theatre Rental Fees
8. C: CD: CDA - Continuing Education Non-Credit Tuition
9. E: EB - Rules and Regulations for Community Use of College Facilities
10. E: ED - Policy for On-Campus Activity by Non-College Organizations/Vendors
11. I: IB - Email Retention Policy

These policies are either obsolete or have been superseded by other policies.

I-2 – Policy: Bergen Community College Board of Trustees for Campus Posting.

Approval is hereby granted for the Bergen Community College Board of Trustees Policy for Campus Posting.

I-3 - Approval of the Bergen Community College Board of Trustees Policies for:

- Policy Prohibiting Sexual Harassment
- Policy Prohibiting Discrimination
- Internal Complaint Processes and Procedures

Approval is hereby granted for the updated policies as part of the college's on-going review of college policies.

I-4 - Approval of the Bergen Community College Board of Trustees Policy for Title IX.

Approval is hereby granted for the updated policy as part of the college's on-going review of college policies.

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Approval is hereby granted by the board of trustees for the following Personnel Resolutions:

P1A - Approve: Memorandum of Understanding for a salary adjustment.

Approval is hereby granted to approve the Memorandum of Understanding between Bergen Community College and the Professional Staff Association for a salary adjustment for the following individual.

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Nadine Phillips	Assistant Director Records and Registration/ One Stop Supervisor	\$82,600.00	7/1/2018 (retroactive)

P1B - Appointment: Lecturers, Fall 2018 Semester

Approval is hereby granted for the appointment of the following individuals as Lecturers for the Fall 2018 semester at the salary indicated.

<u>Name</u>	<u>Discipline/Division</u>	<u>Salary</u>
Abdullah Aqeel	Biology/Mathematics, Science & Technology	\$ 21,000.00
Nathalie Silva Pfeifer	Wellness & Exercise Science/Health Professions	\$ 21,000.00

P1C - Appointment – Professional Staff

Approval is hereby granted for the appointment of the following individuals to the positions and salaries listed below:

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Candice Kaup Scioscia 06/30/19	Manager, Cerullo Learning	\$61,277.00	07/01/18–
	Assistance Center/Cerullo Learning (pro-rated) Assistance Center/Academic Affairs		(retroactive)
Sami Klobucista	IT Technical Support Specialist I/ Information Technology	\$35,000.00 (pro-rated)	08/09/18 6/30/19

P1D - Appointment - Grant (Title V)

Approval is hereby granted for the appointment of the following individual to the position and salary listed below:

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Gregory Maniago	Title V Tutorial Supervisor/ Cerullo Learning Assistance Center/Academic Affairs	\$40,000.000 (pro-rated)	08/08/19-09/30/19

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P1E - Appointment: Tenure Track Faculty

Approval is hereby granted for the appointment of the following individuals to the positions and salaries indicated.

<u>Name</u>	<u>Rank/Discipline/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Neel Haldolaarachchige	Assistant Professor/Physics/ Physical Sciences/Mathematics, Science and Technology	\$58,500.00	09/01/18 – 06/30/19
Kevin Howell	Assistant Professor/Business/ Business, Arts and Social Sciences	\$58,500.00	09/01/18 – 06/30/19
David Scalcione	Assistant Professor/Mathematics/ Mathematics, Science and Technology	\$57,577.00	09/01/18 – 06/30/19
Julie Seda	Assistant Professor/Wellness and Science/Health Professions	\$57,577.00	09/01/18 – 06/30/19 Exercise

P1F - Appointment – Confidential Staff

Approval is hereby granted for the appointment of the following individual to the position and salary listed below:

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Mayda Gonzalez-Bosch (Dr.)	Associate Dean, Continuing Education Health Professions/Continuing Education and Workforce Development	\$80,000.00 (pro-rated)	09/04/18

P1G - Appointment – Professional Staff

Approval is hereby granted for the appointment of the following individual to the position and salary listed below:

<u>Name</u>	<u>Position</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
James Quimby 06/30/19	Manager, Media Technologies/ Information Technology	\$84,000.00 (pro-rated)	09/01/18–

P1H - Elimination of Position Title

Approval is hereby granted to eliminate the following position title effective September 1, 2018.
 Supervisor of Media Technologies

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P11 - Appointment: Interim Program Coordinator/Director

Approval is hereby granted to appoint on an interim basis the individual listed below to the position of Program Coordinator/Director at the stipend shown for the period June 13, 2018 through September 3, 2018.

<u>Name</u>	<u>Department/Division</u>	<u>Annual Release Time</u>
Joseph Mamatz Health Professions	Radiation Therapy Technology/	2.25 credit hours

*Release time has been pro-rated to reflect the period of June 13, 2018 – September 3, 2018.

P2 - Resignation – Faculty

Approval is hereby granted to approve the resignation of the following individual:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jennifer McCarthy	Associate Professor/Paramedic Science/ Health Professions/Academic Affairs	09/04/18

P3 - Rescind: Program Coordinator/Director

To rescind the appointment of the following individuals:

<u>Name</u>	<u>Position</u>	<u>Discipline/Division</u>	<u>Effective Date</u>
Carol Chovanec	Program Coordinator/Director	Radiation Therapy Technology/ Health Professions	06/13/18 (retroactive)
Jennifer McCarthy*	Program Coordinator/Director	Paramedic Science/ Health Professions	09/04/18

P4 - Approve: Return from Leave of Absence/Support Staff

Approval is hereby granted to approve the return from a Leave of Absence, without pay, and adjust the start date of the unpaid leave for the following individual to the position listed below, and effective dates as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Annual Salary</u>	<u>Effective Dates</u>
Michael Zullo	Public Safety Officer/Public Safety	\$36,000.00	06/04/18 – 06/26/18 (retroactive)

P5 - Approve: Return from Leave of Absence/Support Staff

Approval is hereby granted to approve the return from a Leave of Absence, without pay, for the following individual to the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Annual Salary</u>	<u>Effective Date</u>
Franchot Campbell	Public Safety Officer/Public Safety	\$38,749.00	06/19/18 (retroactive)

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P6 - Retirement: Professional Staff

Approval is hereby granted to approve the retirement of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Edward Zingg	Public Safety Lieutenant/Public Safety	10/01/18

P7 - Retirement: Professional Staff

Approval is hereby granted to approve the retirement of the following individual:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Effective Date</u>
Edward Zingg	Public Safety Lieutenant/Public Safety	10/01/18

ADJOURNMENT

As no further business was brought before the Board of Trustees, Chairperson Carol Otis asked for a motion to adjourn the board meeting.

Trustee Longo made a motion to adjourn the meeting, seconded by Trustee Barreto.

All were in favor.

The board meeting adjourned at 6:30 p.m.

Thank you,

Trustee, Joseph A. Barreto
Secretary, Board of Trustees