

**Bergen  
Community  
College  
Faculty Senate**

**Chairperson: Dr. Alan Kaufman**  
**Vice Chairperson: Professor Brian Cordell**  
**Secretary: Professor Joan Cohen**  
**Treasurer: Dr. Toby De Marco**

**FACULTY SENATE MINUTES**  
**Tuesday, April 2, 2019**  
**Room S138, 3:50**

**I. Review of Minutes, March 5, 2019 – Minutes were accepted**

Guests: Ilene Kleinman, Beverly Margolies

Joan Cohen made an announcement regarding the May 14<sup>th</sup> meeting, which will be preceded by the Faculty Senate Luncheon at 12 Noon at Biagio's. The Senate Meeting will begin at 2:30 PM

**II. REPORT ON CURRICULUM**

**The following curriculum items from the April 2, 2019 meeting have been approved by the President.**

146-18/19	AAS.BUS.E-BUS.Mgmt	AAS Business E-Business, E-Management
157-18/19	AA.LA.WMST	AA Liberal Arts Women Studies
136-18/19 Curriculum Modification	COA.BAKING	Certificate of Achievement Baking
137-18/19 Curriculum Modification	COA.PROF.COOK	Certificate of Achievement Professional Achievement
138-18/19 Curriculum Modification	CERT.EVENT.PLAN.MGT	Certificate in Event Planning and Management
139-18/19 Curriculum Modification	CERT.HOSP.MGMT	Certificate in Hospitality Management

140-18/19	Curriculum Modification	CERT.CULN.ARTS	Certificate in Culinary Arts
143-18/19	Certificate Addition	CERT.BAKE.PSTRY	Certificate in Baking and Pastry Arts
162-18/19	60 Cr Modification	AFA.MUSC	AFA Music
175-18/19	60 Cr Modification	AA.LA.CINST	AA Liberal Arts, Cinema Studies
179-18/19	60 Cr Modification	AAS.MUSC.MUS.BUS	AAS Music, Music Business
180-18/19	60 Cr Modification	AAS.MUSC.REC.TECH	AAS Music, Recording Technology
200-18/19	Course Addition	HRM-1XX	Charcuterie & Butchering
201-18/19	Course Addition	HRM-1XX	Food History & Culture
202-18/19	60 Credit Modification	AS.PS.INFO	AS Information Technology Option
203-18/19	60 Credit Modification	AAS.BUS.INFO.SYS	AAS Business Technologies Management Information System
204-18/19	60 Credit Modification	AAS.SD.GAME.PGMG	AAS Software Development Game Programming
207-18/19	60 Credit Modification	AAS.HP.HLTH.SCI	AAS Health Professions Health Science

### III. CHAIRPERSON'S REPORT

Dr. Kaufman began his chair's report by asking the Senate to observe a moment of silence for Frank Reilly, long-time employee at the college and President of the Professional Staff Association.

Kaufman noted the hard work that the Faculty Senate devoted to redesigning the college curricula, bringing all programs/options from 64-66 down to 60 credits to meet a new state mandate. He complimented the entire Senate on both the quality of their work and on their diligence. He mentioned that several items needed to be reconsidered and he explained the process, according to ***Roberts' Rules of Order***, for reconsidering a motion that had been passed by the Senate.

### IV. SPECIAL REPORTS

Dr. Brian Agnew, Executive Vice President, extended an invitation to the faculty to come in to meet him, and for Deans to have him at some of their meetings, so that he may get to know as many people as possible.

He discussed the top initiatives he is working on.

1. One Stop – Is in the final stages of planning. They have been taking time to understand the flow that students have to go through to use the services, and then a design will be implemented.
2. Human Resources (HR) restructuring – Jim Miller is retiring and HR will be restructured. They looked at 32 institutions to see how others have designed their services. Payroll and HR are joining together to best service employees because at this time they are working with two different and incompatible systems. There will be new tools for hiring and new practices. Employee postings and job descriptions have gone to the Board of Trustees for Director of HR, Assistant Director of HR, and Assistant Director of Payroll. There will also be 3 HR generalists who will be assigned to specific units of the college so each person will know who they can contact with HR questions. Dr. Agnew stated that there is technology on the market that can help us with searches, such as “applicant tracking systems”, and we need this tool at BCC.
3. Governor's announcement on higher education in New Jersey – Larry Hvalenka will be sending out a notice regarding participation in the 5 state-wide working groups being formed. Dr. Agnew encouraged faculty to participate in the working groups. Most of the work will be done over the summer and virtually.
4. Code of Conduct – Dr. Agnew was asked if the Code of Conduct was going to be circulate again for signatures. He did not know about this, but said he would follow up. Toby DeMarco said that the Code of Conduct was being rewritten.

### V. COMMITTEE REPORTS

None

**VI. OLD BUSINESS**

Gregg Biermann spoke about sabbaticals. This year only two sabbaticals were given while most years it is up to 4. He noted that the College Wide Sabbatical Committee (CWPC) does not know how many sabbaticals are being given or who is getting them. Sabbaticals are negotiable in New Jersey but Tobby DeMarco said the union has not had success in negotiating them in the past. The Senate then discussed and passed a resolution that might be helpful in future negotiations.

*When the CWSC meets, committee members should be told how many sabbaticals are expected to be rewarded. If that number is less than expected, the committee should be apprised of why this is happening and have discussions with the administration.*

Motion passed: 50-0-2

Reconsideration of Curriculum Items:

A motion to reconsider was approved by voice vote.

175 Cinema Studies – recommend rather than Require “Women in Cinema” (44-0-0)

162 AFA Music – recommending Mat 130 (or another 3 credit math) and INF 102 OR a 4-credit Math course. (43-0-0)

179 Music Business – require MUS 101 and recommend another MUS course (43-0-1)

180 Recording Technology – require MUS 102 in the 2<sup>nd</sup> semester (39-1-3)

**VII. NEW BUSINESS**

**Curriculum**

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Passed (41-1-1)

## VIII ADJOURNMENT

