

**BERGEN COMMUNITY COLLEGE
CURRICULUM COMMITTEE MEETING**

MINUTES

**November 4, 2025
3:50 PM / Room S-134**

1. Review Minutes of September 16, 2025 – Minutes approved

2. Curriculog: Professor Joan Dalrymple and Dr. Paula Williams

The overview of the new curriculum management system, Curriculog, included a demonstration of how proposals move through various levels of the approval process, from origination to final approval by the president. While more flexible and providing greater control over proposals and workflow than Laserfiche, some technical issues remain unresolved. VPAA-Provost Tomko stated that these are being addressed by the administration. Moving forward, Curriculum Committee members should use the new system to access documentation for proposals scheduled to come before the committee.

A question was raised regarding the procedure for entering a proposal into the new system. ADC Kleinman and VPAA-Provost Tomko explained that all proposed changes to curriculum should begin with department-level discussions, after which the proposal originator and interested parties are to meet with the ADC before beginning the Curriculog process. In a related workflow/access question, ADC Kleinman stated that members of the Faculty Senate will receive documentation in the traditional format. Curriculog training for Senators is in development and more information will be forthcoming.

3. New Business

CC#105-25/26 Course Modification LIT-218 Race & Ethnicity in American Literature

Dr. Caroline Kelley explained that the proposed modification to the course number (100-level to 200-level) mirrors previous changes to Literature courses, which have seen a 29% increase in enrollment since becoming 100-level courses. Questions were raised about the number of 200-level Literature courses remaining, and whether modifications of this kind warrant deletion/creation rather than modification.

Approved: 20-0-0

CC#106-25/26	Course Modification	DFT-208	Engineering Graphics
CC#107-25/26	Course Modification	DFT-209	Civil Engineering
CC#108-25/26	Course Modification	MFG-227	CNC Programming
CC#109-25/26	Course Modification	MFG-229	Materials Processing & Fabrication

Items 106-109 were discussed as a package. Professor Matt King, with assistance from Professor Mark Balzarette, explained that the modifications to DFT-209 and MFG-227 eliminate prerequisites that are

not only unnecessary for success in the courses but also serve as barriers for potential students. The addition of corequisites to both DFT-208 and MFG-209 is intended to provide students with a better transfer pathway to 4-year Applied Engineering programs, such as the one at NJIT.

Approved (as a package): 21-0-0

4. Discussion: Statewide General Education Reform – VPAA-Provost Andrew Tomko

VPAA-Provost Tomko discussed the “Essential Learning Framework” draft was developed by members of the Vice Presidents of Academic Affairs Affinity Group as part of a statewide initiative to revitalize General Education (Gen Ed). With the goal of facilitating learning assessment, the proposed framework places the emphasis on learning outcomes rather than academic disciplines. The proposed framework includes two new categories: Creative Expression and Contemporary Challenges, the latter intended to replace the current “Diversity” category. At this point in the process, the NJCCC, through the VPAA Affinity Group, is soliciting faculty comments on the draft framework. Tomko presented the draft to the General Education Committee at its October meeting and will make the same presentation at the November meeting of the Faculty Senate. He encouraged everyone to review the draft and share their comments.

Questions were raised about the lack of faculty involvement in the initial development of the draft. Others noted that courses that do not currently satisfy the requirements for Gen Ed could potentially receive approval under the proposed new categories. It was further suggested that the proposed framework aims to clarify and defend the purpose of General Education amid external criticism. When asked about the timeline for implementation, Tomko stated that Fall 2027 was optimistic, whereas Fall 2028 was probably more realistic.

Adjournment: 5:13 PM