Learning Assessment Committee – Minutes  
December 17, 2013

1. The meeting started at 4:00.

2. Minutes from the November meeting were accepted.

3. General Education Pilot Assessment Project Update  
   a. We received artifacts from many departments including: Philosophy & Religion, 
      Art History, Biology, Information Technology, English, Communication  
   b. We have approximately 10 reviewers who will come in on Jan. 13th to review 
      artifacts.  
   c. We will share observations with all faculty in the spring.  
   d. The review committee will revise the pilot project if needed so that we will be 
      ready to assess Gen Ed in spring 2014.

4. Workshop Opportunity, “Understanding and Using Assessment Results.” Sponsored by 
   http://www.msche.org/?Nav1=EVENTS&Nav2=2014.05.01  
   a. Eight LAC members have expressed interest in attending!!!! Anyone else 
      interested in attending, please notify Yun Kim or Gail Fernandez.  
   b. The Office of Academic Affairs and the Center for Institutional Effectiveness will 
      cover the costs of attending the conference including paying for substitute 
      instructors.

5. Middle States Update:  
   a. Dr. Kim shared the most recent letter that we received from Middle States 
      accepting our monitoring report without a follow-up visit. The last paragraph of 
      the letter states, in a polite way, that Middle States is still watching us. Ignore 
      the rumor saying that we don’t need to do assessment now – NOT TRUE. 
      Assessment is ongoing  
   b. Self-Study:  
      i. Spring 2016, Decennial visit  
      ii. Dr. Walter and the Executive Team are forming the Steering Committee 
          and work groups. Each work group will have 2 – 3 chairs.  
      iii. We will use a Comprehensive Model with eight work groups that will 
          cover the 14 Standards of Excellence. Similar themes will be combined.  
      iv. Dr. Walter wants to use the Self-Study as an opportunity to reach into the 
          new generation of leaders and not just have senior faculty/staff involved 
          in the Self-Study.  
      v. Our overarching theme for the Self-Study will be “Student Success.”  
      vi. Dr. Kim and Sony Tiwari will be co-chairing the Self-Study. Gail Fernandez 
          will step in for Dr. Kim as needed.
vii. Dr. Mullaney and Gail Fernandez will serve as co-editors of the report.
viii. Sony Tiwari, Larry Hlavenka, and Gail Fernandez will serve as the Communications Team.
ix. March 4, 2014, our Middle States liaison, Dr. Ellie Fogarty, will visit our campus.
x. First charge of the Steering Committee is to draft the Self-Study Design.
xii. Robert Walljasper and Denise Avrutik expressed interest in serving on a work group.