

Bergen Community College Employees

Bergen Community College is compliant with the **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (The Clery Act)** which requires all post-secondary institutions to publish and distribute certain information regarding campus crimes, including reports of campus sexual assault, sexual assault policies and security programming to all current students, employees and to any applicant who so requests.

According to the Clery Act, certain **Campus Security Authorities (CSA)** have a duty to report criminal misconduct to enable campus officials to accurately complete the college's Annual Security Report for federal statistical reporting. Criminal misconduct includes:

- √ Criminal homicide
- √ Sex offenses
- √ Robbery
- √ Aggravated assault
- √ Burglary
- √ Motor vehicle theft
- √ Arson
- √ Domestic violence
- √ Dating violence
- √ Stalking
- √ Hate crimes (including national origin and gender identity)

Who is considered a CSA? A person's function determines if they are a CSA. A person's title does not matter. **A CSA is anyone with responsibility for student/campus activities outside of the classroom.**

CSA functional areas include:

- √ Student affairs/Student conduct officers
- √ Campus law enforcement

√ Student activities staff (athletic teams)

√ Advisors to student organizations (student clubs)

√ Human resources staff

√ Any other official with significant responsibility for student and campus activities

Who is NOT considered a CSA?

* Faculty without responsibility for student or campus activities outside the classroom

* Support staff (clerical, maintenance, food service workers)

* Nurse and counselors (including mental health counselors) responsible for student care

CSA's primary responsibility is to report allegations made in good faith to the Director of Public Safety.

Employees who are not CSA's are obligated to report sex offenses and hate crimes to the Title IX/EO Coordinator.