

**Bergen
Community
College
Faculty Senate**

Chairperson: Dr. Alan Kaufman

Vice Chairperson: Professor Brian Cordell

Secretary: Professor Joan Cohen

Treasurer: Dr. Tobyn De Marco

FACULTY SENATE MINUTES

Tuesday, November 28, 2017

Room S-138, 3:50

I. REVIEW OF MINUTES, October 24, 2017 — Minutes Accepted

Guests: Ilene Kleinman, Gail Fernandez, Yun Kim, Peter Vida, Jackie Ottey, Magali Muniz, Lynne Richardson, Beverly Margolis, Jessica Peacock, Rachel Lerner, Jaymee Griffin, Student Affairs Representative, Mr. Patrick Fletcher, Trustee

II. REPORT ON CURRICULUM & RESOLUTIONS

There were no curriculum items

The following resolution was forwarded to the President.

123-16/17

Curriculum Resolution #2

III. CHAIRPERSON'S REPORT

Dr. Kaufman introduced Patrick Fletcher, Vice Chair, Board of Trustees.

He provided an update on a resolution passed at the October 24 Senate meeting. The resolution, criticizing the New Jersey Council of County Colleges (NJCCC) for its action on deleting courses without proceeding through proper governance processes, has also been approved by the BCCFA and NJEA's Higher Education Committee. It will now proceed for consideration by NJEA's Delegate Assembly.'

Kaufman next introduced BCC President Michael Redmond.

IV. SPECIAL REPORTS

Dr. Michael Redmond – Dr. Redmond noted that he was a member of Senate for over 30 years, including a period as Senate Parliamentarian. He said that the College was founded on a commitment to shared governance and he continues to maintain that commitment. He noted that Dr. Silverman had built shared governance into the structure of the Senate with administration, and faculty and students serving together.

Among the points he made were:

We are going into a very tight budget situation (as are 12 of the 19 community colleges in the State). This situation will demand some very hard choices. One of the big challenges is technology.

The new registration system will be in place by April 1, 2018.

There are \$9,000,000 in Foundation funds. There is a need for more scholarships

People are encouraged to participate in the 50 for 50 years fund campaign.

We have lost 3,200 students, some due to demographics and some to the way we are reaching out to the community. We will be bringing in athletic directors from the high schools to stress our athletic teams and the opportunity for participation of student athletes and are going to have the county superintendents in as well. Dr. Redmond made the point that there are so many people in the county who don't know anything about the college. Marketing will be very important but the PR budget has been cut.

There will be changes in the policy for community use of college space. It will no longer be free.

After Dr. Redmond spoke there was a lively discussion about the effect of the Success Class on enrollment and Dr. Redmond said that he was going to look into this and eventually revisit it.

Dr. DeMarco and Dr. Mullaney: No report on their committee to study Professor-student issues as the committee has not met yet.

V. COMMITTEE REPORTS

Learning Assessment Committee:

Yun Kim and Gail Fernandez talked about changes to the Middle States calendar and agenda. We will be required to provide annual data reports and submit student achievement and financial viability data. Our midpoint review will be 2021 with a full evaluation for 2024-2025.

VI. OLD BUSINESS

Statement on Religious Observance:

Rachel Lerner presented the revised "Statement on Religious Observance". The statement links to a master holiday calendar and gives guidance to faculty and staff on how to navigate religious observance absences. The motion passed, with minor changes in wording, 37-3-1.

Whenever possible members of the college community shall consider options when scheduling important meetings, exams, or other essential events on such dates to accommodate faculty, staff, and students who need to be absent for religious observance.

Adjustment of Degree Requirements:

The last version was without the dean's signature. The revised form was approved 462-4.

VII. NEW BUSINESS

Transcript Notations:

Dean Peter Vida and Lynne Richardson presented changes for adding a notation onto a transcript. There was no process in the past. The form proposal passed 47-0-4.

Due Dates – End of Semester Grades:

Dr. Anthony Yankowski presented a motion “to extend the grading date to 72 hours after the close of classes.” It is now within 48 hours. Lynne Richardson explained that it needs 48 hours because of a variety of reasons including students put on probation (almost 600), and the fact that we would have to put the start of the semester back a day. A motion was made to postpone action on this motion 49-3-2 while Yankowski will investigate possibilities and report back to the Senate.

Student Course Fees:

Professor Dan Sheehan questioned what happens to the fees that students pay for various courses. His motion stated “in the interest of transparency with regard to student fees at the college, the Faculty Senate implores the college to adopt the common higher education practice of publishing statements on how specialized course fees are applied and committing to allocating collected fees toward their stated purpose.” Dr. Redmond noted that the fees go into the general fund and are used to defer the costs of the more expensive programs. The motion was defeated 9-17-17.

Curriculum

There were no curriculum items.

VIII. Adjournment at 5:45 PM

