

**Bergen
Community
College
Faculty Senate**

Chairperson: Dr. Alan Kaufman

Vice Chairperson: Professor Brian Cordell

Secretary: Professor Joan Cohen

Treasurer: Dr. Tobyn De Marco

FACULTY SENATE MINUTES

Tuesday, November 6 2018

Room S-138, 3:50 PM

I. Review of Minutes, November 6, 2018 – Minutes were accepted with minor changes

Guests: John Bandman, Takvor Mutafoğlu, Gail Fernandez, Lynne Richardson, Lisa Mayer, Julie Seda, Lillian Ostrander, Susan Barnard, Rachel Lerner, Victor Brown, Ilene Kleinman, Coleen DiLaura

II. REPORT ON CURRICULUM

The following curriculum items from the November 6, 2018 meeting have been approved by the President

SR100 – 18/19 Course Deletion	CHM-110	Basic Biochemistry
SR102 – 18/19 Course Modification	HRM-203	Beverage Management
SR103 - 18/19 Course Addition	HRM-130	Introduction to Wines, Beers, & Spirits
SR104 –18/19 Curriculum Modification	AAS.BT.HR.HOSP	AAS Hospitality Management
Tabled		
SS101 – 18/19 Course Addition	WEX-185	Contemporary Health Issues

III. CHAIRPERSON'S REPORT

Dr. Kaufman indicated that most of the meeting would be devoted to the curriculum and the new NJ 60 – credit requirements. Updates, he said, would be provided by the co-chairs of each of the four committees working on this, followed by discussion.

Kaufman reported on a meeting that he attended in Trenton with other NJEA Higher Education representatives with the New Jersey Secretary of Higher Education, Zakiya Smith Ellis. It was a productive meeting. She will be holding a series of open forums to which community college faculty and students will be welcome: November 13 at Middlesex County College; November 19 at Rowan University; November 20 at Rutgers, Newark.

Following his brief report, Kaufman introduced Bergen President Michael Redmond.

IV. SPECIAL REPORTS

Dr. Michael Redmond discussed the following topics:

- 1- He's confident about the work being done at Bergen with regard to the 60 credit law
- 2- The early college high school partnerships are working. HS students are earning college credit and finishing HS with Associate's Degrees.
- 3- Free Tuition program- There is a special website set up to answer questions and promote this trial- <https://free.bergen.edu/>

Dr. Redmond would like to have 1000 students registered under this program. Registration and financial aid departments have a list of students who may qualify and are reaching out to them.

This is a 1-semester pilot program. The Governor had asked for \$90-million to make it happen but the legislature gave him \$20-million. Jeannette Doanes in Financial aid, and Larry Hlavenka are the point people for this pilot. The online and telephone contacts are <https://free.bergen.edu> and 201-879-free.

- 4- He's concerned with attrition and asked Senators to think about ways to keep students enrolled semester to semester. Grades are not the primary reason students drop out. K-12 in New Jersey is the most expensive system in the United States. Majority do not go to school in New Jersey for college.
- 5- There are problems with students on probation. 300 students per semester get put on academic probation. Some complete the probation period and continue; most drop out. We have already lost 2,000 students this year. We should be able to do "risk" profiles.
- 6- 4-year colleges are lowering admissions standards and are targeting traditional community college students. This is something we should be concerned about. We will need to be careful not to throw obstacles at the students, such as 4 day English Basic Skills classes.
- 7- College commissioned a study for a 10-year employment projection and our curriculum to help us understand where we can change/adapt programs to meet jobs. . K-12 in New Jersey is the most

expensive system in the United States. Majority do not go to school in New Jersey for college. However, 80% of community college graduates stay in the community. We must be prepared for jobs that are here.

8- College fees- Bergen collects \$17-million in fees each year. There is legislation coming that requires colleges to be transparent with fees and what they are used for. The Board of Trustees has asked Dr. Redmond to be more transparent as to where these fees go and if any could be dropped.

The drop-add fee is going to go away. Dr. Redmond says it is a nuisance fee and many students just refuse to pay it which then sends it to collections which costs the college money.

Only a fraction of the General Fee gets used. Trying to look into using it in particular ways.

9- Banded tuition- He is looking into “banded tuition” in which students pay a single fee for 12-18 credits including all fees. This idea is supposed to keep students enrolled full-time and keep them semester to semester, increasing completion rates.

10- Trip reports- The BOT Audit and Finance committee reads all trip reports that are submitted when anyone at the college travels with college funds. Dr. Redmond asks that anyone who files a trip report be thoughtful and thorough when writing this report.

11. There was also a short discussion about the needs of many of our students who are homeless or lack enough food.

V. OLD BUSINESS

60 Credits Committees- The 4 committees set up to begin work on the 60-credit mandate updated the Senate on their progress.

AS.PS.GEN.: (Tobyn DeMarco, PJ Ricatto)

There will be 3 credits allotted to “free elective or IST or student success course”

Credits need to be less restrictive to permit options which have to differ by 15-18 credits from this program. Lively discussion about their template. Want to meet with ADCO so all departments can work with their particular issues.

60 Credits: (Brian Cordell, Kim Smokowski, Victor Brown)

They are still working on their proposal. They are not including pre-requisites in the 60 credits.

Default Program: (Alan Kaufman, Adam Goodell)

This is the program for new, undecided students who want room for exploration. Will probably be AA degree. Looking at other schools to see how they are handling this. Somewhere between A LLA GEN and ASPS GEN.

VI. NEW BUSINESS

Lynne Richardson presented a revised and updated graduation policy.

Curriculum

WEX course was tabled to explore transferability and clarification of grading policy.

Brought back for this meeting – see attached

SR101- 18/19	Course Addition	WEX-185	Contemporary Health Issues
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Other curriculum items from November 6 passed as noted above.

VII. ADJOURNMENT

