Extron Wall Panel Controlled Room

Basic Instructions

Please take a moment and locate this control panel on the wall by the teacher's station. Once located, press the Display Power button for 4 seconds then let go. The green light will blink indicating that the system is powering on. Be advised that it may take 1 to 2 minutes for the system to fully turn on. Please be patient.

While waiting for the system to power on, make sure that the equipment you would like to use is also powered on.

For example, if you are using the PC, please turn on the PC and log in using the appropriate username and password.

You may also power on the document camera or the DVD/ VCR combo unit if available.

Some classroom will have a VGA with audio cable for your laptop. If you are using your laptop, you may plug it in at this time. Please make sure that it is also powered on.

You are now ready to choose what equipment image you would like projected. For example, selecting PC will project the image from your PC desktop.

If you select DVD or VCR, you can use the controls on the wall panel to play, rewind, fast forward, pause or stop your presentation.

When finished, please power off the system by pressing the Display Power button for a good 4 seconds, let go and the light will start blinking again. This indicates that the system is powering off and cooling down.

If you have any questions or would like to schedule
an individual training session, please call Media Technologies
at 201-447-7132 or simply dial x7132 when on campus.

We can also be reached by e-mailing mediatechnologies@bergen.edu.
or by visiting our office located at West Hall in room W119.

We are here to help.