

***Please print or type*  DUE DATE: 10/18/19**

**(Please read the entire**

**application before completing)**

 **BERGEN COMMUNITY COLLEGE**

 Promotion

|  |
| --- |
| NAME DATE  |

 (Title) (First) (M.I.) (Last)

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| ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_HOME OFFICEPHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EXT .\_\_\_\_\_\_\_\_\_\_ RANK YOU ARE APPLYING FOR :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | DIVISION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DEPARTMENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DISCIPLINE: \_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_YEAR OF INITIAL APPOINTMENT AT BCC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE TENURE WAS GRANTED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CURRENT RANK: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| HAVE YOU APPLIED FOR YES \_\_\_\_ THIS RANK BEFORE? NO \_\_\_\_ IF YES, WHAT YEAR(S): \_\_\_\_\_\_\_\_\_  Please check this box if you are applying for the  rank of Full Professor under the Lack of Terminal  Degree option. Please attach a rationale of no more than one-page.  |  | YEARS IN CURRENT RANK: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
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**CHECK LIST FOR PROMOTION DOCUMENTS:** Signed Cover Page, Summary of Achievements (2 pages), Annual Faculty Performance, Record of Activity, plus Last Reappointment Papers, Dean’s Memo, Classroom Observation for Non-Tenured Faculty.

**Using the three categories below, submit a summary of your achievments since your last promotion in no MORE THAN TWO PAGES. All pages beyond two will not be considered.** (No smaller than 10pt. font, single-spaced.)

**I. Teaching and Instructional Activities:**

**II. Professional Growth and Scholarly/Creative Endeavors:**

**III. Contributions to Community:**

I certify that all of the information contained in this application is true and accurately recorded and meets the requirements stipulated on the first page cover memorandum.

I understand that my application, personnel files, and confidential evaluations are subject to review and consideration by the appropriate Department Promotion Committee and the Division Promotion Committee.

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 Date Signature of Applicant