

Title: On-line Degrees and Courses

Rationale-

Student interest in on-line degrees and on-line classes is increasing. Some of our on-line students do not live in NJ, some not even in this country. Some live locally but cannot attend classes on campus. Presently not all on-line courses specify upfront if they have proctored exams. Students registering for these courses need to know ahead of time, as they register, if they will be required to come on campus and/or find a testing center where they must take exams/tests/ quizzes. Currently there are some classes that require proctored exams but the information is not listed on web-advisor. This information may be listed on the syllabus but typically students don't receive that until the class has started. This is often too late for them to switch and find another class if coming on campus is not an option for them. Also, faculty are not always assigned initially so even if a student tries to reach out ahead of time to inquire there is not an easy path to obtain that information.

A second issue is the need to be sure that our current on-line degrees that we publicize is up to date and accurate. This may need a refreshed look if now more courses require proctored on-campus exams.

These motions will give students clear and transparent information regarding the expectations of their on-line course and degree options so they can make a smart decision when selecting classes/degrees that work well for them.

The motions:

1. All on-line courses that require students to either come to campus and/or go to a testing site must have this information listed under the course description on the search for classes menu. (web advisor) If students have the option of going to a testing center they need to have an explanation of that as well. The deadline for completing this should be by 9/30/18 so that the Spring/Winter 2019 on-line courses will be accurate and updated as needed before Spring 2019 registration begins.
2. All divisions will be required to review the current on-line degrees and confirm that the list is accurate. The process to review should begin in October once the course review has been completed. (9/30/18) The on-line degree review should be completed by the end of the fall semester so an accurate list will be in place once the Spring 2019 semester begins.

List of Online Degrees

The following degree programs can be completed entirely online through Bergen Community College. All of these degree programs have received formal approval by the Middle States Commission on Higher Education. For additional information please see the Admissions website.

Business Administration Option (AS.PS.BUS.ADM)

The Associate in Science Degree in Professional Studies with an Option in Business Administration is a two-year curriculum that prepares students for transfer into bachelor's degree programs. Course work includes introduction to business, financial accounting, and managerial accounting.

Business Administration — Management Option (AS.PS.BUS.MGMT)

The Associate in Science Degree in Professional Studies with an Option in Business Administration-Management is a two-year curriculum that prepares students for transfer into bachelor's degree programs. Course work includes introduction to business, financial accounting, managerial accounting, and principles of business management.

Business Administration — Marketing Option (AS.PS.BUS.MKTG)

The Associate in Science Degree in Professional Studies with an Option in Business Administration-Marketing is a two-year curriculum that prepares students for transfer into bachelor's degree programs. Course work includes introduction to business, financial accounting, managerial accounting, and marketing principles.

Business Administration – Accounting Option (AS.PS.BUS.ACCT)

The Associate in Science Degree in Professional Studies with an Option in Business Administration-Accounting is a two-year curriculum that prepares students for transfer into bachelor's degree programs. Course work includes financial, managerial and intermediate accounting as well as introduction to business and transferable business elective courses.

Business Administration – Nonprofit Management Option (AS.PS.BUS.NONPRF.MGT)

The Associate in Science Degree in Professional Studies with an Option in Nonprofit Management is a two-year curriculum that prepares students for transfer into bachelor's degree programs. Course work includes introduction to not-for-profits, government and not-for-profit accounting, fundraising and transferable business elective courses.

Certificate of Achievement – Marketing Assistant (COA.MKTG.ASST)

The Certificate of Achievement with an Option in Marketing Assistant is an 18-credit diploma that prepares students to secure employment at the entry level position within the field of marketing. Course work includes principles of marketing, sports marketing, e-marketing and marketing electives that assist in providing a well-rounded certification.

AA Degree Program in Liberal Arts — Philosophy Option (AA.LA.PHIL)

Philosophy Options (AA.LA.PHIL) The Liberal Arts Option in Philosophy are intended for students who wish to major in Philosophy Studies at the four-year college or university levels. This Option allow students to complete a 15-credit concentration in Philosophy Studies. The curricula are designed to make transfer into four-year college and university bachelor's degree programs as smooth as possible

AA Degree Program in Liberal Arts — Psychology Option (AA.LA.PSY)

The Associate in Arts Degree in Liberal Arts and Sciences with an Option in Psychology is a two-year program that prepares students to transfer into bachelor's degree programs. Students pursue a general curriculum in liberal arts that includes four courses in psychology.

AA Degree Program in Liberal Arts — Sociology Option (AA.LA.SOC)

The Associate in Arts Degree in Liberal Arts and Sciences with an Option in Sociology is a two-year program that prepares students to transfer into bachelor's degree programs. Students pursue a general curriculum in liberal arts that includes four courses in sociology.

AA Degree Program in Liberal Arts — Social Sciences Option (AA.LA.SOC.SCI)

The Associate in Arts Degree in Liberal Arts and Sciences with an Option in Social Sciences is a two-year program that prepares students to transfer into bachelor's degree programs. Students

pursue a general curriculum in liberal arts that includes four courses in the social sciences (i.e., anthropology, economics, geography, political science, psychology, and sociology).

General Curriculum (AA.LA.GEN)

The General AA Degree Curriculum in Liberal Arts prepares students for transfer into bachelor's degree programs in Communications, the Humanities, and the Social Sciences. This program provides students with a diverse and broad academic background in such fields as the Arts, Communications, Economics, History, Mathematics, Languages, Literature, the Natural Sciences, Philosophy, Religion, Political Science, Psychology, and Sociology. The curriculum is designed to make transfer into four-year colleges and universities as smooth as possible.

AA Degree Program in Liberal Arts — History Option (AA.LA.HIST)

The Associate in Arts Degree in Liberal Arts and Sciences with an Option in History is a two-year program that prepares students to transfer into bachelor's degree programs. Students pursue a general curriculum in liberal arts which includes four courses in history.