**NEW STUDENT ADVISING**

**Bergen Community College**
The Center for Student Success

Room A118, Pitkin Building, Paramus
advising4U@bergen.edu

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**ADVISORS WILL**

- Explain your placement test results & any required developmental courses
- Confirm your program of study
- Build your first term course plan
- Discuss educational, transfer & career goals
- Provide information regarding campus resources

*April-July individual advising is available. Group sessions begin in August.*

**YOU WILL**

- Use the course plan made with an advisor to make your schedule
- Register for your classes
- Check financial aid/pay tuition
- Check your BCC email for important updates regularly
- Get a Student ID card & parking permit

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**EBS**

- EBS 011 & EBS 012
  2 semesters of EBS
  5 credits each class Must be taken first and second term

- EBS 021
  1 semester
  5 credit course Must be taken first term

- EBS 033/WRT 101
  EBS 033 (1 credit) support class for WRT 101 (3 cr)
  Must be taken first semester

**Complete/Waived**

- If complete check your degree requirements for Writing/Comp

**MATH**

- MAT 010/011
  Basic Math w/ support
  Mat 010 (1 cr) support
  Mat 011 (3 cr) 1 semester

- MAT 011
  Basic Math
  3 credits
  1 semester

- MAT 012
  Accelerated Basic Math
  1 credit
  1 semester

**Complete/Waived**

- If Math is complete check Algebra placement

**ALGEBRA**

- MATH 040
  Algebra for Liberal Arts
  4 credit
  1 semester
  *Based on degree requirements

- MATH 048*
  Algebra
  5 credits
  1 semester
  Based on degree requirements

**COMPLETE/WAIVED**

- Refer to degree requirements for Math

**IMPORTANT**

If you need to come in earlier than our posted hours, basic advising can be done with a counselor 8:30 am - 10:00 am.

*College closed Fridays June 7th - August 9th

*Advising is a walk-in service. Wait times vary.*

**OFFICE INFORMATION**

**New Student Advising**

<table>
<thead>
<tr>
<th>Day</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Monday</td>
<td>11:00 am - 4:30 pm</td>
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<tr>
<td>Tuesday</td>
<td>11:00 am - 6:00 pm</td>
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<tr>
<td>Wednesday</td>
<td>11:00 am - 6:00 pm</td>
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<tr>
<td>Thursday</td>
<td>11:00 am - 4:30 pm</td>
</tr>
<tr>
<td>Friday</td>
<td>11:00 am - 4:30 pm</td>
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Closed Fridays 6/7 - 8/9
**AFTER TESTING TO DO LIST**

- Meet with an Advisor, Room A118 Pitkin
- Make Fall 2019 course schedule
- Register for classes
- Pay tuition

**ELLUCIAN GO - BCC MOBILE**

Go to your app store & download the Ellucian Go app at no cost.
Select Bergen Community College as your school.
Log in with your BCC username and password
Provide access to your BCC student academic and financial accounts.

**REGISTRATION**

You may register for Fall classes at any point during the open registration period, but seating is limited. Course availability will vary.
Registration is based on a first come basis.
To get the classes you need at the time and location you prefer do not delay registering.

Tuition is due July 16th for registered students.
If you register after the July 16th tuition deadline, your tuition is due immediately.

**ADVISING INFORMATION**

- Please come prepared to meet with an advisor by having completed test results and access to your student portal.
- Advising services change depending on when you register. Individual advising sessions are available until July.
- August begins Express Group Advising. Individual advising will not be available. Schedule will be posted in mid July.
- The closer it gets to the start of the semester, the busier the campus is, do not delay! Secure your seat in class!
- It is important that you understand your degree requirements. Use the College Catalog (online), Self Service and meet with a counselor/advisor regularly.

**SELF SERVICE**

Self Service is a tool providing students with online access to academic and financial accounts. It is important to learn how to navigate the system. It provides 24/7 access to your records.
Use **Student Planning** to review your degree requirements and monitor your progress toward graduation, select classes and register.
Use **Student Finance** to review your bill and pay your tuition. Use **Financial Aid** to verify documents have been received, check status and amounts.

Questions? Write them here and discuss with an advisor: