

**Bergen
Community
College
Faculty Senate**

**Chairperson: Dr. Alan Kaufman
Vice Chairperson: Professor Brian Cordell
Secretary: Professor Joan Cohen
Treasurer: Dr. Tobyn De Marco**

FACULTY SENATE MINUTES

**Tuesday, May 16, 2017
Room S-138, 2:30**

I. REVIEW OF MINUTES, April 25, 2017 — Minutes Accepted

Guests: Ilene Kleinman, Doreta Bibo, Alicia Moran, Nicole Cacciatore, Victor Anaya, Gail Fernandez,, Maria Kasparova, Paula Williams, John Bandman, David Marks, Bill Klappert, William Corcoran, Iris Bucchino, Jill Rivera, Gary Correa, Minas Kousoulis, Bill Madden

II. REPORT ON SENATE RESOLUTIONS SUBMITTED TO PRESIDENT

The following items from the April 25, 2017 meeting have been approved by the President:

120-16/17	Course Addition	HIS201	American Civil War and Reconstruction Era (1845-1877)
124-16/17	Course Deletion	AVT-220	Introduction to Aircraft Avionics
125-16/17	Program Deletion	AAS.IDT.AVIONICS	Associate of Applied Science Avionics Option

The following resolution passed by the Senate on September 29, 2015, and forwarded to the President on May 9, 2016, has not been acted upon

155-15/16 Distinguished Professor

The following resolutions passed by the Senate on February 14, 2017 have not been acted upon

123-16/17 Curriculum Resolutions #1 and #2

III. Election of Officers

The following officers were elected unanimously

Chair	Dr. Alan Kaufman
Vice Chair	Professor Brian Cordell
Secretary	Professor Joan Cohen
Treasurer	Dr. Tobyn DeMarco

IV. CHAIRPERSON'S REPORT:

Kaufman talked about people telling him that they do not hear about the work that the Senate does, what curricula are passed, what resolutions. He is going to ask department chairs, beginning with the Fall 2017 semester, to place a Senate update on each month's meeting agendas. Senators can then report back to their colleagues what is being accomplished in the Senate.

Kaufman mentioned that VP Mullaney, not being able to attend the previous Senate meeting, would speak briefly today about shared governance. He then talked briefly about Success 101, pointing out that a new implementation plan for the course, and its role in the college curriculum, was on today's agenda under Old Business.

V. COMMITTEE REPORTS

Good and Welfare: On behalf of the Chair, Gina Costa, Dr. Tobyn DeMarco reported that 43 donations/gifts were sent over the past two years. \$2,463.29 was spent. \$1,276.00 came from faculty donations and there is \$400 in the bank account. There were 22 deaths, 14 illnesses and 7 births. Donations are made only to full time faculty for immediate family (spouses, children, siblings, parents). Gina sends out a request for funds twice a year and any member of the committee would be happy to take donations at any time. Jim Zorn suggested that there be an electronic way to make donations. Tobyn is going to look into the possibility of using PayPal.

VI. OLD BUSINESS:

Success 101 Proposal: Motion was made to approve the proposal as presented, effective Spring 2018 semester. The proposal had been agreed to by the Developmental English and College/Developmental Math faculty. The proposal is attached to these minutes. There was a motion to eliminate EBS-021 from the courses required to take IST, but it was defeated 5-31-5. The proposal was approved 27-6-9.

IT issues: Stephen Valkenburg spoke about the committee he was asked to form at the December, 2016 Senate meeting. This committee's purpose was to discuss/review IT decisions that affect classrooms and teaching. He explained that he will be forming an "infrastructure and systems users group", which would include all high volume users, but not each department. Rather he would reach out to Deans and Directors. He agreed that there was a need for more communication across the campus. He was asked about the VDI computers which are being installed and agreed to report back on the committee he is forming at the September, 2017 Faculty Senate meeting.

Shared Governance: AVP Mullaney had been asked to report on Shared Governance which was a major topic at the April, 2017 Senate meeting which he could not attend. He spoke about his support of shared governance and distributed an article he had written for *Academic Leader Magazine* about this subject. He was asked about the events concerning the ALP department and the lowering of SAT cut scores and the seeming lack of shared governance. He explained that the SAT cut was a state decision and mandated.

Date changes: Mullaney also announced the changes in the dates for Faculty Conference. They are now Tuesday, October 31, 2017 and Tuesday, April 17, 2018.

Evacuation Plan: VP Corcoran was asked about an evacuation plan. This was in response to the concerns regarding leaving the Paramus campus on the day that all buildings on all campuses were evacuated (and incoming traffic). He noted that this was the first time that all campuses had to be evacuated and he has had meetings with Paramus and Bergen County officials to address evacuation as well as other issues that were encountered. There will be another phone line installed as the telephone lines were overloaded.

VII. NEW BUSINESS

Curriculum

126-16/17	Curriculum Modification	AAS.BT.HR.HOSP	AAS Hospitality Management
127-16/17	Curriculum Deletion	AAS.BT.HR.GEN	AAS Hotel/Restaurant/Hospitality General Degree
128-16/17	Curriculum Deletion	AAS.BT.HR.CATER	AAS Catering and Banquet Management
129-16/17	Curriculum Deletion	AAS.BT.HR.CUL.EPR	AAS Culinary Entrepreneurship
130-16/17	Curriculum Deletion	AAS.BT.HR.EVENT	AAS Event Planning and Management
As a packet: Approved 38-0-1			
131-16/17	Course Modification	AVT 100	Introduction to Aeronautics

132-16/17	Course Modification	AVT 115	Aviation Meteorology
133-16/17	Curriculum Modification	AS.NSM.AVT.OPR	AS Aircraft Operations
134-16/17	Curriculum Modification	AS.PS.AVT.ADM	AS Aviation Administration

As a packet: Approved 34-0-4

135-16/17	Course Deletion	GAM 111	Game Programming 2D
136-16/17	Course Modification	GAM 218	Game Development 3DI
137-16/17	Course Modification	GAM 230	Game Development 3DII
138-16/17	Curriculum Modification	AAS.SD.GAM.PGMG	AAS Game Programming
139-16/17	Curriculum Modification	AAS.SD.GAM.TEST	AAS Game Testing

As a packet: Approved 38-0-0

VIII. ADJOURNMENT

IX.