LAC Meeting Minutes
April 10, 2018

1. Meeting started at 4:05.

2. Acknowledged Dr. Kim for all her support and wisdom on assessment. Wished her a happy retirement.

3. Discussed the revised assessment form.
   a. Added the following at the beginning of semester one. “Please share the changes you made based on the results of the last assessment cycle.”
   b. All programs starting assessment in fall 2018 and thereafter will use this form.
   c. The new form will help us see continuous improvement and will help with Middle States reporting.

4. Meta-Analysis Discussion
   a. What: review of all assessment plans in the cycle. This year we will look at 2016-2018 reports.
   b. Who reviews plans: Assessment Fellows and VP of Institutional Effectiveness.
   c. Why: To celebrate exemplary assessment and to assure quality of assessment reports.
   d. Dissemination: Written report posted on CIE website, meetings with VPs, deans, liaisons.
   e. Conducted a mini meta-analysis of: Economics, World Languages and Veterinary Tech assessment reports.
   f. Discussed whether external accreditors should be part of assessment, capstone courses, working with four-year schools and professional associations to assure that our programs are preparing students to transfer and/or work.

5. Reminder to attend April 18th Brown Bag Lunch: The Student’s Journey.

6. Meeting adjourned at 4:50.

Submitted by Gail Fernandez