

ELECTRONIC REFUND PAYMENT

Administered by Bergen Community College



- Easy to enroll
- Faster availability of funds
- No more paper checks
- Secure storage of your bank information

► **ENROLL TODAY!**

www.bergen.edu

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SAY 'GOODBYE' TO POST OFFICE MAIL

- ▶ EASY TO ENROLL
- ▶ AVOID LOST OR STOLEN CHECKS
- ▶ GO TO THE STUDENT PORTAL
(my.bergen.edu)
Self-Service
Banking Information
+ Add an Account
Activate, Next
Enter Bank Account Information

A diagram of a check form. At the top right, it says '0123' and '01-23456789'. Below this, there are fields for 'NAME', 'ADDRESS', 'CITY, STATE, ZIP', and 'DATE'. In the center, there is a line for 'PAY TO THE ORDER OF' followed by a dollar sign and a box for the amount. Below this, there is a line for 'BANK NAME', 'ADDRESS', 'CITY, STATE, ZIP', and 'DOLLARS'. At the bottom, there is a line for 'FOR' followed by a box for the amount. Below the check, there are three arrows pointing to the routing number, account number, and check number. The routing number is '0123456789', the account number is '000123456789', and the check number is '0123'. Below each arrow is a label: 'Routing Number', 'Account Number', and 'Check Number'.

It is important to enter your banking account information accurately. If you have questions about your routing and account numbers, contact your bank.

DO NOT ENTER THE NUMBER ON YOUR DEBIT CARD

- ▶ REMEMBER:
you must agree to the terms and conditions before you click submit.



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A diagram of a check form, identical to the one on the left page. It shows the same fields for name, address, city/state/zip, date, pay to the order of, bank name, and amount. At the bottom, arrows point to the routing number (0123456789), account number (000123456789), and check number (0123), with labels 'Routing Number', 'Account Number', and 'Check Number' below them.

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