

**Bergen
Community
College
Faculty Senate**

Chairperson: Dr. Alan Kaufman

Vice Chairperson: Professor Brian Cordell

Secretary: Professor Joan Cohen

Treasurer: Dr. Tobyn De Marco

**FACULTY SENATE Minutes
Tuesday, May 14, 2019
Room S138, 2:50 PM**

I. Review of Minutes, April 2, 2019 – Minutes were accepted

II. REPORT ON CURRICULUM

The following curriculum items from the May 14 Senate meeting have been approved by the President.

ALL OF THE CURRICULUM LISTED UNDER “NEW BUSINESS – CURRICULUM” BELOW FOR CONSIDERATION AT THIS MEETING WAS APPROVED BY THE PRESIDENT

III. Election of Officers:

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| Chairperson | Dr. Alan Kaufman |
| Vice Chairperson | Professor Brian Cordell |
| Secretary | Professor Joan Cohen |
| Treasurer | Dr. Tobyn DeMarco |

III. CHAIRPERSON’S REPORT

Dr. Kaufman thanked the Senate for re-electing the incumbent executive committee.

He spoke of the importance of attendance at Senate meetings, emphasizing the significance of the work that the Faculty Senate does. He talked about the fact that there are many new Senators and stressed the importance of everyone speaking up, participating in Senate deliberations, feeling free to share ideas and opinions. He stated that the Senate is most effective when everyone feels comfortable participating. The Faculty Senate, he maintained, is a safe space where all voices are heard and valued.

He lauded the retiring Ruth Feigenbaum as a model Senator, someone always willing to speak up, to pull items off the consent agenda. He encouraged everyone to look to Ruth's example.

IV. SPECIAL REPORTS

NONE

V. COMMITTEE REPORTS

Gen Ed. Brian Cordell reported that there are changes in how we approach the Gen Ed assessment project in hopes of making it more effective. There were problems with collecting artifacts (not enough being submitted, too many from just one or two faculty members). The committee is going to try to reach out directly to students.

There are about 9 classes (8 in foreign languages) which are on the Gen Ed list but are not on the State's. Brian is hoping this is an easy fix with NJCCC and NJ Transfer. If it isn't, these courses will have to be re-submitted to the State for approval.

There was a question about diversity Gen Ed courses. It is possible for a course to be just a diversity course. It is also possible for a course to cover 2 areas (diversity, Humanities).

VI. NEW BUSINESS

60 Credit Curriculum – Gene Calderon asked about whether students who started at Bergen under the old curriculum (over 60 credits) should follow that curriculum or be automatically moved in the new, 60 credit curriculum. Counselor said students routinely update their catalog year to take advantage of changes in curriculum and this is no different. Discussion ensued with some counselors suggesting that students wait until the new curriculum is in place (Fall, 2019) and then update to this new catalog year. Updating catalog years is apparently a long standing practice (policy?) in counseling but there is no identified written policy. Kaufman suggested waiting to act on this until after graduation. The commencement speaker is the Secretary of Higher Education and he said he would speak with her about this and ask for guidance. Motion to postpone. (28-13-2).

Current Catalog Update – A question was asked about the present online catalog. It has not been updated to the 60 credit curriculum which is a problem when advising/registering students for Summer and Fall sessions. Ilene Kleinman explained that the catalog is not up to date because all of the curriculum changes have not been submitted/approved. As soon as she has all the changes; the Senate approves them; and the President signs off, the catalog will be updated. This is a tedious process that involves many people and has not been helped by the missed deadlines for submission of changes.

Electronic curriculum forms – Joan Dalrymple presented an update on the electronic forms for curriculum changes/submissions. The process is in testing and the committee hopes to go live with it by Fall, 2019. All forms will be available electronically for submission and for signatures which should speed the process. All supporting documents will be able to be uploaded. No paper forms will be accepted once the form goes live.

Curriculum

All curriculum items except the pulled courses were passed by consent agenda 49-0-0.

