



Office of Curriculum
Credit by Examination
(201) 447-7160

400 Paramus Road
Paramus, New Jersey
07652-1595

Name _____

Address _____

Email _____

POLICY

A maximum of 45 credits earned through Bergen Community College course examinations administered by the college and/or approved standardized examinations and/or approved transfer credits from another institution may be applied toward the Associate degree requirements. Similarly, a total number up to a maximum of 18 credits required for a certificate program may be earned through one or more of the aforementioned methods, no credits may be applied for a Certificate of Achievement (CoA).

DIRECTIONS

1. Complete the information requested in Section 1.
2. Read the above policy statement. If you have any questions concerning your eligibility for Credit by Examination, contact the Registration Office (Room A-129).
3. A tuition charge of \$15.00 per credit is required for credits to be applied to your student record. Submit your payment to the Bursar (Room A-229) with this form. The Bursar will forward this form to the Registration Office for recording of your credits. You will receive a copy of the completed transaction.

SECTION 1

Student ID _____

Cell Phone _____

Home Phone _____

Degree/Certificate _____

Area of Concentration _____

Full-time Part-time Date of Matriculation _____

Student's Signature _____ Date _____

SECTION 2

Subject Area _____

Authorization: Faculty _____ Date _____

Authorization: Dean _____ Date _____

FOR OFFICE USE ONLY

Course Code	Course Title	Credits	Tuition	Paid/Bursar	Cred.	Rec.
				<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> VISA/MC		
				<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> VISA/MC		
				<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> VISA/MC		
				<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> VISA/MC		
				<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> VISA/MC		