

**FACULTY SENATE MINUTES**

**Tuesday, September 29, 2015  
Room S-138, 3:50**

**I. REVIEW OF MINUTES, May 19, 2015**

Guests: Dr. Ilene Kleinman, Tristan Anderson, Nicholas Scales, Erika S. Campo, Ralph Choonoo, Dr. Gary Porter, Professor Annemarie Roscello, Jaymee Griffen, Professor Melissa Krieger, Dr. Benicia D'sa, Sharon Audet, Professor Gail Fernandez, Professor Sony Tiwari, Dr. Yun Kim, Jill Rivera, Professor Elizabeth Marsh

**II. REPORT ON SENATE RESOLUTIONS SUBMITTED TO PRESIDENT**

The following items from the 11/12/13 meeting have been returned to the Department for further revision.

**As a package**

SR#03-13/14	Program Modification	Certificate of Achievement - Baking
SR#04-13/14	Program Modification	Certificate in Hospitality Management
SR#05-13/14	Program Modification	Certificate in Culinary Arts
SR#06-13/14	Program Modification	Certificate in Culinary Science
SR#07-13/14	Program Modification	AAS Business Technologies- Hotel/Restaurant/Hospitality-Event
SR#08-13/14	Program Modification	Certificate of Achievement – Catering

The following items are from the 2/11/14 meeting. In light of the fact that the new academic organization has been implemented, action on these proposals (17 and 18) is no longer necessary.

SR#17-13/14	ADCO Proposal 1
SR#18-13/14	ADCO Proposal 2

The following items from the 5/19/15 meeting have been approved by President Walter:

SR#45-14/15	Program Modification	AS.PS.EDU	AS, Professional Studies Education
SR#46-14/15	Course Addition	EDU-201	Principles and Practices in Education
SR#47-14/15	Program Modification	MOAA	MOAA Certificate Program
SR#48-14/15	Course Modification	CHM-140	General Chemistry I
SR#49-14/15	Course Modification	CHM-240	General Chemistry II
SR#51-14/15	Course Deletion	LIT-225	Modern Irish Literature
SR#52-14/15	Course Deletion	RAD-254	Computed Tomography Clinical Practicum
SR#53-14/15	Course Deletions		Obsolete Courses in Science, Math & Technology
SR#54-14/15	Program Modification	AS.PS.Early Child	Articulation Agreement

### **III. Report from Public Safety Chief Bill Corcoran**

New ID cards are being issued by Public Safety and will become active after October 9<sup>th</sup>. All faculty and staff should get their new cards by then. Faculty and staff cards will be orange and student cards will be purple. Students will begin to get their new cards as they register. The picture from our old ID cards can be used or a new one will be taken. The cards will also function as keys. Most offices in the A-wing are now accessible with the cards. There will be the capability of detecting who may have gone into your office and/or your movements in and out of your office. There is no mandate that we wear the ID's all of the time, but the Chief would like to ask the Board of Trustees to have everyone wear it.

### **IV. CHAIRPERSON'S REPORT**

The ID project's cost is \$170,000. \$85,000 is from a grant and the rest will be paid by the college, yet the college states that it has no money. It is hard to understand that the college has no money in light of such expenditures. One of the administrators noted that money was tight because of contractual faculty raises. The college requested \$21,000,000 from the County last year and was allocated \$19,000,000. The \$5,000,000 that was taken away by the Donovan administration was restored and another \$500,000 was added to the budget. Dr. Kaufman suggested that there be faculty input into the budgeting process as there was under Dr. Wynn.

Kaufman requested of Dr. Yun Kim that she set up a meeting between her and the Faculty Senate Executive Committee to discuss the Middle States Report.

At the October meeting we are going to discuss the Success course as well as curriculum matters.

The Faculty Senate representative to Faculty Development Committee will be Professor Lynn Gold.