Pulled courses

215-18/19 MOA 203 course modification INF was removed (44-0-0)

206-18/19 AAS.HP.VET course modification – no free electives (43-0-0)

216 & 217 – 18/19 AFA THR & AAS THR TECH – syllabus is being updated – Senate had the old syllabus (43-0-0)

224- 18/19 MUS 150 – listed as a course modification but is a course deletion

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| 205-18/19 | 60 credit Modification | AAS.HP.MOA | AAS Health Professions Medical Office Assistant |
| 214-18/19 | Course Modification | MOA-200 | Pharmacology for Medical Office Assistants |
| 215-18/19 | Course Modification | MOA-203 | Medical Administrative Procedures I |
| AS A PACKET | | | |
| 206-18/19 | 60 Credit Modification | AAS.HP.VET | AAS Health Professions Vet Technology |
| 209-18/19 | Course Modification | VET 104 | Research and Animal Technology |
| 210-18/19 | Course Modification | VET-110 | Nutrition and Principles of Feeding |
| 211-18/19 | Course Modification | VET-115 | Vertebrate Anatomy & Physiology I |
| 212-18/19 | Course Modification | VET-215 | Vertebrate Anatomy & Physiology II |

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| 213-18/19 | Course Deletion | VET-216 | Veterinary Office Management |
| AS A PACKET | | | |
| 208-18/19 | 60 Credit Modification | AAS.HP.RAD | AAS Health Professions Radiography |
| 233-18/19 | Course Modification | RAD-180 | Intro to Radiography |
| 234-18/19 | Course Modification | RAD-181 | Radiography I |
| 235-18/19 | Course Modification | RAD-182 | Radiography Practicum I |
| 236-18/19 | Course Modification | RAD-183 | Radiography Pathology |
| 237-18/19 | Course Modification | RAD-276 | Principles of Imaging Equipment |
| 238-18/19 | Course Modification | RAD-280 | Principles of Image Production & Acquisition |
| 239-18/19 | Course Modification | RAD-282 | Radiography Practicum II |
| 240-18/19 | Course Modification | RAD-283 | Summer Radiography Practicum |
| 241-18/19 | Course Modification | RAD-285 | Radiography III |
| 242-18/19 | Course Modification | RAD-286 | Radiography Practicum III |
| 243-18/19 | Course Modification | RAD-288 | Radiography IV |
| 244-18/19 | Course Modification | RAD 289 | Radiography Practicum IV |

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| 245-18/19 | Course Modification | RAD-290 | Advanced Radiography Practicum |
| AS A PACKET | | | |
| 216-18/19 | Program Addition | AFA THR | AFA Theatre |
| 217-18/19 | Program Addition | AAS THR.TECH | AAS Theatre, Technical |
| 218-18/19 | Program Deletion | AS. PS. Early Child AS Professional Studies, Early Childhood Education | |
| 219-18/19 | Program Deletion | AA.FPA.ART | AA Fine and Performing Art-Art Option |
| 220-18/19 | Program Deletion | AAS.SD.GAME.TEST | AAS Software Development Game Testing |
| 221-18/19 | Course Modification | INF-102 | Introduction to Computing |
| 222-18/19 | Course Modification | DFT-107 | Drafting I |
| 223-18/19 | Course Modification | LGL-292 | Co-op Work Experience Paralegal |
| 224-18/19 | Course Modification | MUS-150 | Intro to MIDI Sequencing and Synthesis |
| 225-18/19 | Course Modification | MUS-250 | Electronic Music Composition |
| 226-18/19 | Course Modification | MUS-251 | Studio Recording Techniques |
| 227-18/19 | Course Modification | MUS-261 | Advance Studio Recording |
| AS A PACKET | | | |
| 228-18/19 | Course Addition | FAB-2XX | Fashion Design Capstone |

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| 229-18/19 | Course Deletion | FAB-250 | Fashion Design Capstone/E-Portfolio |
| AS A PACKET | | | |
| 230-18/19 | Course Deletion | RAD-275 | Specialty Imaging and Therapeutic Modalities |
| 231-18/19 | Course Deletion | RAD-184 | Advanced Imaging Equipment and Patient Care |
| AS A PACKET | | | |
| 232-18/19 | Curriculum Modification | AAS.MED.INFO | AAS, Medical Informatics |
| 246-18/18 | Curriculum Modification | Cert.Med.Office | CERT Medical Office Administrative Assistant |

IX. ADJOURNMENT 3:45