



Provisional Change of Student Name Form

This form is used to provisionally change a student's name while they obtain the official information needed to permanently change their record. Student must check in with their Counselor/Contact Person prior to confirming graduation or transfer to ensure proper legal documentation prior to exiting this institution.

Student ID _____

Current Last Name _____

Current First Name _____

Preferred Email _____

Preferred Phone Number _____

Preferred Last Name _____

Preferred First Name _____

Please initial the following:

_____ *I understand that by submitting this form, the student name requested will be temporary..*

_____ *I understand that if I do not submit the legal documentation of my change of name prior to graduation or transfer, my student data will be returned to previous status.*

For Office Use Only

Student Signature _____

Date Rec'd _____

Date _____

By _____