### **V. SPECIAL REPORTS**

Prof. Elizabeth Marsh introduced the Dr. Michael Orlando Scholarship. This will be one scholarship per year for an EBS student who is nominated by faculty. Donations can be made to the Foundation in Dr. Orlando's name or it could be a payroll deduction. Dr. Steve Fischer pledged that Horticulture will donate \$2.00 for each Thanksgiving centerpiece sold.

Prof. Tiziana Quattrone spoke about the "Addiction Series" and the event on November 19<sup>th</sup> to highlight heroin addiction in Bergen County. It will be a day long program featuring victims and their families, guest speakers, etc.

Prof. Fred Golub inquired about the fate of promotion by exceptionality which has been an option from day one for those faculty who did not meet the contractual requirements for promotion to full professor. Dr. Mullaney explained that President Walter does not agree with the idea of exceptionality for promotion and would like to see a change in the requirement language as a way of including this. Dr. Tobbyn DeMarco agreed to this on behalf of the BCCFA. Dr. Mullaney's recommendation is to propose a way to allow those people who don't meet the criteria for promotion apply for promotion at the start of the process.

Dr. Yun Kim and Professor Sony Tiwari reported on the Middle States draft report. The Steering Committee had worked over the summer and the draft was distributed in early September. On October 1<sup>st</sup> the preliminary draft has to be sent to Middle States. Dr. K. Ender from Middle States will be on campus October 27<sup>th</sup>, but no agenda has been set for that day. Open forums have been conducted but only about 10 persons have attended. Both Dr. Kim and Professor Tiwari encouraged faculty to attend the forums that were still going to take place. The date of the official Middle States visit could be anytime between February-April, 2016.

Dr. Carol Miele, Professional Development. This was postponed.

Assoc. Dean Jill Rivera reported on E and F grades and their impact on financial aid. E grades are for students who stop coming to class or didn't attend without formally withdrawing. These grades directly impact financial aid and immigration status. It is the student's responsibility to formally withdraw but there was discussion about how the information gets to them and how clear is it.

Dr. Sharon Audet reported that students cannot get financial aid for ineligible coursework. She said that BCC had been out of compliance with federal regulations but that is no longer the case.

Dr. Mullaney put forth wording for a Disability Statement to be included on all master syllabi. After a change of wording the Senate approved the following statement:

*"Bergen Community College aims to create inclusive learning environments where all students have maximum opportunities for success. Any student who feels he or she may need an accommodation based on the impact of a disability should contact the Office of Specialized Services at 201-612-5269 or via email at [ossinfo@bergen.edu](mailto:ossinfo@bergen.edu) for assistance."*

## **VI.COMMITTEE REPORTS**

None

## **VII.OLD BUSINESS**

Dr. Gary Porter discussed the Distinguished Professor proposal. The title would be awarded to working senior faculty who meet the criteria stated. Benefits would be a plaque, listing in the college catalog, automatic Professor Emeritus status upon retirement and acknowledgment at the Professor Emeritus luncheon. The selection process would be Division recommendation to Professor Emeritus committee to Administration to BOT. The proposal now goes for consideration by the President.

Proposal Approved: 37-1-6

Dr. William Mullaney presented a change in wording to the tenure process:

*"Faculty currently immersed in other research may apply for an exception to do an alternate project. Requests for alternate projects must be made in writing to the Vice President of Academic Affairs and the Divisional Dean no later than the first Friday in March of the faculty member's second year on the tenure track."*

Approved: 33-2-3

Postponement:

SR#56-14/15 Program Deletion

AA.LA.SOC.SCI

AA Liberal Arts – Social Sciences Option

Postponement Approved: 36-0-1

## VII. NEW BUSINESS

SR#25-14/15	Program Deletion	CERT.SM.BUS.MGMT	Certificate in Small Business Mgt.
SR#26-14/15	Program Deletion	COA.BUS.PARA.MGMT	Business Paraprofessional Management
SR#39-14/15	Program Modification	AS.PS.EARLYCHILD	Associate in Science – Early Childhood

Approved as package: 34-3-0

## VIII. ADJOURNMENT