

# Bergen Community College Faculty Senate

*Chairperson: Dr. Alan Kaufman  
Vice Chairperson: Professor Brian Cordell  
Secretary: Professor Joan Cohen  
Treasurer: Dr. Tobyn De Marco*

## FACULTY SENATE MINUTES

Tuesday, September 26, 2017  
Room S-138, 2:30

### **I. REVIEW OF MINUTES, May 16, 2017 — Minutes Accepted**

Guests: Ilene Kleinman, Beverly Margolis, Carol Miele, Gail Fernandez, Jill Rivera, Minas Kousoulis, Peter Zalokostas

### **II. REPORT ON SENATE RESOLUTIONS SUBMITTED TO PRESIDENT**

All curriculum items from April 25<sup>th</sup> and May 16<sup>th</sup> were approved.

The following resolution passed by the Senate on September 15, 2015 was forwarded to the President on May 9, 2016

155-15/16                      Distinguished Professor

The following resolution passed by the Senate on February 14, 2017 was forwarded to the President

123-16/17                      Curriculum Resolutions #1 and #2

### **III. Update on IT from Stephen Valkenburg**

- They are working on replacing and updating the infrastructure according to a 10 year plan.
- They are adding bandwidth. He stated that there is no priority of content; all data is treated equally.
- There are 12 new smart classrooms (he did not state where).
- The C wing classrooms are due for an upgrade; this is tentatively planned for the winter session.

- A-244 is a networking room with four different networks, created in collaboration with Emily Vandalovsky to be used as a classroom.
- Videoconferencing is available in A-241.
- They are looking to replace the current lecture capture system.
- ITS is working with Health Professions to pilot 24/7 access to campus computing for students.
- They are working on improving service at the Help Desk.
- He stated that the college has partnered with the Gartner Research Company and we should have access to their research reports.
- In order to improve communication between ITS and the user community, there will be a Technology Advisory Council (TAC) composed of representatives from areas throughout the college.
- Ellucian – have not received their report as yet.
- Student Advising Product – rolling out components one by one. Needs to be ready by April 1, 2018.

#### **IV. CHAIRPERSON'S REPORT**

Dr. Kaufman appointed Joan Dalrymple and Adam Goodell to co-serve as Senate Curriculum and Course Auditors; Toby De Marco was reappointed Senate Parliamentarian; Dan Sheehan will fill in for Lynn Gold as Senate representative to the Faculty Development Committee; the Senate Officers—Alan Kaufman, Brian Cordell, Joan Cohen, Toby De Marco—and Laurie Hodge will continue as Senate representatives to the College Council.

Kaufman paid tribute to Dr. Sidney Birnback for beginning his forty-seventh consecutive year as a member of the Faculty Senate.

Kaufman repeated his request that Academic Department Chairs place a report from their departmental Senators on the agendas of monthly meetings. He asked Dan Sheehan, chair of the ADC group, to announce this at the next Chairs' meeting.

Peter Zalokostis was introduced by Kaufman to the members of the Senate. Peter is the current Alumni representative to the Board of Trustees.

Kaufman concluded his brief report by noting that he was beginning, with today's meeting, to work with the fifth President of the college to serve during his term as Chairperson of the Faculty Senate. New President Dr. Michael Redmond was preceded by Drs. Judith K. Winn, Jerry Ryan, Jose Adames, and B. Kaye Walter. Kaufman noted that he was first elected Chairperson during Judy Winn's final year at Bergen.

## **V. SPECIAL REPORTS**

**Dr. Waldon Hagan** was introduced. Dr. Hagan is the new Vice President of Student Affairs.

**Statement on Religious Observance** - Rachel Lerner Colucci, Dean of Student Life, addressed the college's need for a statement on religious observance. She reviewed student complaints about religious observance which her office has had to deal with. The college presently has no policy or statement on religious observance and should have one. She presented two examples of policies – one from Brookdale CC and one from Rutgers. She is looking to form a small committee to work on creating this statement. If anyone is interested in working on this, contact Alan Kaufman and/or Rachel. The plan is to come back at the next Senate meeting with a draft of a policy.

Several senators had comments-

- Too many absences create a problem for clinical settings
- Pay attention to the kind of language used in the most recent email from Laura Ruderman
- Students should be part of the statement and should have to notify professors in advance if they are taking religious holiday time away from classes
- How many and which holidays should be included for excused absences
- The college should have a religious holiday calendar
- Have to respect the integrity of the curriculum and respect for students

## **VI. COMMITTEE REPORTS**

Dr. Leigh Jonaitis – Dr. Jonaitis gave an update on the Developmental Education Committee noting that she (English) and Robert Fusco (Math) co-chair the committee with representatives from all across the college. Now that Success 101 is policy, the initiative for this year is to revise placement using multiple measures for placement data points. Articulation with the library and ways to provide more resources such as bundling textbooks are other initiatives.

During this discussion lunchtime meeting time came up. Because of classes being scheduled during the lunch hour, the time for meetings, which used to be Tuesdays and Thursdays at lunch hour, seems to have dropped off. Dr. Kaufman said he would look into this.

## **VII. NEW BUSINESS**

Dr. Mullaney – Enrollment has dropped 2.75% since Fall, 2016. Most of this is attributed to students who did not return. There are plans to create a 10 year Academic Master Plan and Dr. Mullaney is looking for people to join a task force to work with him. Anyone interested should contact Dr. Kaufman and/or Dr. Mullaney.

## **VIII. ADJOURNMENT**



