

EMPLOYER EVALUATION OF COOPERATIVE EDUCATION STUDENT

Student's Name		Major					
Employer	Employer Department						
Dates of Employment			er hr.) (per wk.)				
In each of the following categories, please check the one description you feel best represents the student:							
Interest in Work: (Leve □ High	l of interest and enthusiasm □ More than average		□ Sporadic	□ Very Little			
Quality of Work: (Level □ Very thorough, few errors	u	Work passes review; normal amount of errors	More than average errors	Careless manner			
Quantity of Work: (Lev	el of productivity) □ More than expected	Expected amount	□ Less than expected	□ Very Low			
Ability to Learn on the □ Exceptionally quick		he length of time it takes to learn tas □ Average	ks) □ Slow	Extremely slow			
Initiative: □ Self-starter	Acts voluntarily in most matters	Acts voluntarily in routine matters	□ Relies on others	Waits to be told what to do			
Judgment:	□ Usually makes good decisions	Usually good in routine matters	□ Often undependable	□ Poor			
	uately prepared for this job i □ Well prepared	n terms of previous college courses)	Needs better preparation	□ Not at all prepared			
Relations With Others	: Congenial and helpful	Harmonious under normal circumstances	Difficult sometimes antagonistic	□ Frequent quarrels & friction			
Attendance Regular Irregular	Punctuality □ Regular □ Irregular	Attire & Grooming Appropriate Inappropriate		motori			
Dependability: Can always be depended upon in any situation	Can usually be depended upon in most situations	Can be depended upon in routine situations	Somewhat unreliable needs above average checking.	Unreliable			

Adaptability: Easily adapt to changing ideas and procedures. Organization and Plan Does an excellent job of planning and organizing his/her work	Usually organizes work well	 Average ability to adapt to changing ideas and procedures. Does normal amount of planning and organizing. 	 Has difficulty readily adapting to changing ideas and procedures. More often than not fails to organize and plan work effectively. 	 Cannot adapt at all to changing ideas and procedures. Consistently fails to organize and plan work effectively. 			
Acceptance of Feedba	ack: □ Resentful or reluctant						
Oral Communication Sk	ills: □ Good	□ Needs improvement					
Written Communication	on Skills: □ Good	□ Needs improvement					
Overall Performance: Outstanding	Very Good	Average	Marginal +	Unsatisfactory			
Would you consider engaging this student for a position in your organization?							
Additional Comments	or Recommendations:						
Evaluator's Signa	ture	Position		Date			
Student's Signatur	re			Date			